

City of Rock Falls

603 W. 10th Street
Rock Falls, IL 61071-2854

Mayor

William B. Wescott
815-380-5333

City Administrator

Robbin D. Blackert
815-564-1366



City Clerk

Eric Arduini
815-622-1104

City Treasurer

Kay Abner
815-622-1100

City Council Agenda Rock Falls Council Chambers March 20th, 2018 6:30 p.m.

Call to Order @ 6:30 p.m.
Pledge of Allegiance
Roll Call

Audience Requests:

Community Affairs:

Bethany Bland, President / CEO, Rock Falls Chamber of Commerce.

Consent Agenda:

1. Approval of the Minutes of the March 6th, 2018 Regular Council Meeting.
2. Approval of bills as presented..
3. Approval of the proclamation for "Junior Achievement Day" April 5th, 2018
4. Approval of amended and updated job description for Municipal Complex Custodian, as reviewed by Personnel Committee.

Ordinance Second Reading/ Adoption

1. Adoption of **Ordinance 2018-2359** Amending section 32-1 Utility Office.
2. Adoption of **Ordinance 2018-2361** Amending Section 32-304 and 32-312 sewer rates and receiving waste from private septic systems.
3. Adoption of **Ordinance 2018-2362** Amending Section 32-87 and 32-89 water rates and fire service.

City Administrator Robbin Blackert:

1. Approval of the employment contract with Michael J Wierzycki for the position of Fiber Outside Plant Supervisor.

Information/Correspondence:

Eric Arduini, City Clerk

1. Approval to refer the petition for rezoning of 1510 Prophet Road Rock Falls, IL to the Planning and Zoning Commission on April 12th, 2018 for consideration.

James Reese, City Attorney

Brian Frickenstein, City Engineer

1. Approval with the recommendation from the Public Works – Public Property Committee To accept the low bid from Civil Constructors 2283 Route 20 East, Freeport Illinois in the amount of \$609,387.68.

Department Heads:

Water Reclamation- Ed Cox

Electric- Dick Simon

Police Chief- Chief Tammy Nelson

Fire Chief- Chief Gary Cook

Building Inspector- Mark Searing

1. Approval of the recommendation from the Public Works – Public Property Committee of Option #3 on the estimate from Complete Electrical Contractors 215 West 14th Street Rock Falls, IL for increasing the service size of the electrical panels at the Fire Department in the amount of \$11,210.00.

Water – Ted Padilla

Street - Larry Spinka

Utility Office - Diane Hatfield

Tourism – Janell Loos

1. Approval of RB&W District Event Permit Application for the St. Andrews SpringFest Carnival

Broadband – Wayne Shafer

Ward Reports:

Ward 1

Ald. Reitzel

Ald. Logan

Ward 2

Ald. Kuhlemier

Ald. Snow

Ward 3

Ald. Schuneman

Ald. Kleckler

Ward 4

Ald. Folsom

Ald. Sobottka

Mayor’s Report:

1. Approval of the Amplifier License application from “South of the Rock” amending the license to be in effect until 10:00pm for the dates of June 16th, 2018 August 4th, 2018 and September 1st, 2018.

Executive Session:

Any action taken from Executive Session:

Adjournment:

Next City Council Meeting 04-03-2018

Posted 03-16-2018

Eric Arduini, City Clerk

REGULAR MEETING MINUTES OF THE MAYOR AND
ALDERMEN OF THE CITY OF ROCK FALLS

March 6th, 2018

The regular meeting of the Mayor and City Council of Rock Falls, Illinois was called to order by Mayor William B. Wescott at 6:30 p.m. on March 6th, 2018 in the Council Chambers of Rock Falls.

City Clerk Eric Arduini called the roll following the pledge of allegiance. A quorum was present including Aldermen Daehle Reitzel, George Logan Jr., Brian Snow, Jim Schuneman, Rod Kleckler, Lee Folsom and Violet Sobottka. Alderman Glen Kuhlemier was absent. In addition Attorney Tom Sanders and City Administrator Robbin Blackert were present.

Mayor Bill Wescott hoped that Alderman Kuhlemier was feeling better, and said hello to him on Channel 5.

Kris Schmidt addressed the City Council as a candidate for Sherriff of Whiteside County.

Consent Agenda:

The consent agenda was read aloud by City Clerk Eric Arduini. A motion to approve consent agenda as read by omnibus designation was made by Alderman Sobottka and second by Alderman Schuneman.

1. Approval of the Minutes of the February 20th, 2018 Regular Council Meeting.
2. Approval of bills as presented.

Vote 7 aye, motion carried

Ordinance First Reading

A motion was made by Alderman Schuneman, and second by Alderman Folsom for the first reading of the following ordinances:

1. **Ordinance 2018-2359** Amending section 32-1 Utility Office.
2. **Ordinance 2018-2361** Amending Section 32-304 and 32-312 sewer rates and receiving waste from private septic systems.
3. **Ordinance 2018-2362** Amending Section 32-87 and 32-89 water rates and fire service.

Vote 7 aye, motion carried

City Administrator, Robbin Blackert:

A motion was made by Alderman Logan, and second by Alderman Snow for the approval of **Resolution 2018-782** entering into an agreement for managed IT services from William and Mary Computers 812 12th Avenue Rock Falls, Illinois in the amount of \$3952.00 per month. Administrator Blackert added that the amount is spit up between the departments.

Vote 7 aye, motion carried

A motion was made by Alderman Schuneman, and second by Alderman Sobottka for the approval of **Resolution 2018-783** transferring \$80,000 from the Riverfront TIF to the Downtown Redevelopment TIF.

Vote 6 aye, motion carried (Alderman Reitzel recused himself from this vote)

A motion was made by Alderman Snow, and second by Alderman Sobottka for the approval of the increase in the spending limits for City Administrator and FiberNet Director to \$15,000 each with a review of these amount in one year.

Vote 7 aye, motion carried

A motion was made by Alderman Logan, and second by Alderman Reitzel for the approval of the engineering services agreement with Willett Hofmann & Assoc. for the Buell Road (14th Avenue) and 13th Avenue project in the amount of \$22,700. Administrator Blackert explained that this engineering work is complete, and the agreement was overlooked.

Vote 7 aye, motion carried

A motion was made by Alderman Reitzel and second by Alderman Schuneman to waive the bidding requirements for replacement of the electrical panels at City Hall, and the Police / Fire building.

Vote 7 aye, motion carried

A motion was made by Alderman Reitzel, and second by Alderman Snow to approve the quote from Complete Electrical Contractors, 215 West 14th Street Rock Falls, IL for repairs to the electrical panels at City Hall, and the Police / Fire building in the amount of \$46,580.00.

Vote 7 aye, motion carried

A motion was made by Alderman Reitzel, and second by Alderman Sobottka for the approval of the agreement for solid waste, recyclable materials, and yard waste collection and disposal with Moring Disposal Inc. PO Box 158 Forreston, IL, and authorization of the City Attorney to draft an ordinance for the contract. Administer Blackert remarked that the City was very pleased with the negotiations, and the City of Rock Falls will have one of the least expensive garbage rates around. There are several months to educate everyone about the new toter system. Alderman Snow confirmed that extra garbage that will not fit in the toter will be available for pickup with the purchase of stickers. If a residence needs additional toters, they would be charged an

additional service for the address. The toters will take about two weeks to be delivered to all of the homes in July, and the new service will begin August 1st 2018.

Vote 7 aye, motion carried

Information/Correspondence:

Eric Arduini, City Clerk

City Clerk Eric Arduini wished his son Philip Arduini a happy 17th birthday. Clerk Arduini updated the Council about the upcoming committee meetings.

March 15th, 2018 at 5:30pm Ordinance – License – Personnel - Safety Committee

March 27th, 2018 at 5:00pm Finance Committee will be discussing the General Fund and Electric Fund budgets.

March 28th, 2018 at 2:00pm Finance Committee will be discussing the Enterprise Fund budgets.

Department Heads:

Building Inspector- Mark Searing

A motion was made by Alderman Schuneman, and second by Alderman Logan for the approval of the purchase of a 2015 Buick Encore from Majeski Motors, 1707 East 4th St. Sterling, IL in the amount of \$13,750.00.

Vote 6 aye, 1 nay (Reitzel) motion carried

Utility Office – Diane Hatfield

A motion was made by Alderman Snow, and second by Alderman Schuneman for the approval of a \$0.50 increase to \$3.00 for Credit/Debit card service fees beginning May 1, 2018.

Vote 6 aye, 1 nay (Folsom) motion carried

Mayor's Report:

Mayor Bill Wescott presented the "State of the City" address which will be included as an attachment with these minutes.

Mayor Wescott informed the Council that he and Electrical Director Dick Simon were able to meet with all three representatives in Washington DC. They spoke with Senator Duckworth about broadband, and APPA issues. They met with Representative Bustos and Senator Dick Durbin was very gracious giving them a lot of his time. Mayor Wescott expressed the importance of Mayors to go see the representatives in their office. The rally helped improve the representative's awareness of APPA issues.

Mayor Wescott informed the Council that tomorrow is a big day in Rock Falls. A ground breaking ceremony will be held at noon for the new CGH Rock Falls Medical Center on Dixon Avenue. Parking will be available across the street at Selmi's. This is a \$3.2 million project, and it will help CGH expand services. He thanks CGH for choosing Rock Falls for the new center.

With nothing else for the good of the Council a motion was made by Alderman Folsom and second by Alderman Sobottka to adjourn the meeting at 7:21pm.

Viva Voce Vote, motion carried

Meeting is adjourned at 7:21pm

Eric Arduini, City Clerk

CITY OF ROCK FALLS

Rock Falls, Illinois March 20, 2018

To the Mayor and City Council of the City of Rock Falls, Your Committee on Finance would respectfully report that they have examined the following bills presented against the City, and have found the same correct and would recommend the payment of the various amounts to the several claimants as follows:

Sesquicentennial Fund		\$0.00
Tourism		\$2,053.44
General Fund		\$84,061.33
Industrial Development		\$0.00
Tax Increment Financing		\$0.00
Electric	Electric O & M	\$423,540.53
Broadband Fund		\$0.00
Fiber Optic/Broadband (Tax Exempt)		\$78,252.00
Fiber Optic/Broadband (Taxable)		\$50,666.49
GIS/IT Fund		\$0.00
Sewer	Sewer Revenue/O & M	\$28,560.79
Water	Water Revenue/O & M	\$67,421.08
Garbage		\$33,932.16
Customer Service Center		\$3,991.39
D.U.I. Fund		\$0.00
Drug Fund		\$1,591.50
Tobacco Grant		\$100.00
Safe Passage/Non Evidentiary		\$0.00
Motor Fuel Tax		\$0.00
Customer Utility Deposits		\$148.86
		<hr/>
		\$774,319.57

Alderman Kuhlemier
Alderman Logan
Alderman Kleckler

DATE: 03/08/2018
TIME: 14:15:00
ID: AP443000.WOW

CITY OF ROCK FALLS
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 03/08/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
04	BUILDING		
5215	MAJESKI MOTORS		13,750.00
	BUILDING		13,750.00
	TOTAL ALL DEPARTMENTS		13,750.00

DATE: 03/06/2018
 TIME: 15:05:18
 ID: AP443000.WOW

CITY OF ROCK FALLS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 03/09/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

