

City of Rock Falls

603 W. 10th Street
Rock Falls, IL 61071-2854

Mayor

Rod Kleckler
815-380-5333

City Administrator

Robbin Blackert
815-564-1366



City Clerk

Pam Martinez
815-622-1100

City Treasurer

Kay Abner
815-622-1100

Rock Falls City Council Agenda
Council Chambers
603 W 10th Street, Rock Falls, IL 61071

September 20, 2022
5:30 p.m.

Call to Order at 5:30 p.m.
Pledge of Allegiance
Roll Call

Audience Requests

Community Affairs

Bethany Bland, President/CEO, Rock Falls Chamber of Commerce

Consent Agenda:

1. Approval of the minutes of the September 6, 2022, City Council Meeting ☞
2. Approval of bills as presented ☞

Resolutions:

1. Resolution 2022-887 – Amending and Restating the Fund Balance Policy ☞
2. Resolution 2022-888 – Transferring Jurisdiction and Control of Real Property to the Industrial Development Commission ☞

Ordinances 1st Reading:

1. Ordinance 2022-2581 – Amending Chapter 18, Article VI, Section 18-163 of the Rock Falls Municipal Code Relating to Fire Lane Designation for Certain Streets ☞

Ordinances 2nd Reading and Adoption:

1. Ordinance 2022-2582- Authorizing the Sale of a 2014 Ford Interceptor Utility Vehicle and a 1995 United Cargo Trailer ☞

City Administrator Robbin Blackert

1. Approve Engineering Services Agreement with Willett, Hoffman & Associates, 809 E 2nd Street, Dixon IL 61021, for the RB&W Toilet and Controls Building ☞

Information/Correspondence

Matt Cole, City Attorney
Corey Buck, City Engineer

Alderman Reports/Committee Chairman Requests

Ward 1

Alderman Bill Wangelin – Public Property/Public Works Committee Chairman

Alderman Gabriella McKanna – Finance/Insurance/Investment Committee Chairman

Ward 2

Alderman Brian Snow – Building Code Committee Chairman/Utility Committee Vice Chairman

1. Approval to terminate the Lawn Maintenance Contract with Burger Brothers Trucking & Excavating, Inc. and send a 60 day notice of termination of contract.

Alderman Casey Babel – Tourism Committee Chairman

Ward 3

Alderman Steve Dowd

Ward 4

Alderman Violet Sobottka – Ordinance/License/Personnel/Safety Committee Chairman

Alderman Marshall Doane

Mayor's Report:

Adjournment

Next City Council meeting – October 4, 2022, at 5:30 p.m.

Posted: September 16, 2022

Michelle Conklin, Deputy City Clerk

The City of Rock Falls is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with Disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in the meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Mark Searing, ADA Coordinator, at 1-815-622-1108 promptly to allow the City of Rock Falls to make reasonable accommodations within 48 hours of the scheduled meeting.

City of Rock Falls

603 W. 10th Street
Rock Falls, IL 61071-2854

Regular meeting minutes of the Mayor and Aldermen of the City of Rock Falls

The regular meeting of the Mayor and City Council of Rock Falls, Illinois was called to order at 5:30 p.m. on September 6, 2022, in the Council Chambers by Mayor Rod Kleckler.

City Clerk Pam Martinez called the roll following the pledge of allegiance. A quorum was present including Mayor Kleckler, Aldermen McKanna, Wangelin, Snow, Babel, Dowd, Doane, and Sobottka. In addition, Attorney Matt Cole and City Administrator Robbin Blackert were present.

Audience request:

1. Rock Falls High School – Request to hold Rock Falls High School Homecoming Parade on September 22, 2022 at 5:30 p.m. was presented to council by Rock Falls High School student.

A motion was made by Alderman Snow to approve Rock Falls High School Homecoming Parade to be held on Thursday, September 22, 2022 at 5:30 pm and second by Alderwoman Sobottka.

Vote 7 aye, motion carried.

2. Abigail Ebelherr, Blackhawk Hills Regional Council – Requested a letter of commitment in support of a Northwest Illinois application for Safe Streets and Roads for All (SS4A). A motion was made by Alderman Snow to approve a letter of commitment in support of a Northwest Illinois application for Safe Streets and Road for all and second by Alderman Babel.

Vote 7 aye, motion carried.

Community Affairs:

None

Consent Agenda:

Consent Agenda items 1-2 were read aloud by City Clerk Pam Martinez.

1. Approval of the minutes of the August 16, 2022, City Council Meeting.
2. Approval of bills as presented.

A motion was made by Alderman Wangelin and second by Alderman Snow to approve the Consent Agenda.

Vote 7 aye, motion carried.

Resolutions:

1. Resolution 2022-886 – Approval of the purchase and financing of 4 – 2022 Ford Police Interceptors with Upfitting, Graphics and Equipment in the amount of \$185,536.00

A motion was made by Alderman Babel to approve the purchase and financing of 4 – 2022 Ford Police Interceptors with Upfitting, Graphics and Equipment in the amount of \$185,536.00 and second by Alderman Doane.

Vote 7 aye, motion carried.

Ordinance 2nd Reading and Adoption:

1. Ordinance 2022-2580 Authorizing the Purchase of Real Estate from the Coloma Township Park District Namely, 3 Lots on E 2nd Street

A motion was made by Alderman Babel to approve Ordinance 2022-2580 Authorizing the Purchase of Real Estate from the Coloma Township Park District Namely, 3 Lots on E 2nd Street and second by Alderman Snow

Vote 7 aye, motion carried.

City Administrator:

None

Alderman Reports/Committee Chairman Requests

A motion was made by Alderman Wangelin to approve the recommendation from the Police Fire Committee to allow the Police Department to restart the K-9 Program and second by Alderman Snow.

Vote 7 aye, motion carried

A motion was made by Alderman Wangelin to approve to apply to the United States Army Donations Program for Donations of Combat Materiel Municipalities for decommissioned equipment for Veteran's Park and second by Alderman Babel.

Vote 7 aye, motion carried

A motion was made by Alderman Wangelin to approve a recommendation from the Public Property/Public Works Committee to waive bidding for W 12th Street and 7th Avenue Improvements and second by Alderman Snow.

Vote 7 aye, motion carried

A motion was made by Alderman Wangelin to approve a recommendation from the Public Property/Public Works Committee to approve the quote received from Twin City Construction Co., 3900 Pine Hill Drive, Sterling IL 61081 in the amount of \$104,957.26 for improvements to 7th Avenue and W 12th Street and second by Alderman Babel.

Vote 7 aye, motion carried

A motion was made by Alderman Wangelin to approve a recommendation from the Public Property/Public Works Committee to approve the amount from Willett, Hofmann & Associates, 809 E 2nd Street, Dixon IL 61021 to not exceed in the amount of \$195,889.84 for Dixon Avenue Construction Observation and second by Alderman Snow.

Vote 7 aye, motion carried.

A motion was made by Alderman Wangelin to approve a motion to waive competitive bidding process for purchase and install of replacement CAT 250kW Diesel Generator for Police/Fire Station and second by Alderman Babel.

Vote 7 aye, motion carried

A motion was made by Alderman Wangelin to approve a motion to award contract for purchase of CAT 250kW Diesel Generator to Altorfer Power Systems in the amount of \$128,699.00 and second by Alderman Babel.

Vote 7 aye, motion carried.

A motion was made by Alderman Wangelin to approve a motion to accept recommendation from City consultants and award contract for replacement/install of CAT 250kW Diesel Generator to low bidder Complete Electrical Contractors, Inc., 215 W 14th Street, Rock Falls, IL 61071 in the amount of \$49,690.00 and second by Alderman Babel.

