# City of Rock Falls

603 W. 10<sup>th</sup> Street Rock Falls, IL 61071-2854

*Mayor* Rod Kleckler 815-380-5333

City Administrator Robbin Blackert 815-564-1366



City Clerk
Pam Martinez
815-622-1100

City Treasurer Kay Abner 815-622-1100

Rock Falls City Council Agenda Council Chambers 603 W 10<sup>th</sup> Street, Rock Falls, IL 61071

January 3, 2023 5:30 p.m.

Call to Order at 5:30 p.m. Pledge of Allegiance Roll Call

#### **Audience Requests**

#### **Community Affairs**

Bethany Bland, President/CEO, Rock Falls Chamber of Commerce

#### **Consent Agenda:**

- 1. Approval of the minutes of the December 20, 2022, City Council Meeting 👄
- 2. Approval of bills as presented 👄

#### Ordinances 1st Reading:

#### **Ordinances 2nd Reading and Adoption:**

1. Ordinance 2023-2597 - Amending Chapter 21, Article VII, Division 1 Creating Economic Development Office and Position of Economic Development Director ⇔

#### **City Administrator Robbin Blackert:**

#### Information/Correspondence

Matt Cole, City Attorney Corey Buck, City Engineer

#### Alderman Reports/Committee Chairman Requests

#### Ward 1

**Alderman Bill Wangelin** – Public Property/Public Works Committee Chairman **Alderman Gabriella McKanna** – Finance/Insurance/Investment Committee Chairman

#### Ward 2

**Alderman Brian Snow** – Building Code Committee Chairman/Utility Committee Vice Chairman **Alderman Casey Babel** – Tourism Committee Chairman

#### Ward 3

Alderman Steve Dowd Alderman Cody Dornes

#### Ward 4

Alderman Violet Sobottka - Ordinance/License/Personnel/Safety Committee Chairman

## Mayor's Report:

#### Adjournment

Next City Council meeting - January 17, 2023, at 5:30 p.m.

Posted: December 30, 2022

Michelle Conklin, Deputy City Clerk

The City of Rock Falls is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with Disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in the meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Mark Searing, ADA Coordinator, at 1-815-622-1108 promptly to allow the City of Rock Falls to make reasonable accommodations within 48 hours of the scheduled meeting.

# City of Rock Falls

603 W. 10th Street Rock Falls, IL 61071-2854

Regular meeting minutes of the Mayor and Aldermen of the City of Rock Falls

The regular meeting of the Mayor and City Council of Rock Falls, Illinois was called to order at 5:30 p.m. on December 20, 2022, in the Council Chambers by Mayor Rod Kleckler.

City Clerk Pam Martinez called the roll following the pledge of allegiance. A quorum was present including Mayor Kleckler, Aldermen McKanna, Wangelin, Snow, Babel, Dowd, and Sobottka. In addition, Attorney Matt Cole and City Administrator Robbin Blackert were present. Absent: Alderman Dornes.

#### Audience request:

None

#### Community Affairs:

None

#### Consent Agenda:

Consent Agenda items 1-2 were read aloud by City Clerk Pam Martinez.

- 1. Approval of the minutes of the December 6, 2022, City Council Meeting.
- 2. Approval of bills as presented.

A motion was made by Alderman Wangelin and second by Alderwoman Sobottka to approve the Consent Agenda.

Vote 6 aye, motion carried.

#### Ordinances 1st Reading:

 Ordinance 2023-2597 – Amending Chapter 21, Article VII, Division 1 Creating Economic Development Office and Position of Economic Development Director A motion was made by Alderman Snow to approve Ordinance 2023-2597 - Amending Chapter 21, Article VII, Division 1 Creating Economic Development Office and Position of Economic Development Director for first reading and second by Alderwoman Sobottka Vote 6 aye, motion carried.

#### Ordinances 2<sup>nd</sup> Reading and Adoption:

- 1. Ordinance 2022-2595 Authorizing Sale/Disposal of Halmatro Trench and Collapse Shoring Equipment and Scott RIT Paks with SCBA Bottles
  A motion was made be Alderman Babel to approve Ordinance 2022-2595 Authorizing Sale/Disposal of Halmatro Trench and Collapse Shoring Equipment and Scott RIT Paks with SCBA Bottles for 2<sup>nd</sup> reading and adoption and second by Alderwoman McKanna.

