

City of Rock Falls

603 W. 10th Street
Rock Falls, IL 61071-2854

Mayor
Rod Kleckler
815-380-5333

City Administrator
Robbin Blackert
815-564-1366



City Clerk
815-622-1100
Ext. 4

City Treasurer
Kay Abner
815-622-1100

Rock Falls City Council Agenda
Council Chambers
603 W 10th Street, Rock Falls, IL 61071

July 20, 2021
5:30 p.m.

Call to Order at 5:30 p.m.
Pledge of Allegiance
Roll Call

Public Hearing

For the purpose of providing interested parties the opportunity to express their views on the proposed federal funded Community Development Block Grant (CDBG) Project.

Audience Requests

Fire Department Promotions – Oath of Office

Cris Bouwens – Fire Chief
Ken Wolf – Deputy Chief
Matt Kobbeman – Captain

Community Affairs

Bethany Bland, President/CEO, Rock Falls Chamber of Commerce

Consent Agenda:

1. Approval of the minutes of the July 6, 2021 City Council Meeting
2. Approval of bills as presented

Ordinances 1st Reading:

1. Ordinance 2021-2533 – Ordinance Amending Chapter 18, Article VI, Section 18-163 of the Rock Falls Municipal Code Relating to handicap parking designations in Garden Circle

Resolutions:

1. Resolution 2021-867 – Resolution Transferring Jurisdiction and Control of Real Property to the Industrial Development Commission (PIN # pt. of 11-34-251-004)

City Administrator Robbin Blackert

Information/Correspondence

James Reese, City Attorney

Corey Buck, City Engineer

Alderman Reports/Committee Chairman Requests

Ward 1

Alderman Bill Wangelin

Alderman Gabriella McKanna – Finance/Insurance/Investment Committee Chairman

Ward 2

Alderman Brian Snow – Building Code Committee Chairman/Utility Committee Vice Chairman

1. Approval of 12Kv Switch SCADA Integration Proposal from PSE (Power System Engineering) 1532 West Broadway, Madison, WI 53713 in the amount of \$22,500.00
2. Approval of boring West 11th Street and on Marsha Lane for under \$67,000.00

Alderman Casey Babel

Ward 3

Alderman Steve Dowd

Alderman Jessica Devers

Ward 4

Alderman Violet Sobottka – Ordinance/License/Personnel/Safety Committee Chairman

Alderman Marshall Doane

Mayor's Report:

1. Approval of Reimbursement for expenses and mileage for the Mayor/Liquor Commissioner

Adjournment

Next City Council meeting – August 3, 2021 at 5:30 p.m.

Posted: July 16, 2021

Michelle Conklin, Deputy City Clerk

The City of Rock Falls is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with Disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in the meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Mark Searing, ADA Coordinator, at 1-815-622-1108 promptly to allow the City of Rock Falls to make reasonable accommodations within 48 hours of the scheduled meeting.

REGULAR MEETING MINUTES OF THE MAYOR AND ALDERMEN
OF THE CITY OF ROCK FALLS

July 6, 2021

The regular meeting of the Mayor and City Council of Rock Falls, Illinois was called to order at 6:30 p.m. on July 6, 2021 in the Council Chambers by Mayor Rod Kleckler.

Deputy City Clerk Michelle Conklin called the roll following the pledge of allegiance. A quorum was present including Mayor Kleckler, Aldermen McKanna, Wangelin, Snow, Babel, Doed, Devers, Doane and Sobottka. In addition, Attorney James Reese, Attorney Matt Cole, and City Administrator Robbin Blackert were present.

Mayor Kleckler called the Public Hearing to order at 6:31 p.m. The purpose of the Public Hearing was to receive written or oral comments from the citizens regarding the proposed Appropriation Ordinance for the Fiscal Year commencing May 1, 2021 and ending April 30, 2021.

There were no citizens present at the Public Hearing to provided oral comments and the Business Office did not receive any written comments.

With nothing further Mayor Kleckler closed the Public Hearing at 6:32 p.m.

Consent Agenda items 1 through 4 were read aloud by Deputy City Clerk Michelle Conklin.

1. Approval of the minutes of the June 15, 2021 City Council Meeting
2. Approval of bills as presented
3. Refer the Application for Variance from PM Design Group, Inc. to allow for a remote drive-thru bank ATM kiosk in existing parking lot
4. Approve the renewal of Lease Agreement Number 3310 between the City of Rock Falls and the Illinois Department of Natural Resources for a parcel of land at the Hennepin Canal (Linville Crossing) for a period of 5 years (November 1, 2021 – October 31, 2026)

A motion was made by Alderman Snow and second by Alderman Babel to approve Consent Agenda items 1 through 4.

Vote 8 aye, motion carried.

A motion was made by Alderman Snow and second by Alderman Dowd to approve Ordinance No. 2021-2527 – Appropriation Ordinance for the Fiscal Year Beginning May 1, 2021 and ending April 30, 2022.

Vote 8 aye, motion carried.

A motion was made by Alderman Wangelin and second by Alderman McKanna to approve Ordinance No. 2021-2528 – Amending Chapter 32, Article V, Relating to Electrical Requirements.

Vote 8 aye, motion carried.

A motion was made by Alderman Sobottka and second by Alderman Doane to approve Ordinance No. 2021-2529 – Amending Section 2-76. Regular Meetings.

Vote 8 aye, motion carried.

A motion was made by Alderman Snow and second by Alderman Wangelin to approve Ordinance No. 2021-2530 – Amending Chapters 20 and 26 Relating to Recovery of Costs for Weed Removal.

Vote 7 aye, 1 nay (Devers) motion carried.

A motion was made by Alderman Babel and second by Alderman Dowd to approve Ordinance No. 2021-2531 – Approving Waiver of Certain Conditions of the Rock Falls Municipal Code Relating to 609 W 12th Street.

Vote 8 aye, motion carried.

A motion was made by Alderman Wangelin and second by Alderman Sobottka to approve Ordinance No. 2021-2532 – Amending Chapter 16, Article V of the Rock Falls Municipal Code Relating to Alcoholic Liquor at the RB&W District Park.

Vote 7 aye, 1 recuse (Snow), motion carried.

A motion was made by Alderman Snow and second by Alderman Babel to approve Resolution 2021-866 – 2021 Fiesta Day Parade.

Vote 8 aye, motion carried.

A motion was made by Alderman Snow and second by Alderman Sobottka to reject all bids received for the Industrial Park and Water Plant Elevated Storage Tanks Maintenance due to bids received being \$194,480.00 over the engineers projected budget.

Vote 8 aye, motion carried.