TOURISM			
05	TOURISM		
172	CITY OF ROCK FALLS	3,953.80	3.67
2528	LAMAR ADVERTISING COMPANY	10,600.00	1,392.00
2796	U.S. CELLULAR	3,541.81	66.81
4815	TDG COMMUNICATIONS INC	4,582.50	420.00
795	SBM BUSINESS EQUIPMENT CENTER	11,148.54	166.20
	TOURISM		2,048.68
GENERAL FUND			
01	ADMINISTRATION		
172	CITY OF ROCK FALLS	3,953.80	0.94
	ADMINISTRATION		0.94
02	CITY ADMINISTRATOR		
172	CITY OF ROCK FALLS	3,953.80	0.47
795	SBM BUSINESS EQUIPMENT CENTER	11,148.54	64.77
	CITY ADMINISTRATOR		65.24
04	BUILDING		
172	CITY OF ROCK FALLS	3,953.80	76.42
1853	MOORE TIRES INC.	7,057.93	23.75
4995	CLOUDPOINT GEOGRAPHICS INC	62,985.50	781.25
5189	MANPOWER	56,848.04	395.04
795	SBM BUSINESS EQUIPMENT CENTER	11,148.54	42.00
	BUILDING		1,318.46
05	CITY CLERK'S OFFICE		
172	CITY OF ROCK FALLS	3,953.80	219.17
	CITY CLERK'S OFFICE		219.17
06	POLICE		

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CITY OF ROCK FALLS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/09/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
06	POLICE		
1289	CITY OF ROCK FALLS UTILITIES	382,229.47	1,416.12
172	CITY OF ROCK FALLS	3,953.80	27.55
2183	PILLARS REPAIR INC		168.05
2380	AUTOZONE	158.54	49.98
350	GISI BROS. INC.	9,893.29	358.07
4692	PANTHER UNIFORMS, INC.	5,259.56	389.75
5189	MANPOWER	56,848.04	967.50
5214	QUEST DIAGNOSTICS		129.00
533	LECTRONICS, INC.	73,873.44	318.00
	POLICE		3,824.02
07	CODE HEARING DEPARTMENT		
172	CITY OF ROCK FALLS	3,953.80	96.71
	CODE HEARING DEPARTMENT		96.71
10	STREET		
110	BONNELL INDUSTRIES, INC.	34,749.52	1,504.80
1289	CITY OF ROCK FALLS UTILITIES	382,229.47	641.29
194	GRUMMERT'S HARDWARE - R.F.	6,158.81	8.98
5047	SANTANDER LEASING LLC	85,486.60	27,768.09
55	ARAMARK UNIFORM SERVICES, INC.	20,761.53	122.54
	STREET		30,045.70
12	PUBLIC PROPERTY		
1289	CITY OF ROCK FALLS UTILITIES	382,229.47	9,150.29
533	LECTRONICS, INC.	73,873.44	39.00
	PUBLIC PROPERTY		9,189.29
13	FIRE		
1289	CITY OF ROCK FALLS UTILITIES	382,229.47	1,489.64
172	CITY OF ROCK FALLS	3,953.80	11.09
194	GRUMMERT'S HARDWARE - R.F.	6,158.81	4.73

DATE: 03/06/2018
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CITY OF ROCK FALLS
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 03/09/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
GENERAL FUND			
13	FIRE		
4207	O'REILLY AUTOMOTIVE INC	8,307.90	116.66
4544	UPS	112.78	16.49
	FIRE		1,638.61
BUILDING CODE DEMOLITION FUND			
12	BUILDING CODE DEMOLITION FUND		
1052	SAUK VALLEY MEDIA	10,871.51	91.00
	BUILDING CODE DEMOLITION FUND		91.00
ELECTRIC FUND			
20	OPERATION & MAINTENANCE		
1289	CITY OF ROCK FALLS UTILITIES	382,229.47	12,224.72
172	CITY OF ROCK FALLS	3,953.80	21.73
1853	MOORE TIRES INC.	7,057.93	25.00
194	GRUMMERT'S HARDWARE - R.F.	6,158.81	45.02
2380	AUTOZONE	158.54	88.99
34	ALTORFER INC.	57,271.06	105.52
5212	POWER/MATION		209.00
	OPERATION & MAINTENANCE		12,719.98
FIBER OPTIC BROADBAND/TAXABLE			
23	FIBER OPTIC BROADBAND/TAXABLE		
5197	COS SYSTEMS INC	8,500.00	1,000.00
	FIBER OPTIC BROADBAND/TAXABLE		1,000.00
FIBER OPTIC BROADBAND/TXEXEMPT			
24	FIBER OPTIC BROADBAND/TXEXEMPT		
4930	THERMO BOND BUILDING, LLC		39,057.00
	FIBER OPTIC BROADBAND/TXEXEMPT		39,057.00

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CITY OF ROCK FALLS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/09/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

SEWER FUND			
38	OPERATION & MAINTENANCE		
1289	CITY OF ROCK FALLS UTILITIES	382,229.47	17,817.15
172	CITY OF ROCK FALLS	3,953.80	8.41
4446	MORING DISPOSAL, INC.	346,526.48	600.00
5131	METROPOLITAN INDUSTRIES, INC.	65,584.75	350.00
533	ELECTRONICS, INC.	73,873.44	69.00
	OPERATION & MAINTENANCE		18,844.56
WATER FUND			
40	WATER		
4040	ILLINOIS ENVIRONMENTAL	684,089.69	53,749.34
	WATER		53,749.34
48	OPERATION & MAINTENANCE		
1289	CITY OF ROCK FALLS UTILITIES	382,229.47	7,876.32
1449	QUALITY READY MIX	45,786.45	1,838.50
172	CITY OF ROCK FALLS	3,953.80	7.14
2796	U.S. CELLULAR	3,541.81	303.17
34	ALTORFER INC.	57,271.06	18.02
4651	MOST PLUMBING & MECHANICAL LLC	7,448.60	335.00
55	ARAMARK UNIFORM SERVICES, INC.	20,761.53	84.54
795	SBM BUSINESS EQUIPMENT CENTER	11,148.54	67.50
	OPERATION & MAINTENANCE		10,530.19
CUSTOMER SERVICE CENTER			
51	CUSTOMER SERVICE CENTER		
172	CITY OF ROCK FALLS	3,953.80	122.80
	CUSTOMER SERVICE CENTER		122.80
DRUG FUND			
56	DRUG ABUSE		
T0004728	THE FRAME SHOPPE		1,591.50
	DRUG ABUSE		1,591.50

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CITY OF ROCK FALLS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/09/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

TOBACCO GRANT			
58	TOBACCO		
4966	BETONY KILBERG		100.00
	TOBACCO		100.00
CUSTOMER UTILITY DEPOSITS			
75	CUSTOMER UTILITY DEPOSITS		
T0002924	ST VINCENT/DEPAUL		65.00
T0004727	[REDACTED]		8.86
	CUSTOMER UTILITY DEPOSITS		73.86
	TOTAL ALL DEPARTMENTS		186,327.05

INVOICES DUE ON/BEFORE 03/18/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

TOURISM			
05	TOURISM		
5032	COMCAST	4,369.92	4.76
	TOURISM		4.76
GENERAL FUND			
01	ADMINISTRATION		
4331	CIRCUIT CLERK OF LEE COUNTY	6,710.00	300.00
4834	GARY R CAMPBELL	728.64	50.95
5032	COMCAST	4,369.92	4.76
	ADMINISTRATION		355.71
02	CITY ADMINISTRATOR		
5032	COMCAST	4,369.92	2.38
	CITY ADMINISTRATOR		2.38
04	BUILDING		
4566	HARRIS COMPUTER SYSTEMS		1,328.94
4945	IACE	25.00	95.00
5032	COMCAST	4,369.92	9.51
5189	MANPOWER	58,210.58	493.80
829	SELF HELP ENTERPRISE	556.30	46.00
837	SHELL	63,198.95	122.65
	BUILDING		2,095.90
05	CITY CLERK'S OFFICE		
4566	HARRIS COMPUTER SYSTEMS		6,923.44
5032	COMCAST	4,369.92	9.51
626	MUNICIPAL CLERKS OF ILLINOIS	215.00	115.00
	CITY CLERK'S OFFICE		7,047.95
06	POLICE		

INVOICES DUE ON/BEFORE 03/18/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
06	POLICE		
2380	AUTOZONE	297.51	4.29
350	GISI BROS. INC.	10,251.36	51.94
4508	LEXISNEXIS RISK SOLUTIONS	300.00	30.00
5032	COMCAST	4,369.92	73.63
5177	DUSTIN SUGARS	106.98	300.00
5189	MANPOWER	58,210.58	360.00
533	ELECTRONICS, INC.	74,299.44	990.00
55	ARAMARK UNIFORM SERVICES, INC.	20,968.61	67.47
651	NICOR	42,246.97	154.11
752	ROCK FALLS AREA DOG CONTROL	5,013.44	480.42
837	SHELL	63,198.95	2,732.96
	POLICE		5,244.82
07	CODE HEARING DEPARTMENT		
4931	MUNICIPAL SYSTEMS INC	8,345.32	723.00
	CODE HEARING DEPARTMENT		723.00
10	STREET		
1224	AIRGAS USA LLC	1,588.76	27.08
1466	ALARM DETECTION SYSTEMS, INC.	4,069.86	464.22
194	GRUMMERT'S HARDWARE - R.F.	6,217.54	8.98
2274	FAMILY TABLE RESTAURANT	145.70	187.15
4207	O'REILLY AUTOMOTIVE INC	8,424.56	124.12
4827	KELLEY WILLIAMSON COMPANY	7,258.59	1,429.75
5032	COMCAST	4,369.92	4.76
55	ARAMARK UNIFORM SERVICES, INC.	20,968.61	124.50
837	SHELL	63,198.95	805.89
852	S.J. SMITH WELDING SUPPLY	504.32	217.48
	STREET		3,393.93
12	PUBLIC PROPERTY		
651	NICOR	42,246.97	171.45
	PUBLIC PROPERTY		171.45

INVOICES DUE ON/BEFORE 03/18/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
13	FIRE		
194	GRUMMERT'S HARDWARE - R.F.	6,217.54	79.11
2183	PILLARS REPAIR INC	168.05	85.00
4207	O'REILLY AUTOMOTIVE INC	8,424.56	179.30
423	AT&T	17,125.34	71.77
4344	ILLINOIS FIRE CHIEFS ASSOC		325.00
4447	FRANK'S SMALL ENGINE REPAIR	449.03	40.00
482	JOHNSON OIL CO	200.00	78.98
4827	KELLEY WILLIAMSON COMPANY	7,258.59	37.61
5032	COMCAST	4,369.92	16.64
651	NICOR	42,246.97	462.31
724	RANDY'S TRUCK REPAIR, INC.	4,405.94	1,186.11
837	SHELL	63,198.95	743.94
T0002866	DOUGLAS & FRYE	61.49	37.48
	FIRE		3,343.25
BUILDING CODE DEMOLITION FUND			
12	BUILDING CODE DEMOLITION FUND		
1472	WARD, MURRAY, PACE & JOHNSON	130,655.90	1,443.80
	BUILDING CODE DEMOLITION FUND		1,443.80
ELECTRIC FUND			
20	OPERATION & MAINTENANCE		
194	GRUMMERT'S HARDWARE - R.F.	6,217.54	47.33
2451	MENARDS	4,466.46	246.43
260	DRAKE SCRUGGS EQUIPMENT	7,984.29	171.03
2631	HOUSE'S TRUCK & AUTO REPAIR	18,096.37	462.03
4207	O'REILLY AUTOMOTIVE INC	8,424.56	199.42
4215	POWER LINE SUPPLY	39,924.85	510.75
437	ILLINOIS MUNICIPAL ELECTRIC	4,172,539.93	399,603.59
4392	WILLIAM B WESCOTT	1,413.46	37.40
440	ILLINOIS MUNICIPAL UTILITIES	11,939.25	575.00
4447	FRANK'S SMALL ENGINE REPAIR	449.03	10.00
4544	UPS	129.27	275.44
4626	ENGEL ELECTRIC CO.	18,601.25	430.00
4671	NOTT COMPANY		235.38
4866	LOESCHER	11,876.57	3,507.00
5032	COMCAST	4,369.92	23.78
5102	FRONTIER	3,076.10	318.57