Vote 7 aye, motion carried

A motion was made by Alderwoman McKanna to approve a recommendation from the ARPA Committee waiver of competitive bidding for the approval of the purchase of a 2021 Chevy Tahoe to be used as an Incident Command Vehicle from the Fulton Police Department in the amount of \$50,000.00, fully equipped and second by Alderwoman Sobottka.

Vote 7 aye, motion carried.

A motion was made by Alderwoman McKanna to approve a recommendation from the ARPA Committee to approve \$250,000.00 for the RB&W Park Public Toilet Facilities and Control Room and second by Alderwoman Sobottka.

Vote 7 aye, motion carried.

A motion was made by Alderwoman McKanna to approve a recommendation from the ARPA Committee to approve the request from the Sauk Valley Foodbank in the amount of \$30,000.00 for the purchase of a new walk-in cooler and second by Alderwoman Sobottka.

Vote 7 aye, motion carried.

A motion was made by Alderman Snow to approve a recommendation from the Utility Committee to approve Change Order #2 for 3rd Avenue in the amount of \$248,537.70 for the addition of the Watermain Project and second by Alderman Babel

Vote 7 aye, motion carried

A motion was made by Alderman Snow to approve a recommendation from the Utility Committee to waive bidding for Phase II – Well No. 7 Repairs/Rehabilitation/Reinstallation Project and second by Alderwoman Sobottka

Vote 7 aye, motion carried

A motion was made by Alderman Snow to approve a recommendation from the Utility Committee to approve the quote from Layne, 721 W Illinois Avenue, Aurora, IL 60506 in the amount of \$47,593.00 for Phase II – Well No. 7 Repairs/Rehabilitation/Reinstallation and second by Alderman Babel.

Vote 7 aye, motion carried

A motion was made by Alderman Snow to approve a recommendation from the Utility Committee to approve the quote from LAI, LTD, 5400 Newport Drive, Suite 10, Rolling Meadows, IL 60008 in an amount not to exceed \$21,370.00 for the purchase and installation of 2 Rotork IQ19 Actuators and second by Alderman Babel

Vote 7 aye, motion carried

A motion was made by Alderman Snow to approve a recommendation from the Utility Committee to waive bidding for the Electric Department Employee Entrance Rebuild and second by Alderwoman Sobottka

Vote 7 aye, motion carried

A motion was made by Alderman Snow to approve a recommendation from the Utility Committee to approve the quote received from Terry Wolf Construction, 30125 E Thome Road, Rock Falls IL 61071 in the amount of \$48,698.00 for the Electric Department Employee Entrance Rebuild. Project to be completed by December 1, 2022, and second by Alderwoman Sobottka

Vote 7 aye, motion carried

Alderman Snow commented on the 3rd Avenue project and the road has been opened from West 2nd Street to 6th Street. Dixon Avenue update – all moving forward

A motion was made by Alderwoman Sobottka to approve the updated Full-Time Firefighter Job Description and second by Alderwoman McKanna.

Vote 7 aye, motion carried

Alderwoman Sobottka has moved the next Ordinance/License/Personnel/Safety Committee to Wednesday, September 21, 2022, because of the Rock Falls High School Homecoming Parade.

Mayor's Report:

1. Approve the re-appointment of John Hoffmiller to the Rock Falls Police Pension Board for a 3-year term (09-2022 to 09-2025)
A motion was made by Alderman Snow to approve the re-appointment of John Hoffmiller to the Rock Falls Police Pension Board for a 3-year term (09-2022 to 09-2025) and second by Alderman Wangelin
Vote 7 aye, motion carried
2. Approve the appointment of Gene Jacoby to the Board of Fire and Police Commissioners to fill the unexpired term of Tim Lawrence (09-2022 to 05-2023)
A motion was made by Alderman Snow to approve the appointment of Gene Jacoby to the Board of Fire and Police Commissioners to fill the unexpired term of Tim Lawrence (09-2022 to 05-2023) and second by Alderman Wangelin
Vote 7 aye, motion carried.
3. Fiesta Day Parade, Saturday, September 17, 2022, meet at the Fire Department if interested in riding on the Fire Truck. Rock Falls High School Homecoming Parade meet at 4:30 at the Fire Station, Thursday, September 22, 2022.

A motion was made by Alderwoman Sobottka to move into executive session and second by Alderman Snow

Vote 7 aye, motion carried (6:09 pm)

A motion was made by Alderman Snow to move back into regular session and second by Alderman Wangelin

Vote 7 aye, motion carried (6:19 pm)

A motion was made by Alderman Babel to approve to hire the recommendation from the Executive Session and second by Alderwoman Sobottka

Vote 7 aye, motion carried

A motion was made by Alderwoman Sobottka to approve reimbursement for five (5) pay periods of \$120 of back pay and \$40 a month for personal cell phone usage and second by Alderman Babel

Vote 7 aye, motion carried

A motion was made by Alderman Babel to keep Executive Session minutes closed and second by Alderman Snow

Vote 7 aye, motion carried

A motion was made by Alderwoman Sobottka to adjourn and second by Alderman Snow.
Vote via voice, motion carried (6:22 p.m.)

Pamela Martinez
Pamela Martinez, City Clerk

CITY OF ROCK FALLS

Rock Falls, Illinois 09/20/2022

To the Mayor and City Council of the City of Rock Falls, your Committee on Finance would respectfully report that they have examined the following bills presented against the City, and have found the same correct and would recommend the payment of the various amounts to the several claimants as follows:

Tourism	\$6,942.47
Worker's Comp/General Liability	\$48.00
General Fund	\$286,084.05
TIF - Downtown Redevelopment	\$118,105.20
Electric	\$967,554.09
Fiber/Taxable	\$236,185.00
Sewer	\$143,529.76
Water	\$136,402.79
Garbage	\$47,009.90
Customer Service Center	\$441.00
Motor Fuel Tax	\$1,258.26
Customer Utility Deposits	\$108.64
	<hr/> <hr/>
	\$1,943,669.16

Alderman Wangelin
Alderman Palmer
Alderman Doane

INVOICES DUE ON/BEFORE 09/09/2022

VENDOR #	NAME	DESCRIPTION	AMOUNT DUE

TOURISM			
05	TOURISM		
	MSK ENTERPRISES LLC	GOLF CART RENTAL/ART IN THE PA	350.00
	815 PORTA POTTY	PORTABLE TOILET RENTAL	195.00
	RUSTIC OVEN WOOD FIRED PIZZA	PIZZA/BEV/ART IN THE PARK/VIP	720.00
		TOURISM	1,265.00
GENERAL FUND			
01	ADMINISTRATION		
	SANDRY FIRE SUPPLY LLC	CREDIT/BOOT PURCHASE	-3,152.88
		BOOTS	6,692.58
	SAUK VALLEY AREA	MANUFACTURING DINNER	100.00
	SBM BUSINESS EQUIPMENT CENTER	COPIER	18.00
	YWCA	REFUND/RAFFLE AUDIT SUBMITTED	20.00
	GREEN STATE CREDIT UNION	2021 CHEVY TAHOE	50,000.00
		ADMINISTRATION	53,677.70
02	CITY ADMINISTRATOR		
	SBM BUSINESS EQUIPMENT CENTER	COPIER	18.00
		CITY ADMINISTRATOR	18.00
04	BUILDING		
	WEX BANK	MONTHLY FUEL PURCHASES	292.83
		BUILDING	292.83
05	CITY CLERK'S OFFICE		
	LEAF	COPIER/MAINTENANCE CONTRACT	92.71
		CITY CLERK'S OFFICE	92.71
06	POLICE		
	CITY OF ROCK FALLS UTILITIES	UTILITY BILLINGS	41.15
		UTILITY BILLINGS	52.96