A motion was made by Alderman Snow and second by Alderman Sobottka for approval to add Alderman Gabriella McKanna as the 4th approved signer on the City of Rock Falls bank accounts.

Vote 7 aye, 1 recuse (McKanna), motion carried.

A motion was made by Alderman Snow and second by Alderman Babel to direct the City Attorney to draft paperwork to transfer Parcel Number 11-34-251-004 to the Industrial Development Commission.

Vote 8 aye, motion carried.

A motion was made by Alderman Snow and second by Alderman Wangelin to approve the purchase of water meters from Ferguson Waterworks 1720 State Street, DeKalb, IL 60115 in the amount of \$16,560.00.

Vote 8 aye, motion carried.

A motion was made by Alderman Snow and second by Alderman Babel to approve the Engineering Agreement for Watermain Replacement Phase 1 with Willett, Hofmann & Associates, Inc. 809 E 2nd Street, Dixon, IL 61021 in the amount of \$149,000.00.

Vote 8 aye, motion carried.

A motion was made by Alderman Snow and second by Alderman Babel to approve the purchase of a new Vactor 2100i SEDF on International Chassis from Standard Equipment Company 625 S IL 83, Elmhurst, IL 60126 in the amount of \$442,116.73.

Vote 8 aye, motion carried.

A motion was made by Alderman Snow and second by Alderman Wangelin to approve the transfer of the Vactor 2100 Plus (Serial # 11-06V-12667) from the Sewer Department to the Water Department at a cost of \$80,000.00.

Vote 8 aye, motion carried.

A motion was made by Alderman McKanna and second by Alderman Snow to approve the appointment of Jessica Devers to the Police Fire Committee.

Vote 7 aye, 1 recuse (Devers), motion carried.

A motion was made by Alderman Snow and second by Alderman Sobottka to approve the appointment of Bill Wangelin to the Tourism Committee.

Vote 7 aye, 1 recuse (Wangelin), motion carried.

A motion was made by Alderman Sobottka and second by Alderman Snow to enter into Executive Session for the purposes of discussing Section 2(c)(21) – Review of Closed Session Minutes and Personnel – Section 2(c)(1) – Employee hiring, firing, compensation, discipline and performance.

Vote 8 aye, motion carried. (6:57 p.m.)

A motion was made by Alderman Snow and second by Alderman Dowd to return to regular session.

Vote 8 aye, motion carried. (7:06 p.m.)

A motion was made by Alderman Snow and second by Alderman Sobottka to approve the hiring and appointment of the number one candidate for the Wastewater Treatment Plant Superintendent and instruct the City Attorney to draw up the employment contract.

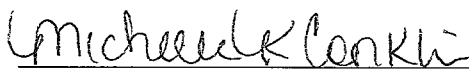
Vote 8 aye, motion carried.

A motion was made by Alderman Snow and second by Alderman Wangelin that all Executive Session minutes reviewed remain closed.

Vote 8 aye, motion carried.

A motion was made by Alderman Sobottka and second by Alderman Babel to adjourn.

Viva Voce Vote, motion carried. (7:10 p.m.)



Michelle K. Conklin, Deputy City Clerk

CITY OF ROCK FALLS

July 20, 2021

To the Mayor and City Council of the City of Rock Falls, Your Committee on Finance would respectfully report that they have examined the following bills presented against the City, and have found the same correct and would recommend the payment of the various amounts to the several claimants as follows:

Tourism	\$10,270.06
General Fund	\$43,944.96
Demolition Fund	\$2,569.36
Tax Increment Financing	\$550.00
Electric	\$882,687.28
Sewer	\$41,165.09
Water	\$41,100.62
Garbage	\$44,072.62
Customer Service Center	\$10,109.56
Motor Fuel Tax Fund	\$658.44
Customer Utility Deposits	<u>\$238.78</u>
	\$1,077,366.77

Alderman Wangelin
Alderman McKanna
Alderman Doane
Alderman Devers

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TIME: 10:31:24
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CITY OF ROCK FALLS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 07/08/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

TOURISM			
05	TOURISM		
1052	SAUK VALLEY MEDIA	2,376.50	599.00
2071	BLACKHAWK WATERWAYS		5,000.00
2796	U.S. CELLULAR	874.94	78.16
5032	COMCAST	717.81	5.82
5178	COMCAST BUSINESS	1,664.84	20.08
5235	WRCV-FM	180.00	180.00
5314	LINK MEDIA OUTDOOR	3,224.00	1,612.00
T0004341	CAL STAGE		1,000.00
T0005138	KYLE J MORGAN	1,842.50	375.00
	TOURISM		8,870.06
GENERAL FUND			
01	ADMINISTRATION		
5032	COMCAST	717.81	5.82
5178	COMCAST BUSINESS	1,664.84	20.08
795	SBM BUSINESS EQUIPMENT CENTER	6,476.62	16.00
829	SELF HELP ENTERPRISE	378.00	60.00
	ADMINISTRATION		101.90
02	CITY ADMINISTRATOR		
5032	COMCAST	717.81	2.91
5178	COMCAST BUSINESS	1,664.84	20.08
795	SBM BUSINESS EQUIPMENT CENTER	6,476.62	16.00
	CITY ADMINISTRATOR		38.99
04	BUILDING		
4827	KELLEY WILLIAMSON COMPANY	2,608.02	59.29
5032	COMCAST	717.81	11.63
5178	COMCAST BUSINESS	1,664.84	40.20
5253	WEX BANK	13,402.48	181.43
	BUILDING		292.55
05	CITY CLERK'S OFFICE		

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CITY OF ROCK FALLS
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INVOICES DUE ON/BEFORE 07/08/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
05	CITY CLERK'S OFFICE		
5032	COMCAST	717.81	11.63
5178	COMCAST BUSINESS	1,664.84	40.18
5308	ADMINISTRATIVE SERVICES	1,243.10	92.71
	CITY CLERK'S OFFICE		144.52
06	POLICE		
1289	CITY OF ROCK FALLS UTILITIES	86,762.95	992.84
176	PETTY CASH	107.14	40.86
2451	MENARDS	1,696.76	34.89
5032	COMCAST	717.81	90.05
5164	LEXIPOL LLC		9,077.00
5178	COMCAST BUSINESS	1,664.84	80.32
5253	WEX BANK	13,402.48	3,304.17
	POLICE		13,620.13
07	CODE HEARING DEPARTMENT		
4931	MUNICIPAL SYSTEMS LLC	1,664.49	817.18
	CODE HEARING DEPARTMENT		817.18
10	STREET		
1289	CITY OF ROCK FALLS UTILITIES	86,762.95	779.25
2985	CAPITAL ONE	342.82	134.17
4827	KELLEY WILLIAMSON COMPANY	2,608.02	558.75
5032	COMCAST	717.81	5.82
5178	COMCAST BUSINESS	1,664.84	20.08
5253	WEX BANK	13,402.48	969.58
	STREET		2,467.65
12	PUBLIC PROPERTY		
1289	CITY OF ROCK FALLS UTILITIES	86,762.95	4,840.43
364	GRUMMERTS HARDWARE - STERLING	77.08	77.08
533	ELECTRONICS, INC.	1,190.00	50.00
	PUBLIC PROPERTY		4,967.51