INVOICES DUE ON/BEFORE 03/18/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
ELECTRIC FUND			
20	OPERATION & MAINTENANCE		
5117	NETWORKFLEET, INC	7,144.15	310.59
5208	KALEEL'S	10,210.00	1,088.00
533	ELECTRONICS, INC.	74,299.44	139.00
55	ARAMARK UNIFORM SERVICES, INC.	20,968.61	448.04
651	NICOR	42,246.97	97.46
795	SBM BUSINESS EQUIPMENT CENTER	11,489.01	59.00
837	SHELL	63,198.95	1,520.09
T0004729			505.22
	OPERATION & MAINTENANCE		410,820.55
FIBER OPTIC BROADBAND/TAXABLE			
23	FIBER OPTIC BROADBAND/TAXABLE		
4011	SAUK VALLEY BANK & TRUST CO.	306,084.70	42,988.75
5018	USIC LOCATING SERVICES LLC	9,857.05	149.32
5207	INTERNET SERVICES PROVIDER NET	7,000.00	4,500.00
5216	CLOUD NINE COMMUNICATIONS		1,900.00
795	SBM BUSINESS EQUIPMENT CENTER	11,489.01	59.00
837	SHELL	63,198.95	69.42
	FIBER OPTIC BROADBAND/TAXABLE		49,666.49
FIBER OPTIC BROADBAND/TXEXEMPT			
24	FIBER OPTIC BROADBAND/TXEXEMPT		
4011	SAUK VALLEY BANK & TRUST CO.	306,084.70	38,700.00
4548	ELEVATOR CONSTRUCTION	1,250.00	495.00
	FIBER OPTIC BROADBAND/TXEXEMPT		39,195.00
SEWER FUND			
38	OPERATION & MAINTENANCE		
1023	WILLETT, HOFMANN & ASSOCIATES	196,899.30	965.40
2517	PRAIRIE HILL RDF	9,063.59	755.19
2888	CERTIFIED BALANCE & SCALE CORP		766.00
395	HILLS ELECTRIC MOTOR SERVICE	566.70	24.24
4827	KELLEY WILLIAMSON COMPANY	7,258.59	234.50
5032	COMCAST	4,369.92	16.64
5117	NETWORKFLEET, INC	7,144.15	109.62

INVOICES DUE ON/BEFORE 03/18/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

SEWER FUND			
38	OPERATION & MAINTENANCE		
5139	SUBURBAN LABORATORIES, INC.	526.00	70.50
651	NICOR	42,246.97	6,302.10
837	SHELL	63,198.95	472.04
	OPERATION & MAINTENANCE		9,716.23
WATER FUND			
48	OPERATION & MAINTENANCE		
1279	WILCO RENTAL	263.04	15.50
2212	ALLIANCE MATERIALS, INC.	5,818.35	518.04
2847	PDC LABORATORIES, INC.	4,671.00	119.00
332	FYR-FYTER, INC.	1,452.31	211.90
4141	JEFF BEHRENS EXCAVATING	28,246.00	1,200.00
4207	O'REILLY AUTOMOTIVE INC	8,424.56	14.28
4827	KELLEY WILLIAMSON COMPANY	7,258.59	200.82
5032	COMCAST	4,369.92	11.89
5117	NETWORKFLEET, INC	7,144.15	109.62
55	ARAMARK UNIFORM SERVICES, INC.	20,968.61	84.54
690	PLAINWELL BRASS, INC.	4,338.96	53.29
795	SBM BUSINESS EQUIPMENT CENTER	11,489.01	89.00
837	SHELL	63,198.95	513.67
	OPERATION & MAINTENANCE		3,141.55
GARBAGE FUND			
50	GARBAGE		
4446	MORING DISPOSAL, INC.	347,126.48	33,932.16
	GARBAGE		33,932.16
CUSTOMER SERVICE CENTER			
51	CUSTOMER SERVICE CENTER		
4834	GARY R CAMPBELL	728.64	169.95
5032	COMCAST	4,369.92	16.64
760	ROCK FALLS POSTMASTER	25,225.00	3,500.00
771	PINNEY PRINTING CO	9,272.50	182.00
	CUSTOMER SERVICE CENTER		3,868.59

DATE: 03/15/2018
TIME: 16:14:01
ID: AP443000.WOW

CITY OF ROCK FALLS
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 03/18/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

CUSTOMER UTILITY DEPOSITS			
75	CUSTOMER UTILITY DEPOSITS		
1289	CITY OF ROCK FALLS UTILITIES	432,845.00	25.00
T0004730	XXXXXXXXXX		50.00
	CUSTOMER UTILITY DEPOSITS		75.00
	TOTAL ALL DEPARTMENTS		574,242.52

PROCLAMATION
JUNIOR ACHIEVEMENT DAY
CITY OF ROCK FALLS

WHEREAS, the City of Rock Falls recognizes Junior Achievement of the Heartland’s purpose to inspire and prepare young people to succeed in a global economy.

WHEREAS, the City of Rock Falls will observe JA Day on April 5, 2018, as an opportunity to recognize and celebrate junior Achievement of the Heartland for empowering our young people to own their economic success.

WHEREAS, Junior Achievement of the Heartland’s educational contribution equips our young people to become the next generation of productive employees and self-sufficient citizens to ensure the economic prosperity of Rock Falls.

WHEREAS, Junior Achievement of the Heartland includes opportunities for educators, parents and community volunteers to connect classroom learning to life after graduation.

WHEREAS, it is fitting for Rock Falls to support the goals of Junior Achievement of the Heartland, and we encourage the continuing partnership of business, education, and community in achieving these said goals.

WHEREAS, it is fitting for parents, educators, businesses and other members of the community to join the celebration in an effort to ensure the future success and economic health of our young people and the communities in which they live.

NOW, THEREFORE, I William B. Wescott, Mayor along with the members of the City Council of Rock Falls, Whiteside County, Illinois do hereby proclaim April 5, 2018 as, “*Junior Achievement Day*” in the City of Rock Falls.

Passed this 20th day of March, 2018

William B. Wescott, Mayor

ATTEST:

Eric Arduini, City Clerk

Job Description

Job Title: Municipal Complex Custodian

Reports To: Building Department Superintendent

Summary: Perform maintenance and upkeep to both the inside and outside of the municipal complex and any other duties at the municipal complex as assigned by the Building Department Superintendent. The work requires routine walking, standing, bending and regularly carrying items weighing up to seventy-five pounds.

Essential Duties & Responsibilities:

- Gather and empty trash.
- Service, clean, and supply restrooms.
- Clean and polish furniture and fixtures.
- Clean windows, glass partitions, and mirrors, using soapy water or other cleaners, sponges, and squeegees.
- Dust furniture, walls, machines, and equipment.
- Make adjustments and minor repairs to heating, cooling, ventilating, plumbing, and electrical systems.
- Mix water and detergents or acids in containers to prepare cleaning solutions, according to specifications and insure proper labeling and safe storage procedures.
- Steam-clean or shampoo carpets.
- Strip, seal, finish, and polish floors.
- Clean and restore building interiors damaged by fire, smoke, or water, using commercial cleaning equipment.
- Clean chimneys, flues, and connecting pipes, using power and hand tools.
- Drive vehicles required to perform or travel to cleaning work or industrial vacuum cleaners.
- Follow procedures for the use of chemical cleaners and power equipment, in order to prevent damage to floors and fixtures.
- Monitor building security, safety and checking electrical appliance use to ensure that hazards are not created and coordinate with Supervisor to insure repairs are completed.
- Move heavy furniture, equipment, and supplies, either manually or by using hand trucks.
- Mow and trim lawns and shrubbery, using mowers and hand and power trimmers, and clear debris from grounds. Perform regular maintenance to the lawn equipment
- Notify managers concerning the need for major repairs or additions to building operating systems.
- Remove snow from sidewalks, driveways, and parking areas, using snowplows, snow blowers, and snow shovels, and spread snow melting chemicals.
- Requisition supplies and equipment needed for cleaning and maintenance duties.
- Set up, arrange, and remove decorations, tables, chairs, ladders, and scaffolding to prepare facilities for events such as banquets and meetings.
- Spray insecticides and fumigants to prevent insect and rodent infestation.

Additional Job Functions:

- Prepare Council Chamber for regular meetings
- Seasonally flexible hours, as set by supervisor to allow for weather related needs
- Ability to maintain sufficient attendance to perform essential job functions with or without reasonable accommodation.
- Comply with OSHA and municipal safety requirements
- Attend meetings and seminars as requested by the Building Department Superintendent.
- Other duties as may be assigned from time to time.
- Comply with provisions of the City Personnel Policy Manual and all other policies of the City.

Qualifications:

- High School graduate
- Minimum of two years' experience in custodial or related field
- General knowledge of building components. (Electrical, plumbing, HAVC, roofing framing ect.)
- Able to deal well with the public
- Able to read and write English to sufficiently perform essential job functions.
- Able to lift 75 pounds on a regular basis.
- Able to climb step ladders and extension ladders.
- Able to work at heights.
- Valid Illinois driver's license.
- Notify City Clerk of any changes to phone number or address.

ORDINANCE NO. 2018- 2359

**ORDINANCE AMENDING THE MUNICIPAL CODE OF
THE CITY OF ROCK FALLS, CHAPTER 32, ARTICLE I, SECTION 32-1
REGARDING THE CREATION OF A UTILITY OFFICE**

Be it Ordained by the City Council of the City of Rock Falls, Illinois, as follows:

SECTION 1: That Chapter 32, Article I, Section 32-1 of the Rock Falls Municipal Code, is hereby amended to read in full as follows:

Sec. 32-1 – Creation of utility office

There is hereby created a utility office to be located within the municipal building. Said utility office shall have, among its duties, the preparation of and mailing of invoices and bills to customers of the various utility services of the city, and the receipt and collection of amounts due for utility services provided to customers of the city. There shall be a superintendent of the utility office to be appointed by the mayor with the advice and consent of city council. The superintendent shall be charged with carrying out the duties assigned by the city administrator, mayor and city council and shall provide reports of the activities of said office to the city council, mayor, city administrator, city clerk and to the superintendent of each utility department of the city. The utility office shall also perform such other duties as may from time to time be assigned by the city administrator, mayor, city council and utilities committee.

SECTION 2: In all other respects, Chapter 32, Article I, shall remain in full force and effect.

SECTION 3: The provisions and sections of this Ordinance shall be deemed to be separable, and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

SECTION 4: All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 5: The City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 6: This Ordinance shall be in full force and effect from and after its passage and approval, and publication as required by law.

Passed by the Mayor and the City Council of the City of Rock Falls, Whiteside County,

State of Illinois, this _____ day of _____, 2018.

MAYOR

ATTEST:

City Clerk

Aldermen voting Aye

Aldermen voting Nay

ORDINANCE NO. 2018-2361

BE IT ORDAINED, by the City Council of the City of Rock Falls that the Municipal Code of the City of Rock Falls be and the same is hereby amended as follows:

Section 1. Sub paragraph (c) of Section 32-304 of the Municipal Code is hereby amended to read as follows:

“Section 32-304. Basis, Rates and Charges for Sewage Service.