INVOICES DUE ON/BEFORE 09/09/2022

VENDOR #	NAME	DESCRIPTION	AMOUNT DUE

GENERAL FUND			
06	POLICE		
		UTILITY BILLINGS	1,209.38
		UTILITY BILLINGS	22.85
		UTILITY BILLINGS	49.98
	AXON ENTERPRISE INC	BODY CAM/ANNUAL AGREEMENT	7,311.00
	WEX BANK	MONTHLY FUEL PURCHASES	3,817.94
	LEAF	COPIER/MAINTENANCE CONTRACT	194.71
	ELECTRONICS, INC.	MONTHLY ALARM/RADIO SERVICE	318.00
	RAY O'HERRON CO., INC.	UNIFORM PANTS	22.99
	P. F. PETTIBONE & CO.	PHOTO ID/RETIREE/ANDERSON	18.00
	POLICE		13,058.96
07	CODE HEARING DEPARTMENT		
	DACRA	MONTHLY FEE	950.00
		CODE HEARING DEPARTMENT	950.00
10	STREET		
	CITY OF ROCK FALLS UTILITIES	UTILITY BILLINGS	373.69
		UTILITY BILLINGS	6.53
		UTILITY BILLINGS	14.28
		UTILITY BILLINGS	140.10
		UTILITY BILLINGS	52.96
	JAY KING	CELL PHONE REIMB/ACTING SUPER	120.00
	TWIN CITY CONSTRUCTION CO	3RD AVE RECONSTR/EST #5	183,416.44
		3RD AVE RECONSTR/EST #5/RETENT	-9,170.82
	KELLEY WILLIAMSON COMPANY	DIESEL FUEL	333.92
	WEX BANK	MONTHLY FUEL PURCHASES	595.97
	STREET		175,883.07
12	PUBLIC PROPERTY		
	CITY OF ROCK FALLS UTILITIES	UTILITY BILLINGS	89.50
		UTILITY BILLINGS	84.46
		UTILITY BILLINGS	3,985.81
		UTILITY BILLINGS	69.66
		UTILITY BILLINGS	152.37
	ELECTRONICS, INC.	MONTHLY ALARM/RADIO SERVICE	50.00
	PUBLIC PROPERTY		4,431.80

INVOICES DUE ON/BEFORE 09/09/2022

VENDOR #	NAME	DESCRIPTION	AMOUNT DUE

GENERAL FUND			
13	FIRE		
	CITY OF ROCK FALLS UTILITIES	UTILITY BILLINGS	1,209.37
		UTILITY BILLINGS	22.85
		UTILITY BILLINGS	49.98
		UTILITY BILLINGS	41.15
		UTILITY BILLINGS	120.91
	FOSTER COACH SALES	LED BRAKE LIGHT	391.44
	AT&T	MONTHLY SERVICE	77.02
	STAPLES ADVANTAGE	HP INK/WRITE ON TABS	64.88
	KELLEY WILLIAMSON COMPANY	LOF	79.96
	AT&T MOBILITY	CELL PHONE SERVICE	200.73
	MOTOROLA SOLUTIONS	ITTF USER FEES	100.00
	EWERS GARAGE INC	REPL TRANS FILTER/ALL FILTERS	706.31
		CHANGE FILTERS/GEAR BOX FLUID	828.61
	WEX BANK	MONTHLY FUEL PURCHASES	1,521.43
	LEAF	COPIER/MAINTENANCE CONTRACT	92.71
		FIRE	5,507.35
TIF - DOWNTOWN REDEVELOPMENT			
19	DOWNTOWN REDEVELOPMENT		
	SAUK VALLEY BANK & TRUST CO.	GO BOND/SERIES 2016	90,000.00
		GO BOND/SERIES 2016/INTEREST	27,750.00
		DOWNTOWN REDEVELOPMENT	117,750.00
ELECTRIC FUND			
20	OPERATION & MAINTENANCE		
	AIRGAS USA LLC	CYLINDER LEASES	296.70
	CITY OF ROCK FALLS UTILITIES	UTILITY BILLINGS	4,665.87
		UTILITY BILLINGS	87.55
		UTILITY BILLINGS	136.12
		UTILITY BILLINGS	215.30
		UTILITY BILLINGS	191.53
	WILLIAM & MARY COMPUTER CENTER	4TB HDD/ACCESS CARD	202.75
	GRUMMERT'S HARDWARE - R.F.	STAPLES	18.88
		SCREWDRIVER/NUTDRIVER SET	33.28
	ANIXTER INC	LE215AB06T 1/0 200A LOADBREAK	875.00
	SAUK VALLEY BANK & TRUST CO.	GO BOND/SERIES 2018A	310,000.00
		GO BOND/SERIES 2018A/INTEREST	108,950.00
	POWER LINE SUPPLY	1/0 200A LOADBREAK ELBOW	519.65
		1/0 200A LOADBREAK ELBOW	191.45

INVOICES DUE ON/BEFORE 09/09/2022

VENDOR #	NAME	DESCRIPTION	AMOUNT DUE

ELECTRIC FUND			
20	OPERATION & MAINTENANCE		
	TRI-COUNTY OPP COUNCIL	UTILITY OVERPYMT/432 MARTIN RD	97.99
	FLETCHER-REINHARDT CO	LU100 HOWARD BASE LAMP	483.48
	CLOUDPOINT GEOSPATIAL	MONTHLY GIS SERVICES	1,983.34
		SSL CERTIFICATE	29.40
	SECOND CHANCE CARDIAC	AED ELECTRODE PADS/BATTERIES	1,354.62
	WEX BANK	MONTHLY FUEL PURCHASES	3,064.05
		MONTHLY FUEL PURCHASES	62.49
	MURRAY & SONS EXCAVATING, INC	DEKALB FEED/TRANSFORM PAD	1,200.00
	NICOR	MONTHLY SERVICE	166.99
	SBM BUSINESS EQUIPMENT CENTER	COPIER MAINT	60.00
	DANIEL CORZINE	ELEC REFUND/RB&W WEDDING RAIN	50.00
		OPERATION & MAINTENANCE	434,936.44
FIBER OPTIC BROADBAND/TAXABLE			
23	FIBER OPTIC BROADBAND/TAXABLE		
	SAUK VALLEY BANK & TRUST CO.	GO DEBT CERT SERIES 2017B	200,000.00
		GO DEBT CERT SERIES 2017BINTER	36,185.00
		FIBER OPTIC BROADBAND/TAXABLE	236,185.00
SEWER FUND			
30	SEWER		
	SAUK VALLEY BANK & TRUST CO.	GO BOND/SERIES 2018C	85,000.00
		GO BOND/SERIES 2018C/INTEREST	14,350.00
		SEWER	99,350.00
38	OPERATION & MAINTENANCE		
	CITY OF ROCK FALLS UTILITIES	UTILITY BILLINGS	19,105.06
		UTILITY BILLINGS	440.71
		UTILITY BILLINGS	636.06
		UTILITY BILLINGS	964.06
	QUALITY READY MIX	MATERIALS	163.00
		MATERIALS	202.00
		MATERIALS	265.50
	USA BLUE BOOK	FLEX COUPLINGS	293.86
	KELLEY WILLIAMSON COMPANY	DIESEL FUEL	295.31
	CLOUDPOINT GEOSPATIAL	MONTHLY GIS SERVICES	1,983.33