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CITY OF ROCK FALLS
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INVOICES DUE ON/BEFORE 07/08/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
13	FIRE		
1289	CITY OF ROCK FALLS UTILITIES	86,762.95	1,068.35
2985	CAPITAL ONE	342.82	47.73
423	AT&T	150.20	74.19
5032	COMCAST	717.81	20.36
5178	COMCAST BUSINESS	1,664.84	60.24
5253	WEX BANK	13,402.48	495.64
	FIRE		1,766.51
BUILDING CODE DEMOLITION FUND			
12	BUILDING CODE DEMOLITION FUND		
131	BURGER BROTHERS INC	3,451.19	235.00
4691	STERLING ENVIRONMENTAL, LLC		350.00
T0005474	KURT AND BRIAN PROPERTIES LLC		1,259.36
	BUILDING CODE DEMOLITION FUND		1,844.36
TIF - DOWNTOWN REDEVELOPMENT			
19	DOWNTOWN REDEVELOPMENT		
1978	ILLINOIS TAX INCREMENT ASSOC.		550.00
	DOWNTOWN REDEVELOPMENT		550.00
ELECTRIC FUND			
20	OPERATION & MAINTENANCE		
1224	AIRGAS USA LLC	424.89	56.71
1289	CITY OF ROCK FALLS UTILITIES	86,762.95	5,757.79
194	GRUMMERT'S HARDWARE - R.F.	1,336.77	159.64
219	CRESCENT ELECTRIC	3,296.03	50.75
2451	MENARDS	1,696.76	63.05
2557	ASPLUNDH TREE EXPERT CO.		13,403.20
395	HILLS ELECTRIC MOTOR SERVICE	1,597.75	64.80
4207	O'REILLY AUTOMOTIVE INC	793.38	17.99
4383	GRAINGER		49.46
4626	ENGEL ELECTRIC CO.	1,543.49	2,862.17
4827	KELLEY WILLIAMSON COMPANY	2,608.02	40.42
4938	MICHLIG ENERGY LTD	15,981.95	19,777.25
5008	POWER SYSTEM ENGINEERING INC	14,427.04	7,610.00

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CITY OF ROCK FALLS
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INVOICES DUE ON/BEFORE 07/08/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

ELECTRIC FUND			
20	OPERATION & MAINTENANCE		
5022	AIMS MECHANICAL, LLC	390,288.00	36,246.00
5032	COMCAST	717.81	29.05
5178	COMCAST BUSINESS	1,664.84	40.22
5234	IMPERIAL CRANE SERVICES INC	11,925.00	9,700.00
5253	WEX BANK	13,402.48	1,685.87
5299	GREAT WESTERN SUPPLY CO	408.49	100.80
5312	BOBCAT OF DIXON		38,014.00
5315	QUANTA RECEIVABLES LP		121,700.00
631	MURRAY & SONS EXCAVATING, INC	54,074.40	2,100.00
651	NICOR	9,370.73	132.26
964	UUSCO	1,865.00	708.75
OPERATION & MAINTENANCE			260,370.18

SEWER FUND			
38	OPERATION & MAINTENANCE		
1289	CITY OF ROCK FALLS UTILITIES	86,762.95	20,543.50
176	PETTY CASH	107.14	15.00
2517	WM CORPORATE SERVICES, INC	6,150.32	1,275.00
2985	CAPITAL ONE	342.82	119.54
34	ALTORFER INC.	2,474.22	34.35
4136	ILLINOIS EPA	429.84	15,000.00
4361	FERGUSON WATERWORKS #2516	18,517.73	154.08
4446	MORING DISPOSAL, INC.	91,103.22	1,650.00
4827	KELLEY WILLIAMSON COMPANY	2,608.02	667.91
5032	COMCAST	717.81	20.36
5178	COMCAST BUSINESS	1,664.84	20.08
5253	WEX BANK	13,402.48	607.37
533	ELECTRONICS, INC.	1,190.00	78.00
651	NICOR	9,370.73	87.21
OPERATION & MAINTENANCE			40,272.40

WATER FUND			
40	WATER		
2451	MENARDS	1,696.76	181.37
4141	JEFF BEHRENS EXCAVATING	2,050.00	6,310.00
4361	FERGUSON WATERWORKS #2516	18,517.73	3,623.46
WATER			10,114.83

INVOICES DUE ON/BEFORE 07/08/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER FUND			
48	OPERATION & MAINTENANCE		
1289	CITY OF ROCK FALLS UTILITIES	86,762.95	7,035.93
176	PETTY CASH	107.14	13.00
194	GRUMMERT'S HARDWARE - R.F.	1,336.77	104.31
2796	U.S. CELLULAR	874.94	359.31
2847	PDC LABORATORIES, INC.	711.09	358.00
4141	JEFF BEHRENS EXCAVATING	2,050.00	2,200.00
4361	FERGUSON WATERWORKS #2516	18,517.73	2,302.90
4651	MOST PLUMBING & MECHANICAL LLC	150.00	775.00
4827	KELLEY WILLIAMSON COMPANY	2,608.02	122.01
5032	COMCAST	717.81	14.54
5060	SAUK VALLEY PEST CONTROL INC	90.00	540.00
5171	FERGUSON ENTERPRISES LLC #3326	6,300.43	804.08
5178	COMCAST BUSINESS	1,664.84	20.08
5253	WEX BANK	13,402.48	1,038.75
55	ARAMARK UNIFORM SERVICES, INC.	2,001.57	167.14
631	MURRAY & SONS EXCAVATING, INC	54,074.40	4,903.20
774	ROCK RIVER READY MIX	387.10	64.54
	OPERATION & MAINTENANCE		20,822.79
GARBAGE FUND			
50	GARBAGE		
4446	MORING DISPOSAL, INC.	91,103.22	207.50
	GARBAGE		207.50
CUSTOMER SERVICE CENTER			
51	CUSTOMER SERVICE CENTER		
5032	COMCAST	717.81	20.36
5178	COMCAST BUSINESS	1,664.84	40.20
	CUSTOMER SERVICE CENTER		60.56
CUSTOMER UTILITY DEPOSITS			
75	CUSTOMER UTILITY DEPOSITS		
4620	TRI-COUNTY OPP COUNCIL	341.98	20.03
T0004054	MACI GARZA		46.97
T0005476	MARVIN & JANET ALDRIDGE		22.02
	CUSTOMER UTILITY DEPOSITS		89.02
	TOTAL ALL DEPARTMENTS		367,418.64