  Vote 6 ave. motion carried.
- 2. Ordinance 2022-2596 Approving Contract and Authorizing the Purchase of Real Property Relating to Micro Industries Building PIN: 11-28-276-002
  A motion was made by Alderwoman Sobottka to approve Ordinance 2022-2596 Approving Contract and Authorizing the Purchase of Real Property Relating to Micro Industries Building PIN: 11-28-276-002 for 2<sup>nd</sup> reading and adoption and second by Alderman Snow.

Vote 6 aye, motion carried.

#### City Administrator:

1. Recommendation from the Ordinance License Personnel Safety Committee to approve the Meter, Generation Department Job Description

A motion was made by Alderman Snow to approve the recommendation from the Ordinance License Personnel Safety Committee to approve the Meter, Generation Department Job Description and second by Alderman Wangelin.

Vote 6 aye, motion carried.

 Side Letter Agreement between the City of Rock Falls and the IBEW Local Union No. 196

A motion was made by Alderman Snow to approve the Side Letter Agreement between the City of Rock Falls and the IBEW Local Union No. 196 and second by Alderman Wangelin.

Vote 6 aye, motion carried.

Condolences to the Tupper family.

#### City Attorney:

None

#### City Departments:

Melinda Jones, Tourism Director presented a slide show of all the events Tourism has done for 2022.

#### Alderman Reports / Committee Chairman Requests

A motion was made by Alderwoman Sobottka to approve the recommendation from the Ordinance License Personnel Safety Committee to approve the Rock Falls Handbook for Elected Officials and second by Alderwoman McKanna.

Vote via voice, all approved, motion carried.

A motion was made by Alderwoman Sobottka to approve the recommendation from the Ordinance License Personnel Safety Committee to approve the Street Superintendent Job Description and second by Alderman Snow.

Vote via voice, all approved, motion carried.

A motion was made by Alderwoman Sobottka to approve the recommendation from the Ordinance License Personnel Safety Committee to approve the Economic Development Director Job Description and second by Alderman Babel

Vote via voice, all approved, motion carried

A motion was made by Alderman Snow to approve the recommendation from the Utility Committee to waive bidding of the Hydroturbine Maintenance Contract and second by Alderman Wangelin

Vote 6 aye, motion carried.

A motion was made by Alderman Snow to recommendation from the Utility Committee to award the Hydroturbine Maintenance Contact to TurbinePros, 910 Creekside Roade, Suite D1, Chattanooga, TN. and second by Alderwoman Sobottka.

Vote 6 aye, motion carried.

A motion was made by Alderman Snow to approve the recommendation from the Utility Committee to approve the Lease Agreement No. 3146 with the IDNR in the amount of \$220.00 annually for a 5-year term and second by Alderwoman Sobottka.

Vote 6 aye, motion carried.

A motion was made by Alderwoman McKanna to approve the recommendation from the Finance Insurance Investment Committee to commit funding for construction of the RB&W Restrooms estimated at \$525,000.00 as \$250,000.00 from ARPA Funds, \$137,500 from Tourism Funds and \$137,500.00 from TIF Funds and second by Alderman Snow. **Vote 6 aye, motion carried.** 

Merry Christmas from Alderman.

#### Mayor's Report:

Resignation of Ward 4 Alderman Marshall Doane.

A motion was made by Alderman Snow to accept the resignation of Ward 4 Alderman Marshall Doane and second by Alderwoman Sobottka.

Vote via voice, all approved, motion carried.

Approval of Ward 3 Alderman Cody Dornes to be appointed to the Finance, Ordinance and Police-Fire Committees.

A motion was made by Alderman Snow to approve Ward 3 Alderman Cody Dornes to be appointed to Finance, Ordinance and Police-Fire Committees and second by Alderwoman Sobottka.

Vote via voice, all approved, motion carried.