INVOICES DUE ON/BEFORE 09/09/2022

VENDOR #	NAME	DESCRIPTION	AMOUNT DUE

SEWER FUND			
38	OPERATION & MAINTENANCE		
		SSL CERTIFICATE	29.40
KUNES COUNTRY AUTO GROUP		LOF	51.34
DAVE JACKLEY SEWER &		REPL SECTION CITY SEWER MAIN	612.30
WEX BANK		MONTHLY FUEL PURCHASES	1,713.39
ELECTRONICS, INC.		MONTHLY ALARM/RADIO SERVICE	78.00
NICOR		MONTHLY SERVICE	51.16
		MONTHLY SERVICE	56.39
		MONTHLY SERVICE	53.03
		MONTHLY SERVICE	54.16
		MONTHLY SERVICE	58.06
		OPERATION & MAINTENANCE	27,106.12
WATER FUND			
40	WATER		
		SAUK VALLEY BANK & TRUST CO. GO BOND/SERIES 2018B	55,000.00
		GO BOND/SERIES 2018B/INTEREST	16,225.00
FERGUSON WATERWORKS #2516		T10 MTR ECDR CF	17,879.82
		COMP BALL CURB ST	1,585.80
LAYNE CHRISTENSEN COMPANY		WELL 7 PULL/INSPECTION	16,765.00
		WATER	107,455.62
48	OPERATION & MAINTENANCE		
		CEC OF THE SAUK VALLEY INC REPAIR CONDUIT/COVER FILTER #3	142.21
AIRGAS USA LLC		HDGR PLASTIC RATCHET/FACESHIEL	40.74
CITY OF ROCK FALLS UTILITIES		UTILITY BILLINGS	6,297.34
		UTILITY BILLINGS	132.99
		UTILITY BILLINGS	838.16
		UTILITY BILLINGS	290.91
QUALITY READY MIX		MATERIALS	270.00
		MATERIALS	166.50
		MATERIALS	92.50
		MATERIALS	111.00
		MATERIALS	138.50
		MATERIALS	277.50
		MATERIALS	129.50
		MATERIALS	277.50
		MATERIALS	792.00
		MATERIALS	392.50
		MATERIALS	329.00

INVOICES DUE ON/BEFORE 09/09/2022

VENDOR #	NAME	DESCRIPTION	AMOUNT DUE

WATER FUND			
48	OPERATION & MAINTENANCE		
		MATERIALS	121.25
	WILLIAM & MARY COMPUTER CENTER	KEYBOARD/MOUSE	34.95
	VIKING CHEMICAL CO	CHEMICALS	1,573.50
	U.S. CELLULAR	MONTHLY SERVICE	497.97
	ALTORFER INC.	RAIN JACKETS	77.90
		T SHIRTS/CREDIT	-64.75
		CIRCLIPS	5.13
	FERGUSON WATERWORKS #2516	R900I UPGRADE FEES	3,772.40
	FRARY LUMBER & SUPPLY	LUMBER	117.98
	KELLEY WILLIAMSON COMPANY	DIESEL FUEL	510.13
	CLOUDPOINT GEOSPATIAL	MONTHLY GIS SERVICES	1,983.33
		SSL CERTIFICATE	29.40
	WEX BANK	MONTHLY FUEL PURCHASES	1,471.19
	CHRIS STAUFFER	FILTER SERVICE PLATFORMS	1,748.40
	BRADFORD SUPPLY CO	NIPPLES/ADAPTER	3.51
	PACE ANALYTICAL SERVICES LLC	WATER ANALYSIS	488.70
	ARAMARK	UNIFORM/MATS/TOWEL SERVICES	63.21
		UNIFORM/MATS/TOWEL SERVICES	32.54
		UNIFORM/MATS/TOWEL SERVICES	63.21
		UNIFORM/MATS/TOWEL SERVICES	32.54
		UNIFORM/MATS/TOWEL SERVICES	63.21
		UNIFORM/MATS/TOWEL SERVICES	32.54
	NICOR	MONTHLY SERVICE	158.66
	SBM BUSINESS EQUIPMENT CENTER	SHOP TICKET HOLDERS	11.00
		DYMO TAPE CARTRIDGES	111.54
		OPERATION & MAINTENANCE	23,658.29
		TOTAL ALL DEPARTMENTS	1,301,618.89

INVOICES DUE ON/BEFORE 09/16/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

TOURISM			
05	TOURISM		
1472	WARD, MURRAY, PACE & JOHNSON	40,604.96	182.00
5168	MWM CONSULTING GROUP, INC		112.50
5308	LEAF	2,918.58	96.96
T0005324	KAPPS BANQUET FACILITY		2,168.51
T0005613	MOBILE AXE THROWING LLC	1,017.50	1,017.50
T0005680	ILLINOIS AUDUBON SOCIETY		100.00
T0005681	PCTECH2U		2,000.00
	TOURISM		5,677.47
W/C - GENERAL LIABILITY			
08	W/C-GENERAL LIABILITY		
T0004980	MOELLER MYERS & ASSOC PC	1,887.20	48.00
	W/C-GENERAL LIABILITY		48.00
GENERAL FUND			
01	ADMINISTRATION		
1472	WARD, MURRAY, PACE & JOHNSON	40,604.96	3,858.00
4331	CIRCUIT CLERK OF LEE COUNTY	4,350.00	100.00
4861	CIRCUIT CLERK OF WHITESIDE CO		500.00
5008	POWER SYSTEM ENGINEERING INC	58,386.06	1,440.00
5168	MWM CONSULTING GROUP, INC		15,125.00
	ADMINISTRATION		21,023.00
04	BUILDING		
5308	LEAF	2,918.58	96.96
	BUILDING		96.96
06	POLICE		
1448	IL DEPT OF INNOVATION &	1,195.29	398.43
1472	WARD, MURRAY, PACE & JOHNSON	40,604.96	903.00
194	GRUMMERT'S HARDWARE - R.F.	3,563.14	40.27
4508	LEXISNEXIS RISK SOLUTIONS	124.50	31.00

INVOICES DUE ON/BEFORE 09/16/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
06	POLICE		
5248	NICK NOLTE	185.44	40.97
5277	PAPER RECOVERY SERVICE CORP	150.00	75.00
651	NICOR	16,495.93	55.06
	POLICE		1,543.73
10	STREET		
1279	WILCO RENTAL	2,787.62	439.35
1466	ALARM DETECTION SYSTEMS, INC.	3,819.00	601.92
194	GRUMMERT'S HARDWARE - R.F.	3,563.14	49.40
2301	STERLING NAPA	216.75	37.51
34	ALTORFER INC.	8,624.20	478.26
350	GISI BROS INC	7,731.97	1,152.58
4086	BUSHMANS SERVICE		723.75
5141	CINTAS CORPORATION	485.10	103.37
5329	BF ENGINEERING PLLC	945.00	135.00
55	ARAMARK	3,061.18	178.92
651	NICOR	16,495.93	215.67
852	S.J. SMITH CO INC	1,544.64	226.71
T0005324	KAPPS BANQUET FACILITY		2,168.50
T0005346	ESSENCE CHEMICAL COMPANY	2,093.98	667.00
	STREET		7,177.94
12	PUBLIC PROPERTY		
1165	CEC OF THE SAUK VALLEY INC	20,508.36	235.00
364	GRUMMERTS HARDWARE - STERLING	464.25	30.09
4640	TERRACON CONSULTANTS	28,508.08	730.00
5329	BF ENGINEERING PLLC	945.00	90.00
651	NICOR	16,495.93	158.77
T0000826	FIREHOUSE MINISTRIES	3,881.74	112.14
	PUBLIC PROPERTY		1,356.00
13	FIRE		
1472	WARD, MURRAY, PACE & JOHNSON	40,604.96	462.00
1493	WILLIAM & MARY COMPUTER CENTER	29,578.16	85.00
194	GRUMMERT'S HARDWARE - R.F.	3,563.14	18.88