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CITY OF ROCK FALLS
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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

TOURISM			
05	TOURISM		
T0000443	ROCK FALLS LITTLE LEAGUE		1,000.00
T0005138	KYLE J MORGAN	2,217.50	400.00
	TOURISM		1,400.00
GENERAL FUND			
01	ADMINISTRATION		
4331	CIRCUIT CLERK OF LEE COUNTY	1,820.00	100.00
	ADMINISTRATION		100.00
06	POLICE		
1519	NOTARY PUBLIC ASSOC. OF IL	162.00	54.00
1853	MOORE TIRES INC.	328.62	2,704.05
2451	MENARDS	1,976.07	128.76
350	GISI BROS. INC.	2,122.68	603.89
4368	JEREMY VONDRA		16.12
4508	LEXISNEXIS RISK SOLUTIONS	60.50	35.00
4579	CROWN EXTERMINATORS, INC	65.00	50.00
4692	PANTHER UNIFORMS, INC.	312.50	325.30
5277	PAPER RECOVERY SERVICE CORP	165.00	75.00
5308	LEAF	1,335.81	236.96
533	ELECTRONICS, INC.	1,318.00	318.00
651	NICOR	9,590.20	38.14
T0004231	ULTRA STROBE COMMUNICATIONS		4,755.68
	POLICE		9,340.90
10	STREET		
2611	FISCH MOTORS INC	34.00	136.00
350	GISI BROS. INC.	2,122.68	743.60
4207	O'REILLY AUTOMOTIVE INC	811.37	32.97
4528	MODERN SHOE SHOP		179.99
5269	DIXON PAINT COMPANY	936.96	3,444.10
5306	RNOW, INC		581.37
55	ARAMARK UNIFORM SERVICES, INC.	2,168.71	84.81
T0003321	M & R STRIPING		3,460.78
	STREET		8,663.62

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GENERAL FUND			
13	FIRE		
273	ECONOMY TROPHY CO.		57.15
3010	CUSTOM MONOGRAM		445.00
350	GISI BROS. INC.	2,122.68	50.00
4207	O'REILLY AUTOMOTIVE INC	811.37	18.97
4385	DINGES FIRE COMPANY	671.64	403.17
5308	LEAF	1,335.81	92.71
651	NICOR	9,590.20	114.45
T0003294	MOBILE ELECTRONICS, INC	168.75	183.25
T0005478	NONIN MEDICAL INC		225.00
	FIRE		1,589.70
BUILDING CODE DEMOLITION FUND			
12	BUILDING CODE DEMOLITION FUND		
131	BURGER BROTHERS INC	3,686.19	725.00
	BUILDING CODE DEMOLITION FUND		725.00
EMPLOYEE GROUP INSURANCE			
15	EMPLOYEE GROUP INS		
T0004780	MAST WATER TECHNOLOGY	140.20	33.80
	EMPLOYEE GROUP INS		33.80
ELECTRIC FUND			
20	OPERATION & MAINTENANCE		
219	CRESCENT ELECTRIC	3,346.78	337.06
2451	MENARDS	1,976.07	359.98
4148	BHMG ENGINEERS	6,141.29	3,052.75
4215	POWER LINE SUPPLY	5,358.42	750.00
437	ILLINOIS MUNICIPAL ELECTRIC	435,641.36	555,792.58
4620	TRI-COUNTY OPP COUNCIL	362.01	85.98
4938	MICHLIG ENERGY LTD	35,759.20	9,630.20
5022	AIMS MECHANICAL, LLC	426,534.00	42,141.00
5071	MILLENNIUM	544.90	75.50
5107	J F BRENNAN CO INC	7,522.50	7,522.50
5259	CHRIS STAUFFER		2,043.75
533	ELECTRONICS, INC.	1,318.00	149.00

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VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

ELECTRIC FUND			
20	OPERATION & MAINTENANCE		
651	NICOR	9,590.20	129.79
774	ROCK RIVER READY MIX	451.64	83.63
795	SBM BUSINESS EQUIPMENT CENTER	6,508.62	125.87
T0005477	DANIELLE SCULLY		37.51
	OPERATION & MAINTENANCE		622,317.10
SEWER FUND			
38	OPERATION & MAINTENANCE		
34	ALTORFER INC.	2,508.57	22.90
4684	SCHMITT PLUMBING & HEATING INC	3,130.05	476.00
651	NICOR	9,590.20	393.79
	OPERATION & MAINTENANCE		892.69
WATER FUND			
40	WATER		
1449	QUALITY READY MIX	6,206.50	2,961.50
5238	FDF INC	700.00	300.00
	WATER		3,261.50
48	OPERATION & MAINTENANCE		
110	BONNELL INDUSTRIES, INC.	665.50	986.18
1224	AIRGAS USA LLC	481.60	45.40
1449	QUALITY READY MIX	6,206.50	2,668.00
1853	MOORE TIRES INC.	328.62	236.36
194	GRUMMERT'S HARDWARE - R.F.	1,600.72	165.46
2451	MENARDS	1,976.07	99.98
3010	CUSTOM MONOGRAM		579.25
4207	O'REILLY AUTOMOTIVE INC	811.37	168.47
4478	STERLING FENCE	3,040.00	385.00
5171	FERGUSON ENTERPRISES LLC #3326	7,104.51	641.59
5238	FDF INC	700.00	625.00
651	NICOR	9,590.20	128.12
67	B & D SUPPLY CO.	656.64	172.69
	OPERATION & MAINTENANCE		6,901.50

DATE: 07/15/21
TIME: 13:15:01
ID: AP443000.WOW

CITY OF ROCK FALLS
DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 07/16/2021

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GARBAGE FUND			
50	GARBAGE		
4446	MORING DISPOSAL, INC.	92,960.72	43,865.12
	GARBAGE		43,865.12
CUSTOMER SERVICE CENTER			
51	CUSTOMER SERVICE CENTER		
4081	CIVIC SYSTEMS, LLP		8,940.00
760	ROCK FALLS POSTMASTER	10,500.00	245.00
771	PINNEY PRINTING CO	2,091.50	864.00
	CUSTOMER SERVICE CENTER		10,049.00
MOTOR FUEL TAX FUND			
65	MOTOR FUEL TAX		
2212	ALLIANCE MATERIALS, INC.	755.86	658.44
	MOTOR FUEL TAX		658.44
CUSTOMER UTILITY DEPOSITS			
75	CUSTOMER UTILITY DEPOSITS		
T0001949	BRAD LONG		35.95
T0003201	DAVID FULLINGTON JR		113.81
	CUSTOMER UTILITY DEPOSITS		149.76
	TOTAL ALL DEPARTMENTS		709,948.13