(c) *Wastewater Service Rates and Charges.*

1. The rates and charges in this paragraph (c) are hereby established as the monthly rates and charges for the use of and for service supplied by the wastewater system of the City. In the table which follows, the amount set forth in each column (b) through (g) shall be the amount for each component of the rate, and shall be computed in accordance with the formula specified in paragraph (b) of this section, and column (a) of the Table shall specify the date when each rate so calculated shall become effective, and shall be effective for all meter readings and/or billings issued for wastewater treatment services rendered on and after the effective date specified therein. The rates set opposite the line of the Table labeled “preexisting” are those rates applicable at time of adoption of this ordinance.

(a) Effective date	(b) DS	(c) CI	(d) C	(e) R	(f) RC	(g) P
Pre-existing	\$0.00	\$2.40	\$13.75	\$4.40	\$25.50	\$0.85
05-01-2018	\$0.00	\$3.66	\$16.07	\$5.86	\$25.50	\$0.85
05-01-2019	\$0.00	\$3.66	\$17.80	\$6.12	\$25.50	\$0.85
05-01-2020	\$0.00	\$3.66	\$19.63	\$6.38	\$25.50	\$0.85
05-01-2021	\$0.00	\$3.66	\$21.46	\$6.70	\$25.50	\$0.85

2. Provided, however, that any user operating a pre-treatment facility by which waste which is discharged into the wastewater treatment facilities of the City is pretreated by the user to reduce the BOD₅ and SS shall pay, in lieu of the basic usage rate (R), as set forth in the above and foregoing table, an amount in accordance with the following Table, for all waste discharged, per month, in excess of three hundred (300) cubic feet, and such pre-treating user shall not be required to pay the debt service (DS) charge.”

(a) Effective Date	(b) Rate per 100 cubic feet
Pre-existing	\$2.00
05-01-2018	\$2.08
05-01-2019	\$2.12
05-01-2020	\$2.20
05-01-2021	\$2.28

”

Section 2. Sub paragraph (e)(2) of Section 32-304 of the Municipal Code is hereby amended in part by amendment of the table of applicable rates contained in subsection (e)(2) to read as follows:

“

(a)	(b)	(c)	(d)	(e)
Effective date	Residential with 1 Resident	Residential with 2 Residents	Residential with 3 or More Residents	Commercial
Pre-existing	\$62.50	\$76.40	\$90.30	\$90.30
05-01-2018	\$65.36	\$78.78	\$92.20	\$92.20
05-01-2019	\$67.87	\$81.81	\$95.75	\$95.75
05-01-2020	\$70.48	\$84.94	\$99.40	\$99.40
05-01-2021	\$73.27	\$88.37	\$103.47	\$103.47

”

Section 3. Sub paragraph (f) of Section 32-304 of the Municipal Code is hereby amended to read in full as follows:

Multiple users. A multiple user is defined as a building or premises with more than one family residential unit or more than one commercial unit located thereon, or a building or premises being serviced through a single water meter or sewer connection with multiple residential units or multiple commercial units located therein. Each unit in a multiple dwelling shall be treated as a separate unit and charged all normal residential/commercial rates for each unit served by the single connection. Charges shall include basic user rate (BC), capital improvement (CI), wastewater plant replacement charge (RC) and, if applicable, basic user rate (R) and replacement wastewater treatment plant rate (P).

Each unit shall be allowed the use of up to 300 cubic feet per month per unit. After determining the total allowance for the minimum charge, calculated by multiplying the number of units in the premises or building times 300 cubic feet per month, any usage in excess of the total allowance shall be billed at the residential/commercial rates applicable for basic usage rate (R), and replacement wastewater treatment plant usage (P) as set forth in the tables contained in subsection (c) of this section per 100 cubic feet or part thereof in excess of the total allowance per billing period.”

Section 4. Sub paragraph (a)(1) of Section 32-312 of the Municipal Code is hereby amended to read as follows:

“(1) The waste shall be accepted only during the hours of 9:00 am to noon, Monday through Friday, excluding holidays.”

Section 5. Section 32-312 (a) is amended by the addition of a new paragraph (a)(6), to read as follows:

“(6) The superintendent of the wastewater treatment facility, in his sole discretion, shall have the right to refuse or decline any such dumping or part thereof.”

Section 6. Sub paragraph (c) of Section 32-312 of the Municipal Code is hereby amended to read as follows:

“(c) A fee shall be paid by each person, prior to the dumping of any materials or substance into the wastewater treatment facility to the City from private septic systems or private sewage disposal systems, in the amount of \$75.00 for up to 3,000 gallons of materials, and the sum of \$150.00 for 3,001 to 6,000 gallons of materials.”

Section 5. Sub paragraph (b) of Section 32-313 of the Municipal Code is hereby amended to read as follows:

“(b) For residential customers located outside the limits of the City, the rates and charges shall be as follows, unless otherwise modified or provided for in an annexation agreement that has been duly approved by the City Council:

Effective date	Residential 1 Resident	Residential 2 Residents	Residential 3 or More Residents
05-01-2018	\$130.72	\$157.56	\$184.40
05-01-2019	\$135.74	\$163.62	\$191.50
05-01-2020	\$140.96	\$169.88	\$198.80
05-01-2021	\$146.54	\$176.74	\$206.94

Section 6. All prior ordinances in conflict herewith are hereby repealed.

Section 7. If any section, paragraph, sentence, clause or other portion of this ordinance is held or deemed to be unenforceable or invalid, then such holding or finding of unenforceability or invalidity shall not effect the validity of the remaining provisions of this ordinance.

Section 8. This ordinance shall be effective upon its adoption, passage and publication in pamphlet form.

Passed this ____ day of _____, 2018.

Mayor William B. Wescott

ATTEST:

City Clerk

Alderman Voting Aye

Alderman Voting Nay

ORDINANCE NO. 2018-2362

BE IT ORDAINED, by the City Council of the City of Rock Falls that the Municipal Code of the City of Rock Falls be and the same is hereby amended as follows:

Section 1. Sections 32-87 (b) and (c) of the Municipal Code are hereby amended to read as follows:

“Section 32-87 (b). *Single-Family Residential Dwellings, Commercial and Industrial Users.*

(b) There shall be and there is hereby established monthly rates and charges for the use of and for service supplied by the water works system of the City to residential single family dwellings in accordance with the tables set forth in this subparagraph (b). Meter readings shall be taken monthly, to determine usage, and bills shall be rendered for all water used and consumed as determined by the meter reading monthly. As set forth in the table, the “basic user charge” shall include the use of up to three hundred (300) cubic feet of water per month. As forth in the tables, the “basic user rate” shall apply to each one hundred (100) cubic feet (or part thereof) of water used and consumed per month as determined by the meter reading for all consumption in excess of three hundred (300) cubic feet per month.

(1) The following table specifies the rates and components of rates and charges applicable for all meter readings taken and billings rendered on or after May 1, 2018 and through April 30, 2019:

DEBT SERVICE CHARGE	\$4.85
CUSTOMER SERVICE CHARGE FOR CAPITAL IMPROVEMENTS	\$3.50
BASIC USER CHARGE	\$10.00
BASIC USER RATE	\$4.20

(2) The following table specifies the rates and components of rates and charges applicable for all meter readings taken and billings on or after May 1, 2019 and through April 30, 2020:

DEBT SERVICE CHARGE	\$4.85
CUSTOMER SERVICE CHARGE FOR CAPITAL IMPROVEMENTS	\$3.50
BASIC USER CHARGE	\$10.80
Basic USER RATE	\$4.40

(3) The following table specifies the rates and components of rates and charges applicable for all meter readings taken and billings on or after May 1, 2020 and through April 30, 2021:

DEBT SERVICE CHARGE	\$4.85
CUSTOMER SERVICE CHARGE FOR CAPITAL IMPROVEMENTS	\$3.50
BASIC USER CHARGE	\$11.65
Basic USER RATE	\$4.60

(4) The following table specifies the rates and components of rates for all meter readings taken and billings on or after May 1, 2021 and thereafter:

DEBT SERVICE CHARGE	\$4.85
CUSTOMER SERVICE CHARGE FOR CAPITAL IMPROVEMENTS	\$3.50
BASIC USER CHARGE	\$12.55
Basic USER RATE	\$4.80

Section 2. Section 32-88 is hereby repealed in its entirety.

Section 3. Section 32-89 of the Municipal Code is hereby amended to read in full as follows:

“Section 32-89. *Fire service.*

(a) Every commercial or industrial customer of the municipal water service possessing a connection to the municipal water utility for fire suppression equipment installed within the premises of the commercial or industrial customer shall pay, in addition to the fees, rates and charges applicable for any water usage measured through a meter, a charge per month in accordance with the following table:

<i>Meter Size</i>	<i>Monthly Rate</i>
2 inches	\$12.05
4 inches	\$15.75
6 inches	\$18.75
8 inches	\$21.85

(b) The rates specified in this section shall be applicable to an charged for all meter readings taken or for bills rendered after May 1, 2018.”

Section 4. All prior ordinances in conflict herewith are hereby repealed.

Section 5. If any section, paragraph, sentence, clause or other portion of this ordinance is held or deemed to be unenforceable or invalid, then such holding or finding of unenforceability or invalidity shall not effect the validity of the remaining provisions of this ordinance.

Section 6. This ordinance shall be effective upon its adoption, passage and publication in pamphlet form.

Passed this _____ day of _____, 2018.

Mayor William B. Wescott

ATTEST:

City Clerk

Alderman Voting Aye

Alderman Voting Nay

EMPLOYMENT AGREEMENT

This Agreement is made this ____ day of April, 2018 by and between the City of Rock Falls, Illinois, as Employer and Michael J Wierzycki, as Employee.

Section 1. Hire. Employer does hereby hire and employ Employee for the position of Fiber Outside Plant Supervisor of the Fiber Department (“Department”) of the City of Rock Falls. Employee shall serve as Fiber Outside Plant Supervisor and attached hereto and forming a part of this Agreement as “Exhibit A” is a job description, and the duties to be performed by Employee under this Agreement are those as described on the document attached as a job description, together with such additional duties as may from time to time be assigned and/or delegated by the City Council, Mayor and City

Section 2. Term. The term of this Agreement is from April ____, 2018 through April 30, 2019, subject to earlier termination upon the conditions as stated herein.

Section 3. Evaluations. The job performance of Employee shall be evaluated annually by the Fiber Operations Manager utilizing the evaluation format attached as “Exhibit B”. Employer reserves the right from time to time to alter, modify or replace the format of the evaluation.

Section 4. Salary.

a). Employee shall be paid a salary for duties performed at the rate per year of \$75,000. The salary to be paid to Employee for any year later of employment shall be determined by the City Council.

b). The salary shall be paid in twenty-six equal installments upon each payroll date established by Employer.

Section 5. Normal hours. Employee shall devote substantially full-time to the performance of duties and management of the Department, and shall devote such hours as are necessary to accomplish the management of the Department in a satisfactory manner in accordance with the requirements of the City Council and its ordinances, any applicable law and directives and orders of the Mayor. If Employee expects to be absent from the Department (other than for vacation, personal leave, sick leave or attendance at required proceedings, seminars or training programs) for more than three (3) consecutive hours during the normal business hours of the City, Employee shall notify the City Administrator of such intended absence and the reasons therefor. Employee shall not be subject to discipline or to unsatisfactory performance evaluations based upon justified absences from the Department during normal business hours, except that if absence from the Department during normal business hours other than for vacation, sick leave, personal leave or attendance at required proceedings, seminars or training programs, causes Employee to be unable to fulfill assigned job duties, such failure to perform or fulfill job duties may constitute cause for an unsatisfactory performance evaluation.

