

# City of Rock Falls

603 W. 10<sup>th</sup> Street  
Rock Falls, IL 61071-2854

## *Mayor*

Rod Kleckler  
815-380-5333

## *City Administrator*

Robbin Blackert  
815-564-1366



## *City Clerk*

815-622-1100  
Ext. 4

## *City Treasurer*

Kay Abner  
815-622-1100

Rock Falls City Council Agenda  
Council Chambers  
603 W 10<sup>th</sup> Street, Rock Falls, IL 61071

June 1, 2021  
6:30 p.m.

**Call to Order at 6:30 p.m.**  
**Pledge of Allegiance**  
**Roll Call**

## **Audience Requests**

## **Community Affairs**

Bethany Bland, President/CEO, Rock Falls Chamber of Commerce

1. Request to close E 2<sup>nd</sup> Street from Avenue A to Emmons Avenue on June 25, 2021 from 5:45 p.m. until 7:15 p.m. for the Rock Falls Chamber Summer Splash 5K
2. Request to close the 1<sup>st</sup> Avenue Parking Lot from June 25, 2021 at 12:00 a.m. until June 26, 2021 at 10:00 p.m. for Rock Falls Chamber Summer Splash

## **Proclamation**

Proclaiming Saturday, June 5, 2021 as "Rock Falls Rotary Club's 85<sup>th</sup> Anniversary Day" in the City of Rock Falls

## **Consent Agenda:**

1. Approval of the minutes of the May 18, 2021 City Council Meeting
2. Approval of bills as presented

## **Resolutions:**

1. Resolution 2021-863 – Authorizing Engagement of Ward, Murray, Pace & Johnson P.C., in their capacity as City Attorneys, for the Purpose of Intervening and Protesting the Property Tax Appeal Filed by Walgreens for the Year 2020

## **City Administrator Robbin Blackert**

1. Approval for Wastewater Department to purchase a Envirosight Jet Scan II Nozzle Camera from Standard Equipment, 625 S IL Route 83, Elmhurst, IL 60126 in the amount of \$12,500.00
2. Dissolution of the Twin City Joint Fire Command Intergovernmental Agreement
3. Approval of Updated Easement Agreement with ComEd (Railroad Bike Path)

## **Information/Correspondence**

James Reese, City Attorney

Corey Buck, City Engineer

## **Alderman Reports/Committee Chairman Requests**

### **Ward 1**

Alderman Bill Wangelin

Alderman Gabriella Palmer – Finance/Insurance/Investment Committee Chairman

1. Approve Revised Electric Budget for Fiscal Year 2022

### **Ward 2**

Alderman Brian Snow – Building Code Committee Chairman/Utility Committee Vice Chairman

1. Approve changes to the Procedures Manual Governing Utility Service – Change Cycle 2 billing date to final day of the month from the first day of the following month
2. Approve a 1 year SCADA support contract with Survalent Technology, Inc., 1967 Wehrle Drive, Suite 1, PMB 122, Buffalo, New York 14221 in the amount of \$18,501.00
3. Approve a 5 year Extended Coverage quote for Gen Sets 8 and 9 from Caterpillar, 2120 West End Avenue, Nashville, TN 37203 in the amount of \$87,040.00

Alderman Casey Babel

### **Ward 3**

Alderman Steve Dowd

Alderman Jessica Devers

### **Ward 4**

Alderman Violet Sobottka – Ordinance/License/Personnel/Safety Committee Chairman

1. Accept Resignation of Wastewater Superintendent Ed Cox
2. Approve Wastewater Superintendent Job Description
3. Approve Payroll Clerk Job Description
4. Approve Side Letter of Agreement with the IBEW Clarifying the Accumulation of Compensatory Time in Lieu of Overtime

Alderman Marshall Doane

### **Mayor's Report:**

1. Approve the appointment of Pam Martinez to the Planning/Zoning Commission for a 4 year term (06-01-2021 to 05-31-2025)
2. Approve the appointment of Tim Cain to the Board of Fire and Police Commissioners for a 3 year term (06-01-2021 to 05-31-2024)
3. Approve appointment of Wayne Squire as City Clerk for a 4 year term

## **Adjournment**

Next City Council meeting – June 15, 2021 at 6:30 p.m.

Posted: May 28, 2021

Michelle Conklin, Deputy City Clerk

The City of Rock Falls is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with Disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in the meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Mark Searing, ADA Coordinator, at 1-815-622-1108 promptly to allow the City of Rock Falls to make reasonable accommodations within 48 hours of the scheduled meeting.

# PROCLAMATION

**WHEREAS**, the Rock Falls Rotary Club was organized in 1936 through the efforts of Sterling area Rotarians and Rock Falls High School Agriculture teacher, G.E. (Gene) Newburn; and

**WHEREAS**, the club has met in several restaurants in Rock Falls, including Daniel's, Suzie Wong's, Beelendorf's, Elks Club, and now at Harvest Time Bible Church; and

**WHEREAS**, members work for the benefit of the Rock Falls community through the six Rotary "Avenues of Service" – serving the needs of the club, the community, vocations and the international community; and

**WHEREAS**, the club's current signature fundraising event, the Corn Boil, was organized in mid 50s by club members -all male- for their wives as a social night out which has grown to an annual signature fundraising event averaging 1,000 meals served in Rock Falls each July; and

**WHEREAS**, the club has donated funds to support area organizations, especially those focused on youth, the future of our community, and to Rotary Park on Minkel Street with a prairie restoration for its project of this anniversary year; and

**WHEREAS**, the club has shown by its actions and good works for the past 85 years that it is a significant asset to the community, providing leadership and funding projects that have greatly benefited the area and its citizens, as well as people around the world through the eradication of polio with an annual End Polio Walk held annually in Centennial Park.

**NOW, THEREFORE**, I, Rod Kleckler, Mayor of the City of Rock Falls, do hereby proclaim Saturday, June 5, 2021, as:

***"Rock Falls Rotary Club's 85th Anniversary Day"***

in the City of Rock Falls, and I urge all citizens to recognize the achievements the Rock Falls Rotary Club has made to our community and commend the club for a wonderful heritage and a bright future.

Passed this 1<sup>st</sup> day of June 2021.

---

Rod Kleckler, Mayor

---

Michelle Conklin, Deputy City Clerk

REGULAR MEETING MINUTES OF THE MAYOR AND ALDERMEN  
OF THE CITY OF ROCK FALLS

May 18, 2021

The regular meeting of the Mayor and City Council of Rock Falls, Illinois was called to order at 6:30 p.m. May 18, 2021 in the Council Chambers by Mayor William B. Wescott.

Deputy City Clerk Michelle Conklin called the roll following the pledge of allegiance. A quorum was present including Mayor Kleckler, Aldermen Palmer, Wangelin, Snow, Babel, Dowd, Doane and Sobottka. In addition, Attorney Matt Cole, Attorney James Reese and City Administrator Robbin Blackert were present.

David Sigel, a resident of Riverside Mobile Estates addressed the City Council and publicly apologized to City Administrator Robbin Blackert for his conduct at the May 4, 2021 City Council Meeting. Mr. Sigel also apologized to Mayor Kleckler for what was said.

Ron Timmons who lives at the corner of 3<sup>rd</sup> Avenue and 6<sup>th</sup> Street asked the City Council if 3<sup>rd</sup> Avenue was going to be rebuilt this year. Mayor Kleckler informed him that this was going to be discussed later in the meeting.

Consent Agenda items 1 and 2 were read aloud by Deputy City Clerk Michelle Conklin.

1. Approval of the minutes of the May 4<sup>th</sup>, 2021 City Council Meeting
2. Approval of bills as presented

A motion was made by Alderman Wangelin and second by Alderman Sobottka to approve Consent Agenda items 1 and 2.

**Vote 7 aye, motion carried.**

A motion was made by Alderman Snow and second by Alderman Dowd to approve Resolution 2021-861 Approving and Ratifying Animal Control Agreement.

**Vote 7 aye, motion carried.**

A motion was made by Alderman Babel and second by Alderman Snow to approve Resolution 2021-862 Authorizing Waiver of Competitive Bidding and Acceptance of Proposal for RB&W Amphitheater improvements.

**Vote 7 aye, motion carried.**

A motion was made by Alderman Snow and second by Alderman Sobottka to approve the emergency repairs for two RAS pumps and two WAS pumps at the Wastewater Treatment Plant in the amount of \$39,166.00 to Mississippi Valley Pump 435 S. Devils Glen Rd, Bettendorf, IA 52722.

**Vote 7 aye, motion carried.**

City Administrator Robbin Blackert informed the City Council that the Rebuild Illinois Grant has not been awarded yet and will not be awarded until the 3<sup>rd</sup> quarter, 2021. We do have the \$1.5 million to complete the 3<sup>rd</sup> Avenue project but if we put the project out for bid before we have been awarded the grant we will not be eligible to receive any grant proceeds for the project. If we wait to see if we have been awarded the grant it is possible that the project will not be able to be started until Spring of 2022. Administrator Blackert is looking for direction on whether to place Dixon Avenue and 3<sup>rd</sup> Avenue out for bid at the same time or to hold off on 3<sup>rd</sup> Avenue.

A motion was made by Alderman Snow and second by Alderman Sobottka to authorize the City Administrator to place only the Dixon Avenue project out for bid at this time and wait on bidding the 3<sup>rd</sup> Avenue project until we hear if we have been awarded the Rebuild Illinois Grant.

**Vote 7 aye, motion carried.**

A motion was made by Alderman Snow and second by Alderman Sobottka to award the bid for the 2021-2024 Lawn Maintenance to Burger Brothers Trucking and Excavating, Inc., 901 E 18<sup>th</sup> Street, Rock Falls IL 61071, pending receipt of all necessary paperwork.

**Vote 7 aye, motion carried.**

A motion was made by Alderman Sobottka and second by Alderman Snow to approve the appointment of Casey Babel and Jeff Kindle to the Planning/Zoning Commission for a 4 year term (05-18-2021 to 04-30-2025).

**Vote 6 aye, 1 recuse (Babel), motion carried.**

A motion was made by Alderman Sobottka and second by Alderman Babel to approve the re-appointment of Brian Snow to the Industrial Development Commission for a 5 year term (05-01-2021 to 04-30-2026).

**Vote 6 aye, 1 recuse (Snow), motion carried.**

A motion was made by Alderman Palmer and second by Alderman Wangelin to approve the appointment of Jessica Devers as 3<sup>rd</sup> Ward Alderman to fill the vacant 2 year term.

**Vote 7 aye, motion carried.**

Approval of the appointment of Wayne Squire as City Clerk for a 4 year term died for lack of motion.

Mayor Kleckler pulled the Police Fire Committee from the standing Committee listing that was presented. The Police Fire Committee will be acted on separately.

A motion was made by Alderman Snow and second by Alderman Wangelin to approve the standing Committees and Commissions as presented with the exception of the Utilities Committee and the Tourism Committee until such time as the committee members can be notified of the changes to be presented.

**Vote 7 aye, motion carried.**

Approval of the Police Fire Committee as presented died for lack of motion.

A motion was made by Alderman Sobottka and second by Alderman Snow to adjourn.

**Viva Voce Vote, motion carried. (6:58 p.m.)**



Michelle K. Conklin, Deputy City Clerk

CITY OF ROCK FALLS

Rock Falls, Illinois 06/01/2021

To the Mayor and City Council of the City of Rock Falls, Your Committee on Finance would respectfully report that they have examined the following bills presented against the City, and have found the same correct and would recommend the payment of the various amounts to the several claimants as follows:

---

Tourism	3740.49
General Fund	85328.41
Building Code Demo Fund	140.50
Industrial Development Fund	641.40
Employee Group Insurance	47.20
Electric	132305.52
IT Fund	216.00
Sewer	43861.85
Water	17815.13
Garbage Fund	5457.50
Customer Service Center	2106.91
Customer Utility Deposit	239.64
	\$291,900.55

Alderman Wangelin  
Alderman Palmer  
Alderman Doane  
Alderman Devers

DATE: 05/17/21  
TIME: 15:23:17  
ID: AP443000.WOW

CITY OF ROCK FALLS  
DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 05/17/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
04	BUILDING		
5253	WEX BANK		159.38
	BUILDING		159.38
06	POLICE		
5253	WEX BANK		2,301.04
	POLICE		2,301.04
10	STREET		
5253	WEX BANK		772.89
	STREET		772.89
13	FIRE		
5253	WEX BANK		511.36
	FIRE		511.36
ELECTRIC FUND			
20	OPERATION & MAINTENANCE		
5253	WEX BANK		1,696.26
	OPERATION & MAINTENANCE		1,696.26
SEWER FUND			
38	OPERATION & MAINTENANCE		
5253	WEX BANK		552.52
	OPERATION & MAINTENANCE		552.52
WATER FUND			
48	OPERATION & MAINTENANCE		

DATE: 05/17/21  
TIME: 15:23:17  
ID: AP443000.WOW

CITY OF ROCK FALLS  
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 05/17/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
WATER FUND			
48	OPERATION & MAINTENANCE		
5253	WEX BANK		646.15
	OPERATION & MAINTENANCE		646.15
	TOTAL ALL DEPARTMENTS		6,639.60