A motion was made by Alderwoman Sobottka to adjourn and second by Alderman Snow. **Vote via voice, all approved (6:03 p.m.)** 

Pamela Martinez

Pamela Martinez, City Clerk

# CITY OF ROCK FALLS 603 W 10th Street Rock Falls, Illinois

# 01/03/2023 Council Meeting

To the Mayor and City Council of the City of Rock Falls, your Committee on Finance would respectfully report that they have examined the following bills presented against the City, and have found the same correct and would recommend the payment of the various amounts to the several claimants as follows:

Tourism	\$1,557.47
General Fund	\$33,608.37
Electric	\$126,668.96
Sewer	\$14,295.07
Water	\$17,856.02
Garbage	\$207.50
Customer Service Center	\$1,203.42
Drug Fund	\$203.17
DUI Fund	\$134.80
Motor Fuel Tax	\$68,314.00
Customer Utility Deposits	\$450.00
	\$264,498.78

Alderman Wangelin Alderman Palmer

DATE: 12/21/22 TIME: 12:54:10

ID: AP443000.WOW

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INVOICES DUE ON/BEFORE 12/22/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	
TOURISM 05	TOURISM		
5015 5032	COM ED CARD SERVICE CENTER COMCAST STAHR MEDIA LLC	955.84 42,731.39 3,456.59 2,630.00	166.86 11.78
		TOURISM	303.70
GENERAL FUN	D ADMINISTRATION		
5032	CARD SERVICE CENTER COMCAST MCCORMICK EVENT CENT	42,731.39 3,456.59 ER	
		ADMINISTRATION	4,786.78
02	CITY ADMINISTRATOR		
5032	COMCAST	3,456.59	5.89
		CITY ADMINISTRATOR	5.89
04	BUILDING		
5032 5311	COMCAST SAMSARA NETWORKS INC	3,456.59 5,180.00	23.56 20.00
		BUILDING	43.56
05	CITY CLERK'S OFFICE		
5015 5032	CARD SERVICE CENTER COMCAST	42,731.39 3,456.59	15.93 23.54
		CITY CLERK'S OFFICE	39.47
06	POLICE		
4299	ILEAS	120.00	300.00

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#### INVOICES DUE ON/BEFORE 12/22/2022

VENDOR #	NAME		AMOUNT DUE
GENERAL FUN			
4796 5015 5032 651	VERIZON WIRELESS CARD SERVICE CENTER COMCAST NICOR GONZALO'S TOWING	9,505.89 42,731.39 3,456.59 52,968.87	287.84 703.75 182.38 485.00 350.00
	POLICE		2,308.97
10	STREET		
	WILLETT, HOFMANN & ASSOCIATES GRUMMERT'S HARDWARE - R.F. PEABUDY'S INC. FISCH MOTORS INC VERIZON WIRELESS COMCAST SAMSARA NETWORKS INC CHRIS THIELSEN	323,665.05 6,017.09 1,107.00 9,505.89 3,456.59 5,180.00	11,980.40 26.61 568.86 51.00 58.64 11.78 200.00 200.00
	STREET		13,097.29
12	PUBLIC PROPERTY		
5015	CARD SERVICE CENTER	42,731.39	304.78
	PUBLIC PRO	OPERTY	304.78
13	FIRE		
2451 4344 4559 5015 5032 651	MENARDS ILLINOIS FIRE CHIEFS ASSOC CHUCK'S COMPRESSORS INC CARD SERVICE CENTER COMCAST NICOR FIRE	2,633.94 2,371.00 42,731.39 3,456.59 52,968.87	133.13 325.00 320.00 2,695.62 41.23 1,455.00 4,969.98

#### ELECTRIC FUND

20 OPERATION & MAINTENANCE

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#### INVOICES DUE ON/BEFORE 12/22/2022