Section 6. Personal time, vacation and sick leave.

a). Employee shall be entitled to vacation equal to ten (10) days per calendar year. Employee shall notify the City Administrator or Mayor in advance of scheduling his vacation time, and if the Employee intends to take vacation of one week or more, such notice shall be given at least two weeks in advance of the beginning of the vacation time

b). No more than one-half of the vacation earned by the Employee in any calendar year may be carried to the next succeeding year to be utilized within six months of the end of the calendar year.

c). Employee shall be entitled to sick leave in the form of paid leave of absence to recover from any non-work related illness or injury, or when need arises to attend to a serious illness or injury in the immediate

family of the Employee. The Employee shall earn sick leave at the rate of 1 day of leave entitlement for each full month of service, to a maximum of 10 days per calendar year. The Employee may accumulate a maximum of 120 days of unused sick leave, except that Employee may continue to accumulate sick leave beyond the maximum of 120 days, to a maximum of 240 days, for creditable service under the Illinois Municipal Retirement Fund, in accordance with the provisions of 40 ILCS 5/7-139 (a) 8. Upon retirement by Employee, Employer shall certify to the IMRF the number of accumulated unpaid sick leave days credited to Employee at the time of termination of service, in accord with said section 7-139 as in effect from time to time. In addition, in lieu of any provision of the Personnel Policy, the following shall apply to Employee:

d). Employee shall be entitled to 3 personal leave days, in addition to vacation days. Unused personal leave days may be carried over to the following year, but no more than 5 personal days may be taken or used in any one year. At any separation of service, any unused personal leave days of Employee shall not be compensated by Employer.

e). In addition to all other leave provided for herein, Employee shall be entitled, to family medical leave under the Family Medical Leave Act, but provided that Employer may require that Employee exhaust all paid leave, and may require that paid leave be charged against the leave in to which Employee would be entitled under the Family Medical Leave Act.

Section 7. Holidays. Employee is not required to be on duty nor to work on holidays, as defined by the personnel policy of the City, but Employee shall be available from time to time to assist or coordinate during special events or emergency matters arising within the Employee's supervised Department.

Section 8. Disability, health and life insurance. Employee shall be entitled to and be covered by the Employee Health Benefit Plan in effect from time to time and provided by Employer. Employer shall pay the percentage of determined premium cost as determined by the City Council at a regularly scheduled meeting.

Section 9. Termination. The reemployment of Employee at the end of the term of this Agreement (or at the end of the extension, if the option to extend is exercised by Employee) is at the discretion and option of Employer, and Employee understands and acknowledges that his continued employment is contingent upon reappointment by the Mayor of the Employer, with the advice and consent of the City Council. If the Mayor does not reappoint Employee at the end of the term or extension of this Agreement, then the employment and any rights hereunder shall end at the end of the term of this Agreement or extension, and any continued employment of Employee thereafter shall be considered "at-will" and shall be subject to termination at any time, without cause, and Employee shall have no recourse for any termination of the at-will relationship.

The employment of Employee by Employer may be terminated at any time for cause. For purposes hereof, "Cause" shall mean conviction of a felony, conviction of a misdemeanor involving moral turpitude, engaging in conduct unbecoming to the position of Department Head for the City of Rock Falls, failure to adequately perform the duties required hereunder or as further assigned from time to time, receipt by Employee of an overall unsatisfactory performance evaluation at any of the performance evaluations required to be given under this Agreement, or abolition of the position by action of the City Council.

Section 10. Discipline. Employer may impose discipline for actions of Employee which are detrimental to the operations of the City or the department.. Employer shall have no obligation to follow any progressive discipline schedule or format but may impose such discipline as, in the judgment of the mayor, is deemed necessary or in the best interest of the Employer.

Section 11. Discipline or discharge appeal. If Employer imposes discipline upon Employee or discharges Employee from employment for cause, Employee may request a review hearing of the discipline or discharge decision by filing with the City Clerk, within fifteen (15) days after the effective date of the discipline or discharge, a written request for review. A hearing will then be granted by the City Council, to be conducted at the next

regular Council meeting scheduled to occur more than five (5) days after the filing of the review request, and Employee may be represented by counsel or other representative at the hearing and may present such evidence as desired to attempt to persuade the Council that the discipline imposed or the discharge is not merited or warranted by the circumstances. The hearing may be continued or postponed from time to time as necessary in the sole judgment of the Council to assure a fair opportunity for presentation and consideration of the evidence and circumstances. The Council shall decide whether to grant or deny the request of the Employee at the conclusion of the hearing, and the decision of the Council shall be final. The process set forth in this paragraph is the only appeal process available to Employee, and the provisions of the City of Rock Falls Personnel Policy and Employment At-Will/ Handbook shall not apply to any disciplinary action taken.

Section 12. Expense reimbursement. Employer shall reimburse Employee for all reasonable and necessary expenses incurred by Employee in the performance of his duties under this Agreement, provided that Employee shall provide to Employer a request for reimbursement supported by copies of all receipts or invoices itemizing the expenses so incurred. Employer may require Employee to provide the original receipts or invoices prior to making payment for the reimbursement.

Section 13. Application of Personnel Policy Handbook. The provisions of the Personnel Policy and Employment At-Will Handbook of the City of Rock Falls, as in effect and in force from time to time and as amended from time to time by the City Council shall control and govern the employment relationship created by this agreement, except that to the extent that the provisions of this agreement contradict or conflict with any of the provisions of the Personnel Policy and Employment At-Will Handbook, the provisions of this agreement shall apply to such area of conflict or contradiction.

Section 14. Vehicle use. City shall furnish Employee a pickup truck or other vehicle for use by the Employee in the conduct of the business of the City and in performing the duties and requirements of this Agreement. City shall provide the fuel, motor oil and all maintenance and repairs to the vehicle and shall provide liability insurance insuring and indemnifying Employee from liability for injury to persons or damage to property arising out of the operation of the vehicle by Employee in the course and scope of his employment pursuant to this Agreement. Employee shall not utilize the vehicle for personal purposes or travel by the Employee between the Employee's home and any place of performance of duties under this Agreement, until such time that the Employee resides within a 30 minute response time.

Section 15. Entire agreement. The parties acknowledge that this Agreement constitutes the entire agreement between them pertaining to the job and duties of Employee and the obligations of Employer to Employee, and that this Agreement supersedes any and all previously executed agreements or any and all previous oral or verbal agreements between them. In the event that employment is terminated by action of Employee, then the obligations of Employer shall also terminate as of the effective date of the termination.

Employee

The City of Rock Falls, Employer

Michael J. Wierzycki

By: _____
William B. Wescott, Mayor

Attest: _____
Eric Arduini, City Clerk

EXHIBIT A
Job Description

Job Title: Fiber Outside Plant Supervisor

Report to: Fiber Operations Manager

Summary

The Fiber Outside Plant Supervisor will manage the construction and day-to-day operations, maintenance and repair of the City's fiber optic network. This is a "hands on" position.

Essential Duties & Responsibilities:

- Inspect and assure construction work quality of Fiber OSP.
- Verify supplier invoices match the work actually performed in the field and ensure that all contractual specifications are met.
- Manage OSP fiber network Operations & Maintenance.
- Coordinate and manage fiber splicing and restoration.
- Coordinate and manage fiber drop installations.
- Document and record existing fiber network and construction field changes. Maintain comprehensive and orderly records and project documents.
- Participate in project meetings and effectively support the overall project effort.
- Resolve OSP roadblocks.
- Develop high-level fiber designs from both desktop and field review.
- Develop cost estimate models.
- Develop right-of-way analysis of the proposed fiber plant, such as the identification of utility and permit applications needed for a project.
- Work with utilities in underground and aerial right-of-way applications.
- Manage OSP material ordering.
- Contribute to optimization and value engineering of fiber network design.
- Develop, read, and manage fiber splice documents, including fiber splice diagrams, OTDR, and Power Meter readings.
- Other duties as assigned.

Qualifications:

- Minimum 10 years of experience with outside plant fiber optics in the Telecommunications industry desired. Must be able to read and understand construction documents.
- Familiar with all facets of OSP management, including quoting, construction, delivery, records, maintenance and repair. "Hands on".
- Familiar with MS Excel, Word, Google Earth and AutoCad Viewers.

EXHIBIT B
City of Rock Falls Performance Evaluation

Employee	
Job Title	Date of Review

Evaluation of Performance	E; G; NI*	Comments
Team player (Administration & Other Depts)		
Attention to policies & procedures		
Organizational skills		
Communication skills		
Leadership ability		
Interaction with co-workers		
Attendance		
Quality of work		
Initiative to achieve goals and complete assignments		
Responsiveness to changing work requirements		

**E=Excellent; G=Good; NI=Needs Improvement*

Employers' Comments

Goals

PETITION REQUESTING REZONING OF REAL ESTATE

TO: City Council of the City of Rock Falls, Illinois

IN RE: Application of Steve Hampton
(Petitioner)

Kenne Hampton, and COMMUNITY STATE BANK, Petitioners,
hereby respectfully petition the City Council of the City of Rock Falls, Illinois, as follows:

1. Petitioners are the owners of the real property located at _____

1510 Prophet Rd

(Address of Property)

which is legally described as: PT LT 4 SE SEC 29 TWP 21 RN 9 T
9600 X

NOTE: If Petitioners are not the owners of the real property, then the interest of Petitioners in the real property must be disclosed and all information pertaining to ownership and other interests in the property must be disclosed. Attach a separate sheet which details the right and interest of Petitioners in the real property.

2. Said real property is presently classified under the Zoning Ordinance of the City of Rock Falls as B-2
(Present Zoning Ordinance)

3. Petitioners request that the zoning classification of said real estate be changed to portion of Property and that the zoning map of the City of Rock Falls be amended to reflect such change. To B-1

4. Petitioners further request that the City Council refer this application to the Planning Commission of the City of Rock Falls for conducting a public hearing on the proposed change and amendment.

5. Petitioners have submitted, and placed on file with the Building Official of the City of Rock Falls copies of any proposed Ordinance for change of zoning or for amendment to the map, and/or copies of any and all maps or plans for the development proposed upon said real estate.

Dated: 3/14/18

Steve Hampton
(Petitioner)