INVOICES DUE ON/BEFORE 05/21/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
TOURISM			
05	TOURISM		
200	COM ED		21.39
5015	CARD SERVICE CENTER		783.24
5032	COMCAST		5.33
5118	SIKICH, LLP		87.50
5239	SNAIL MAIL LOGISTICS		83.20
5308	ADMINISTRATIVE SERVICES	380.13	144.46
5314	LINK MEDIA OUTDOOR		1,612.00
771	PINNEY PRINTING CO	350.00	148.50
	TOURISM		2,885.62
GENERAL FUND			
01	ADMINISTRATION		
4331	CIRCUIT CLERK OF LEE COUNTY	900.00	200.00
5015	CARD SERVICE CENTER		262.44
5032	COMCAST		5.33
5118	SIKICH, LLP		875.00
829	SELF HELP ENTERPRISE		36.00
	ADMINISTRATION		1,378.77
02	CITY ADMINISTRATOR		
5032	COMCAST		2.66
	CITY ADMINISTRATOR		2.66
04	BUILDING		
5015	CARD SERVICE CENTER		59.56
5032	COMCAST		10.66
5308	ADMINISTRATIVE SERVICES	380.13	144.46
5311	SAMSARA NETWORKS INC	740.06	20.00
795	SBM BUSINESS EQUIPMENT CENTER	2,862.62	96.47
	BUILDING		331.15
05	CITY CLERK'S OFFICE		

INVOICES DUE ON/BEFORE 05/21/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
05	CITY CLERK'S OFFICE		
5015	CARD SERVICE CENTER		31.86
5032	COMCAST		10.66
	CITY CLERK'S OFFICE		42.52
06	POLICE		
2735	SLIM-N-HANKS		75.00
350	GISI BROS. INC.	508.03	582.38
4631	WHITESIDE COUNTY	600.00	63,485.13
4796	VERIZON WIRELESS		275.81
5015	CARD SERVICE CENTER		1,594.56
5032	COMCAST		82.51
5096	TREASURER, STATE OF ILLINOIS		10.00
5097	ILLINOIS STATE POLICE		60.00
5098	ILLINOIS OFFICE OF THE		60.00
	POLICE		66,225.39
07	CODE HEARING DEPARTMENT		
4929	TIMOTHY J SLAVIN		750.00
	CODE HEARING DEPARTMENT		750.00
10	STREET		
194	GRUMMERT'S HARDWARE - R.F.	458.03	32.26
2606	MIKE'S REPAIR SERVICE	141.84	37.26
4207	O'REILLY AUTOMOTIVE INC	51.32	77.44
5032	COMCAST		5.33
5311	SAMSARA NETWORKS INC	740.06	200.00
55	ARAMARK UNIFORM SERVICES, INC.	298.29	234.60
651	NICOR	1,229.51	492.89
T0005453	LIBERTY FLAGS INC		962.50
T0005454	KEVIN'S REPAIR		407.00
	STREET		2,449.28
12	PUBLIC PROPERTY		

INVOICES DUE ON/BEFORE 05/21/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
12	PUBLIC PROPERTY		
1013	WHITESIDE COUNTY COLLECTOR		3,920.84
4579	CROWN EXTERMINATORS, INC		65.00
5015	CARD SERVICE CENTER		430.50
T0005453	LIBERTY FLAGS INC		168.94
	PUBLIC PROPERTY		4,585.28
13	FIRE		
194	GRUMMERT'S HARDWARE - R.F.	458.03	8.09
4443	SANDRY FIRE SUPPLY LLC		410.00
4866	LOESCHER	109.00	372.50
5032	COMCAST		18.65
	FIRE		809.24
BUILDING CODE DEMOLITION FUND			
12	BUILDING CODE DEMOLITION FUND		
1472	WARD, MURRAY, PACE & JOHNSON	6,405.50	140.50
	BUILDING CODE DEMOLITION FUND		140.50
INDUSTRIAL DEVELOPMENT FUND			
14	INDUSTRIAL DEVELOPMENT		
1013	WHITESIDE COUNTY COLLECTOR		641.40
	INDUSTRIAL DEVELOPMENT		641.40
EMPLOYEE GROUP INSURANCE			
15	EMPLOYEE GROUP INS		
T0004780	MAST WATER TECHNOLOGY		47.20
	EMPLOYEE GROUP INS		47.20
ELECTRIC FUND			
20	OPERATION & MAINTENANCE		

INVOICES DUE ON/BEFORE 05/21/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
ELECTRIC FUND			
20	OPERATION & MAINTENANCE		
1224	AIRGAS USA LLC	102.11	39.53
194	GRUMMERT'S HARDWARE - R.F.	458.03	25.19
2140	MCMASTER-CARR SUPPLY	548.70	4,223.84
395	HILLS ELECTRIC MOTOR SERVICE		269.55
4207	O'REILLY AUTOMOTIVE INC	51.32	35.98
4215	POWER LINE SUPPLY	1,198.00	593.17
4544	UPS		6.63
4548	ELEVATOR CONSTRUCTION		1,200.00
4795	WESTWOOD MACHINE & TOOL CO		803.00
5008	POWER SYSTEM ENGINEERING INC	2,612.50	9,815.40
5015	CARD SERVICE CENTER		445.86
5022	AIMS MECHANICAL, LLC	48,762.00	49,458.00
5032	COMCAST		26.65
5106	WILLIAM MARTIN		65.00
5118	SIKICH, LLP		350.00
5210	RITZ SAFETY LLC	571.16	309.27
529	LAWSON PRODUCTS, INC.		50.67
5311	SAMSARA NETWORKS INC	740.06	280.06
55	ARAMARK UNIFORM SERVICES, INC.	298.29	155.48
651	NICOR	1,229.51	322.25
964	UUSCO		1,865.00
T0005455	KENNEDI .OLTMANS		500.00

OPERATION & MAINTENANCE 70,840.53

IT FUND			
22	IT FUND		
1493	WILLIAM & MARY COMPUTER CENTER	20,242.00	216.00
	IT FUND		216.00

SEWER FUND			
38	OPERATION & MAINTENANCE		
1013	WHITESIDE COUNTY COLLECTOR		1,991.58
1720	ELECTRIC PUMP		2,299.83
200	COM ED		149.42
4049	ALLAN BRIGGS		15.00
4119	USA BLUE BOOK	350.39	1,296.58
4361	FERGUSON WATERWORKS #2516	2,110.77	309.36
4529	RAYNOR DOOR AUTHORITY		279.00

INVOICES DUE ON/BEFORE 05/21/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
SEWER FUND			
38	OPERATION & MAINTENANCE		
4656	THOMPSON TRUCK AND TRAILER	5,101.12	247.41
4684	SCHMITT PLUMBING & HEATING INC		1,632.00
4796	VERIZON WIRELESS		163.50
482	JOHNSON OIL CO		259.44
5015	CARD SERVICE CENTER		1,090.00
5032	COMCAST		18.65
5118	SIKICH, LLP		175.00
5139	SUBURBAN LABORATORIES, INC.		494.00
651	NICOR	1,229.51	4,160.52
	OPERATION & MAINTENANCE		14,581.29
WATER FUND			
40	WATER		
5015	CARD SERVICE CENTER		69.99
	WATER		69.99
48	OPERATION & MAINTENANCE		
1466	ALARM DETECTION SYSTEMS, INC.		3,172.68
1740	VIKING CHEMICAL CO		899.00
4361	FERGUSON WATERWORKS #2516	2,110.77	369.60
4707	KIMBALL MIDWEST	139.80	680.04
5015	CARD SERVICE CENTER		36.00
5032	COMCAST		13.32
5118	SIKICH, LLP		175.00
5239	SNAIL MAIL LOGISTICS		88.65
5311	SAMSARA NETWORKS INC	740.06	240.00
T0005455	KENNEDI OLTMANS		500.00
	OPERATION & MAINTENANCE		6,174.29
GARBAGE FUND			
50	GARBAGE		
4478	STERLING FENCE		3,040.00
4631	WHITESIDE COUNTY	600.00	1,200.00
5118	SIKICH, LLP		87.50
	GARBAGE		4,327.50

DATE: 05/20/21  
TIME: 08:51:12  
ID: AP443000.WOW

CITY OF ROCK FALLS  
DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 05/21/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
CUSTOMER SERVICE CENTER			
51	CUSTOMER SERVICE CENTER		
5032	COMCAST		18.65
	CUSTOMER SERVICE CENTER		18.65
CUSTOMER UTILITY DEPOSITS			
75	CUSTOMER UTILITY DEPOSITS		
T0002924	ST VINCENT/DEPAUL		22.82
T0005452	KRISTIN N DINGMAN		75.83
	CUSTOMER UTILITY DEPOSITS		98.65
	TOTAL ALL DEPARTMENTS		176,615.91

INVOICES DUE ON/BEFORE 05/28/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
TOURISM			
05	TOURISM		
172	CITY OF ROCK FALLS		87.26
5032	COMCAST	218.40	5.82
5204	SELMI'S FLORAL, BRIDAL AND		123.00
795	SBM BUSINESS EQUIPMENT CENTER	2,959.09	33.79
T0005138	KYLE J MORGAN	390.00	455.00
T0005449	815 PORTA POTTY	150.00	150.00
	TOURISM		854.87
GENERAL FUND			
01	ADMINISTRATION		
172	CITY OF ROCK FALLS		0.51
5032	COMCAST	218.40	5.82
	ADMINISTRATION		6.33
02	CITY ADMINISTRATOR		
172	CITY OF ROCK FALLS		36.21
5032	COMCAST	218.40	2.91
	CITY ADMINISTRATOR		39.12
04	BUILDING		
172	CITY OF ROCK FALLS		99.63
5032	COMCAST	218.40	11.63
5311	SAMSARA NETWORKS INC	1,480.12	20.00
	BUILDING		131.26
05	CITY CLERK'S OFFICE		
172	CITY OF ROCK FALLS		313.80
5032	COMCAST	218.40	11.63
795	SBM BUSINESS EQUIPMENT CENTER	2,959.09	1,794.00
	CITY CLERK'S OFFICE		2,119.43

INVOICES DUE ON/BEFORE 05/28/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
06	POLICE		
1448	IL DEPT OF INNOVATION &		398.43
172	CITY OF ROCK FALLS		101.05
5032	COMCAST	218.40	90.05
683	P. F. PETTIBONE & CO.		303.90
	POLICE		893.43
07	CODE HEARING DEPARTMENT		
172	CITY OF ROCK FALLS		104.53
	CODE HEARING DEPARTMENT		104.53
10	STREET		
194	GRUMMERT'S HARDWARE - R.F.	523.57	34.81
2771	WINDSTREAM		380.38
4707	KIMBALL MIDWEST	819.84	31.75
4796	VERIZON WIRELESS	439.31	59.02
5032	COMCAST	218.40	5.82
5311	SAMSARA NETWORKS INC	1,480.12	200.00
55	ARAMARK UNIFORM SERVICES, INC.	688.37	115.92
T0005346	ESSENCE CHEMICAL COMPANY		597.00
	STREET		1,424.70
13	FIRE		
172	CITY OF ROCK FALLS		4.24
4684	SCHMITT PLUMBING & HEATING INC	1,632.00	266.05
5032	COMCAST	218.40	20.36
	FIRE		290.65
ELECTRIC FUND			
20	OPERATION & MAINTENANCE		
172	CITY OF ROCK FALLS		33.74
194	GRUMMERT'S HARDWARE - R.F.	523.57	37.08
2187	BORDER STATES INDUSTRIES INC		228.80



INVOICES DUE ON/BEFORE 05/28/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
ELECTRIC FUND			
20	OPERATION & MAINTENANCE		
219	CRESCENT ELECTRIC		1,393.41
283	ANIXTER INC		721.85
4215	POWER LINE SUPPLY	1,791.17	1,700.00
4556	ACCURATE CALIBRATION SERVICES		1,250.00
4796	VERIZON WIRELESS	439.31	671.34
5020	GRAYBAR		3,819.96
5022	AIMS MECHANICAL, LLC	98,220.00	49,458.00
5032	COMCAST	218.40	29.05
5311	SAMSARA NETWORKS INC	1,480.12	280.06
T0005456	PAUL PETERSEN		145.44
	OPERATION & MAINTENANCE		59,768.73
SEWER FUND			
30	SEWER		
631	MURRAY & SONS EXCAVATING, INC	13,191.30	5,176.80
	SEWER		5,176.80
38	OPERATION & MAINTENANCE		
1279	WILCO RENTAL		12.06
172	CITY OF ROCK FALLS		31.60
2451	MENARDS	469.15	50.37
2517	WM CORPORATE SERVICES, INC	1,832.86	1,402.90
2655	MISSISSIPPI VALLEY PUMP, INC.	6,958.00	8,264.00
4119	USA BLUE BOOK	1,646.97	566.60
5032	COMCAST	218.40	20.36
5136	AQUA-AEROBIC SYSTEMS INC	3,326.05	12,363.35
5311	SAMSARA NETWORKS INC	1,480.12	120.00
631	MURRAY & SONS EXCAVATING, INC	13,191.30	720.00
	OPERATION & MAINTENANCE		23,551.24
WATER FUND			
40	WATER		
3082	UNITED RENTALS, INC		444.43
4361	FERGUSON WATERWORKS #2516	2,789.73	7,726.09
4606	TOWER EQUIPMENT CORP		1,808.25
	WATER		9,978.77

INVOICES DUE ON/BEFORE 05/28/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
WATER FUND			
48	OPERATION & MAINTENANCE		
1493	WILLIAM & MARY COMPUTER CENTER	20,458.00	105.00
172	CITY OF ROCK FALLS		11.73
194	GRUMMERT'S HARDWARE - R.F.	523.57	26.98
2451	MENARDS	469.15	417.86
4796	VERIZON WIRELESS	439.31	38.01
5032	COMCAST	218.40	14.54
5311	SAMSARA NETWORKS INC	1,480.12	120.00
55	ARAMARK UNIFORM SERVICES, INC.	688.37	174.72
795	SBM BUSINESS EQUIPMENT CENTER	2,959.09	37.09
	OPERATION & MAINTENANCE		945.93
GARBAGE FUND			
50	GARBAGE		
4327	JEFFREY WEAVER/DREAMWORKS		340.00
5216	CLOUD NINE COMMUNICATIONS		790.00
	GARBAGE		1,130.00
CUSTOMER SERVICE CENTER			
51	CUSTOMER SERVICE CENTER		
172	CITY OF ROCK FALLS		113.73
2688	STAPLES CREDIT PLAN		425.17
5032	COMCAST	218.40	20.36
771	PINNEY PRINTING CO	498.50	1,529.00
	CUSTOMER SERVICE CENTER		2,088.26
CUSTOMER UTILITY DEPOSITS			
75	CUSTOMER UTILITY DEPOSITS		
4620	TRI-COUNTY OPP COUNCIL		40.99
T0005457	HEATHER HEPKER		100.00
	CUSTOMER UTILITY DEPOSITS		140.99
	TOTAL ALL DEPARTMENTS		108,645.04

CITY OF ROCK FALLS

---

RESOLUTION NO. 2021 - 863

**RESOLUTION AUTHORIZING ENGAGEMENT OF WARD, MURRAY, PACE &  
JOHNSON P.C., IN THEIR CAPACITY AS CITY ATTORNEYS, FOR THE PURPOSE  
OF INTERVENING AND PROTESTING THE PROPERTY TAX APPEAL FILED BY  
WALGREENS FOR THE YEAR 2020**

---

ADOPTED BY THE  
CITY COUNCIL  
OF THE  
CITY OF ROCK FALLS

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021

---

Published in pamphlet form by authority of the City Council of the City of Rock Falls, this \_\_\_\_\_  
day of \_\_\_\_\_, 2021.