INVOICES DUE ON/BEFORE 09/16/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
13	FIRE		
219	CRESCENT ELECTRIC	1,771.45	42.67
4207	O'REILLY AUTOMOTIVE INC	1,761.76	5.69
4664	STAPLES ADVANTAGE	673.95	142.56
651	NICOR	16,495.93	165.20
	FIRE		922.00
EMPLOYEE GROUP INSURANCE			
15	EMPLOYEE GROUP INS		
T0004780	MAST WATER TECHNOLOGY	156.00	52.00
	EMPLOYEE GROUP INS		52.00
TIF - DOWNTOWN REDEVELOPMENT			
19	DOWNTOWN REDEVELOPMENT		
5229	RECON LAWN & LANDSCAPE	710.40	355.20
	DOWNTOWN REDEVELOPMENT		355.20
ELECTRIC FUND			
20	OPERATION & MAINTENANCE		
1314	AMERICAN SAFETY UTILITY CORP		1,105.04
1449	QUALITY READY MIX	17,318.75	220.00
1472	WARD, MURRAY, PACE & JOHNSON	40,604.96	882.00
194	GRUMMERT'S HARDWARE - R.F.	3,563.14	139.46
2187	BORDER STATES INDUSTRIES INC		1,035.00
2212	ALLIANCE MATERIALS INC	457.80	67.52
2557	ASPLUNDH TREE EXPERT CO.	91,421.90	6,918.00
4215	POWER LINE SUPPLY	3,297.95	1,724.00
437	ILLINOIS MUNICIPAL ELECTRIC	1,420,869.11	496,464.46
4626	ENGEL ELECTRIC CO.	2,375.02	8,697.25
5008	POWER SYSTEM ENGINEERING INC	58,386.06	11,528.23
5141	CINTAS CORPORATION	485.10	78.22
5144	INMAN ELECTRIC MOTORS		792.50
5168	MWM CONSULTING GROUP, INC		450.00
533	ELECTRONICS, INC.	3,525.00	341.75
651	NICOR	16,495.93	163.69
66	STERLING CHEVROLET CO.	1,195.32	1,978.81

INVOICES DUE ON/BEFORE 09/16/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

ELECTRIC FUND			
20	OPERATION & MAINTENANCE		
T0005679	DG ENTERPRISES LLC		31.72
	OPERATION & MAINTENANCE		532,617.65
SEWER FUND			
38	OPERATION & MAINTENANCE		
1165	CEC OF THE SAUK VALLEY INC	20,508.36	187.50
1279	WILCO RENTAL	2,787.62	450.00
1493	WILLIAM & MARY COMPUTER CENTER	29,578.16	70.00
1853	MOORE TIRES INC.	3,907.15	32.71
194	GRUMMERT'S HARDWARE - R.F.	3,563.14	17.99
200	COM ED	551.51	70.65
4528	MODERN SHOE SHOP	134.99	200.00
4684	SCHMITT PLUMBING & HEATING INC	23,579.85	6,709.00
482	JOHNSON OIL CO	2,123.52	744.84
5111	ALLMAX SOFTWARE INC	22,189.00	900.00
5131	METROPOLITAN INDUSTRIES, INC.	70.71	2,270.00
5136	AQUA-AEROBIC SYSTEMS INC	1,591.07	1,892.07
5168	MWM CONSULTING GROUP, INC		225.00
5257	LAKESIDE EQUIPMENT CORP		570.00
5283	RHINO INDUSTRIES INC	27,282.71	1,565.00
5302	SHAE SMITH	227.71	32.45
5345	QC ANALYTICAL SERVICES LLC		709.50
651	NICOR	16,495.93	320.93
T0004412	PHYSICIANS IMMEDIATE CARE	696.00	106.00
	OPERATION & MAINTENANCE		17,073.64
WATER FUND			
40	WATER		
4361	FERGUSON WATERWORKS #2516	46,036.42	1,424.13
	WATER		1,424.13
48	OPERATION & MAINTENANCE		
1224	AIRGAS USA LLC	1,155.97	58.96
1279	WILCO RENTAL	2,787.62	150.00
194	GRUMMERT'S HARDWARE - R.F.	3,563.14	95.32

INVOICES DUE ON/BEFORE 09/16/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER FUND			
48	OPERATION & MAINTENANCE		
2212	ALLIANCE MATERIALS INC	457.80	1,231.49
2451	MENARDS	1,448.53	110.23
2851	FASTENAL COMPANY	278.07	269.95
3093	GOLD STAR FS INC.		471.89
4207	O'REILLY AUTOMOTIVE INC	1,761.76	55.96
4467	PAB SERVICES		450.00
4913	MID-WEST TRUCKERS ASSOC INC		88.00
5141	CINTAS CORPORATION	485.10	30.40
5168	MWM CONSULTING GROUP, INC		225.00
55	ARAMARK	3,061.18	98.09
555	ARAMARK	641.89	234.46
T0004412	PHYSICIANS IMMEDIATE CARE	696.00	295.00
	OPERATION & MAINTENANCE		3,864.75
GARBAGE FUND			
50	GARBAGE		
148	CAR--SKADEN BRAKE & BEARING		117.00
4446	MORING DISPOSAL, INC.	186,909.93	46,780.40
5168	MWM CONSULTING GROUP, INC		112.50
	GARBAGE		47,009.90
CUSTOMER SERVICE CENTER			
51	CUSTOMER SERVICE CENTER		
1472	WARD, MURRAY, PACE & JOHNSON	40,604.96	441.00
	CUSTOMER SERVICE CENTER		441.00
MOTOR FUEL TAX FUND			
65	MOTOR FUEL TAX		
2212	ALLIANCE MATERIALS INC	457.80	202.84
4946	MARTIN & COMPANY EXCAVATING	4,512.00	335.42
5329	BF ENGINEERING PLLC	945.00	720.00
	MOTOR FUEL TAX		1,258.26

DATE: 09/15/22
TIME: 14:03:20
ID: AP443000.WOW

CITY OF ROCK FALLS
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 09/16/2022

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

CUSTOMER UTILITY DEPOSITS			
75	CUSTOMER UTILITY DEPOSITS		
T0005678	MATTHEW SIMMONS		108.64
	CUSTOMER UTILITY DEPOSITS		108.64
	TOTAL ALL DEPARTMENTS		642,050.27

CITY OF ROCK FALLS

RESOLUTION NO. 2022-887

**RESOLUTION AMENDING AND RESTATING THE
FUND BALANCE POLICY**

ADOPTED BY THE
CITY COUNCIL
OF THE
CITY OF ROCK FALLS

THIS _____ DAY OF _____, 2022

Published in pamphlet form by authority of the City Council of the City of Rock Falls, this _____
day of _____, 2022.

RESOLUTION NO. 2022-887

**RESOLUTION AMENDING THE
FUND BALANCE POLICY
OF THE CITY OF ROCK FALLS**

WHEREAS, the City of Rock Falls (“City”) has previously adopted a formal written “Fund Balance Policy” concerning the maintenance of certain minimum reserve balances within the general fund, tourism department, and each respective utility department as a means of ensuring the financial stability of such departments and the general funds of the City; and

WHEREAS, the Mayor and City Council of the City have discussed the needs with respect to the City, and have determined it in the best interests of the City and its residents to amend the “Fund Balance Policy”, all as more specifically set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Rock Falls, that:

1. The statements contained in the preambles to this Resolution are true and correct and are hereby incorporated into this Section 1 as if more fully set forth herein.

2. The City’s “Fund Balance Policy” is hereby amended and restated in its entirety in the form as set forth on Exhibit A, attached hereto and incorporated herein.

3. A copy of the “Fund Balance Policy” set forth on Exhibit A shall be maintained within the Office of the City Clerk and shall be provided to the Superintendent of each separate department affected thereby and to the office of City Administrator as the official policy of the City for future operational requirements of each identified fund.

4. All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

5. This resolution shall be in full force and effect from and after its passage and approval and publication as required by law.