CITY OF ROCK FALLS

ORDINANCE NO. _____

**ORDINANCE AMENDING CHAPTER 18, ARTICLE VI, SECTION 18-163
OF THE ROCK FALLS MUNICIPAL CODE
RELATING TO HANDICAP PARKING DESIGNATIONS IN GARDEN CIRCLE**

ADOPTED BY THE

CITY COUNCIL

OF THE

CITY OF ROCK FALLS

THIS _____ DAY OF _____, 2021

Published in pamphlet form by authority of the City Council of the City of Rock Falls, Illinois,
this _____ day of _____, 2021.

ORDINANCE NO. _____

**ORDINANCE AMENDING CHAPTER 18, ARTICLE VI, SECTION 18-163
OF THE ROCK FALLS MUNICIPAL CODE
RELATING TO HANDICAP PARKING DESIGNATIONS IN GARDEN CIRCLE**

WHEREAS, Section 11-80-2 of the Illinois Municipal Code (65 ILCS 5/1-1-1 et. seq.) authorizes the corporate authorities of any municipality to regulate the use of its streets and other municipal property within its jurisdiction; and

WHEREAS, the Mayor and City Council of the City have determined it in the best interests of the City and its residents to designate certain handicap parking spaces within Garden Circle, all as more specifically set forth herein.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the City of Rock Falls, Whiteside County, Illinois as follows:

SECTION 1: The City hereby finds that all of the recitals contained in the preambles to this Ordinance are true and correct and does incorporate them into this Ordinance by this reference.

SECTION 2: Chapter 18, Article VI, Section 18-163(d) of the Rock Falls Municipal Code, as amended, shall be further amended by the addition of a new subsection (14) to read as follows:

“Sec. 18-163. – Handicapped parking.

...

- (d) The following locations are hereby designated as reserved for parking privileges for persons with disabilities and appropriate signs shall be erected designating that the space is restricted to parking for motor vehicles bearing registration plates, decals or devices issued to persons with disabilities pursuant to the provisions of this section:

...

- (14) six (6) locations in Garden Circle generally described as follows:
(i) two (2) on the north-west corner; (ii) one (1) on the western side; (iii) one (1) on the south-east corner; (iv) one (1) on the eastern side; and (v) one (1) on the north-east corner.

SECTION 3: In all other respects, Chapter 18, Article VI, Section 18-163 of the Rock Falls Municipal Code shall remain in full force and effect as previously adopted and/or amended.

SECTION 4: The Supervisor of the City’s Street Department, or his or her designee, is hereby authorized and directed to do all such actions as are necessary or required to reflect the

designation of such handicap parking spaces along Garden Circle, including the painting of such spaces and placing of signage along the same, all as may be necessary or appropriate.

SECTION 5: The provisions and sections of this Ordinance shall be deemed to be separable and the invalidity of any portion of this ordinance shall not affect the validity of the remainder.

SECTION 6: The City Clerk is directed to publish this Ordinance in pamphlet form.

SECTION 7: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Approved this _____ day of _____, 2021.

Mayor

ATTEST:

City Clerk

AYE

NAY

CITY OF ROCK FALLS

RESOLUTION NO. _____

**RESOLUTION TRANSFERRING JURISDICTION AND
CONTROL OF REAL PROPERTY TO THE
INDUSTRIAL DEVELOPMENT COMMISSION**

ADOPTED BY THE

CITY COUNCIL

OF THE

CITY OF ROCK FALLS

THIS _____ DAY OF _____, 2021

Published in pamphlet form by authority of the City Council of the City of Rock Falls, this _____
day of _____, 2021.

RESOLUTION NO. _____

**RESOLUTION TRANSFERRING JURISDICTION AND
CONTROL OF REAL PROPERTY TO THE
INDUSTRIAL DEVELOPMENT COMMISSION**

WHEREAS, the City of Rock Falls (the “City”) is the owner of certain real property located in the City’s industrial park and being more particularly described on Exhibit A, attached hereto (the “Property”); and

WHEREAS, the Property is zoned M-2 and is currently held by the City for purposes of development; and

WHEREAS, the City of Rock Falls, acting pursuant to the provisions of Section 11-74-4 (8) of the Illinois Municipal Code (65 ILCS 5/1-1-1 et. seq.), has established an Industrial Development Commission (the “Commission”), and invested in said Commission the power and authority described and as authorized within said Section 11-74-4(8); and,

WHEREAS, the City has, from time to time, transferred authority and jurisdiction to the Commission for the development, sale and/or lease of various parcels of real property owned by the City; and,

WHEREAS, the Mayor and City Council (collectively, the “Corporate Authorities”) have considered the needs of the City with respect to the Property and have determined such Property to be available and suitable for purposes of industrial or commercial development; and

WHEREAS, the Corporate Authorities have determined it in the best interests of the City and its residents to transfer authority and jurisdiction of said Property to the Commission for the purposes herein stated.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Rock Falls, Whiteside County, Illinois as follows:

SECTION 1: The preambles to this resolution are true and correct and are hereby incorporated in this Section 1 as if more fully set forth herein.

SECTION 2: The City does hereby transfer to the Industrial Development Commission of the City of Rock Falls the authority and jurisdiction over and governing the Property, as more particularly described on Exhibit A, attached hereto, for all purposes in order to accomplish the ends envisioned and to be promoted by Section 11-74-4(8) of the Illinois Municipal Code, and does specifically transfer and convey unto the Industrial Development Commission of the City of Rock Falls the power and authority as set forth and enumerated therein with respect to such Property.

SECTION 3: The provisions and sections of this resolution shall be deemed to be separable, and the invalidity of any portion of this resolution shall not affect the validity of the remainder.

SECTION 4: All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 5: This resolution shall be in full force and effect from and after its passage and approval and publication as required by law.

Passed by the Mayor and the City Council of the City of Rock Falls on the _____ day of _____, 2021.

Mayor

ATTEST:

City Clerk

AYE

NAY

EXHIBIT A

(the "Property")

Common Address: N/A

Legal Description: The Westerly 340.34 feet of Lot 16 in Rock Falls Industrial Park Subdivision No. 2, according to the plat thereof recorded as M.F. No. 4825-79 in the Office of the Whiteside County Recorder.