---

**RESOLUTION NO. 2021 - 863**

**A RESOLUTION AUTHORIZING ENGAGEMENT OF WARD, MURRAY, PACE & JOHNSON P.C., IN THEIR CAPACITY AS CITY ATTORNEYS, FOR THE PURPOSE OF INTERVENING AND PROTESTING THE PROPERTY TAX APPEAL FILED BY WALGREENS FOR THE YEAR 2020**

**WHEREAS**, RT-30-40-Rock LLC d/b/a Walgreens operates a retail store, inclusive of a pharmacy (the “Property”), located within the City of Rock Falls (the “City”) at 1700 1<sup>st</sup> Avenue, said Property being along the intersection of Route 30 and Route 40 with PIN # 11-33-429-008; and

**WHEREAS**, in 2020, Walgreens filed a protest to the proposed equalized assessed valuation of the Property for tax purposes with the Whiteside County Board of Review; and

**WHEREAS**, in response to the protest, the Whiteside County Board of Review made a decision on the proposed equalized assessed valuation of the Property, which decision was unacceptable to Walgreens; and

**WHEREAS**, Walgreens has appealed the decision of the Whiteside County Board of Review to the Illinois Property Tax Appeal Board (PTAB); and

**WHEREAS**; on or about May 12, 2021, the Whiteside County Board of Review mailed notice of the PTAB filing by Walgreens to the City and noted that the appeal sought a reduction of greater than one hundred thousand dollars (\$100,000) to the equalized assessed valuation of the Property, and further informed the City that a right to intervene and protest the same existed; and

**WHEREAS**, the City Council has determined that it is in the best interest of the City that Ward, Murray, Pace, & Johnson PC, as the City Attorneys, be authorized to file the necessary documents to intervene in the appeal filed by Walgreens at PTAB and submit evidence and argument in opposition.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Rock Falls, that:

**SECTION 1:** The statements contained in the preamble paragraphs to this Resolution are declared true and accurate and are incorporated herein.

**SECTION 2:** The City does hereby engage Ward, Murray, Pace, & Johnson P.C., as the City Attorneys, for the purpose of intervening in the pending property tax appeal filed by Walgreens. The engagement is with full authorization to take such action as necessary or desired to intervene, protest, and present evidence in objection to the appeal by Walgreens.

**SECTION 3:** This resolution shall be in full force and effect from and after its passage and approval and publication as required by law.

This resolution read and approved this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

AYE

NAY

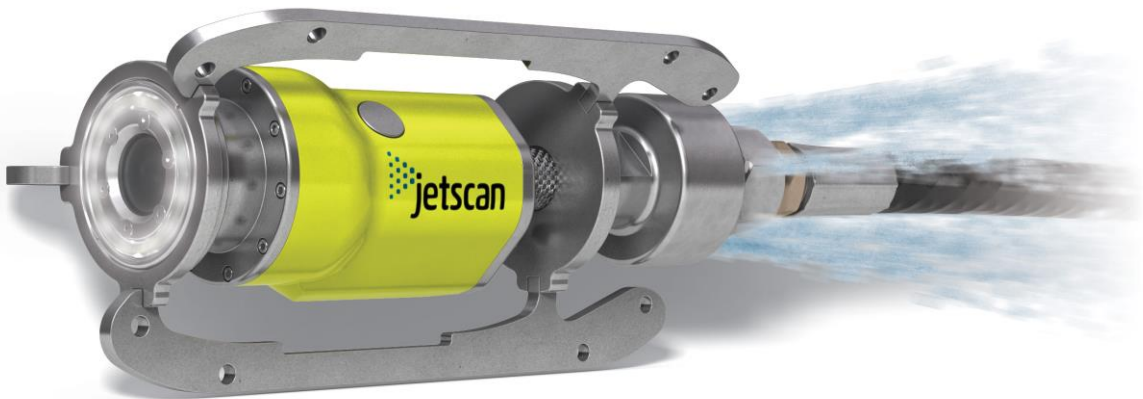
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# **STANDARD<sup>TM</sup>** **EQUIPMENT**

**PRESENTS A PROPOSAL SUMMARY**

**OF THE**



**ENVIROSIGHT JETSCAN II NOZZLE CAMERA**

**CITY OF ROCK FALLS  
603 W. 10<sup>TH</sup> ST.  
ROCK FALLS, IL 61071**

# **JETSCAN II**

## **SYSTEM COMPONENTS**

- ONE (1) CAMERA
- ONE (1) SKID WITH JETS
- ONE (1) 120V CHARGER
- ONE (1) PRESSURIZATION KIT
- ONE (1) ¾" TO 1" HOSE ADAPTOR
- ONE (1) WHEEL EXTENSION KIT
- ONE (1) SAMSUNG TABLET WITH CASE

TOTAL: **\$12,500.00**

PRICE INCLUDES FREIGHT

PRICE VALID FOR 60 DAYS FROM DATE OF 3/17/2021

## **PAYMENT TERMS: UPON DELIVERY**

### PROPOSAL NOTES:

1. MULTIPLE UNIT ORDERS WILL BE IDENTICAL TO SIGNED PROPOSAL. CHANGES OR DEVIATIONS TO ANY UNIT OF A MULTIPLE UNIT ORDER WILL REQUIRE A NEW SIGNED PROPOSAL.
2. 1 YEAR MANUFACTURER DEFECT WARRANTY
3. ALL PRICES QUOTED ARE IN US DOLLARS UNLESS OTHERWISE NOTED.

SIGNED BY:

\_\_\_\_\_ DATE: \_\_\_\_\_

ORDINANCE NO. 2013 - 2126

AN ORDINANCE APPROVING INTERGOVERNMENTAL AGREEMENT

WHEREAS, Article VII Section 10 of the Constitution of the State of Illinois, and the provisions of the Intergovernmental Cooperation Act of Illinois (5 ILCS 220/1 et seq. "Act") authorize and permit units of local government to enter into Intergovernmental Agreements with or among other units of local government to obtain or share services and to exercise, combine or transfer any lawful power or function; and,

WHEREAS, the City of Rock Falls and the City of Sterling, each of whom are units of local government as defined within the constitution of the State of Illinois and within the Act each operate a fire department, as authorized by the Illinois Municipal Code (65 ILCS 5/1 et seq.); and,

WHEREAS, the cities have determined that it is in the best interests of each of them and of their citizens and residents that certain administrative functions and duties for the operation and governance of the fire departments be combined; and,

WHEREAS, the cities, acting through their employees and executive officers, have negotiated an Intergovernmental Agreement under and by which the office of chief of the fire department of each city will be shared and setting forth the terms and conditions under which the sharing of the office of chief of the fire department will occur; and,

WHEREAS, on file within the office of the City Clerk of the City of Rock Falls is a copy of the proposed Intergovernmental Agreement with the City of Sterling providing for the sharing of the duties of chief of the fire departments; and,

WHEREAS, the City Council of the City of Rock Falls has reviewed said Intergovernmental Agreement and has determined it is in the best interest of the city that the same be approved and adopted,

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City Council of Rock Falls that:

**Section 1.** The statements contained in the preamble paragraphs hereto are true and accurate and are incorporated herein.

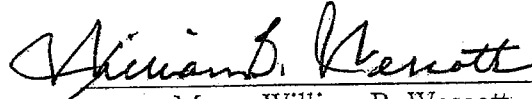
**Section 2.** The Intergovernmental Agreement with the City of Sterling, providing for the sharing of chief of the fire departments of the cities of Rock Falls and Sterling, in the form as attached hereto, and as has been on file in the office of the City Clerk, is hereby approved, and the Mayor and City Clerk are authorized and directed to execute said Intergovernmental Agreement on behalf of and as the action of the City of Rock Falls. Upon execution of said Intergovernmental Agreement and approval of the same by the City Council, and execution thereof by the Mayor and City Clerk of the City of Sterling, the City of Rock Falls shall be obligated and bound by the terms and conditions of said Intergovernmental Agreement.



Section 3. All prior ordinances in conflict herewith are hereby repealed.

Section 4. This ordinance shall be effective upon its adoption, passage and publication in pamphlet form as required by law.

Passed this 9th day of September, 2013.

  
\_\_\_\_\_  
Mayor William B. Wescott

ATTEST:

  
\_\_\_\_\_  
City Clerk

Alderman Voting Aye

Alderman Voting Nay

Vandersnick

Reitzel

Snow

Kuhlemier

Schuneman

Folsom

Watts

INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITIES  
OF ROCK FALLS AND STERLING, ILLINOIS FOR CONSOLIDATION  
OF FIRE ADMINISTRATION DUTIES

THIS AGREEMENT, dated the 9<sup>th</sup> day of September, 2013 ("Agreement"), is made and entered into between the City of Rock Falls, Illinois, ("Rock Falls"), and the City of Sterling, Illinois ("Sterling") (sometimes herein referred to individually as "Party" and collectively as the "Parties").

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and,

WHEREAS, the Intergovernmental Cooperation Act ("Act"), 5 ILCS 220/1 *et seq.*, provides that any power or powers, privileges or authority exercised or which may be exercised by a public agency may be exercised and enjoyed jointly with any other public agency; and,

WHEREAS, Rock Falls and Sterling are public agencies as defined in Section 2 of the Act; and,

WHEREAS, each of the cities operates a fire department for the purpose of providing fire suppression services to the residents of the respective city and to rural fire protection districts adjacent thereto; and,

WHEREAS, each city currently utilizes an individual or individuals for the purposes of providing supervisory and administrative services required in connection with the proper function of each separate fire department; and,

WHEREAS, the respective City Councils of the parties have determined that substantial savings and expenditure of funds may be enjoyed if the parties consolidate administrative offices, employees, personnel and duties as are needed or necessary in the operation of the respective fire departments; and,

WHEREAS, the City Councils have determined that an Intergovernmental Agreement providing for the cooperative utilization of personnel to provide supervisory and administrative services for the operation of the separate fire departments is in the best interests of the cities and the citizens thereof,

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties do hereby agree that:

1. Incorporation of Recitals. The statements contained in the recital paragraphs to this Agreement are declared to be true and accurate and are incorporated herein.

2. Operational Direction and Control. Commencing on September 28, 2013, the Parties do hereby establish a separate cooperative entity known as the "Twin City Joint Fire Command" through which the Parties agree that general supervisory control and day to day direction of the respective fire departments of each of them will be supervised by the same individual, and the costs and expenses of which will be shared by them, all in accordance with the terms and conditions of this agreement. Each fire department will remain a separate department, subject to and financed by the governing bodies of the respective city in which the fire department is formed and operated, but the Parties agree to cooperate in regard to the direction and supervision of the members of each department, and, to the extent feasible, to act cooperatively in future acquisition of equipment, assignment of employee duties and other matters as may be deemed by them to result in operational efficiency and cost saving. On the effective date and upon approval of this Agreement by the respective governing bodies of each of the Parties hereto, the Parties do agree that they shall each utilize the same person to be the Chief Administrative Officer for the purpose of administering and governing the day to day operations of each of the fire departments of the Parties hereto, and shall share the cost for salary and other employee costs related to such employment, as provided in this Agreement. The person employed shall be designated as the Chief of the Twin City Joint Fire Command (to be referred to herein as "Chief") and the administrative structure contemplated by this agreement over which the Chief shall have supervision shall be known as the Twin City Joint Fire Command Operations. The person shall be employed pursuant to a written employment agreement, containing the salary schedule and schedule of benefits applicable, in such form as may be approved by the Committee.