VENDOR #	NAME		PAID THIS FISCAL YEAR	AMOUNT DUE
ELECTRIC FU	ND		<b></b>	
20	OPERATION & MAINTENA	ANCE		
194 4207 440 4544 4796 4938 5015 5032 5129 5311 964 T0005713	GRUMMERT'S HARDWARE O'REILLY AUTOMOTIVE IMUA UPS VERIZON WIRELESS MICHLIG ENERGY LTD CARD SERVICE CENTER COMCAST STUART C IRBY CO SAMSARA NETWORKS INCUUSCO TIMOTHY SPITZER	INC	6,017.09 3,233.44 2,960.00 211.89 9,505.89 106,796.18 42,731.39 3,456.59 261.56 5,180.00 85,630.40	53.45 186.77 100.00 21.25 678.52 26,078.58 276.51 58.90 4,872.00 280.00 4,470.00 45.21
	•	OPERATION	& MAINTENANCE	37,121.19
SEWER FUND	SEWER			
2067	HELM		27,121.27	9,440.16
	•	SEWER		9,440.16
38	OPERATION & MAINTENA	ANCE		
1853 200 2451 4796 5015 5032 5311 5356	MOORE TIRES INC. COM ED MENARDS VERIZON WIRELESS CARD SERVICE CENTER COMCAST SAMSARA NETWORKS INC KURT ANDERSON		7,763.55 955.84 2,633.94 9,505.89 42,731.39 3,456.59 5,180.00 54.11	27.06 147.52 26.87 241.12 140.00 41.23 120.00 94.16
		OPERATION	& MAINTENANCE	837.96
WATER FUND	WATER			
4361	FERGUSON WATERWORKS	#2516	76,379.54	1,415.01
	,	WATER		1,415.01

DATE: 12/21/22

CITY OF ROCK FALLS
DEPARTMENT SHMMARY REPORT

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DEPARTMENT SUMMARY REPORT

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## INVOICES DUE ON/BEFORE 12/22/2022

VENDOR #	NAME		PAID THIS FISCAL YEAR	AMOUNT DUE
WATER FUND				
48	OPERATION & MAINTENA	NCE		
1165	CEC OF THE SAUK VALL	EY INC	29,795.13	1,599.96
2192	PEABUDY'S INC.			568.86
2449	CORE & MAIN LP		5,069.52	534.83
2718	TOM ROWZEE		7,340.59	860.00
4361	FERGUSON WATERWORKS	#2516	76,379.54	956.20
4796	VERIZON WIRELESS		9,505.89	38.01
4953	CITY OF ROCHELLE			225.00
5015	CARD SERVICE CENTER		42,731.39	429.97
5032	COMCAST		3,456.59	
			5,180.00	120.00
			5,000.00	
	THE SHERWIN - WILLIA	MS CO.	210.45	104.80
T0004900	FINE LINE ENGRAVING		59.99	18.00
		OPERATION & M	AINTENANCE	10,405.08
CUSTOMER SE 51 5032	RVICE CENTER CUSTOMER SERVICE CEN	TER	3,456.59	41.23
	PINNEY PRINTING CO		10,004.80	399.00
	CUCINELLO & ASSOCIAT	ES	10,004.00	444.46
		CUSTOMER SERV	ICE CENTER	884.69
DRUG FUND				
56	DRUG ABUSE			
5015	CARD SERVICE CENTER		42,731.39	203.17
		DRUG ABUSE		203.17
MOTOR FUEL 65	TAX FUND MOTOR FUEL TAX			
1023	WILLETT, HOFMANN & A	SSOCIATES	323,665.05	62,353.60
		MOTOR FUEL TA	X	62,353.60

CUSTOMER UTILITY DEPOSITS

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# CITY OF ROCK FALLS DEPARTMENT SUMMARY REPORT

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148,971.28

INVOICES DUE ON/BEFORE 12/22/2022

VENDOR # NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
CUSTOMER UTILITY DEPOSITS 75 CUSTOMER UTILITY DEPOSITS		
T0005713 TIMOTHY SPITZER T0005714 HERNAN GUDINO RIVERA		300.00 150.00
CUSTOMER UI	CILITY DEPOSITS	450.00

TOTAL ALL DEPARTMENTS

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CITY OF ROCK FALLS DEPARTMENT SUMMARY REPORT

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#### INVOICES DUE ON/BEFORE 12/30/2022