PIN: pt. of 11-34-251-004

Zoning Classification: M-2



MEMORANDUM

TO: Dick Simon, City of Rock Falls, IL

FROM: Jim Weikert & David Stampfli, Power System Engineering, Inc.

DATE: December 11, 2020

SUBJECT: 12kV Switch SCADA Integration Proposal

The City of Rock Falls has requested a proposal for Power System Engineering, Inc. to provide engineering services to SCADA integrate a few 12kV distribution switches into Survalent SCADA in the next year. The following is a proposal to provide an estimated number of hours for these services. This proposal divides this scope into two parts: 1) Updating 12kV map colors and adding all of the switches (non-telemetered) into the existing 12kV SmartVU map and 2) Provide SCADA telemetry to switches. Our per switch estimate for SCADA telemetry integration is divided into two parts: effort for the first switches which will require more to build the process and then subsequent switches which we estimate will require less effort.

1. Updating and adding (35) 12kV distribution switches to 12kV SmartVU map.

We estimate this task will require 20 hours of consulting time to complete the following tasks.

- Change colors of 12kV SmartVU map to colors found in map books and GIS
- Locate each switch on the feeder diagram based on physical location description provided (roads and feeder location).
- Attach a non-telemetered manual SCADA point for all switches and manually set point to its normal state (NC or NO).
- Add note for each switch so details of switch location and configuration can be obtained in SmartVU map.

2. Adding SCADA Telemetry to 12kV switches.

We estimate the first two deployments will require 60-80 hours per switch of consulting time to design, procure, test, and perform on-site installation and commissioning of SEL-3505 in 12kV switch for SCADA integration. This scope would include the following tasks:

- Review switch drawings and revise drawings to assess feasibility of integration of using SEL-3505 to provide close, trip controls, supervisory, and monitor status SCADA functions to the switch
- Provide new or revise existing schematic and wiring drawings to include integration of SEL-3505
- Specification of fiber media converter or network switch and SEL-3505 hardware
- Procurement of equipment
- Develop settings in SEL-3505 to meet design

- Bench testing of SEL-3505 to verify SCADA features work as expected
- Establishing fiber network communications with SEL-3505 over Rock Falls SCADA network
- Work with City of Rock Falls technical staff to perform on-site physical integration of SEL-3505 into switch cabinet
- Work with City of Rock Falls to confirm fiber communications details and establish a new SCADA network IP address for new SEL-3505
- Add new 12kV switch into SCADA Explorer Survalent database
- Integrate telemetry into SmartVU
- On-site commissioning of SCADA communications with 12kV switch to verify telemetry and control features work as expected.

Note: PSE is assuming that installation and wiring of equipment in the cabinets will be performed by Rock Falls or one of its electricians.

Following the initial deployments, we estimate our effort will be around **20-30 hours** to SCADA integrate each 12kV switch into SCADA. The following is what would be provided per switch in this scope:

- Work with City of Rock Falls to confirm fiber communications details and establish a new SCADA network IP address for new SEL-3505
- Procurement of equipment
- Verifying wiring of SEL-3505 into 12kV switch
- Programming of SEL-3505
- Add new 12kV switch into SCADA Explorer Survalent database
- Integrate telemetry into SmartVU
- Optional on-site commissioning of SCADA communications with 12kV switch to verify telemetry and control features work as expected.

Note: PSE is assuming that installation and wiring of equipment in the cabinets will be performed by Rock Falls or one of its electricians.

We are very much looking forward to working with the City of Rock Falls on this project and are looking forward to your feedback on how to proceed.

Cost Estimate

Task	Hours	Cost
1. Adding 35 12kV switches to SmartVu 12kV Map	20 hours	\$3,500
2. Adding SCADA Telemetry to 12kV Switches (1 st Two)	130 hours	\$22,500
3. Adding SCADA Telemetry to 12kV Switches (Each Additional)	25 hours (each)	\$5,000 (each)



Power System
Engineering, Inc.

Full Service Consultants

Agreement for Professional Services

Consultant	<u>Power System Engineering, Inc.</u>	Client	<u>Rock Falls Electric Department</u>
Address	<u>1532 W. Broadway</u>	Address	<u>1109 Industrial Park Road</u>
	<u>Madison, WI 53713</u>		<u>Rock Falls, IL 61071</u>
Date	<u>December 11, 2020</u>	Project No.	<u></u>

Project Name and Location:
12kV Switch SCADA Integration

The following attachments, which describe the services, costs, and related items, are made part of this Agreement:

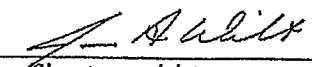
Attached Scope of Work

Special Conditions:

None

The Terms and Conditions attached, when initialed by both parties, are incorporated and made a part of this Agreement

Offered by:

 12/11/2020
Signature and date

Accepted by:

Signature and date

Jim Weikert,
VP Utility Automation & Communication

Printed name/title

Printed name/title

Power System Engineering, Inc.
Name of consulting firm

Name of client



Terms and Conditions

Performance of Services: On project basis, Consultant shall perform the services outlined in the Scope of Services or agreed otherwise with Client. The following items are understood:

- Client may accept or reject any recommendations of Consultant.
- Client Management is ultimately responsible for all decisions relating to any project engagement.
- Client will have a management level individual that is responsible for:
 - Overseeing any consulting services provided under this Agreement.
 - Establishing and monitoring the performance of the consulting services to ensure that those services meet Client objectives;
 - Making any decisions, approvals, and directions that involve management functions related to the consulting services and accept full responsibility for those decisions, approvals, and directions;
 - Evaluating the adequacy of the services performed and any findings that result.

Standard of Care: Consultant's services shall be provided consistent with and limited to the standard of care applicable to such services, which is that Consultant shall provide its services consistent with the professional skill and care ordinarily provided by consultants practicing in the same or similar locality under the same or similar circumstances.

Access to Site(s): Unless otherwise stated, Consultant will have access to the site(s) for activities necessary for the performance of the services. Consultant will take reasonable precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting in damage and will not be responsible for such costs.

Billing/Payment: Client agrees to pay Consultant for all services performed and all costs incurred. Invoices for Consultant's services shall be submitted, at Consultant's option, either upon completion of such services or on a monthly basis. Invoices shall be due and payable upon receipt. If any invoice is not paid within 15 days, Consultant may, without waiving any claim or right against Client, and without liability whatsoever to Client, suspend or terminate the performance of services. The retainer shall be credited on the final invoice. Accounts unpaid 30 days after the invoice date may be subject to a monthly service charge of 1.5% (or the maximum legal rate) on the unpaid balance. In the event any portion of an account remains unpaid 60 days after the billing, Consultant may institute collection action and Client shall pay all costs of collection, including reasonable attorney's fees.