3. Joint Fire Command Committee. A Twin City Joint Fire Command Control Committee (referred to herein as "Committee") is hereby designated and appointed, such Committee to consist of the Mayor of each City (or such person as may be appointed by that city) and the Chief appointed administrative officer of each City (that is, City Manager of Sterling and City Administrator of Rock Falls). The Committee shall have the following duties:

- A. Prepare and draft, with assistance of the Illinois Fire Chiefs Association, the job description for the Chief;
- B. Oversight of drafting and preparation of Employment Agreements of the Chief;
- C. Review and determination of salary recommendations for the Chief;
- D. Conduct of annual performance review of the Chief;
- E. Approve of wage or salary increases of the Chief, subject to the limitations contained herein;
- F. Subject to the requirements of applicable statutes, have authority to discipline and discharge the Chief, for cause;
- G. Oversight of the application and interview process for persons to be designated Chief subsequent to the initial designation;

H. Direct the preparation of and review such reports of activities and expenditures of the departments as the Committee deems appropriate and necessary.

The Committee shall have authority to grant annual pay increases of less than 4.5% to the Chief, without further approval by the governing body of either of the Parties hereto. If the committee proposes an annual pay increase of 4.5% or greater for the Chief, then such proposed increase shall only become effective if approved by majority vote of the governing bodies of each of the Parties hereto. Approval shall be retroactive effective to the date of recommendation of such increase by the Committee, but if the proposed increase is not approved by a governing body within 30 days of submission to it, the proposed increase shall be deemed rejected.

4. Initial Appointment of Chief. It is contemplated by the parties that the person to be designated initially as the Chief shall be that person currently serving as the deputy fire Chief of the Rock Falls Fire Department, and as the designated Chief of the Sterling Fire Department. In the event that the person contemplated is unwilling to accept the position, or in the event that either of the parties, following approval of this Agreement, shall determine to withdraw support for designation of the person as the Chief, then either party may immediately terminate this Agreement by notice to the other, and the Twin City Joint Fire Command shall not be in effect and each of the parties shall be free to select its own Chief of its respective department. However, if this Agreement is not terminated, and if it becomes necessary for any reason to replace the person contemplated by the parties to be designated as the Chief or to find and locate a replacement at any time in the future while this Agreement is in effect, then the parties agree that such replacement shall be determined by use of the following procedure:

A. The Committee shall cause to be posted, circulated and advertised a notice of vacancy within such communities and by such methods and media as it shall deem appropriate seeking and requesting applications for the position.

B. Applications received shall be submitted to the Illinois Fire Chiefs Association for screening of applicants, and to provide a listing of no less than five (5) applicants for submission to the Committee for the purpose of conducting interviews.

C. Following the interview process, the Committee shall select that person deemed by the Committee to be most qualified and fit to fill the position, and shall give notice to the respective governing bodies of each of the cities of the person so selected.

D. Unless either governing body shall, by three-fourths (3/4) majority vote, reject the person recommended and selected by the Committee, such vote to be taken and effective only if made at the next regularly scheduled meeting of the governing body held after notice is provided (such notice to comply with the agenda posting requirements of the Illinois Open Meetings Act), the person so selected and recommended by the Committee shall be extended an offer for the job opening, and if accepted, shall be deemed and designated as the newly appointed Chief.

E. The Committee shall have authority to approve and authorize an employment agreement for any person selected in such form as the Committee shall deem appropriate, provided that the salary and benefit schedule set forth therein shall have been approved by the governing body of each of the respective Parties hereto, in advance.

5. Cost Sharing. The wages, salaries and benefit costs and expenses of the Chief shall be divided between the Parties as follows: Sterling shall pay 61% thereof, and Rock Falls shall pay 39% thereof. For purposes hereof, the initially designated Chief shall be deemed to be an employee of the City of Rock Falls, for purposes of wage reporting, unemployment insurance tax, pension coverage and benefits and other employment benefits, but, absent other agreement, the designated employer of future Chiefs shall be alternated between Sterling and Rock Falls. The Chief shall be deemed a "loaned employee" of the other (non-employing) city, as that term is used in the Illinois Workers' Compensation Act, for purposes of adjustment of any claim for injury to the Chief occurring as a result of or arising from the performance of his duties as Chief. Notwithstanding anything herein to the contrary, if a person appointed to the position of Chief thereafter resigns or is discharged from that position, he or she shall have the rights otherwise stated in section 4 of Division 2.1 of Article 10 of the Illinois Municipal Code (65 ILCS 5/10-2.1-4) or any successor section, and the other provisions of said Division 10 shall apply to the city in which employed in the event that the person elects to revert to his or her former rank.

6. Additional Administrative Matters. Each Party may hire, employ or appoint such additional person or persons as it deems necessary or appropriate in order to provide administrative services solely for the benefit of the department operated by that City, and any costs or expense associated with such hiring, employment or appointment shall be borne and paid solely by the City requiring such additional person or persons. It is contemplated that all such additional person or persons shall be employed only with the recommendation or approval of the Chief, but each of the Parties agrees to cause administrative functions that are necessary for the maintenance of records or operations of each respective department to be performed principally by the person or persons so hired, employed or appointed by that City, so that persons appointed or hired by the other city are not performing substantial administrative functions for the benefit of the other city.

7. Deputy Chiefs. Each Party shall designate a person to be the Deputy Chief, second in command to the Chief, for the fire department of that respective Party. The job description for the Deputy Chief for each of the Parties shall be as prepared by the Chief. The job description so prepared by the Chief shall be effective unless the same shall be rejected by three of the four members of the Committee. At no time shall both Deputy Chiefs be persons who were previously employed as fire fighters in only one of the two Cities, but nothing herein shall prevent the Chief from designating a fire fighter from one department to be the Deputy Chief of the other department. Salaries for each of the Deputy Chiefs shall be as recommended by the Chief, but such salary recommendation shall be subject to override by three of the four members of the Committee.

8. Administrative Vehicles. Each City will provide a vehicle for those persons deemed to be employees of that City including the vehicle required for the Chief. Identifying marks may

be placed on the administrative vehicles of the departments, provided that such identifying marks shall consist of the universal fire seal and shall not contain any identifier other than "Twin City Joint Fire Command". All costs associated with operation, maintenance or replacement of administrative vehicles shall be borne by the City responsible for providing that vehicle for the use of the employee to whom assigned.

9. Effective date and Termination. This Agreement shall be effective upon its approval by the governing bodies of each of the Parties and shall continue in force and effect until terminated as provided in this paragraph. Either Party may determine to terminate this Agreement, but such determination shall be only by adoption of a Resolution by majority vote of the elected officials of that City, and shall be effective no earlier than 60 days after notice, in writing, of adoption of that resolution has been delivered to the chief elected officer of the other (non terminating) City. Upon termination, the person then acting as Chief shall be deemed to be an employee of the City as designated herein, and the other City shall no longer utilize that person as the Chief of its department, absent unilateral employment through a separate employment agreement. Nothing herein shall prevent the Chief from seeking employment with the other City upon any termination of this Agreement by the cities.

CITY OF STERLING

By

Charles "Sig" Lee

CITY OF ROCK FALLS

By

William B. Nescott

**GRANT OF EASEMENT**

**The City of Rock Falls, a municipal corporation, ("Grantor")**

in consideration of the sum of One Dollar and other valuable consideration, receipt of which is hereby acknowledged, hereby grant(s) and conveys to **COMMONWEALTH EDISON COMPANY**, an Illinois Corporation, (together with its licensees, successors and assigns, collectively, "Grantee"), an easement to construct, operate, repair, maintain, modify, reconstruct, replace, supplement, relocate and remove, from time to time, poles, guys, anchors, wires, cables, fiber, conduits, manholes, transformers, pedestals, splice boxes, or other facilities used in connection with overhead and underground transmission and distribution of electricity, communications, sounds and signals (collectively, the "Facilities"), together with right of access to the same and the right, from time to time, to trim or remove trees, bushes, roots and saplings and to clear obstructions from the surface and subsurface as may be reasonably required incident to the grant herein given, in, over, under, across, along and upon the surface of property situated in Section 34, Township 21 North, Range 7, East of the Third Principal Meridian in Whiteside County, Illinois (the "Property"), further described below:

**An Easement as legally described on the Exhibit "A" and as depicted the Exhibit "B", both Exhibits attached hereto and made a part hereof.**

**PROPERTY ADDRESSES: Former RR ROW, Rock Falls, IL 61071  
P.I.N: 11-34-226-003**

Except as specifically authorized herein, obstructions shall not be placed over the Facilities or in, upon or over the Easement Area without prior written consent of Grantee. After installation of any Facilities, the grade of the Property shall not be altered in a manner so as to interfere with the operation and maintenance thereof. Notwithstanding the foregoing, Grantee herein authorizes, approves and consents to Grantor's use of the Easement Area for contemplated recreational trail development, including but not limited to acts involving grading, paving (some form of bituminous surface), use of signage and all lighting deemed appropriate and/or necessary by Grantor. Prior to construction of any such improvements Grantor shall provide thirty (30) days notice to Grantee to allow for input and/or comment.

**This instrument prepared by and when recorded, return to Michael Xenakis, 1701 Golf Rd, Suite 1-700, Rolling Meadows, Illinois 60008, on behalf of Commonwealth Edison Company.**

**Complete the Appropriate Acknowledgments on Following Page Hereof**

The Grantor represents and warrants to the Grantees that Grantor is the true and lawful owner of the Property and has full right and power to grant and convey the rights conveyed herein.

The Easement is binding upon and shall inure to the benefits of the heirs, successors, assigns, and licensees of the parties hereto.

IN WITNESS WHEREOF, the Grantor, **The City of Rock Falls, a municipal corporation**, has caused this instrument to be executed on its behalf this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

By: \_\_\_\_\_ (Authorized Representative)

Printed Name: \_\_\_\_\_

State Of \_\_\_\_\_  
County Of \_\_\_\_\_

I, the undersigned, a Notary Public in and for the said County and State aforesaid, do hereby certify that \_\_\_\_\_, (Authorized Representative) of **The City of Rock Falls, a municipal corporation**, personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he/she signed and delivered said instrument as their own free and voluntary act and as the free and voluntary act for the uses and purposes therein set forth;

GIVEN under my hand and NOTARIAL SEAL this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary Public



Exhibit "A"

THAT PART OF THE FOLLOWING LYING IN SECTION 34:

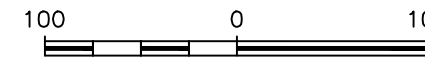
ALL THAT PORTION OF BURLINGTON NORTHERN RAILROAD COMPANY'S (FORMERLY CHICAGO, BURLINGTON & QUINCY RAILROAD COMPANY) 66.0 FOOT WIDE EARLVILLE TO LYNDON, ILLINOIS BRANCH LINE RIGHT OF WAY, NOW DISCONTINUED, BEING 33.0 FEET WIDE ON EACH SIDE OF SAID RAILROAD COMPANY'S MAIN TRACK CENTERLINE, AS ORIGINALLY LOCATED AND CONSTRUCTED UPON, OVER AND ACROSS THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 35; THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER AND THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 34; AND THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 27; ALL WITHIN TOWNSHIP 21 NORTH, RANGE 7 EAST OF THE FOURTH PRINCIPAL MERIDIAN, WHITESIDE COUNTY, ILLINOIS; BOUNDED BETWEEN A LINE DRAWN PARALLEL WITH AND DISTANT 33.0 FEET WESTERLY OF, AS MEASURED AT RIGHT ANGLES TO THE EAST LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 35, AND THE EAST BANK OF THE NORTH-SOUTH RUNNING I&M CANAL, AS NOW LOCATED AND CONSTRUCTED; SAID EAST BANK OF I&M CANAL BEING A LINE DRAWN PARALLEL WITH THE WEST LINE OF SAID SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 27 AND DISTANT 693.8 FEET NORTHWESTERLY OF THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 27 AS MEASURED ALONG SAID MAIN TRACK CENTERLINE; TO WIT:

COMMENCING AT THE INTERSECTION OF THE NORTH LINE OF SAID RAILWAY AND SAID EAST BANK OF CANAL; THENCE  $S00^{\circ}06'36''E$  49.56 FEET ALONG SAID EAST BANK TO THE POINT OF BEGINNING; THENCE  $S52^{\circ}32'25''E$  391.23 FEET; THENCE  $S46^{\circ}31'59''E$  66.89 FEET; THENCE  $S52^{\circ}45'02''E$  747.90 FEET; THENCE  $S51^{\circ}45'44''E$  771.67 FEET TO THE NORTHWESTERLY LINE OF A COMMONWEALTH EDISON COMPANY EASEMENT PER DOCUMENT 2019-02287; THENCE  $S37^{\circ}45'27''E$  10.00 FEET ALONG SAID NORTHWESTERLY LINE; THENCE  $N51^{\circ}45'44''W$  771.67 FEET; THENCE  $N52^{\circ}45'02''W$  748.35 FEET; THENCE  $N46^{\circ}31'59''W$  66.90 FEET; THENCE  $N52^{\circ}32'25''W$  383.02 FEET TO SAID EAST BANK OF CANAL; THENCE  $N00^{\circ}06'36''W$  12.82 FEET ALONG SAID EAST BANK TO THE POINT OF BEGINNING.