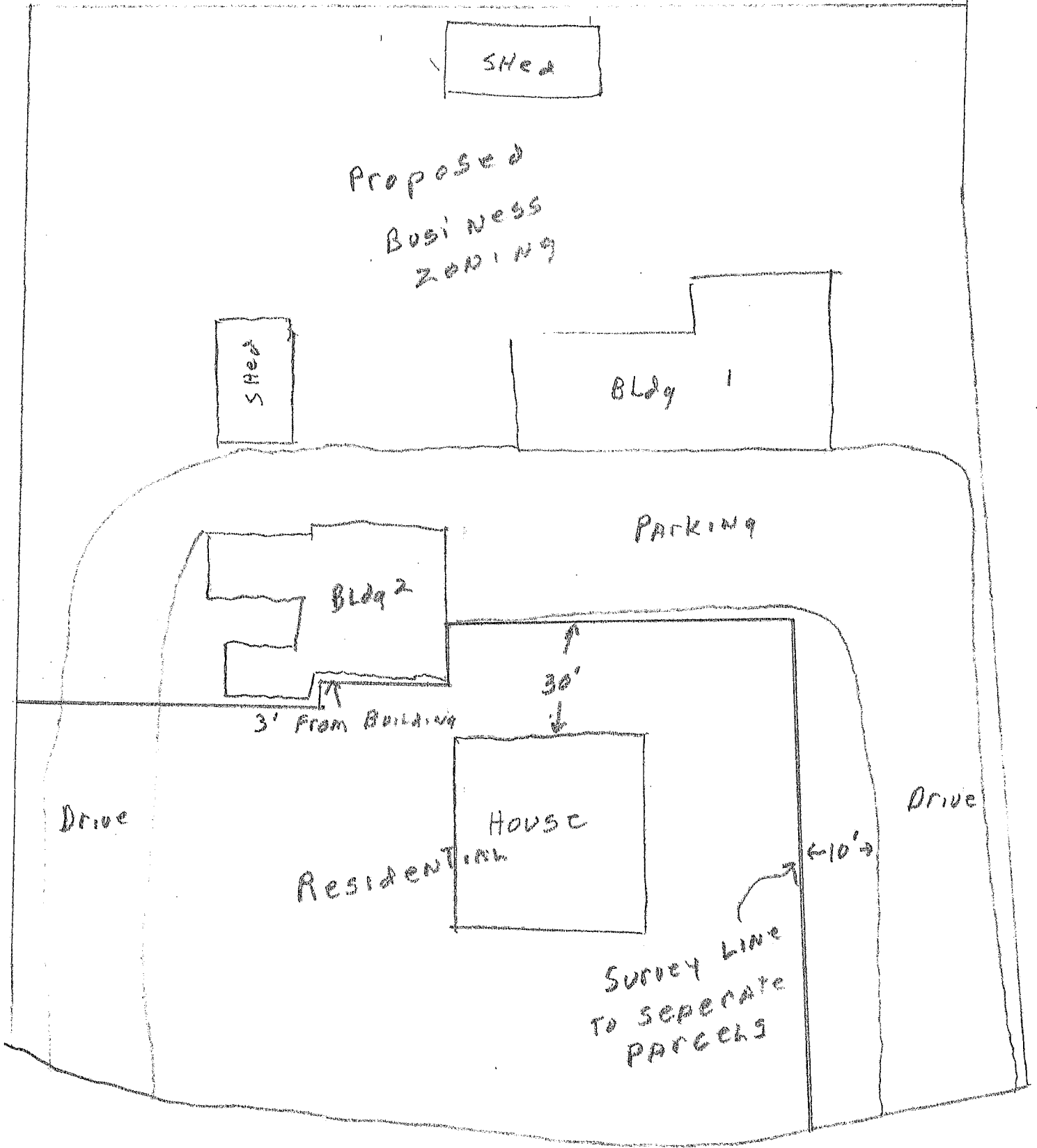
Kenne Hampton
(Petitioner)

CITY OF ROCK FALLS

*** CUSTOMER RECEIPT ***

DATE: 03/14/18 TIME: 10:38:11 MODIFY
CUST NAME: 10-03-00-4800

DESCRIPTION	PAY CD	AMOUNT
-----	-----	-----
MISCELLANEOUS	CH	150.00
HAMPTON/PETITION	4827	
GL ACCT# 1003004800		
TOTAL AMOUNT DUE		150.00
AMOUNT TENDERED		150.00
CHANGE DUE		.00
TRANS #: 1	CASHIER CODE: LAS	
BATCH #: C180314	REGISTER ID: 001	





WILLETT HOFMANN
& ASSOCIATES INC

ENGINEERING ARCHITECTURE LAND SURVEYING

March 16, 2018

Mayor and City Council
603 W. 10th Street
Rock Falls, IL 61071

Re: Buell Road (14th Avenue) and 13th Avenue Road Improvements

Dear Mayor and City Council:

Bid proposals for the above referenced project were opened earlier today. The following bids were received, and the results are as follows:

- | | | |
|----|---|--------------|
| 1. | Civil Constructors, Inc., Freeport, Illinois | \$609,387.68 |
| 2. | Martin and Company Excavating, Oregon, Illinois | \$673,625.88 |

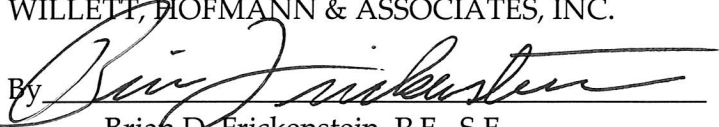
The Engineer's Estimate is \$971,835.50. The low bid is 37.3% below the Engineer's Estimate. The bids were reviewed for accuracy and completeness and are acceptable.

Civil Constructors has completed numerous projects for the city in the past and has the necessary equipment and expertise to complete the work as proposed. It is therefore our recommendation to award the contract to Civil Constructors, Inc.

Should you have any questions, please feel free to contact me at your convenience.

Very truly yours,
WILLETT HOFMANN & ASSOCIATES, INC.

By


Brian D. Frickenstein, P.E., S.E.

BDF:f

Encl.

TABULATION OF BIDS

BID OPENING: March 16, 2018
 10:00 a.m.
 Rock Falls City Clerk's Office

ATTENDED BY: Brian Frickenstein, WHA
 Kyle Lorenz, WHA
 Robbin Blackert, Rock Falls
 Eric Arduini, Rock Falls
 Daehle Reitzel, Rock Falls
 Glen Kuhlemier, Rock Falls
 Brian Schumaker, Martin

CONTRACTOR			Engineer's Estimate		Civil Constructors, Inc.		Martin & Company			
BID BOND					x		x			
ITEM	QUANTITY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
BASE BID										
1	Rem & Disp of Unsuitable Mat	200	CU YD	12.00	2,400.00	14.00	2,800.00	15.00	3,000.00	0.00
2	Agg Subgrade Imp	410	TON	20.00	8,200.00	13.00	5,330.00	16.50	6,765.00	0.00
3	Agg Base Course, Type B, (4")	100	TON	20.00	2,000.00	27.00	2,700.00	15.50	1,550.00	0.00
4	Bit Materials (Tack Coat)	8,440	POUND	0.50	4,220.00	0.50	4,220.00	0.50	4,220.00	0.00
5	HMA Bind Course, IL-9.5, N50	1,720	TON	80.00	137,600.00	57.00	98,040.00	64.00	110,080.00	0.00
6	HMA Surf Course, Mix "C", N50	1,720	TON	80.00	137,600.00	58.00	99,760.00	64.00	110,080.00	0.00
7	Temporary Ramp	99	SQ YD	25.00	2,475.00	14.00	1,386.00	2.00	198.00	0.00
8	Incidental HMA Surfacing	10.2	TON	200.00	2,040.00	200.00	2,040.00	88.00	897.60	0.00
9	PCC Driveway Pavement - 7"	31.5	SQ YD	150.00	4,725.00	75.00	2,362.50	75.00	2,362.50	0.00
10	PCC Sidewalk, 5"	75	SQ YD	10.00	750.00	15.00	1,125.00	65.00	4,875.00	0.00
11	Detectable Warnings	8	SQ FT	60.00	480.00	26.00	208.00	50.00	400.00	0.00
12	HMA Surface Removal, 3"	18,750	SQ YD	9.00	168,750.00	2.50	46,875.00	2.72	51,000.00	0.00
13	Curb & Gutter Rem & Replace	1,426	FOOT	75.00	106,950.00	53.00	75,578.00	42.00	59,892.00	0.00
14	Sidewalk Removal	75	SQ FT	4.00	300.00	2.60	195.00	3.50	262.50	0.00
15	Class D Patches, Type III, 8"	100.3	SQ YD	125.00	12,537.50	58.00	5,817.40	58.25	5,842.48	0.00
16	Class D Patches, Type IV, 8"	730.2	SQ YD	75.00	54,765.00	45.00	32,859.00	58.00	42,351.60	0.00
17	Strip Reflec Crack Control Treat	11,433	FOOT	4.00	45,732.00	0.96	10,975.68	1.35	15,434.55	0.00
18	Water Valves to be Adjusted	1	EACH	750.00	750.00	560.00	560.00	325.00	325.00	0.00
19	Manholes to be Adjusted	19	EACH	750.00	14,250.00	820.00	15,580.00	740.00	14,060.00	0.00
20	Inlets to be Adjusted	12	EACH	1,000.00	12,000.00	1,000.00	12,000.00	550.00	6,600.00	0.00
21	Restoration	1	L SUM	10,000.00	10,000.00	6,100.00	6,100.00	4,000.00	4,000.00	0.00
22	Thermo Plas Pave Mark-Line, 4"	8,223	FOOT	2.00	16,446.00	0.70	5,756.10	7.70	63,317.10	0.00
23	Traffic Control & Protec (Special)	1	L SUM	8,000.00	8,000.00	8,500.00	8,500.00	5,000.00	5,000.00	0.00
TOTAL BASE BID PROPOSAL					752,970.50		440,767.68		512,513.33	

TABULATION OF BIDS

CONTRACTOR			Engineer's Estimate		Civil Constructors, Inc.		Martin & Company			
BID BOND										
ITEM	QUANTITY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
ALTERNATE BID										
1	Rem & Disp of Unsuitable Mat	100	CU YD	12.00	1,200.00	14.00	1,400.00	12.00	1,200.00	0.00
2	Agg Subgrade Imp	225	TON	20.00	4,500.00	14.00	3,150.00	15.75	3,543.75	0.00
3	Subbase Gran Mat, Type B (8")	1,700	TON	20.00	34,000.00	14.00	23,800.00	14.85	25,245.00	0.00
4	Agg Base Course, Type B, (4")	900	TON	20.00	18,000.00	21.00	18,900.00	15.75	14,175.00	0.00
5	Bit Materials (Prime Coat)	7,400	POUND	0.80	5,920.00	0.60	4,440.00	0.50	3,700.00	0.00
6	Bit Materials (Tack Coat)	800	POUND	0.50	400.00	0.50	400.00	0.10	80.00	0.00
7	HMA Surf Course, Mix "C", N50	340	TON	80.00	27,200.00	66.00	22,440.00	65.00	22,100.00	0.00
8	HMA Bind Course, IL-19.0, N50	435	TON	80.00	34,800.00	63.00	27,405.00	65.00	28,275.00	0.00
9	Manholes to be Adjusted	7	EACH	750.00	5,250.00	890.00	6,230.00	725.00	5,075.00	0.00
10	Inlets to be Adjusted	1	EACH	1,000.00	1,000.00	980.00	980.00	600.00	600.00	0.00
11	Curb & Gutter Rem & Replace	465	FOOT	75.00	34,875.00	57.00	26,505.00	42.00	19,530.00	0.00
12	Earth Excavation (Special)	1,550	CU YD	15.00	23,250.00	12.00	18,600.00	16.50	25,575.00	0.00
13	Inlet, Type B, Special	2	EACH	2,500.00	5,000.00	2,700.00	5,400.00	2,200.00	4,400.00	0.00
14	PCC Driveway Pavement - 7"	23	SQ YD	150.00	3,450.00	82.00	1,886.00	75.00	1,725.00	0.00
15	Incidental HMA Surfacing	10.1	TON	200.00	2,020.00	340.00	3,434.00	88.00	888.80	0.00
16	Restoration	1	L SUM	10,000.00	10,000.00	2,300.00	2,300.00	3,000.00	3,000.00	0.00
17	Traffic Control & Protec (Special)	1	L SUM	8,000.00	8,000.00	1,350.00	1,350.00	2,000.00	2,000.00	0.00
TOTAL ALTERNATE BID PROPOSAL					218,865.00		168,620.00		161,112.55	
TOTAL BASE BID PLUS ALTERNATE BID PROPOSAL					971,835.50		609,387.68		673,625.88	

COMPLETE ELECTRICAL CONTR. INC.

215 WEST 14TH STREET
 ROCK FALLS, IL 61071
 (815) 625-7142 (FAX) 625-7206

ESTIMATE

DATE	ESTIMATE #
3/13/2018	180226-1

NAME / ADDRESS
CITY OF ROCK FALLS 603 W 10TH ROCK FALLS, IL 61071

JOB #	PROJECT
180226	180226-1 INCREASE ...