Indemnification: Client shall, to the fullest extent permitted by law, indemnify and hold harmless Consultant, his or her officers, directors, employees, agents and subconsultants from and against all damage, liability and cost, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the performance of the services under this Agreement, excepting only those damages, liabilities or cost attributable to the sole negligence or willful misconduct of Consultant.

Information for the Sole Use and Benefit of Client: All services, opinions, or conclusions of Consultant, whether written or oral, and any plans, specifications or other documents and services

provided by Consultant are for the sole use and benefit of Client for the subject project or site and are not to be provided to any other person or entity or used for any other purposes without the prior written consent of Consultant. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of any third party against either Consultant or Client. Accordingly, any assignment of this agreement or the rights and obligations hereunder shall require the written consent of both parties.

Certifications, Guarantees, and Warranties: Consultant's services as well as any work product or deliverables are not a warranty or guarantee, and Consultant shall have no such obligation. Consultant shall not be required to execute any document that would result in Consultant certifying, guaranteeing or warranting the existence of any conditions. Furthermore, consultant shall not be liable for any computer security or cyber security breach, even if consultant has been engaged by client to perform cyber security services, since client recognizes that it is impossible to obtain complete protection against computer or cyber security breaches caused by hackers or other causes.

Consultant will use best industry practices while assisting Client in creating a NERC Compliance Program. However, Consultant cannot guarantee compliance with any NERC standard during an external audit. At all times Client will be solely responsible for meeting all NERC compliance standards. Client shall indemnify and hold Consultant harmless against any and all compliance fines, penalties, legal fees, and other costs or expenses resulting from an NERC audit or self-reporting.

Consequential Damages: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither Client nor Consultant, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the projects worked on under this Agreement or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of business, loss of income, loss of reputation or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both Client and Consultant shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in any project.

Risk Allocation: In recognition of the relative risk, rewards and benefits of any project to both Client and Consultant, the risks have been allocated such that Client agrees that, to the fullest extent permitted by law, Consultant's total liability to Client for any and all injuries, damages, claims, losses, expenses, or claim expenses arising out of this Agreement from any cause or causes, shall not exceed \$250,000 for a project. Such causes include, but are not limited to, Consultant's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

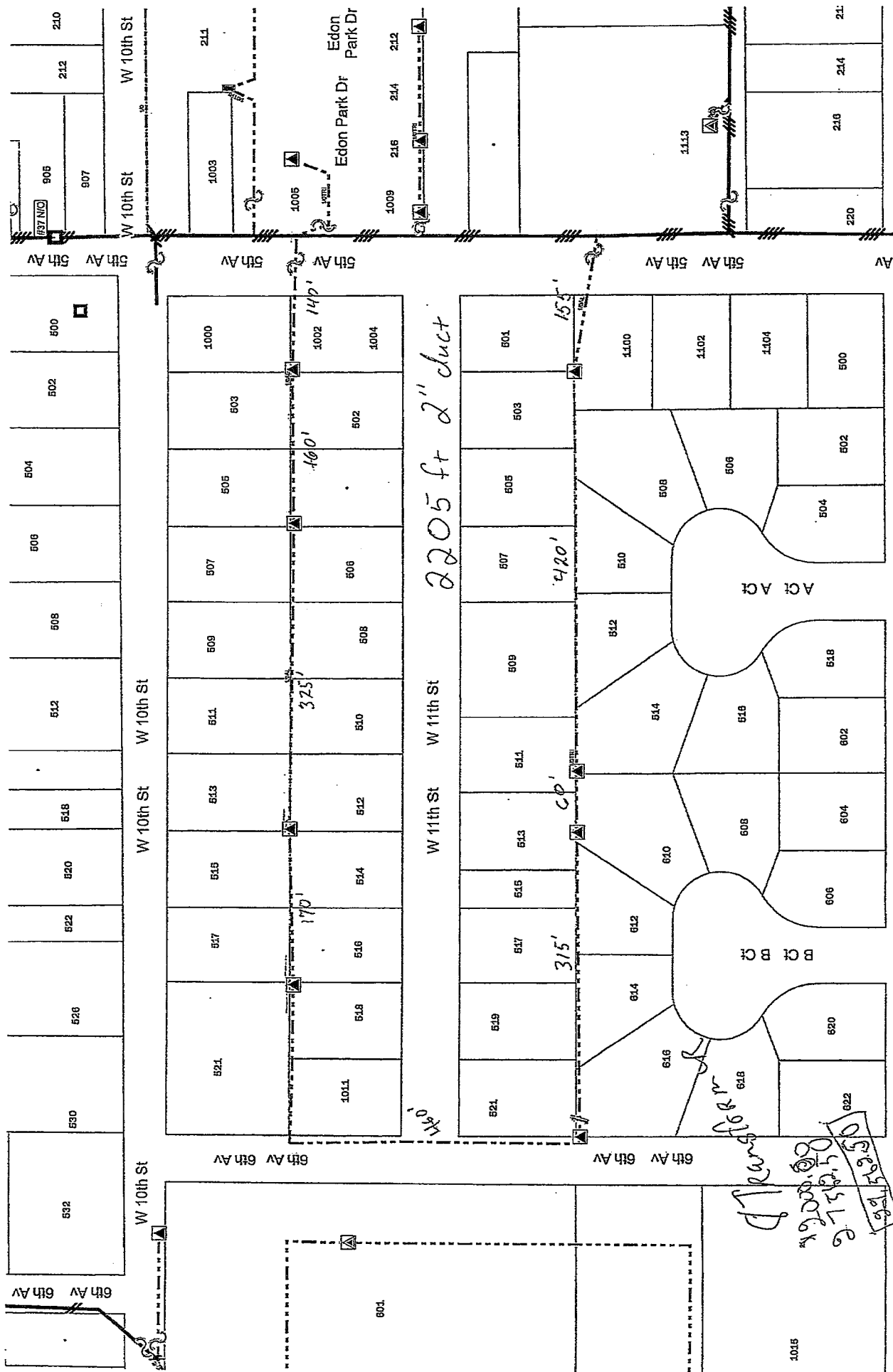
Ownership of Documents: All documents produced by Consultant under this Agreement are instruments of Consultant's professional service and shall remain the property of Consultant and may not be used by Client for any other purpose without the prior written consent of Consultant.

Dispute Resolution: Any claims or disputes between Client and Consultant arising out of the services provided by Consultant or out of this Agreement shall be submitted to non-binding mediation as a condition precedent to any other claim. Client and Consultant agree to include a similar mediation agreement with all contractors, subconsultants, subcontractors, suppliers and fabricators, providing for mediation as the primary method for dispute resolution among all parties.