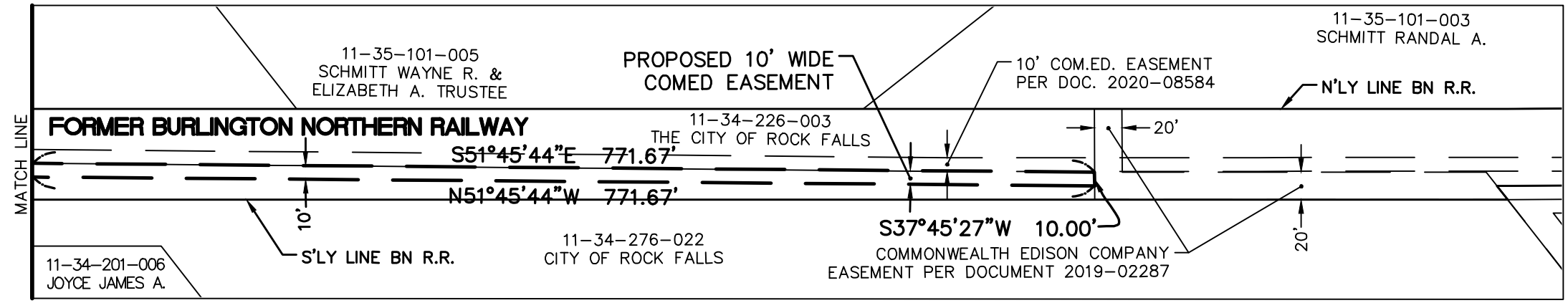
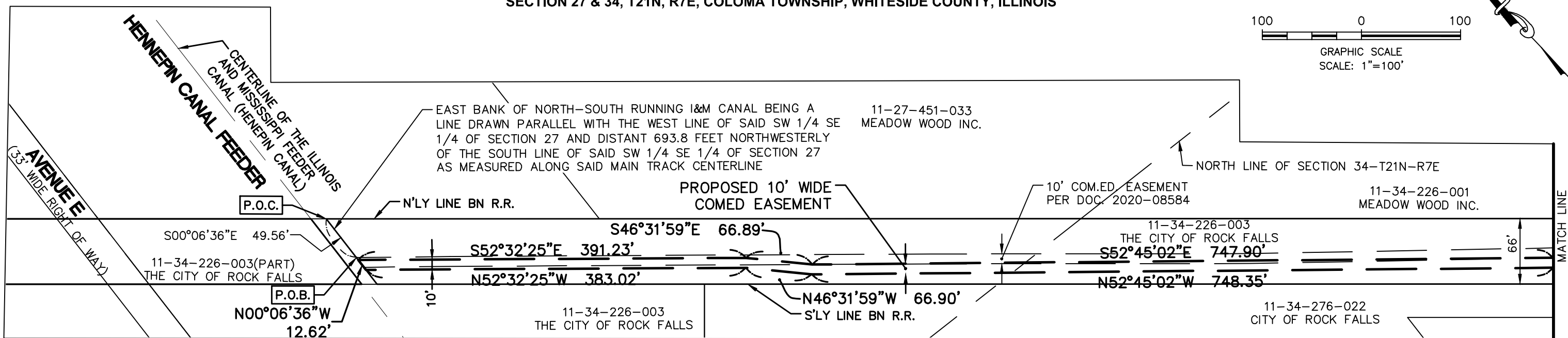
# EXHIBIT B

11-34-226-003

SECTION 27 & 34, T21N, R7E, COLOMA TOWNSHIP, WHITESIDE COUNTY, ILLINOIS



GRAPHIC SCALE  
SCALE: 1"=100'



### LEGEND

- PROPOSED EASEMENT LINE
- ADJACENT BOUNDARY & ROW LINE
- P.O.C. POINT OF COMMENCEMENT
- P.O.B. POINT OF BEGINNING

**ComEd**  
An Exelon Company

NICHOLAS L. RUETTIGER, PLS  
COMED  
LAND SURVEYING ADMINISTRATOR  
1 LINCOLN CENTRE-13th FLOOR  
OAKBROOK TERRACE, IL 60181  
CELL: (815)295-9643

PREPARED BY:

**ATWELL**  
966.850.4200 www.atwell-group.com

1245 EAST DIEHL ROAD SUITE 100  
NAPERVILLE, IL. 60563  
PHONE: (630)577-0800  
FAX: (630)577-0900  
DESIGN FIRM #184-005876

REVISIONS		
NO.	DATE	DESCRIPTION

APPV'D BY: KOA

CHK'D BY: KOA

**EXHIBIT B - 11-34-226-003**

**COMED ORDER #19-366, CONTRACTOR #1153462**

OFFICE: NAPERVILLE, IL.	FIELD: SA/PR	CAD: MF/TB/NOG	CONTRACT NO.: 1153462	WORK ORDER: 16068607	SHT NO. 1 OF 1
PROJECT: 19003381	DRAWING NO.: 19003381EX-20.DWG	DATE: 05/06/2020	SCALE: 1" = 100'		

# Memorandum

**To:** Finance Committee  
**CC:** Michelle Conklin  
**From:** Robbin Blackert  
**Date:** 5/6/2021  
**Re:** Revised Electric Budget – No rate increase

Gabbi & Finance Committee:

Attached are the revised budget for the electric department, the original summary budget and the new summary budget. As you will see instead of the original surplus in electric of \$791,299 it is now \$94,026.49 with no increases in electric rates. The difference between the old and new surplus is \$697,272.51. You will notice below that both expenditures and revenues have decreased by that total in the revised budget, but the overall surplus does not change as that is only reflective of the general fund.

The overall budget summary changes the same amount with the overall total expenditures and revenues going from the original budget:

	<b>FY 22 Budget</b>
<b>Total Revenues</b>	\$ 29,460,553.82
<b>Total Expenditures</b>	\$ 29,460,111.45
<b>Surplus/(Deficit) Budget</b>	\$ 442.37

To the revised budget:

	<b>FY 22 Budget</b>
<b>Total Revenues</b>	\$ 28,763,281.31
<b>Total Expenditures</b>	\$ 28,762,838.94
<b>Surplus/(Deficit) Budget</b>	\$ 442.37

Thanks

Robbin

REVISED

## City of Rock Falls Budget Summary Page

### General Fund

*Note: IMRF/SS Contribution is a separate income that is only allowed for Illinois Municipal Retirement Fund costs and Social Security costs, that is why it is listed as a separate income*

	FY 22 Budget	FY 22 Actual	FY 21 Budget	FY 21 Actual	FY 20 Budget	FY 20 Actual	FY 19 Budget
Projected Revenue	\$ 9,165,231.36	\$ -	\$ 8,077,580.00	\$ 6,533,907.33	\$ 7,290,396.84	\$ 7,553,742.42	\$ 8,455,086.00
Other Financing Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
IMRF/SS Contribution	\$ 198,188.00	\$ -	\$ 196,087.00	\$ 203,519.21	\$ 202,155.00	\$ 188,354.67	\$ 201,255.00
<b>Revenue Totals</b>	<b>\$ 9,363,419.36</b>	<b>\$ -</b>	<b>\$ 8,273,667.00</b>	<b>\$ 6,737,426.54</b>	<b>\$ 7,492,551.84</b>	<b>\$ 7,742,097.09</b>	<b>\$ 8,656,341.00</b>
Department Expenses							
	FY 22 Budget	FY 22 Actual	FY 21 Budget	FY 21 Actual	FY 20 Budget	FY 20 Actual	FY 19 Budget
Administration	\$ 520,264.50	\$ -	\$ 575,630.00	\$ 485,204.49	\$ 564,850.61	\$ 522,630.88	\$ 600,556.00
Building Dept.	\$ 277,852.00	\$ -	\$ 265,665.23	\$ 178,175.68	\$ 255,663.00	\$ 260,100.03	\$ 242,864.13
City Administrator	\$ 128,621.78	\$ -	\$ 121,835.00	\$ 81,180.22	\$ 119,450.00	\$ 112,250.15	\$ 129,140.00
Business Office	\$ 236,373.00	\$ -	\$ 205,533.00	\$ 142,279.63	\$ 220,654.00	\$ 171,928.81	\$ 218,354.95
Code Hearing Dept.	\$ 24,100.00	\$ -	\$ 24,100.00	\$ 11,803.46	\$ 24,800.00	\$ 17,961.86	\$ 23,900.00
ESDA (under Fire)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
Fire Dept.	\$ 1,575,959.82	\$ -	\$ 1,358,911.00	\$ 1,196,317.87	\$ 1,283,699.50	\$ 1,355,361.20	\$ 1,310,432.00
Planning & Zoning	\$ 4,075.00	\$ -	\$ 4,125.00	\$ 865.50	\$ 3,875.00	\$ 9,362.39	\$ 3,875.00
Police Dept.	\$ 3,230,884.30	\$ -	\$ 3,140,396.00	\$ 2,412,617.09	\$ 2,962,937.00	\$ 2,974,081.21	\$ 2,805,335.17
Police/Fire Commission	\$ 15,575.00	\$ -	\$ 7,075.00	\$ 1,986.00	\$ 6,975.00	\$ 5,663.63	\$ 21,901.00
Public Property	\$ 251,550.00	\$ -	\$ 91,550.00	\$ 99,231.75	\$ 227,140.00	\$ 182,024.56	\$ 1,237,200.00
Street Dept.	\$ 2,912,643.72	\$ -	\$ 2,278,545.00	\$ 762,109.59	\$ 1,602,891.94	\$ 1,606,150.45	\$ 2,072,383.00
<b>Sub-Total Expenses</b>	<b>\$ 9,177,899.12</b>	<b>\$ -</b>	<b>\$ 8,073,365.23</b>	<b>\$ 5,371,771.28</b>	<b>\$ 7,272,936.05</b>	<b>\$ 7,217,515.17</b>	<b>\$ 8,666,941.25</b>
IMRF/Social Sec.	\$ 185,077.87	\$ -	\$ 180,986.15	\$ 120,905.03	\$ 173,877.04	\$ 153,318.24	\$ 173,877.04
<b>Expense Total</b>	<b>\$ 9,362,976.99</b>	<b>\$ -</b>	<b>\$ 8,254,351.38</b>	<b>\$ 5,492,676.31</b>	<b>\$ 7,446,813.09</b>	<b>\$ 7,370,833.41</b>	<b>\$ 8,840,818.29</b>
<b>Surplus/(Deficit)</b>	<b>\$ 442.37</b>	<b>\$ -</b>	<b>\$ 19,315.62</b>	<b>\$ 1,244,750.23</b>	<b>\$ 45,738.75</b>	<b>\$ 371,263.68</b>	<b>\$ -</b>

Reserve Balance Due	\$ 1,008,234.14		\$ 872,058.73		\$ 773,375.68	\$ 945,239.33
	13.43%		10.84%			

Tourism Fund							
	FY 22 Budget	FY 22 Actual	FY 21 Budget	FY 21 Actual	FY 20 Budget	FY 20 Actual	FY 19 Budget
Revenues	\$ 225,870.30	\$ -	\$ 261,823.00	\$ 170,972.60	\$ 231,747.00	\$ 313,981.47	\$ 170,500.00
Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Income</b>	<b>\$ 225,870.30</b>	<b>\$ -</b>	<b>\$ 261,823.00</b>	<b>\$ 170,972.60</b>	<b>\$ 231,747.00</b>	<b>\$ 313,981.47</b>	<b>\$ 170,500.00</b>
Expenses	\$ 238,320.06	\$ -	\$ 255,128.00	\$ 339,193.50	\$ 230,069.00	\$ 248,778.11	\$ 218,286.00
Trans to (from) Reser	\$ (12,449.76)	\$ -	\$ 6,695.00	\$ (168,220.90)	\$ 1,678.00	\$ 65,203.36	\$ (47,786.00)
<b>Total Expenses</b>	<b>\$ 225,870.30</b>	<b>\$ -</b>	<b>\$ 261,823.00</b>	<b>\$ 170,972.60</b>	<b>\$ 231,747.00</b>	<b>\$ 313,981.47</b>	<b>\$ 170,500.00</b>

Demolition Fund							
	FY 22 Budget	FY 22 Actual	FY 21 Budget	FY 21 Actual	FY 20 Budget	FY 20 Actual	FY 19 Budget
Revenues	\$ 85,600.00	\$ -	\$ 10,820.00	\$ 24,753.46	\$ 85,225.00	\$ 35,481.51	\$ 37,200.00
Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Income</b>	<b>\$ 85,600.00</b>	<b>\$ -</b>	<b>\$ 10,820.00</b>	<b>\$ 24,753.46</b>	<b>\$ 85,225.00</b>	<b>\$ 35,481.51</b>	<b>\$ 37,200.00</b>
Expenses	\$ 82,500.00	\$ -	\$ 32,500.00	\$ 24,089.75	\$ 76,500.00	\$ 62,341.51	\$ 49,500.00
Trans to (from) Reser	\$ 3,100.00	\$ -	\$ (21,680.00)	\$ 663.71	\$ 8,725.00	\$ (26,860.00)	\$ (12,300.00)
<b>Total Expenses</b>	<b>\$ 85,600.00</b>	<b>\$ -</b>	<b>\$ 10,820.00</b>	<b>\$ 24,753.46</b>	<b>\$ 85,225.00</b>	<b>\$ 35,481.51</b>	<b>\$ 37,200.00</b>

FiberNet Fund							
	FY 22 Budget	FY 22 Actual	FY 21 Budget	FY 21 Actual	FY 20 Budget	FY 20 Actual	FY 19 Budget
Revenues	\$ 350,837.00	\$ -	\$ 169,208.00	\$ 526,315.75	\$ 229,900.00	\$ 195,545.96	\$ 238,873.00
Transfer in from Reserves	\$ -	\$ -	\$ 130,607.00	\$ 2,342,384.87	\$ 774,565.00	\$ -	\$ 4,650,448.21
<b>Total Income</b>	<b>\$ 350,837.00</b>	<b>\$ -</b>	<b>\$ 299,815.00</b>	<b>\$ 2,868,700.62</b>	<b>\$ 1,004,465.00</b>	<b>\$ 195,545.96</b>	<b>\$ 4,889,321.21</b>
Expenses w/Capital	\$ 342,900.00	\$ -	\$ -	\$ 3,138,420.62	\$ 2,067,965.00	\$ 836,521.22	\$ 4,889,321.21
Trans to (from) Reserves	\$ 7,937.00	\$ -	\$ 299,815.00	\$ (269,720.00)	\$ (1,063,500.00)	\$ (640,975.26)	\$ -
<b>Total Expenses</b>	<b>\$ 350,837.00</b>	<b>\$ -</b>	<b>\$ 299,815.00</b>	<b>\$ 2,868,700.62</b>	<b>\$ 1,004,465.00</b>	<b>\$ 195,545.96</b>	<b>\$ 4,889,321.21</b>