VENDOR #	NAME	I	PAID THIS FISCAL YEAR	AMOUNT DUE
TOURISM 05	TOURISM			
5161 5178 5209	HUGHES MEDIA CORP COMCAST BUSINESS ASCAP		5,295.00 5,700.69 15.75	795.00 38.77 420.00
		TOURISM		1,253.77
GENERAL FUN 01	ID ADMINISTRATION			
2985 4310 5178	CAPITAL ONE PITNEY BOWES COMCAST BUSINESS		3,259.26 3,017.00 5,700.69	772.95 1,000.00 38.77
		ADMINISTRATION		1,811.72
02	CITY ADMINISTRATOR			
5178	COMCAST BUSINESS		5,700.69	38.77
		CITY ADMINISTRATOR		38.77
04	BUILDING			
4995 5178	CLOUDPOINT GEOSPATIA COMCAST BUSINESS	L	52,188.20 5,700.69	3,625.55 77.62
		BUILDING		3,703.17
05	CITY CLERK'S OFFICE			
2985 5178	CAPITAL ONE COMCAST BUSINESS		3,259.26 5,700.69	39.84 77.64
		CITY CLERK'S OFFICE	3	117.48
06	POLICE			
1448 5032	IL DEPT OF INNOVATIO	N &	2,789.01 3,939.34	398.43 6.33

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## INVOICES DUE ON/BEFORE 12/30/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
GENERAL FU	ND		
06	POLICE		
5110	KUNES COUNTRY AUTO GROUP	75,154.48	57.82
	COMCAST BUSINESS	5,700.69	155.09
T0004769	MOBRE COUNSELING SERVICES LLC	1,200.00	600.00
	POLICE		1,217.67
10	STREET		
194	GRUMMERT'S HARDWARE - R.F.	6,097.15	62.97
2451	MENARDS	2,793.94	305.70
4207	O'REILLY AUTOMOTIVE INC	3,420.21	21.00
4707	KIMBALL MIDWEST	2,630.98	10.50
4913	MID-WEST TRUCKERS ASSOC INC	1,768.00	37.50
5178 55	COMCAST BUSINESS ARAMARK	5,700.69 5,674.73	38.77 279.18
33		3,074.73	273.10
	STREET		755.62
13	FIRE		
194	GRUMMERT'S HARDWARE - R.F.	6,097.15	1.16
2684	ILLINOIS FIREFIGHTERS ASSOC.	0,037.13	125.00
2985	CAPITAL ONE	3,259.26	147.74
5032	COMCAST	3,939.34	17.00
5178	COMCAST BUSINESS	5,700.69	116.32
	FIRE		407.22
ELECTRIC FU	JND		
20	OPERATION & MAINTENANCE		
1279	WILCO RENTAL	6,965.25	34.77
1853	MOORE TIRES INC.	7,790.61	787.56
2187	BORDER STATES INDUSTRIES INC	2,535.89	150.23
2557	ASPLUNDH TREE EXPERT CO.	150,144.44	4,788.30
2985	CAPITAL ONE	3,259.26	4.72
31 4207	ALTEC INDUSTRIES, INC. O'REILLY AUTOMOTIVE INC	10,486.15 3,420.21	1,521.76 35.97
4215	POWER LINE SUPPLY	27,602.15	1,610.20
4889	KIRBY CABLE SERVICE INC	,	3,824.00
4913	MID-WEST TRUCKERS ASSOC INC	1,768.00	60.00

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INVOICES DUE ON/BEFORE 12/30/2022