Passed this ____ day of _____, 2022.

Mayor

ATTEST:

City Clerk

Alderman Voting Aye

Alderman Voting Nay

Exhibit A

(attach "Fund Balance Policy")

CITY OF ROCK FALLS FUND BALANCE POLICY

In order to follow best practices of government accounting this policy's purpose is to ensure the City of Rock Falls' financial stability by protecting itself against revenue shortages caused by economic downturns, natural disasters, policy changes instituted by State or Federal Governments or any unpredicted one-time expenditures. The reserve fund balance requirements will be verified on the City's annual budget. This policy will establish the minimum fund balance reserves to be maintained in the General, Electric, Wastewater, Water, Garbage and Tourism funds.

General Fund

The City of Rock Falls shall maintain a minimum undesignated fund balance equal to 45 days of general fund operating expenditures as determined by the from year to year based upon the fiscal year budget approved by the City Council.

Electric Fund

The City of Rock Falls shall maintain a minimum undesignated fund balance equal to 180 days of the Electric Utility operation and maintenance expenditures as determined by the from year to year based upon the fiscal year budget approved by the City Council.

Wastewater Fund

The City of Rock Falls shall maintain a minimum undesignated fund balance equal to 180 days of the Wastewater Utility operation and maintenance expenditures as determined by the from year to year based upon the fiscal year budget approved by the City Council.

Water Fund

The City of Rock Falls shall maintain a minimum undesignated fund balance equal to 180 days of the Water Utility operation and maintenance expenditures as determined by the from year to year based upon the fiscal year budget approved by the City Council.

Garbage Fund

The City of Rock Falls shall maintain a minimum undesignated fund balance equal to 180 days of the Garbage Utility operation and maintenance expenditures as determined by the from year to year based upon the fiscal year budget approved by the City Council.

Tourism Fund

The City of Rock Falls shall maintain a minimum undesignated fund balance equal to 760 days of the Tourism operation and maintenance expenditures as determined by the from year to year based upon the fiscal year budget approved by the City Council.

The undesignated fund balances do not include any funds for which there are specific covenants, bond obligations or debt service coverage requirements.

Use of Funds Diminishing Reserves Below Designated Balance Requirement

Upon recommendation by the Finance Committee of the City of Rock Falls, the City Council can approve the use of the undesignated funds by Resolution in the case of economic downturns, natural disasters, policy changes instituted by the State or Federal Governments or any unpredicted one-time expenditures. The Resolution shall state the reason and necessity for the use of the funds and a plan for replenishment of the funds back to the minimum level. No such Resolution shall be effective unless approved by three-fourths majority vote of the corporation authorities then holding office.

CITY OF ROCK FALLS

RESOLUTION NO. 2022-888

**RESOLUTION TRANSFERRING JURISDICTION AND
CONTROL OF REAL PROPERTY TO THE
INDUSTRIAL DEVELOPMENT COMMISSION**

ADOPTED BY THE

CITY COUNCIL

OF THE

CITY OF ROCK FALLS

THIS _____ DAY OF _____, 2022

Published in pamphlet form by authority of the City Council of the City of Rock Falls, this _____
day of _____, 2022.

**RESOLUTION TRANSFERRING JURISDICTION AND
CONTROL OF REAL PROPERTY TO THE
INDUSTRIAL DEVELOPMENT COMMISSION**

WHEREAS, the City of Rock Falls (the “City”) is the owner of certain real properties located within the City, being more particularly described on Exhibit A, attached hereto (the “Property”); and

WHEREAS, acting pursuant to the provisions of Section 11-74-4(8) of the Illinois Municipal Code, 65 ILCS 5/1-1-1 et. seq. (the “Code”), the City has established an Industrial Development Commission (the “Commission”), and invested in said Commission the power and authority described and as authorized within said Section 11-74-4(8) of the Code; and,

WHEREAS, the City has, from time to time, transferred authority and jurisdiction of various parcels of real property owned by the City to the Commission for purposes of development, sale and/or lease; and

WHEREAS, the Mayor and City Council (collectively, the “Corporate Authorities”) have considered the needs of the City with respect to the Property and have determined such Property to be surplus property of the City eligible to be transferred to the Commission for purposes of the Act; and

WHEREAS, the Corporate Authorities have determined it in the best interests of the City and its residents to transfer authority and jurisdiction of said Property to the Commission for the purposes herein stated.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Rock Falls, Whiteside County, Illinois as follows:

SECTION 1: The preambles to this resolution are true and correct and are hereby incorporated in this Section 1 as if more fully set forth herein.

SECTION 2: The City does hereby transfer to the Industrial Development Commission of the City of Rock Falls the authority and jurisdiction over and governing the Property, as more particularly described on Exhibit A, attached hereto, for all purposes in order to accomplish the ends envisioned and to be promoted by Section 11-74-4(8) of the Illinois Municipal Code, and does specifically transfer and convey unto the Industrial Development Commission of the City of Rock Falls the power and authority as set forth and enumerated therein with respect to such Property.

SECTION 3: The provisions and sections of this resolution shall be deemed to be separable, and the invalidity of any portion of this resolution shall not affect the validity of the remainder.

SECTION 4: All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 5: This resolution shall be in full force and effect from and after its passage and approval and publication as required by law.

Passed by the Mayor and the City Council of the City of Rock Falls on the _____ day of _____, 2022.

Mayor

ATTEST:

City Clerk

AYE

NAY

EXHIBIT A

Short Legal: ORIGINAL TOWN FORMER RR ROW PT LTS 1,2 & 3 BLK 5 DOR 05-98-4663501x, ROCK FALLS, ILLINOIS 61071

PIN: 11-28-253-008



CITY OF ROCK FALLS

ORDINANCE NO. 2022-2581

**ORDINANCE AMENDING CHAPTER 18, ARTICLE VI, SECTION 18-163
OF THE ROCK FALLS MUNICIPAL CODE
RELATING TO FIRE LANE DESIGNATION FOR CERTAIN STREETS**

ADOPTED BY THE
CITY COUNCIL
OF THE
CITY OF ROCK FALLS

THIS _____ DAY OF _____, 2022

Published in pamphlet form by authority of the City Council of the City of Rock Falls, Illinois,
this _____ day of _____, 2022.

**ORDINANCE AMENDING CHAPTER 18, ARTICLE VI, SECTION 18-163
OF THE ROCK FALLS MUNICIPAL CODE
RELATING TO FIRE LANE DESIGNATION FOR CERTAIN STREETS**

WHEREAS, Section 11-80-2 of the Illinois Municipal Code (65 ILCS 5/1-1-1 et. seq.) authorizes the corporate authorities of any municipality to regulate the use of its streets and other municipal property within its jurisdiction; and

WHEREAS, the Mayor and City Council of the City have determined it in the best interests of the City and its residents to designate certain streets along the 100 block of 5th Avenue and in front of 1013 7th Avenue as fire lanes, all as more specifically set forth herein.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the City of Rock Falls, Whiteside County, Illinois as follows:

SECTION 1: The City hereby finds that all of the recitals contained in the preambles to this Ordinance are true and correct and does incorporate them into this Ordinance by this reference.

SECTION 2: Chapter 18, Article VI, Section 18-166(a) of the Rock Falls Municipal Code, as amended, shall be further amended by the addition of new subsections (a)(3), (a)(4) and (a)(5) to read as follows:

“Sec. 18-166. – Fire lanes.

(a) Parking is hereby prohibited in the following described areas designated as fire zones; but this prohibition shall not apply to the vehicle of any firefighter or volunteer firefighter of the city while such firefighter or volunteer firefighter is responding to and assisting in any emergency fire or rescue call:

...