**Electric Department**

*Note: Revenues are total billed in budget, not actual received.*

	FY 22	FY 22 Actual	FY 21	FY 21 Actual	FY 20 Budget	FY 20 Actual	FY 19
Revenues	\$ 12,227,908.49	\$ -	\$ 11,922,664.00	\$ 10,723,304.27	\$ 11,573,239.00	\$ 11,870,821.94	\$ 20,222,615.72
Transfer from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Income</b>	<b>\$ 12,227,908.49</b>	<b>\$ -</b>	<b>\$ 11,922,664.00</b>	<b>\$ 10,723,304.27</b>	<b>\$ 11,573,239.00</b>	<b>\$ 11,870,821.94</b>	<b>\$ 20,222,615.72</b>
Expenses	\$ 12,133,882.00	\$ -	\$ 10,534,253.00	\$ 7,830,537.76	\$ 10,039,036.00	\$ 8,534,791.01	\$ 9,579,379.05
Capital Projects	\$ -	\$ -	\$ 1,244,580.00	\$ 2,911,666.38	\$ 5,643,420.00	\$ 3,982,199.91	\$ 9,960,108.84
<b>Total Expenses</b>	<b>\$ 12,133,882.00</b>	<b>\$ -</b>	<b>\$ 11,778,833.00</b>	<b>\$ 10,742,204.14</b>	<b>\$ 15,682,456.00</b>	<b>\$ 12,516,990.92</b>	<b>\$ 19,539,487.89</b>
Transfer to Reserves	\$ 94,026.49	\$ -	\$ 143,831.00	\$ (18,899.87)	\$ (4,109,217.00)	\$ (646,168.98)	\$ 683,127.83

*Note: Below is the amount of credit received from operation of the Hydro Plant, that users did not have to pay for electricity due to Hydro output*

	FY 22	FY 22 Actual	FY 21	FY 21 Actual	FY 20	FY 20 Actual	FY 20
<b>Hydro Gen Credit</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Garbage Department**

	FY 22 Budget	FY 22 Actual	FY 21 Budget	FY 21 Actual	FY 20 Budget	FY 20 Actual	FY 19 Budget
Revenues	\$ 669,000.00	\$ -	\$ 673,000.00	\$ 549,905.38	\$ 594,900.00	\$ 598,356.07	\$ 604,260.00
Transfer from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Income</b>	<b>\$ 669,000.00</b>	<b>\$ -</b>	<b>\$ 673,000.00</b>	<b>\$ 549,905.38</b>	<b>\$ 594,900.00</b>	<b>\$ 598,356.07</b>	<b>\$ 604,260.00</b>
Expenses	\$ 681,156.59	\$ -	\$ 667,945.50	\$ 585,838.17	\$ 649,795.50	\$ 637,341.24	\$ 645,338.00
Transfer to Reserve	\$ (12,156.59)	\$ -	\$ 5,054.50	\$ (35,932.79)	\$ (54,895.50)	\$ (38,985.17)	\$ (41,078.00)
<b>Total Expense</b>	<b>\$ 669,000.00</b>	<b>\$ -</b>	<b>\$ 673,000.00</b>	<b>\$ 549,905.38</b>	<b>\$ 594,900.00</b>	<b>\$ 598,356.07</b>	<b>\$ 604,260.00</b>

**IT**

	FY 22 Budget	FY 22 Actual	FY 21 Budget	FY 21 Actual	FY 20 Budget	FY 20 Actual	FY 19 Budget
<b>Total Income</b>	<b>\$ 77,282.00</b>	<b>\$ -</b>	<b>\$ 80,324.00</b>	<b>\$ 50,662.98</b>	<b>\$ 62,472.00</b>	<b>\$ 64,076.33</b>	<b>\$ 60,620.00</b>
<b>Total Expenses</b>	<b>\$ 77,282.00</b>	<b>\$ -</b>	<b>\$ 80,324.00</b>	<b>\$ 48,709.00</b>	<b>\$ 61,264.00</b>	<b>\$ 42,562.02</b>	<b>\$ 60,620.00</b>
Transfer from Reserves	\$ -	\$ -	\$ -	\$ 1,953.98	\$ 1,208.00	\$ 21,514.31	

Industrial Development Commission (IDC)							
	FY 22 Budget	FY 22 Actual	FY 21 Budget	FY 21 Actual	FY 20 Budget	FY 20 Actual	FY 19 Budget
Revenues	\$ 900.00	\$ -	\$ 6,200.00	\$ 615.04	\$ 4,020.00	\$ 232,973.97	\$ 750,020.00
Transfer from Reserves		\$ -		\$ -		\$ -	
<b>Total Income</b>	<b>\$ 900.00</b>	<b>\$ -</b>	<b>\$ 6,200.00</b>	<b>\$ 615.04</b>	<b>\$ 4,020.00</b>	<b>\$ 232,973.97</b>	<b>\$ 750,020.00</b>
<b>Expenditures</b>	<b>\$ 6,700.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 530.12</b>	<b>\$ -</b>	<b>\$ 705,606.69</b>	<b>\$ 712,700.00</b>
Trans to/(from) Reserve	\$ (5,800.00)	\$ -	\$ 6,200.00	\$ 84.92	\$ 4,020.00	\$ (472,632.72)	\$ 37,320.00

**Sewer Department**

Note: Revenues are total billed in budget, not actual received

	FY 22	FY 22 Actual	FY 21	FY 21 Actual	FY 20 Budget	FY 20 Actual	FY 19 Budget
O&M revenues	\$ 1,887,370.00	\$ -	\$ 1,696,161.00	\$ 1,589,047.16	\$ 1,598,279.00	\$ 1,754,901.60	\$ 1,529,388.10
Transfer from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total O&amp;M Income</b>	<b>\$ 1,887,370.00</b>	<b>\$ -</b>	<b>\$ 1,696,161.00</b>	<b>\$ 1,589,047.16</b>	<b>\$ 1,598,279.00</b>	<b>\$ 1,754,901.60</b>	<b>\$ 1,529,388.10</b>
O& M Expenses	\$ -	\$ -	\$ 1,572,727.00	\$ 1,297,196.90	\$ 1,516,478.00	\$ 1,460,699.79	\$ 1,448,425.33
to Reserves	\$ 1,887,370.00	\$ -	\$ 123,434.00	\$ 291,850.26	\$ 81,801.00	\$ 294,201.81	\$ 80,962.77
<b>Total O&amp;M Expenses</b>	<b>\$ 1,887,370.00</b>	<b>\$ -</b>	<b>\$ 1,696,161.00</b>	<b>\$ 1,589,047.16</b>	<b>\$ 1,598,279.00</b>	<b>\$ 1,754,901.60</b>	<b>\$ 1,529,388.10</b>
Capital Improvement Income	\$ 177,876.00	\$ -	\$ 177,876.00	\$ 163,161.15	\$ 177,876.00	\$ 954,782.12	\$ 177,876.00
Transfer from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Capital Income</b>	<b>\$ 177,876.00</b>	<b>\$ -</b>	<b>\$ 177,876.00</b>	<b>\$ 163,161.15</b>	<b>\$ 177,876.00</b>	<b>\$ 954,782.12</b>	<b>\$ 177,876.00</b>
Capital Exp.	\$ -	\$ -	\$ 846,217.00	\$ 786,821.38	\$ 1,751,528.00	\$ 653,473.32	\$ 749,000.00
Transfer to Reserves	\$ 177,876.00	\$ -	\$ (668,341.00)	\$ (623,660.23)	\$ (1,573,652.00)	\$ 301,308.80	\$ (571,124.00)
<b>Total Capital Imp. Exp.</b>	<b>\$ 177,876.00</b>	<b>\$ -</b>	<b>\$ 177,876.00</b>	<b>\$ 163,161.15</b>	<b>\$ 177,876.00</b>	<b>\$ 954,782.12</b>	<b>\$ 177,876.00</b>
Plant Rep Income	\$ 1,285,200.00	\$ -	\$ 1,285,200.00	\$ 1,484,495.08	\$ 1,285,200.00	\$ 2,512,759.78	\$ 1,484,495.08
Transfer from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Income</b>	<b>\$ 1,285,200.00</b>	<b>\$ -</b>	<b>\$ 1,285,200.00</b>	<b>\$ 1,484,495.08</b>	<b>\$ 1,285,200.00</b>	<b>\$ 1,484,495.08</b>	<b>\$ 1,484,495.08</b>
Plant Rep Exp	\$ 1,236,755.10	\$ -	\$ 1,106,364.00	\$ 1,117,291.36	\$ 1,008,063.06	\$ 1,117,291.36	\$ 1,008,063.06
Transfer to Reserves	\$ 48,444.90	\$ -	\$ 178,836.00	\$ 367,203.72	\$ 277,136.94	\$ 367,203.72	\$ 476,432.02





Total Capital Income	\$ 191,618.00	\$ -	\$ 191,618.00	\$ 160,323.59	\$ 191,729.00	\$ 192,332.79	\$ 189,000.00
Total Cap Expense	\$ 434,086.00	\$ -	\$ 1,827,000.00	\$ -	\$ 1,244,833.00	\$ 24,315.85	\$ 164,800.00
Transfer to reserve	\$ (242,468.00)	\$ -	\$ (1,635,382.00)	\$ 160,323.59	\$ (1,053,104.00)	\$ 168,016.94	\$ 24,200.00
<b>Total Capital Expenses</b>	<b>\$ 191,618.00</b>	<b>\$ -</b>	<b>\$ 191,618.00</b>	<b>\$ 160,323.59</b>	<b>\$ 191,729.00</b>	<b>\$ 192,332.79</b>	<b>\$ 189,000.00</b>
Debt Service Income	\$ 266,717.00	\$ -	\$ 266,717.00	\$ 222,131.29	\$ 265,686.00	\$ 266,517.45	\$ 266,450.25
To/(from) Reserves							
<b>Total Debt Service Inc.</b>	<b>\$ 266,717.00</b>	<b>\$ -</b>	<b>\$ 266,717.00</b>	<b>\$ 222,131.29</b>	<b>\$ 265,686.00</b>	<b>\$ 266,517.45</b>	<b>\$ 266,450.25</b>
Debt Service Expenses	\$ 224,000.00	\$ -	\$ 240,064.00	\$ 218,742.78	\$ 259,198.00	\$ 233,317.78	\$ 167,400.00
Transfer to Reserves	\$ 42,717.00	\$ -	\$ 26,653.00	\$ 3,388.51	\$ 6,488.00	\$ 33,199.67	\$ 99,050.25
<b>Total Debt Service Exp</b>	<b>\$ 266,717.00</b>	<b>\$ -</b>	<b>\$ 266,717.00</b>	<b>\$ 222,131.29</b>	<b>\$ 265,686.00</b>	<b>\$ 266,517.45</b>	<b>\$ 266,450.25</b>

Total of All funds combined

	FY 22 Budget	FY 22 Actual	FY 21 Budget	FY 21 Actual	FY 20 Budget	FY 20 Actual	FY 19 Budget
Total Revenues	\$ 28,763,281.31	\$ -	\$ 27,035,054.00	\$ 24,623,800.86	\$ 26,470,169.84	\$ 28,076,100.16	\$ 41,439,744.88
Total Expenditures	\$ 28,762,838.94	\$ -	\$ 27,015,738.38	\$ 23,379,050.63	\$ 26,424,431.09	\$ 27,704,836.48	\$ 41,624,222.17
Surplus/(Deficit) Budget	\$ 442.37	\$ -	\$ 19,315.62	\$ 1,244,750.23	\$ 45,738.75	\$ 371,263.68	\$ -

6.40%

# General Procedures Governing Utility Service

City of Rock Falls, Illinois

Approved/June 28, 2013

---

## Section VII. - Billing

### A. In General

The RFU will generate and mail bills to customers for utility services each month. Each bill prepared shall be mailed to the customer at the address provided by the customer. Each bill shall contain the following information:

1. The time period and number of days of utility services provided for each service;
2. The amount owed for each utility service supplied;
3. The date when complete payment is due;
4. Notice whether the bill for each service is based upon actual or estimated measurement of the amount of utility services supplied
5. Notice that customers may call the utilities office at the telephone listed on the bill in order to:
  - a. Dispute the amount of any utility charge;
  - b. Avoid termination of utility services for non-payment in accordance with the provisions of this chapter, or
  - c. Request the restoration of any utility service previously terminated.