Termination of Services: This Agreement may be terminated at any time by either party. In the event of termination, Client shall pay Consultant for all services rendered to the date of termination, and all reimbursable expenses incurred prior to termination and reasonable termination expenses incurred as the result of termination.

It is agreed the above terms and conditions are incorporated into and made a part of the Agreement.

Initialed: JAW Consultant _____ Client



RESOLUTION NO. 2016-753

**RESOLUTION GOVERNING THE REIMBURSEMENT OF TRAVEL EXPENSES
FOR CITY OFFICERS AND EMPLOYEES**

WHEREAS, the Local Government Travel Expense Control Act, 50 ILCS 150/1 et seq. ("Act"), was recently enacted to be effective commencing January 1, 2017; and

WHEREAS, the Act imposes certain requirements on municipalities with respect to reimbursement of travel expenses incurred by officers and employees of the City; and

WHEREAS, the Act requires the City to establish, by resolution or ordinance, regulation of the reimbursement of all travel, meal, and lodging expenses of officers and employees, the types of official business for which travel, meal, and lodging expenses are allowed, the maximum allowable reimbursement for travel, meal, and lodging expenses, and a standardized form for submission of travel, meal, and lodging expenses supported by documentation required by the Act; and

WHEREAS, the mayor and the city council wish to establish a travel reimbursement policy by this resolution to be compliant with the Act.

NOW, THEREFORE, BE IT RESOLVED by the mayor and the city council of the City of Rock Falls, as follows:

SECTION 1: Definitions.

"Entertainment" includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless ancillary to the purpose of the program or event.

"Travel" means any expenditure directly incident to official travel by employees and officers of the City or by wards or charges of the City involving reimbursement to travelers or direct payment to private agencies providing transportation or related services.

SECTION 2: Enforcement.

The city administrator or his or her designee shall be responsible for the enforcement of these travel regulations.

SECTION 3: Travel Policy.

In the interpretation and application of this resolution, the term "travel" is as defined in the previous section. No reimbursement may be made for such expenditures to employees or officers unless such expenditures are incurred incident to official municipal business and otherwise authorized in accordance with this resolution and the Act. Expenses of spouses, children, or other companions accompanying the traveler on city business shall not constitute authorized expenses within the meaning of this resolution, unless such accompanying persons also qualify for reimbursement for such expenses.

SECTION 4: Maximum Allowable Reimbursement for Travel, Meal, and Lodging Expenses.

The maximum reimbursement for all travel, meal, and lodging expenses of officers and employees is set forth in the schedule attached hereto as Exhibit A. The schedule may be amended from time to time by resolution of the city council. Costs incurred for alcoholic beverages shall not be reimbursed unless approved by roll call vote of the city council.

SECTION 5: Request for Reimbursement.

No request for reimbursement for travel expenses may be honored or otherwise paid by the City unless and until the traveler has submitted the form attached hereto as Exhibit B, with the following documentation:

- a) An estimate of the cost of travel, meal, or lodging if expenses have not been incurred, or receipts of the costs of the travel, meals, or lodging if the expenses have already been incurred. Estimates of such costs shall not constitute documentation of such expenses, and receipts for actual costs once incurred must be submitted;
- b) The name of the individual who received or is requesting the travel, meal, or lodging expense;
- c) The job title or office of the individual who received or is requesting the travel, meal, or lodging expense;
- d) The date or dates and the nature of the official business in which the travel, meal, or lodging expense was or will be expended.

SECTION 6: Entertainment Expenses.

No entertainment expenses, as defined in this resolution, may be reimbursed to any officer or employee, unless such entertainment and expense is ancillary to the purpose of the program or event constituting official city business.

SECTION 7: Exception for Certain Lodging Expenses.

If lodging is in connection with a conference or organized activity, lodging expenses must not exceed the maximum group rate published by the conference or activity sponsor if such rate is available at the time of booking. Lodging shall be reimbursed at such rate for no more than the actual number of nights required to accomplish and complete the official purpose connected with actual travel relevant to City business. The City may pay directly to the provider for expenses such as lodging and registration fees for conferences, conventions, seminars, educational programs, and other such programs necessary or appropriately related to City business.

SECTION 8: Approval of Travel Expenses.

Amounts to be paid to or for any officer or employee in excess of the maximum allowed under this resolution, or the travel expenses of a member of the city council or the mayor may be approved only by roll call vote at an open meeting.

SECTION 9: Emergency or Other Extraordinary Circumstances.

Requests for reimbursement which exceed the maximums set forth on Schedule A hereto may be approved in the case of an emergency or other extraordinary circumstances justifying such approval.

SECTION 10: This policy shall govern reimbursement for all travel expenses for officers and employees of the City, in addition to the requirements for such expenses set forth in the City's purchasing policies and procedures amended September, 2013, and the City's personnel policy and employment at will/handbook.

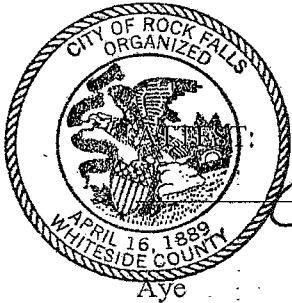
SECTION 11: Be it further resolved that the City hereby finds that all other recitals contained in the preambles to this resolution are full, true, and correct, and does incorporate them into this Resolution.

SECTION 12: Be it further resolved that the city clerk is hereby authorized to provide a certified copy of this resolution to any party so requesting.

SECTION 13: Be it further resolved that all resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 14: Be it further resolved that this Resolution shall be in full force and effect from and after its passage and approval, and publication as required by law.

SECTION 15: This Resolution read and approved this 6th day of December, 2016.




City Clerk



Mayor William B. Wescott

Nay

Reitzel

Logan

Snow

Schuneman

Kleckler

Folsom

Kuhlemier

Travel Reimbursement Schedule – City of Rock Falls

Mileage/Tolls/Parking

Category	Rate
Auto – personal vehicle	Reimbursed at the IRS mileage rate in effect at the time, plus tolls incurred via the most direct route of travel and parking at the rate set by the provider

Per Diem/Meals

Category	Regular Rate	Destination 45 miles or more from City
Breakfast	\$10.00	\$20.00
Lunch	\$15.00	\$25.00
Dinner	\$25.00	\$60.00

Lodging

Rate
\$120.00 – Subject to exception for conferences, conventions, and seminars where lodging is arranged by the convention or seminar host. Single room rate.

Airfare

Rate
Coach class fare at governmental or group rates when available. If no such governmental or group rates are available, the maximum reimbursable rate is coach class via the most direct air route then available.