(3) The portion of the east side of the 100 block of 5th Avenue from the public alley northward 215 feet;

(4) The portion of the east side of 7th Avenue from a point 190 feet north of the intersection with W. 12th Street northward 130 feet;

(5) The portion of the west side of 7th Avenue from a point 220 feet north of the intersection with W. 12th Street northward 100 feet.”

SECTION 3: In all other respects, Chapter 18, Article VI, Section 18-166 of the Rock Falls Municipal Code shall remain in full force and effect as previously adopted and/or amended.

SECTION 4: The Supervisor of the City’s Street Department, or his or her designee, is hereby authorized and directed to do all such actions as are necessary or required to reflect the designation of such streets as fire lanes, including painting and the and placing of signage along the same, all as may be necessary or appropriate.

SECTION 5: The provisions and sections of this Ordinance shall be deemed to be separable and the invalidity of any portion of this ordinance shall not affect the validity of the remainder.

SECTION 6: The City Clerk is directed to publish this Ordinance in pamphlet form.

SECTION 7: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Approved this _____ day of _____, 2022.

Mayor

ATTEST:

City Clerk


AYE

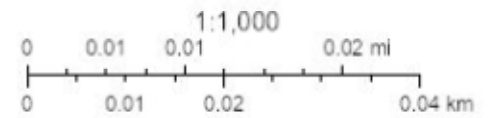
NAY

1013 7th Ave



6/8/2022, 3:45:13 PM

 Tax Parcel




Whiteside County IL GIS

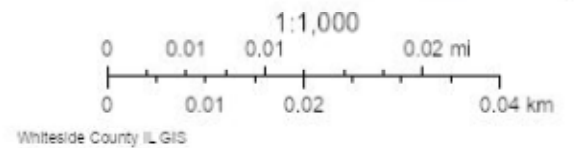
Web AppBuilder for ArcGIS
Whiteside County IL GIS |

5th Ave CP-2



6/8/2022, 3:39:20 PM

 Tax Parcel



CITY OF ROCK FALLS

ORDINANCE NO. 2022-2582

**ORDINANCE AUTHORIZING SALE OF A 2014 FORD INTERCEPTOR
UTILITY VEHICLE AND A 1995 UNITED CARGO TRAILER**

ADOPTED BY THE
CITY COUNCIL
OF THE
CITY OF ROCK FALLS

THIS _____ DAY OF _____, 2022

Published in pamphlet form by authority of the City Council of the City of Rock Falls, Illinois,
this _____ day of _____, 2022.

ORDINANCE NO. 2022-2582

WHEREAS, the City of Rock Falls owns, and has utilized previously the following equipment:

2014 Ford Interceptor Utility Vehicle - VIN # 1FM5K8ARXEGA65027 - Police Dept.

1995 United Cargo Trailer - VIN # 48B500D15S1015959 - Wastewater Dept.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Rock Falls that:

1. Pursuant to the provisions of 65 ILCS 5/11-76-4, the Mayor and City Clerk are authorized and directed to sell, trade in or dispose of on behalf of the City of Rock Falls, the afore mentioned equipment.
2. The Mayor and City Clerk are authorized and directed to execute all documents necessary in order to complete the sale, trade in or disposal of the equipment as authorized herein.

Section 1. All prior ordinances in conflict herewith are hereby repealed.

Section 2. If any section, paragraph, sentence, clause or other portion of this ordinance is held or deemed to be unconstitutional or invalid, then such holding or finding of unconstitutionality or invalidity shall not affect the validity of the remaining provisions of this ordinance.

Section 3. The City Council finds that the customary practice of requiring a first and second reading of ordinances is not applicable or necessary in the case of this Ordinance, and a first reading preliminary to adoption hereof is hereby waived, and this Ordinance shall become effective upon its passage.

Section 4. This ordinance shall be effective upon its adoption, passage and publication in pamphlet form.

Passed this _____ day of _____, 2022.

Rod Kleckler, Mayor

ATTEST:

Pamela Martinez, City Clerk

AYE

NAY

TRANSMITTAL



WILLETT HOFMANN
& ASSOCIATES INC
ENGINEERING ARCHITECTURE LAND SURVEYING

August 4, 2022

To: City of Rock Falls
Attn: Robbin Blackert, City Administrator
603 W. Tenth Street
Rock Falls, IL 61071

- U.S. Postal Service
- UPS
- FedEx
- Fax #

RE: Engineering Agreement
RB&W Toilet and Controls Building

- _____ Pages w/ cover
- Hand Delivery
- Electronic

WHA #:

We are Transmitting the following:

2 Copies of the engineering agreement for the above referenced project

- For Information
- For Review
- For Approval
- For Signature
- As Requested

Remarks:

Please send one fully executed copy back to us.
Thank you

Sincerely,

WILLETT, HOFMANN & ASSOCIATES, INC.

BY Thomas W. Houck, AIA, PE, LEED AP^{BD+C}
Architectural Department Manager

cc File

**CITY OF ROCK FALLS
ENGINEERING SERVICES AGREEMENT**

This Agreement for professional engineering services is made between the CITY OF ROCK FALLS, Whiteside County, Illinois ("City"), and WILLETT HOFMANN & ASSOCIATES, INC., 809 East 2nd Street, Dixon, Illinois ("Engineer"), effective as of the date duly signed and executed by both parties.

1. **Description of Project.** Engineer agrees to perform professional services in connection with the Project as described on Exhibit 1, attached hereto and incorporated herein.

2. **Engineer's Services.** The services to be performed by Engineer are set forth on Exhibit 2, attached hereto and incorporated herein. The Engineer will serve as the City's professional representative in all phases of the Project and will give consultation and advice to the City during the performance of its services. If the services include design services, Engineer shall provide the City with such detailed engineering drawings and specifications as reasonably necessary to bid the Project or otherwise award a contract for the Project and shall furnish the City with a cost estimate for the Project. In the event the Engineer's services include construction observation services, Engineer shall provide onsite periodic observation services as reasonably necessary to observe the progress and quality of the work and to determine in general if the work is proceeding in accordance with plans, drawings, and specifications.

3. **Compensation.** The City shall pay Engineer as provided on Exhibit 3, attached hereto and hereby incorporated herein. The compensation to be paid Engineer shall not exceed the sums designated on Exhibit 3 without the prior written consent of the City.

4. **Termination.** This Agreement may be terminated by the City upon giving fourteen (14) days notice in writing to the Engineer. Upon such termination, the Engineer shall deliver to the City all drawings, specifications, partial and completed estimates and data, if any, completed pursuant to the Agreement up to the date of termination, with the understanding that all such material becomes the property of the City. The Engineer shall be paid for any services completed and any services partially completed up to the date of termination.

5. **Engineer's Responsibilities.** Engineer shall provide the services required hereunder in a manner consistent with that degree of care and skill ordinarily exercised by engineers under the same or similar circumstances. Engineer shall not be responsible for, nor have control over or charge of, construction means, methods, sequence, techniques, or procedures, but shall endeavor to advise the City and act as the City's professional representative in all phases of the project and will give consultation and advice to the City during the performance of Engineer's services.

6. **City's Responsibilities.** The City shall provide all information reasonably available pertinent to the site of the Project, including previous reports and any other data relative to design and construction of the Project. The City shall provide access to and make provisions for the Engineer to enter upon public and private lands as required for the Engineer to perform its work under this Agreement. The City shall further give prompt notice to the Engineer whenever the City observes or otherwise becomes aware of any defect in the Project. The City shall obtain approval of all governmental authorities having jurisdiction over the Project, and such approvals and consents from such other individuals or bodies as may be necessary for completion of the Project.

7. **Indemnification.** Engineer shall, to the fullest extent permitted by law, indemnify and hold harmless the City, its officers, directors, employees, agents, and consultants from and against all damage, liability, and cost, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the performance of the Engineer's services under this Agreement.