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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
ELECTRIC FU			
20	OPERATION & MAINTENANCE		
4938	MICHLIG ENERGY LTD	132,874.76	45,011.00
5178	COMCAST BUSINESS	5,700.69	77.62
5226	HUPP TOYOTALIFT LAWSON PRODUCTS, INC.		273.32
529	LAWSON PRODUCTS, INC.	677.03	221.35
5332	TYNDALE TERRY WOLF CONSTRUCTION INC	12,377.60	157.90 30,989.07
10000930	TERRI WOLF CONSTRUCTION INC		30,969.07
	OPERATION	& MAINTENANCE	89,547.77
SEWER FUND			
38	OPERATION & MAINTENANCE		
1165	CEC OF THE SAUK VALLEY INC	31,395.09	851.00
2517	WM CORPORATE SERVICES INC	16,043.46	1,944.96
2985	CAPITAL ONE	3,259.26	11.84
4014 4027	IL DEPT OF NATURAL RESOURCES WHITESIDE COUNTY RECORDER	2,200.00 1,159.00	1,100.00
4207	O'REILLY AUTOMOTIVE INC	3.420.21	18.88
4913	MID-WEST TRUCKERS ASSOC INC	1,768.00	22.50
5178	COMCAST BUSINESS	5,700.69	38.77
	OPERATION	& MAINTENANCE	4,016.95
WATER FUND			
48	OPERATION & MAINTENANCE		
2985	CAPITAL ONE	3,259.26	33.98
4027	WHITESIDE COUNTY RECORDER FERGUSON WATERWORKS #2516	1,159.00	29.00
		78,750.75	
4913	MID-WEST TRUCKERS ASSOC INC	1,768.00	22.50
5171 5178	FERGUSON ENTERPRISES LLC COMCAST BUSINESS	3,073.46 5,700.69	389.65 38.77
884		225.00	200.00
	OPERATION	& MAINTENANCE	6,035.96
GARBAGE FUN			
50	GARBAGE		
4446	MORING DISPOSAL, INC.	375,581.08	207.50
	GARBAGE		207.50

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CITY OF ROCK FALLS DEPARTMENT SUMMARY REPORT

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#### INVOICES DUE ON/BEFORE 12/30/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
	ERVICE CENTER  CUSTOMER SERVICE CENTER		
	STAPLES CREDIT PLAN COMCAST BUSINESS	706.83 5,700.69	
	CUSTO	MER SERVICE CENTER	318.73
DUI FUND 55	DUI		
683	P. F. PETTIBONE & CO.	72.00	134.80
	DUI		134.80
MOTOR FUEL 65	TAX FUND MOTOR FUEL TAX		
1023	WILLETT, HOFMANN & ASSOCIA	TES 397,999.05	5,960.40
	MOTOR	FUEL TAX	5,960.40
	TOTAL	ALL DEPARTMENTS	115,527.53

# CITY OF ROCK FALLS

FALLS, CH	APTER 2, A	G THE MUNICU RTICLE VII, DI E AND POSITIO	VISION 1 C	REATING	ECONO	MIC
		DIRECT	OR			
		ADOPTED F	BY THE			
		CITY COU	NCIL			
		OF TH	E			
		CITY OF ROC	K FALLS			
	THIS	DAY OF		, 2023		

#### **ORDINANCE NO. 2023-** 2597

# ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF ROCK FALLS, CHAPTER 2, ARTICLE VII, DIVISION 1 CREATING ECONOMIC DEVELOPMENT OFFICE AND POSITION OF ECONOMIC DEVELOPMENT DIRECTOR

Be it Ordained by the City Council of the City of Rock Falls, Illinois as follows:

**SECTION 1:** Chapter 2, Article VII, Division 1 of the Rock Falls municipal Code is hereby amended by the addition of Section 2-251 entitled Creation of Economic Development Office, to read as follows:

## Sec. 2-251. – Economic Development Office

- (a) There is hereby created an Economic Development office, to be located within the municipal building. The Economic Development Director shall oversee all economic development activities within the city and is appointed by the Mayor with the advice and consent of the City Council. The Economic Development Director shall also perform such other duties as may from time to time be assigned by the City Administrator, Mayor or City Council.
- (b) The Economic Development Director shall report to the City Administrator.
- **SECTION 2:** In all other respects, Chapter 2, Article VII, Division 1, as amended, shall remain in full force and effect as previously adopted and/or amended.
- **SECTION 3**: The provisions and sections of this Ordinance shall be deemed separable and the invalidity of any portion of this ordinance shall not affect the validity of the remainder.
  - **SECTION 4**: The City Clerk is directed to publish this Ordinance in pamphlet form.
- **SECTION 5**: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Approved this day of	, 2023.
	Mayor
ATTEST:	
City Clerk	

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