### B. Billing Schedule

Billing Date:	15 <sup>th</sup> and Last of each month
Due Date:	10 <sup>th</sup> and 25 <sup>th</sup> of each month
Penalty Posted:	11 <sup>th</sup> and 26 <sup>th</sup> of each month
Notice of Disconnect Generated:	No later than 32 <sup>nd</sup> day after billing date
Disconnection:	No sooner than 46 <sup>th</sup> day after billing date

# Survalex.

**Quotation:**

**Rock Falls Electric Department**

**ADMS Gold Support Renewal 2021-06**

Quotation No. M21\_3\_65370

May 25, 2021

*Attention: Dick Simon*

# Survalent.

Survalent Technology Inc.  
 1967 Wehrle Drive, Suite 1, PMB 122  
 Buffalo, New York - USA 14221  
 T +1-905-826-5000 • F +1-905-826-7144  
 survalent.com

Item	Qty	Description	Price (USD)
<b>Survalent Professional Services</b>			
001	1	<b>Gold SCADA Support Plan [1 Year]</b> Support Period [All Systems]: 24-Jun-2021 through 23-Jun-2022 The Gold SCADA Support Plan provides the following: a) Access to the latest software releases of the delivered SurvalentONE software components, effectively providing an extended warranty on these software components and providing access to the latest product features. b) Access to the Survalent Support Portal which includes the ability to create and track support cases, and provides access to software downloads, product documentation, knowledge base articles, live chat, and support forums. c) 24x7 access to priority, telephone emergency support from the Survalent Support Team. Cases will be treated on a first-come, first serve basis. d) 2 Global User Conference training passes and conference passes per year. e) 25 hours (not more than 8 hours per day) per year of Remote Services. All services will be performed by Survalent staff from Survalent offices. Any hours not used during the support period will expire.	INCLUDED
<b>Total Price</b>			<b>\$18,501</b>

End User: Rock Falls Electric Department

Shipping Terms: EXW Ontario, Canada

Shipment approximately 1 to 2 weeks from receipt of purchase order.

Please send purchase order to [stcorder@survalent.com](mailto:stcorder@survalent.com)

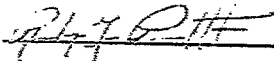
Prices do not include applicable state, provincial, federal, withholding or other local taxes.

This quote is valid for 60 days from date of issue and is based on Survalent (a) Standard Terms and Conditions of Sale, (b) Software License Agreement, and (c) Support and Maintenance Terms and Conditions, as applicable.

Note 1: Standard payment terms are 100% on receipt of order.

This quotation is not valid unless signed by an authorized representative of Survalent.

Approved By:



Rodrigo Pinetta, Proposals Manager



Survalent Technology Inc.  
 1967 Wehrle Drive, Suite 1, PMB 122  
 Buffalo, New York - USA 14221  
 T +1-905-826-5000 • F +1-905-826-7144  
 survalent.com

**SurvalentONE SCADA License Summary for Rock Falls Electric Department**

SurvalentONE SCADA License	Owned	Quote	Option	SurvalentONE SCADA Features	Owned	Quote	Option
SurvalentONE SCADA Server (Single)				Alarm Suppression	1		
SurvalentONE SCADA Server (Dual)	1			Command Sequencing	1		
SurvalentONE SCADA Server (Triple)				Data Logger			
SurvalentONE SCADA Server (Quad)				Disturbance Capture			
<b>SmartVU Licenses</b>	<b>Owned</b>	<b>Quote</b>	<b>Option</b>	Event Data Recording	1		
SmartVU Concurrent User Licenses	1			Event Archive			
COMTRADE Standard Viewer				Express DB Tool			
COMTRADE Universal Viewer				External Alarm Bell			
<b>Protocols</b>	<b>Owned</b>	<b>Quote</b>	<b>Option</b>	External Clock Interface			
Allen Bradley Protocol				Fault Data Recording			
DNP3 Protocol	1			Guarantees			
Secure DNP3 Protocol				IED Control Panel	1		
Upgrade to Secure DNP3				IED Wizard	1		
Harris Protocol				Lightning Strike Interface			
ICCP Protocol				Mapboard Driver			
Secure ICCP Protocol				Operations and Outage Accounting			
Upgrade to Secure ICCP				Remote Alarm Annunciation	1		
IEC 60870-5-101 Protocol				Switching Orders			
IEC 60870-5-103 Protocol				Switching Orders with Guarantees			
IEC 60870-5-104 Protocol				Network Topology Processor			
IEC 61850 Protocol				Advanced SCADA Historian			
Telegyr 8979 Protocol				Historical Playback			
MDO-11 Protocol				Short-Term Historical Playback			
Modbus RTU Protocol				<b>Interfaces</b>	<b>Owned</b>	<b>Quote</b>	<b>Option</b>
OPC Client				CIM GIS (Connectivity Import)			
OPC Server				GIS Wizard			
QUIN/QUICS IV Protocol	1			MultiSpeak OA Interface			
RTC 1032 Protocol				MultiSpeak EA Interface			
SNMP V3 Protocol				MultiSpeak DGV Interface			
Subscription Protocol				MultiSpeak LM Interface			
Tejas Series 3 & 5 Protocol				MultiSpeak GIS Interface			
<b>Data Exchange Protocols</b>	<b>Owned</b>	<b>Quote</b>	<b>Option</b>	MultiSpeak CIS Interface			
DNP3 Protocol Server				MultiSpeak AMI Interface			
QUIN Protocol Server				MultiSpeak CH Interface			
Modbus RTU Protocol Server				MultiSpeak SCADA Interface			
IEC 60870-5-101 Protocol Server				MultiSpeak AVL Interface			
IEC 60870-5-104 Protocol Server				MultiSpeak WMS Interface			
Harris Protocol Server				MultiSpeak SMS Interface			
<b>System Architecture</b>	<b>Owned</b>	<b>Quote</b>	<b>Option</b>	Other LM Interface			
Replicator & Archiver				Other GIS Interface			
Archive Reporting				Other CIS Interface			
WebSurv Portal				Other AMI Interface			
SurvCentral Concurrent User Licenses				Other CH Interface			
Data Forwarding				Other AVL Interface			
Operator Training Simulator (OTS)				Other WMS Interface			
Project Development System (PDS)				Network Data Access Interface (API)			
Quality Assurance / Test Environment				SCADA Add-in	1		

## Control your critical network operations with confidence

With Survalent, you can control your critical network operations with confidence. We're the most trusted provider of advanced distribution management systems (ADMS) for electric, water/wastewater, gas, and transit utilities across the globe.

Over 600 utilities in 30 countries rely on the SurvalentONE platform to effectively operate, monitor, analyze, restore, and optimize operations. By supporting critical utility operations with a fully integrated solution, our customers have significantly improved operational efficiencies, customer satisfaction and network reliability. The company's comprehensive substation automation solution, Survalent StationCentral, delivers advanced control and monitoring for enhanced network performance and protection.

Our unwavering commitment to excellence and to our customers has been the key to our success for over 60 years.

Thanks again for all the work, explanation, advice, and assistance. The expertise and advice on our configuration is much appreciated.

Your willingness to anticipate our needs and help us avoid traps we wouldn't otherwise be aware of is invaluable to us.

- Hydro One Brampton

# Survalent

info@survalent.com • survalent.com • 905-826-5000

© 2019 Survalent Technology Corporation. All rights reserved. Product & company names mentioned herein may be trademarks or registered trademarks of their respective owners. Errors & omissions excepted.



# Extended Coverage Quote Confirmation

Quote Number : 1620231763397

## Customer Quote

Extended Coverage Quote Provider : Caterpillar  
Quote Date : 05/05/2021  
Price Expiration Date : 06/04/2021

Quote Status : Draft-NOT ACCEPTED

Customer Information :  
IL MUNICIPAL ELEC TRIC AGENCY  
3400 CONIFER DR  
SPRINGFIELD  
ILLINOIS  
62711  
UNITED STATES

Dealer Information :  
ALTORFER  
4712 BUCKEYE ST  
PO BOX 3007  
DAVENPORT  
IOWA  
52802-2313  
UNITED STATES  
mknapp@altorfer.com

Product Information :  
Model : 3516C  
Serial# : SBK01081  
Type : Published  
Emissions Control Indicator : NONE  
Original Delivery Date : 07/01/2011  
Product Status : No Delayed Coverage Start  
Current Usage : 500 Hours

Coverage	P/L	Duration	Usage	Deductible	Amount
ADV GENSET PLATINUM PLUS	PARTS AND LABOR	60 Months	2500 Hours	0.00	18,520.00

Other:  
Administration Fee  
Late Fee  
Tax  
Total Customer Amount 0.00  
Currency USD

Additional Comments :

Notes:

1. This quote is a non-binding price indication.
2. Dealers may refer to Equipment Protection Plan Administrative Manual or Engine Extended ESC coverage for covered component details.
3. Late Fees may apply to Engine Extended Coverage Cost(s) at the time of Enrollment.
4. All deductibles displayed in USD.
5. GST Not Included
6. Caterpillar branded machine product quotes do not include Year 1 - Labor Only coverage within the Year 2 & Beyond coverages (except for limited EPP programs, which include both Year 1 - Labor Only and Year 2 & Beyond coverage)



Extended Coverage Quote Confirmation

Quote Number: 1620231763397

Customer Quote

---

Customer Signature

Date

Dealer Signature

Date

Thank you for your business!

2120 West End Avenue, Nashville, TN 37203  
Toll Free: 1(800) 243-4228





# ELECTRIC POWER EXTENDED SERVICE COVERAGE

## Cat® Electric Power Gensets New and Advantage Registration Certificate

Effective January 1, 2015

Customer Name: City of Rock Falls Electric Phone: 815-622-1145  
 Address: 1109 Industrial Park Rd City: Rock Falls  
 State/Province: IL Postal Code: 61071 Country: United States

Cat® Dealer (non-U.S. Provider): Altorfer Inc Dealer Code: B031  
 Address: 4712 Buckeye Street City: Davenport  
 State/Province: Iowa Postal Code: 52802 Country: United States

U.S. Provider: See contract Section XVII for details.

### REGISTRATION DETAIL

New ESC with Known Delivery Date:  Genset Model: 3516C Fuel Type: \_\_\_\_\_ Application: \_\_\_\_\_  
 New ESC without Delivery Date:  Serial Number: SBK01081 Diesel:  Prime:   
 Advantage ESC for Used Gensets:  Delivery Date: 7/1/2011 Natural Gas:  Standby:   
 Upgrade Existing New ESC:  Current Hours: \_\_\_\_\_ Landfill Gas:   
 Upgrade Advantage ESC:

This section is for Advantage Registrations and only if required - see Advantage eligibility requirements explained in Section XVI of contract.

Advantage Inspection Date: \_\_\_\_\_ Advantage Inspection Hours: \_\_\_\_\_

Special Note: Be sure to upload Advantage Inspection requirements to SIMSI, including fluid sample results and digital pictures of unit.

### EXTENDED SERVICE COVERAGE OPTIONS AND TERMS

Coverage Type	Optional Coverage	Coverage Terms	Special Quote Number (attach if applicable)
<input type="checkbox"/> Silver	<input type="checkbox"/> DPF	Coverage Months: <u>60 Months</u>	
<input type="checkbox"/> Gold	<input type="checkbox"/> SCR	Coverage Hours: <u>2,500</u>	
<input type="checkbox"/> Platinum		Deductible: <u>\$0</u>	Quote Creation Date: <u>May 7, 2021</u>
<input checked="" type="checkbox"/> Platinum Plus			<input type="radio"/> Immediate start of coverage, or <input type="radio"/> Pre-registration (deferred start of coverage).

### EXTENDED SERVICE COVERAGE FEE

ESC Fee: U.S.D. \$18,520.00  
 Applicable Taxes: U.S.D. \_\_\_\_\_  
 Other Charges: U.S.D. \_\_\_\_\_  
 ESC Credit (Upgrades only): U.S.D. \_\_\_\_\_  
**Total ESC Price: U.S.D. \$18,520.00**

### COVERAGE SUMMARY:

#### LIMIT OF LIABILITY:

The maximum amount we will pay for any single claim will be the reasonable cost to repair or replace the covered equipment, not to exceed Caterpillar's list price for equivalent covered equipment.

I hereby certify that I have read and understand the terms and conditions checked above, and as specified within the additional number of pages indicated on the bottom of this Registration Certificate.

I hereby certify that the engine serial number indicated above is eligible for the Extended Service Coverage as specified on this Registration Certificate and have read and understand the Dealer's responsibilities as specified in the Extended Service Coverage Program Administration Manual.

Customer Signature \_\_\_\_\_

Date \_\_\_\_\_

Authorized Dealer Representative \_\_\_\_\_

Date \_\_\_\_\_

## This contract is not valid until registered



# Extended Coverage Quote Confirmation

Quote Number: 1620231910871

## Customer Quote

Extended Coverage Quote Provider : Caterpillar  
Quote Date : 05/05/2021  
Price Expiration Date : 06/04/2021

Quote Status : Draft-NOT ACCEPTED

Customer Information :  
IL MUNICIPAL ELECTRIC AGENCY  
3400 CONIFER DR  
SPRINGFIELD  
ILLINOIS  
62711  
UNITED STATES

Dealer Information :  
ALTORFER  
4712 BUCKEYE ST  
PO BOX 3007  
DAVENPORT  
IOWA  
52802-2313  
UNITED STATES  
mknapp@altorfer.com

Product Information :  
Model : 3516C  
Serial# : SBK01082  
Type : Published  
Emissions Control Indicator : NONE  
Original Delivery Date : 07/01/2011  
Product Status : No Delayed Coverage Start  
Current Usage : 500 Hours

Coverage	P/L	Duration	Usage	Deductible	Amount
ADV GENSET PLATINUM PLUS	PARTS AND LABOR	60 Months	2500 Hours	0.00	18,520.00

Other:  
Administration Fee  
Late Fee  
Tax  
Total Customer Amount 0.00  
Currency USD

Additional Comments :

Notes:

1. This quote is a non-binding price indication.
2. Dealers may refer to Equipment Protection Plan Administrative Manual or Engine Extended ESC coverage for covered component details.
3. Late Fees may apply to Engine Extended Coverage Cost(s) at the time of Enrollment.
4. All deductibles displayed in USD.
5. GST Not Included
6. Caterpillar branded machine product quotes do not include Year 1 - Labor Only coverage within the Year 2 & Beyond coverages (except for limited EPP programs, which include both Year 1 - Labor Only and Year 2 & Beyond coverage)



Extended Coverage Quote Confirmation

Quote Number: 1620231910871

Customer Quote

---

Customer Signature

Date

Dealer Signature

Date

Thank you for your business!