ITEM	DESCRIPTION	QTY	COST	TOTAL
	FIRE DEPARTMENT INCREASE SERVICE TO 600A			
101	OPTION #1 INCREASE SERVICE TO 600A USING EXISTING 500 MCM FEEDERS.	1	580.00	580.00
101	OPTION #2 INCREASE SERVICE TO 600A PULLING OUT EXISTING FEEDERS AND PULLING IN (2) SETS OF 300 MCM.	1	3,150.00	3,150.00
101	OPTION #3 INCREASE SERVICE TO 600A RE-FEEDING IT FROM THE EXISTING TRANSFORMER TO NEW 600 AMP CT AND 600 AMP DISCONNECT ON THE EXTERIOR OF THE BUILDING AND INSTALLING (2) NEW PARALLEL FEEDERS OF 300 MCM IN (2) 2 1/2" CONDUITS.	1	11,210.00	11,210.00
This proposal may be withdrawn in 30 days if not accepted			TOTAL	

SIGNATURE _____

RB&W DISTRICT EVENT PERMIT APPLICATION

APPLICATION DATE: _____

APPLICATION FOR USE OF: ROCK FALLS TOURISM MANAGED PARKS

Rock Falls
ALDERMAN
2nd Ward

GLEN KUHLEMIER
BRIAN SNOW

QUESTIONS? CONTACT:
Director of Tourism & Events
info@visitrockfalls.com
(815) 622-1106

VETE
RANS
PARK

CELLETTI
PAVILION

LOVE
LIGHT

RB&W RIVERFRONT PARK &
AMPHITHEATER

APPROVED

OFFICE USE ONLY	EXPECTED ATTENDANCE: <u>500</u>	EVENT TYPE: ex. Concert, festival, reception, wedding, community event, private event, etc. <u>Carnival</u>	
	REQUESTED DATE(S) & TIMES: <u>MAY 17 - 5:00 - 9:00 pm</u>	EVENT NAME (S): <u>Carnival</u>	WRITE IN REQUESTED LOCATION (S): <u>RB&W site</u>
	<u>MAY 18 - 5:00 - 11:00 pm</u>	"	"
	<u>MAY 19 - 12:00 - 11:00 pm</u>	"	"
	<u>MAY 20 - 12:00 - 5:00 pm</u>	"	"

EVENT SET UP: date & time <u>MAY 13-14 - 1:00 pm</u>	EVENT CLEAN UP: date & time <u>MAY 21 - 8:30 AM</u>
NAME OF ORGANIZATION: <u>Wilson Family Shows</u>	CONTACT NAME: <u>William Lemmer</u>
ADDRESS: <u>3420 Alderman Dr #200 Pekin, IL 61554</u>	CONTACT NUMBER: <u>815-590-2248</u>
	EMAIL: <u>mlimmer@yahoo.com</u>

ARE YOU A NON-PROFIT 501(C3) YES NO PLEASE ATTACH A COPY OF CERTIFICATE

WILL YOUR EVENT CONTAIN LIVE MUSIC/AMPLIFIED SOUND? YES NO WHAT TIME WILL THE MUSIC/SOUND BEGIN & END? _____
An amplifiers license is required to maintain or operate any loudspeaker or amplifier (pg. 4)

IS THIS A CATERED EVENT: YES NO ARE VENDORS PARTICIPATING IN YOUR EVENT: YES NO
Food service permits required for all catered events (pg. 4) IF YES, HOW MANY TOTAL VENDORS: _____

WILL LIQUOR BE SOLD? YES NO # FOOD VENDORS: _____ # MERCHANDISE VENDORS: _____

IF SO, ADDITIONAL LICENSE & INSURANCE REQUIRED (Attach Copies of Both to Your Application)
Alcoholic beverages are not permitted in the RB&W District without a special event permit, city issued liquor license & insurance. Glass containers of any kind are prohibited in the RB&W District.

ARE YOU PROVIDING SECURITY FOR YOUR EVENT? YES NO
For events of estimated for 250 people, 2 security officers must be hired. (pg. 5)

ADDITIONAL REQUIREMENTS: _____ "NO PARKING" SIGNS 2 NUMBER OF BARRICADES

NUMBER OF PORTABLE TOILETS 9 (if required) *Events over 250 people require a minimum of 3 portable toilets, for each additional 250 people, and additional minimum of 3 portable toilets must be made available. When portable toilets are required, they must be placed in the designated portable toilet area*

NUMBER OF DUMPSTERS 2 (if required) *A minimum of one dumpster with a lid is required for events with 250 people or more. When dumpsters are required, they must be placed in an approved area designated by the Director of Tourism & Events.*

ELECTRICAL SERVICES FOR EVENTS	
<input checked="" type="checkbox"/> RB&W DISTRICT PARK <u>South Panel</u> <input type="checkbox"/> LOVELIGHT <input type="checkbox"/> VETERANS MEMORIAL PARK	AMPHITHEATER [] VENDOR PAD [] 1 2 3 4 5 6 (CIRCLE ALL THAT APPLY) A \$50.00 flat fee will be charge for electrical usage at the Amphitheater and per vendor pads which require electricity, per event. The Lovellight & Veteran's Memorial Park have metered electricity. You will be charged after the event if you require electrical services.

WATER SERVICES FOR EVENTS? YES NO water services will be billed to you after the event

ADDITIONAL CLEAN UP will be billed to you after the event.

CITY SPONSORSHIP REQUESTS
Do you request an application for a Rock Falls Tourism Event Sponsorship Grant or a Rock Falls Tourism Marketing Event Grant? YES NO If yes, please request and complete the Rock Falls Tourism Grant Application

RB&W DISTRICT EVENT PERMIT APPLICATION

ACTIVITIES/ENTERTAINMENT

What types of activities or entertainment are planned for the event? Please submit an additional sheet or event flyer with the application. Be as detailed as possible so that we may help you.

Carnival & Concessions

WILL THERE BE INFLATABLES /PLAY EQUIPMENT (JUMPERS) AT THE EVENT?

YES

NO

INFLATABLE ATTRACTIONS are PROHIBITED at the RB&W DISTRICT

PLEASE NOTE: WE DO NOT FURNISH ANY EQUIPMENT, EXTENSION CORDS, MICROPHONES, STAGES, ETC. (DIAGRAM YOUR EVENT SET-UP USING THE INCLUDED MAP OF THE AREA) Please describe the type and amount of equipment to be used at your event (i.e. Tables, chairs, tents, cooking equipment, etc.) If it is determined that there will be an adverse effect, you will be notified.

Application must be completed and received by this office at least 60 calendar days prior to the event.

"I understand and agree by applying for this permit that I am responsible for the conduct of the attendees, and that any violation of the rules and condition of issuance of the permit by any attendee may result in the immediate cancellation of this permit, once issued, by any public officer or police officer of the City of Rock Falls. I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and thereof agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Rock Falls. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request."

William Lemmer

Print Name

William J. Lemmer

Signature

3-14-18

Date

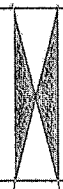
St. Andrew School

Company or Organization Name

East 2nd Street

Road Closed

Small Rides



Avenue A

**Slab Not to be Used
No Rides or Concessions**



200 Amp Electric Service

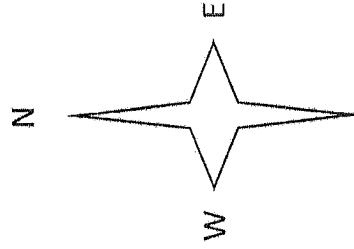


Metered Water Service

Rides/Concessions
Rides/Concessions
Rides/Concessions
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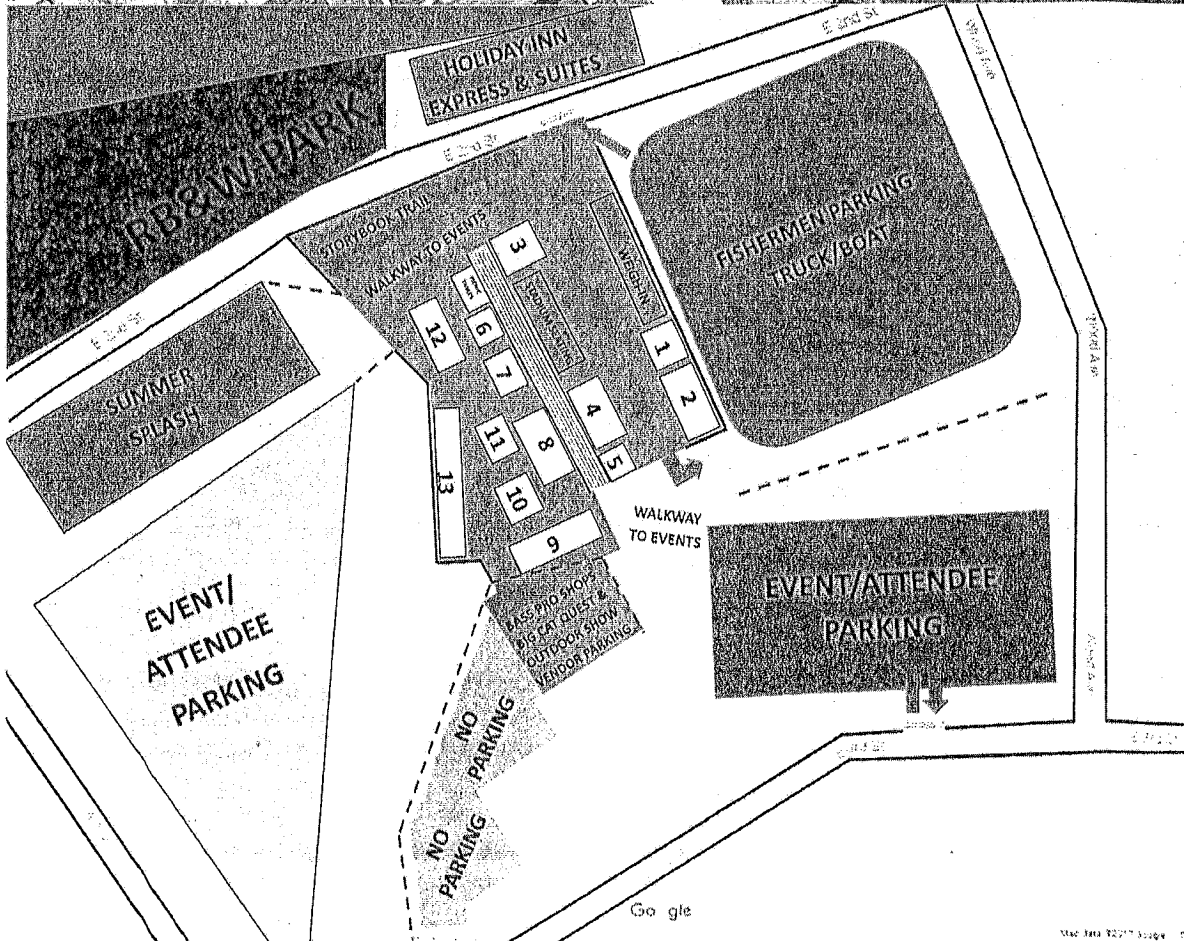
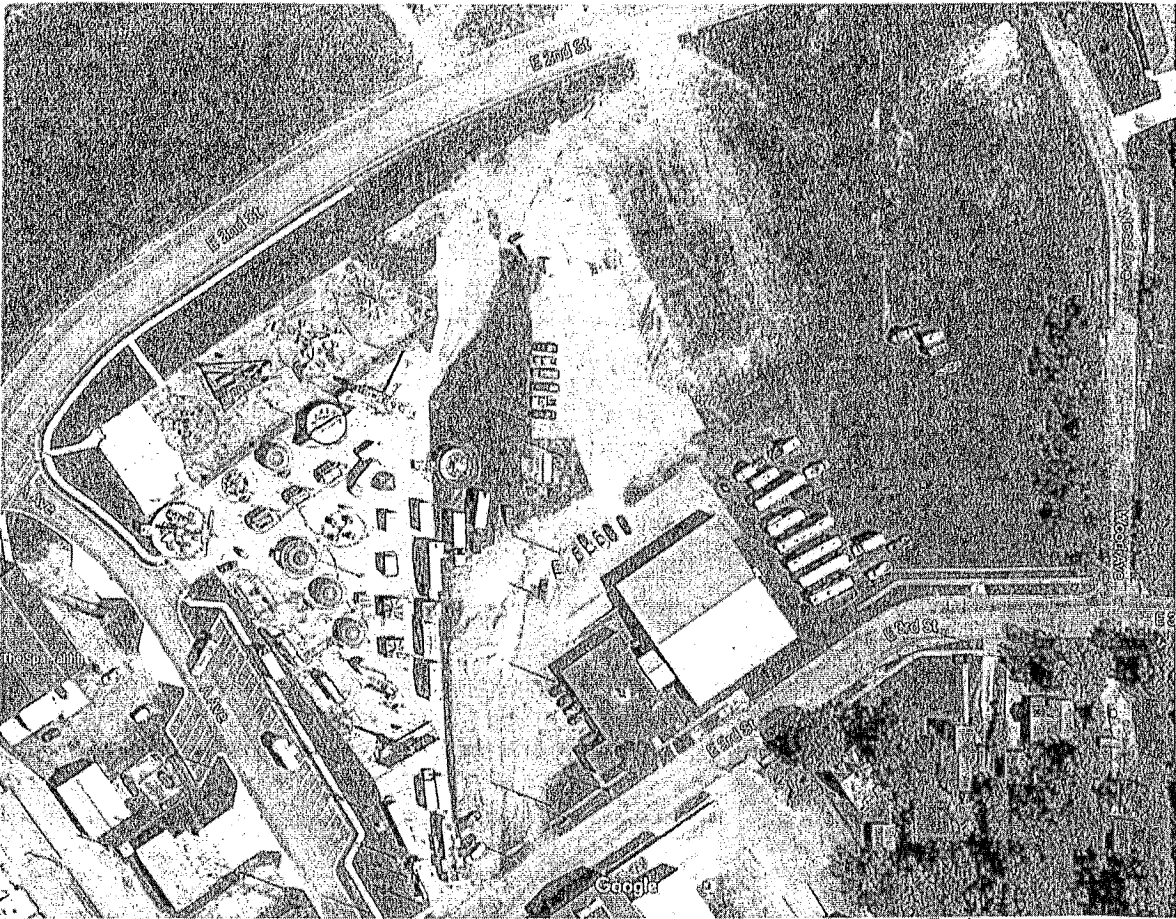
D