8. **Insurance.** Engineer shall secure and maintain such insurance as will protect it from claims under the Workmen's Compensation Acts and from claims for bodily injury, death, or property damage which may arise from the performance of Engineer's services under this Agreement. Engineer shall cause the City to be named as an additional insured on such coverage. The minimum coverage limits shall be as follows:

General Liability	
Each Occurrence	\$1,000,000
Personal & Adv Injury	\$1,000,000
General Aggregate	\$3,000,000
Products – Comp/OP AGG	\$3,000,000
Automobile Liability	
Combined Single Limit (Ea accident)	\$1,000,000
Umbrella Liability	
Each Occurrence	\$3,000,000
Aggregate	\$3,000,000
Workers Compensation	Statutory Maximums
Employer's Liability Each Accident	\$1,000,000
Employer's Liability Disease – Ea Employee	\$1,000,000

9. **Dispute Resolution.** Any claims or disputes between the City and the Engineer arising out of the services provided by the Engineer under this Agreement shall be submitted to non-binding mediation. In the event mediation does not result in resolution of any such dispute or claim, any litigation arising in any way from this Agreement shall be brought in the Circuit Court of the Fourteenth Judicial Circuit, Whiteside County, Illinois. The laws of the State of Illinois will govern the validity of this Agreement, and its interpretation and performance.

10. Use and Ownership of Documents. All plans, drawings, and specifications prepared by Engineer regarding the Project shall be delivered to the City at the conclusion of the Project and, provided payment has been made to Engineer as provided herein, shall become the sole property of the City.

11. Entire Agreement. This Agreement represents the entire Agreement between the parties and may be amended only by written instrument signed by both parties.

WILLETT HOFMANN & ASSOCIATES, INC.

By Brian K. Converse

Brian K. Converse, P.E., S.E.
President & General Manager

ATTEST

Thomas W. Houck

Thomas W. Houck, A.I.A., P.E., LEED AP BD+C
Secretary

CITY OF ROCK FALLS, ILLINOIS,

By _____
Mayor

ATTEST:

City Clerk

Exhibit 1
Project Description

The original design of the RB&W District Park accommodated for the future construction of a building (approximately 1,350 SF) to house public toilet facilities and a control room (for equipment for a future water feature). Infrastructure for both the water feature and the building, along with a portion of the building's foundation system, was constructed with the original construction of the Park. This Project will provide for the design of the of the building and the preparation of bid and construction documents and construction phase professional services for the Project.

Exhibit 2 Description of Services

Design Phase Services

The design phase services will include the following:

1. Prepare preliminary design drawings and building elevations.
2. Conduct design review meeting to review preliminary design with designated City Staff.
3. Preparation of Construction Drawings including, architectural, structural, mechanical (HVAC), plumbing and electrical design.
4. Preparation of a Project Manual which will include the bidding and contract documents, general conditions, and technical specifications.
5. Conduct final design meeting to review the construction drawings and Project Manual prior to bidding.

Bid Phase Services:

The bid phase services shall include the following:

1. Preparation of advertisement for bids.
2. Dissemination of Bid Documents and maintenance of Project Plan Holders List.
3. Respond to Bidder inquiries.
4. Issuance of addenda, if necessary.
5. Conduct Pre-Bid Meeting and issue Meeting Minutes.
6. Attend bid opening, review bids received and provide bid award recommendation.

Construction Phase Services:

The construction phase services will include the following:

1. Issue Notice of Award.
2. Preparation of Contract Documents and issue Notice to Proceed.
3. Conduct a pre-construction meeting with the City, Contractor and WHA and issue Meeting Minutes.
4. Review Shop Drawings and Submittals.
5. Perform Construction Observation visits (total of 80 hours anticipated) throughout the duration of the project at intervals to observe construction is in compliance with the design intent.
6. Review Contractor Pay Requests.
7. Preparation of final project punch list.
8. Final acceptance / project closeout.

**Exhibit 3
Compensation**

We propose to perform the professional services for the toilet facilities and control room building at the RB&W District Park on an hourly basis at the current hourly billing rates for the classification of personnel performing the work, as outlined on the attached billing rate schedule, and detailed in the table below.

Professional Fee Summary

Phase	Fee
Design Phase Services	\$27,500
Bid Phase Services	\$4,500
Construction Phase Services	\$18,000
Total Fee	\$50,000



**GENERAL RATES FOR ENGINEERING SERVICES
(FIELD AND OFFICE)
EFFECTIVE APRIL 1, 2022**

CLASSIFICATION OF EMPLOYEE	REGULAR HOURLY RATE		OVERTIME RATE
	From	To	
President & General Manager	\$200.00	\$310.00	Regular Rate
Principal Engineering Manager	\$170.00	\$260.00	Regular Rate
Engineering Manager	\$130.00	\$260.00	Regular Rate
Civil Engineer IV	\$130.00	\$200.00	Regular Rate
Civil Engineer III	\$110.00	\$190.00	Regular Rate
Civil Engineering Intern II	\$105.00	\$160.00	Regular Rate
Civil Engineering Intern I	\$90.00	\$140.00	Regular Rate
SPP Civil Engineer I, II, III, IV	\$90.00	\$200.00	Regular Rate
Engineering Intern	\$55.00	\$80.00	Regular Rate
Principal Architectural Manager	\$130.00	\$210.00	Regular Rate
Architect IV	\$120.00	\$190.00	Regular Rate
Architect III	\$110.00	\$170.00	Regular Rate
Architectural Intern II	\$90.00	\$150.00	Regular Rate
Architectural Intern I	\$80.00	\$130.00	Regular Rate
SPP Professional Architect I, II, III, IV	\$80.00	\$190.00	Regular Rate
Principal Prof. Land Surveyor Manager	\$110.00	\$180.00	Regular Rate
Prof. Land Surveyor Manager	\$120.00	\$180.00	Regular Rate
Prof. Land Surveyor IV	\$90.00	\$150.00	Regular Rate
Prof. Land Surveyor III	\$90.00	\$140.00	Regular Rate
Prof. Land Surveyor (SIT) II	\$80.00	\$130.00	Regular Rate
Prof. Land Surveyor (SIT) I	\$80.00	\$130.00	Regular Rate
SPP Professional Land Surveyor I, II, III, IV	\$80.00	\$150.00	Regular Rate
Technician IV	\$80.00	\$140.00	1.3 x Regular Rate
Technician III	\$70.00	\$130.00	1.3 x Regular Rate
Technician II	\$70.00	\$110.00	1.3 x Regular Rate
Technician I	\$60.00	\$100.00	1.3 x Regular Rate
SPP Technician I, II, III, IV	\$60.00	\$140.00	1.3 x Regular Rate
Survey Worker Foreman	\$80.00	\$130.00	1.3 x Regular Rate
Survey Worker	\$80.00	\$130.00	1.3 x Regular Rate
Survey Worker Intern	\$50.00	\$65.00	1.3 x Regular Rate
Administrative Assistant	\$50.00	\$90.00	1.3 x Regular Rate
SPP Administrative Assistant	\$50.00	\$90.00	1.3 x Regular Rate
Human Resource Assistant	\$50.00	\$90.00	1.3 x Regular Rate
Bookkeeper	\$60.00	\$110.00	1.3 x Regular Rate
Expenses and Materials	At Cost		

- The above hourly rates shall be applicable for a period of one year from the date hereon, after which time they shall be subject to adjustments to reflect payroll cost.
- Generally field crews work a nine-hour day, which involves an hour of overtime each day. The rates for field personnel apply office to office exclusive of the lunch period
- SPP – Special Personnel (SPP) Employees will be billed at the same rate as a I, II, III, or IV in the same classification.