2120 West End Avenue, Nashville, TN 37203  
Toll Free: 1(800) 248-4228



# ELECTRIC POWER EXTENDED SERVICE COVERAGE

## Cat® Electric Power Gensets New and Advantage Registration Certificate

Effective January 1, 2015

Customer Name: City of Rock Falls Electric Phone: 815-622-1145  
 Address: 1109 Industrial Park Rd City: Rock Falls  
 State/Province: IL Postal Code: 61071 Country: United States

Cat® Dealer (non-U.S. Provider): Aitorfer Inc Dealer Code: B031  
 Address: 4712 Buckeye Street City: Davenport  
 State/Province: Iowa Postal Code: 52802 Country: United States

U.S. Provider: See contract Section XVII for details.

### REGISTRATION DETAIL

New ESC with Known Delivery Date:  Genset Model: 3516C Fuel Type: Diesel Application: Prime  
 New ESC without Delivery Date:  Serial Number: SBK01082 Diesel:  Prime:   
 Advantage ESC for Used Gensets:  Delivery Date: 7/1/2011 Natural Gas:  Standby:   
 Upgrade Existing New ESC:  Current Hours: \_\_\_\_\_ Landfill Gas:   
 Upgrade Advantage ESC:

This section is for Advantage Registrations and only if required - see Advantage eligibility requirements explained in Section XVI of contract.  
 Advantage Inspection Date: \_\_\_\_\_ Advantage Inspection Hours: \_\_\_\_\_

Special Note: Be sure to upload Advantage inspection requirements to SIMSI, including fluid sample results and digital pictures of unit.

### EXTENDED SERVICE COVERAGE OPTIONS AND TERMS

Coverage Type	Optional Coverage	Coverage Terms	Special Quote Number
<input type="checkbox"/> Silver	<input type="checkbox"/> DPF	Coverage Months: <u>60 Months</u>	<u>(attach if applicable)</u>  Quote Creation Date: <u>May 7, 2021</u> <input type="radio"/> Immediate start of coverage, or <input type="radio"/> Pre-registration <i>(deferred start of coverage).</i>
<input type="checkbox"/> Gold	<input type="checkbox"/> SCR	Coverage Hours: <u>2,500</u>	
<input type="checkbox"/> Platinum		Deductible: <u>\$0</u>	
<input checked="" type="checkbox"/> Platinum Plus			

### EXTENDED SERVICE COVERAGE FEE

ESC Fee: U.S.D. \$18,520.00  
 Applicable Taxes: U.S.D. \_\_\_\_\_  
 Other Charges: U.S.D. \_\_\_\_\_  
 ESC Credit (Upgrades only): U.S.D. \_\_\_\_\_  
**Total ESC Price: U.S.D. \$18,520.00**

### COVERAGE SUMMARY:

#### LIMIT OF LIABILITY:

The maximum amount we will pay for any single claim will be the reasonable cost to repair or replace the covered equipment, not to exceed Caterpillar's list price for equivalent covered equipment.

I hereby certify that I have read and understand the terms and conditions checked above, and as specified within the additional number of pages indicated on the bottom of this Registration Certificate.

I hereby certify that the engine serial number indicated above is eligible for the Extended Service Coverage as specified on this Registration Certificate and have read and understand the Dealer's responsibilities as specified in the Extended Service Coverage Program Administration Manual.

Customer Signature \_\_\_\_\_

Date \_\_\_\_\_

Authorized Dealer Representative \_\_\_\_\_

Date \_\_\_\_\_

## This contract is not valid until registered

Edward J. Cox  
1103 10<sup>th</sup> Ave Rock Falls IL. 61071

May 5, 2021

Robbin Blackert  
City Administrator  
City of Rock Falls  
603 W. 10<sup>th</sup> St  
Rock Falls, IL. 610711

Dear Robbin:

This letter is my official notification to you and to the city that my last day of work for the City of Rock Falls will be on September 3, 2021. On that day, I plan to retire.

I am excited about my impending retirement but wanted to thank you for all of the trust and opportunities that I have been given during my time with the city. I have genuinely enjoyed my employment as the Wastewater Department Superintendent and will miss you and my coworkers when my retirement day comes.

Please let me know what I can do to help you with the transition of my work to another employee.

I wish you nothing but the best for the future.

Please feel free to contact me if you need additional information.

Sincerely,

A handwritten signature in black ink that reads "Edward J. Cox". The signature is written in a cursive style with a large, stylized "E" and "C".

Edward J. Cox

**POSITION** Superintendent Wastewater Dept.  
**DEPARTMENT:** Wastewater Treatment Plant  
**REPORTS TO:** City Administrator

**PRIMARY RESPONSIBILITIES**

- Directs all personnel in the Wastewater Treatment plant.
- Analyzes treatment processes and interprets treatment data to maintain maximum efficiencies and to improve treatment techniques.
- Maintains close liaison with industry so that through cooperation industrial waste problems can be minimized and controlled.
- Works with State and local agencies on pollution control and represents the city on matters pertaining to the prevention of pollution and treatment of water-borne wastes.
- Prepares the Wastewater Department budget, evaluates Wastewater Treatment Plant operating costs and calculates wastewater rates.
- Develops and implements effective management strategies to improve plant and system performance.
- Develops and implements on-the-job training of personnel relating to work duties and work methods.
- Investigates issues related to the plant operation, related environmental legislative and compliance issues, and issues affecting the contributing communities and industry.
- Review's sewer capabilities and is responsible for granting approval for all sanitary sewer extensions within the wastewater treatment service area.
- Approval Authority for authorizing credits/refunds to Industrial/Commercial/Residential Customers
- Directs and enforces compliance with all applicable governmental and departmental policies and regulations, and safety laws and regulations; and initiates corrective action.
- Reviews Wastewater Treatment Plant job performance ratings, and effectively recommends hiring, promotion, demotion, and dismissal.
- Keeps required departmental records updated and reviews plant records maintained by subordinates.
- Performs other related duties.

**QUALIFICATIONS:**

- Must possess a valid Illinois class one wastewater license.
- Minimum of three years of progressive supervisory experience in wastewater operations and maintenance.
- Valid and current Illinois driver's license
- Proficient in Microsoft word and excel.
- Proficient in wastewater laboratory testing and analysis (i.e., BOD, TSS, Ammonia etc.).
- Proven written and verbal communication skills.

**KNOWLEDGE Of:**

- Operation and maintenance of wastewater treatment plants
- Operation and maintenance of pump stations and collection system
- Various computer programs including Microsoft Word and Excel.
- SACDA systems
- AutoCAD and GIS systems
- EPA and IEPA 503 regulations
- EPA and IEPA wastewater regulations
- Wastewater laboratory testing and analysis
- Storm water collection systems and regulations
- Operation/Maintenance and Capital Budgeting
- OSHA Regulations specifically Trenching/Excavation and Confined Space

**ABILITY TO:**

- Analyze wastewater operations and procedures and make recommendations for improvement.
- Troubleshoot operational and mechanical problems within the plant and pump station and take corrective action.
- Communicate well both verbally and in writing.
- Work independently or in a team environment.
- Work with other City Departments
- Work in a variety of conditions (i.e., temperature extremes, confined spaces Ect.)

**ADDITIONAL REQUIREMENTS**

- All other duties assigned.

**PHYSICAL DEMANDS**

- Work in cold and hot climates
- Work in confined spaces
- Lifting, reaching, climbing
- Must be able to lift 50 pounds above their waist.

**WORK ENVIROMENT**

- Work done in a variety of condition and climates.
- Confined spaces

**JOB HAZARD/RISK FACTORS:**

- Electrocutation, Engulfment, Asphyxiation, Drowning

APPROVED BY:

-----  
City Council

-----  
Date

## **POSITION DESCRIPTION CITY OF ROCK FALLS**

### **Payroll Clerk**

Reports to: Business Office Department Head

#### **SUMMARY:**

This position will primarily be responsible for payroll and business licensing as well as assisting with confidential administrative work.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

##### Payroll

- Manually figure time sheets, enter any payroll changes into computer (rates, addresses, tax info.) Run Employee Status List, Enter all deductions into computer (uniforms, garnishments, insurance etc.) time card entry, run hours worksheet, run Deduction Register. Check all reports for accuracy, check all gross wages make sure deductions are correct. Print Checks- Run Post Check Processing, send direct deposit file. Prepare distribution reports for all departments payroll expenses.
- Post Sick/Vacation/No Pay/Personal/Work comp time and balance.
- Prepare Police and Fire Pension worksheets for outside accounting firm
- Update and print Union Lists.
- Prepare IMRF and Aspire monthly reports and send payment
- Month End Payroll Reports
- Maintain all employee health insurance, dental insurance, life insurance and Flexible Spending and reconcile with carriers monthly.
- Annual Flexible Spending election and enrollment
- Schedules any pre employment physicals for new hires
- Various Human Resource Jobs (New Employee Forms, Information Changes, Verification of employment, IMRF research, Monthly Hours, Health Insurance questions, W-4 Distribution and processing, W-2 preparation, employment lists, etc.).
- Prepare work papers for the annual audit and work with auditors during the audit process.
- Prepares miscellaneous surveys, forms and credit applications as necessary

##### Business Licenses

- Generate and send out annual business license renewals
- Review completed business license applications and process and distribute new business licenses
- Maintains License Registry and insurance records

##### Other Duties

- On a daily basis enters cash receipts for employees and customers, answers phones, sorts and distributes mail, distributes petty cash as needed and handles any questions from employees, customers or elected officials.
- Prepares invoices for payment, enters invoices into computer system, prints reports, prints checks and prepares for mailing when necessary
- Any other duties as assigned and deemed necessary by the Business Office



Superintendent.

- Organizes, categorizes and disposes of City records as recommended by the Illinois State Archives.
- Composes letters, memos, reports, etc. as necessary.

QUALIFICATIONS:

- High School Graduate or equivalent
- Strong customer service background preferred with an accompanying ability to work with the public in a pleasant and respectful manner
- Business phone etiquette
- Strong computer skills in Microsoft Word and Excel and proficient at keyboarding at a rate sufficient to meet the demands of the position

PHYSICAL DEMANDS:

- The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing duties of this job, the employee is regularly required to sit, use hands, fingers, handle or feel objects, tools or controls, and talk and hear. The employee is occasionally required to stand, walk and reach with hands and arms.
- The employee must occasionally lift and/or move up to 25 pounds
- Specific vision abilities required by this job include close vision, peripheral vision, depth perception and the ability to adjust focus

WORK ENVIRONMENT:

- Work is performed in office settings and requires sitting for prolonged periods of time, the use of a computer keyboard and screen and providing customer service at a service window
- Hand-eye coordination and fine manipulation skills are necessary to operate computers and other office equipment
- Must be able to meet the physical requirements of the job and have mobility, vision, hearing and dexterity levels appropriate to the duties to be performed.

City Council Approval

\_\_\_\_\_  
Date

## SIDE LETTER OF AGREEMENT

This Agreement is made and entered into as of this \_\_\_\_ day of May, 2021 by and between the CITY OF ROCK FALLS, ILLINOIS (“Employer”) or (“City”) and the INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO, LOCAL UNION NO. 196 (“Union”) as follows:

WHEREAS, the parties have previously entered into Collective Bargaining Agreements governing terms and conditions of employment of members of the Union and most recently negotiated a Collective Bargaining Agreement effective September 1, 2019 for a three-year term (“CBA”); and,

WHEREAS, following adoption of the CBA the parties have observed difficulty in calculating and crediting time being placed into an employee’s compensatory time bank and mutually desire to ameliorate the same.

NOW, THEREFORE, in consideration of the mutual promises of the parties contained herein and as contained within the terms of the CBA, it is agreed that:

1. Effective May 1, 2020, the terms and conditions set forth in the CBA relating to banking and use of compensatory (Comp) time shall be replaced by and modified by the terms of this Side Letter of Agreement.

2. **Section 22.07** shall now read: Compensatory Time. Employees may accumulate compensatory (comp) time in lieu of overtime. Hours worked at time and one half shall accumulate at a rate of 1.5 hours of comp time per hour worked. Hours worked at the double-time rate shall accumulate at 2 hours of comp time per hour worked. If an employee has overtime he desires to place into the Comp time bank, it shall only be banked or placed in thirty minute or one hour increments (e.g. .5 hour/ 1 hour/ 1.5 hour/ 2 hour); with the difference being paid out in wages for that pay period. For example, an employee with 1.25 hours of “comp time” shall be paid for the .25 (e.g.--1/4) of an hour (at the applicable rate) and the balance of 1 hour placed into the bank. Comp time may be accumulated to a maximum of forty (40) hours used per calendar year. Use of comp time shall be subject to approval by a Department Head and absent mutual agreement of the employee and Department Head (who denial of less than 7 days notice may not be grieved) requires at least seven (7) days advance notice. Comp time shall be used in one half hour increments. Compensatory time may, at the employee’s election, be paid out in wages. If paid out in wages it shall be paid at the rate applicable when accrued/ banked, not at the rate in place of the time being cashed out.

3. This side Letter of Agreement shall automatically terminate on August 31, 2023 the date coincident with expiration of the current CBA between the union and the Employer.

Dated as of the \_\_\_\_ day of May, 2021.

CITY OF ROCK FALLS

IBEW Local 196

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_  
Title \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
City Clerk