D—Dumpsters
T—Toilets
H—Handicap toilet
HW—Handwashing Station

D

East 3rd Street



RB&W DISTRICT EVENT PERMIT APPLICATION



CITY OF ROCK FALLS, ILLINOIS

SEVERE WEATHER PLAN FOR SPECIAL EVENTS

When hosting an event with 250 attendees or more, this application must be completed.

SEVERE WEATHER PLANS should include:

- Dissemination of Weather Information:
 - How will you share weather information with event attendees?
 - Public announcements over a microphone are great when everyone is in one spot, but what if they are scattered about?
- Sheltering Locations:
 - Should strong or severe weather occur during your event, where will everyone go to seek shelter?
 - Is it big enough for the crowd size you anticipate?
 - How long will it take for everyone to get there safely?
- Securing Loose Objects:
 - Should strong or severe weather occur during your event, how will lightweight, large, and lose objects such as tents and inflatables be secured from becoming airborne projectiles?
 - Can you continue your event without these items if strong winds are anticipated?
- Adverse Health Effects:
 - Some weather-related situations can result in many health issues. For example, as the temperature rises and humidity increases, people become at greater risk for heat exhaustion or heat stroke, especially if they are engaged in physical activity. Likewise, cold temperatures can cause hypothermia.
 - If your event is scheduled to occur during a time of high heat (Heat Index > 95°F) or deep cold (Wind Chill < 40°F), additional resources for cooling, warming, and first aid should be arranged.

Rock Falls
ALDERMAN
2nd Ward

GLEN KUHLEMIER
BRIAN SNOW

QUESTIONS? CONTACT:
Director Of Tourism & Events
info@visitrockfalls.com
(815) 622-1106

VETERANS
PARK

CELLETTI
PAVILION

LOVE
LIGHT

RB&W RIVERFRONT PARK
AMPHITHEATER PARK VENDOR PAD

EVENT NAME: <i>St Andrew Spring Fest</i>	DATE OF EVENT: <i>May 17-20</i>
HOW DO YOU PLAN TO TRACK INCLEMENT WEATHER? <i>Weather radio & TV.</i>	
HOW WILL THE ORGANIZER/EVENT CONTACT PERSON NOTIFY ATTENDEES OF INCLEMENT WEATHER? <i>By cell phone or in person.</i>	
WHERE WILL YOUR ATTENDEES SEEK SHELTER AND HAS PERMISSION BEEN GRANTED FOR THE SPACE (S)? <i>Advance warning will be given and carnival may be shut down.</i>	
ADVERSE HEALTH EFFECTS If your event is scheduled to occur during times of high heat (heat index of >95° f) or deep cold (wind chill <40° f), what additional resources will you use for cooling, warming?	

RB&W DISTRICT EVENT PERMIT APPLICATION

No rain dates, no refunds will be issued for inclement weather.

CITY OF ROCK FALLS, ILLINOIS

EVENT WASTE MANAGEMENT PLAN

When hosting an event with 250 attendees or more, these are the minimum requirements you must meet:

Rock Falls ALDERMAN 2 nd Ward	GLEN KUHLEMIER BRIAN SNOW	QUESTIONS? CONTACT: Director Of Tourism & Events info@visitrockfalls.com (815) 622-1106	VETERANS PARK	CELLETTI PAVILION	LOVE LIGHT	RB&W RIVERFRONT PARK AMPHITHEATER PARK VENDOR PAD
--	------------------------------	--	------------------	----------------------	---------------	--

EVENT NAME: <i>St. Andrew Spring Fest</i>	DATE: MAY 4 TH - AUGUST 31 ST 2018 <i>MAY 17-20-2018</i>	ANTICIPATED # OF ATTENDEES: <i>500</i>
--	---	---

WHEN HOSTING AN EVENT, THESE ARE THE MINIMUM REQUIREMENTS YOU MUST MEET:

- Utilize reusable, recyclable or compostable/biodegradable food & beverage-ware
- Safely store, use and dispose of potential polluting substances, eg used cooking oil is to be stored in a sealed container and removed for off-site disposal
- Store used waste water in a sealed container and remove for off-site disposal. Wastewater is not permitted to be disposed of via the storm water drain
- The Permit Holder shall be responsible for ALL CLEANUP after the event. Cleanup and proper disposal of any litter or debris generated by the activity is the responsibility of the Permit Holder.
- Public use of City Amenities is not to be impeded; i.e. covering City waste receptacles is prohibited.
- A dumpster with lid is required for events with 250 people or more. Contact your preferred dumpster rental company to discuss the proper waste management needs and the amount of dumpsters needed for events larger than 250 people.
- When dumpsters are required, the permit holder is responsible for procuring the dumpster and they must be placed in an approved area as designated by the Director of Tourism & Events. Dumpsters must be delivered no sooner than one day prior to your event and pick up by noon on the first business day following your event.
- The Permit Holder shall provide clear plastic trash bags and place refuse in the trash receptacles or dumpsters located on site. Do not leave trash bags on the side of trash receptacles. If the trash receptacles or dumpsters are full, it is the responsibility of the Permit Holder to remove the generated debris.
- The applicant must provide waste receptacles to be located in the immediate area where food and beverage are to be sold, at entry/exit points AND close to toilets/facilities. Consider the access needs of children, people with disabilities, service providers and contractors.
- The applicant is responsible for the removal of all waste from the event areas, including waste in existing City-owned receptacles in the area. Waste receptacles must be removed before they are full or on the next regular business day following the event. All beverages must be served in paper or plastic containers. Styrofoam cups and glass bottles are prohibited.
- Removal of tents and any erected structures, and clean up need to be completed within a minimum of 12 hours of the end of the event.
- Any additional cleanup required by the City of Rock Falls, will be charged to the Permit Holder
- The event areas must be returned to a clean condition immediately after the conclusion of the event. General cleanup must be done before the completion of the event. As the event organizer, if you set a standard of leaving the venue better than you found it, you can have a highly beneficial impact on the Rock Falls community and establish a good reputation for your event in the future.
- An Event Waste Management Plan must be completed, signed and dated 30 days before the event date.

WHO IS THE WASTE MANAGEMENT CONTACT PERSON FOR THE EVENT? (name, phone number & email address)

MATERIALS /SUPPLIES please list the number of each item	<u>2</u> TRASH RECEPTACLES DUMPSTERS
--	---

PLEASE CHECK ALL THAT APPLY

<input checked="" type="checkbox"/>	on-site food preparation	
<input type="checkbox"/>	off-site food preparation	
<input type="checkbox"/>	alcohol available	
<input checked="" type="checkbox"/>	other beverages	
<input type="checkbox"/>	mealtimes covered by the event (provide times below)	
breakfast (time)	lunch (time)	dinner (time)

COLLECTION AND HAULING SYSTEM
Wiesma Company will provide dumpster drop off & pick up for the event. The dumpsters will be dropped off *5-13-18* (date & time) before the event and picked up *MAY 20-21-2018* (date & time) after the event. If the dumpster become over full, you are required to have it dumped immediately. Please discuss your waste management needs with your collection company.

RB&W DISTRICT EVENT PERMIT APPLICATION

OFFICE USE ONLY

ELECTRIC	FIRE	POLICE	STREET	TOURISM	WATER
<p>need South Panel Set up on MAY 13.</p>			<p>Would need to close part of Avenue A since slab is not available</p>		

ADDITIONAL NOTES:

(This area is currently blank for additional notes.)

CITY OF ROCK FALLS

*** CUSTOMER RECEIPT ***

DATE: 03/15/18 TIME: 10:32:43

DESCRIPTION PAY CD AMOUNT

RB&W PARK RENTA CH 150.00

ST ANDREW/PARK RENT 1708

TOTAL AMOUNT DUE 150.00

AMOUNT TENDERED 150.00

CHANGE DUE .00

TRANS #: 2 CASHIER CODE: LAS

BATCH #: C180315 REGISTER ID: 001

City of Rock Falls
Business License Application
603 W 10th Street, Rock Falls, IL 61071

PAID

MAR 15 2018

CITY OF ROCK FALLS
CITY CLERK

Business Name: South of the Rock { The Dead Tree Tavern
The Cooler
Froggy's

Business Address: N/A
(Street) (State) (Zip Code)

Business Phone: _____

Business Contact Person: Rene Satelo 815-499-1106 / Brian Sisson

Contact Person Phone: Home: Barb Lamb 815-441-5034 Cell: 815-441-2490

State Sales Tax Number: N/A

License(s) Applied For:

1. June 16th 2018 Taste of Rock Falls ¹²⁻¹⁰ Fee: \$0
2. Aug 4th 2018 Rock Falls Days 3-10pm Fee: \$0
3. Sept 1st 2018 Boat Fest 3-10pm Fee: \$0

Owner Information:

Name: N/A

Address: _____
(Street) (State) (Zip Code)

Phone / Home: _____ Cell: _____

If applicable, please attach a copy of your insurance certificate and bond.

* All Business Licenses are valid from May 1 through April 30, there shall be no pro rating of fees*

[Signature] _____ 10-15-2018 _____
Applicant Signature Date