

City of Rock Falls

603 W. 10th Street
Rock Falls, IL 61071-2854

Mayor

Rod Kleckler
815-380-5333

City Administrator

Robbin Blackert
815-564-1366



City Clerk

Pam Martinez
815-622-1100

City Treasurer

Kay Abner
815-622-1100

Rock Falls City Council Agenda
Council Chambers
603 W 10th Street, Rock Falls, IL 61071

December 21, 2021

5:30 p.m.

Call to Order at 5:30 p.m.

Pledge of Allegiance

Roll Call

Audience Requests

Community Affairs

Bethany Bland, President/CEO, Rock Falls Chamber of Commerce

Consent Agenda:

1. Approval of the minutes of the December 7, 2021, City Council Meeting ☞
2. Approval of bills as presented ☞

Ordinance 1st Reading:

1. Ordinance 2021-2547 – Sale of Surplus Property – 2014 Ford Explorer ☞
2. Ordinance 2021-2548 – Amending Chapter 16, Article V of the Rock Falls Municipal Code Relating to Alcohol at Public Events ☞

Ordinance 2nd Reading and adoption:

1. Ordinance No. 2021-2544 – Ordinance Authorizing Sale/Transfer of 2007 Toyota Highlander, 2007 Ford Explorer and 2008 Ford Expedition to Firehouse Ministries ☞
2. Ordinance No. 2021-2545 – Ordinance authorizing the sale of 1991 Ford F350 Pickup Truck ☞
3. Ordinance No. 2021-2549 – Authorizing a Variance from Side Yard Setback Requirement for 1701 Industrial Park Road, Rock Falls, IL 61071 ☞

City Administrator Robbin Blackert

Information/Correspondence

Matt Cole, City Attorney

Corey Buck, City Engineer

Alderman Reports/Committee Chairman Requests

Ward 1

Alderman Bill Wangelin – Public Property/Public Works Committee Chairman

Alderman Gabriella McKanna – Finance/Insurance/Investment Committee Chairman

1. Approve the purchase of 4 – 2022 Ford Police Interceptor Utility V6, AWD vehicle in the amount of \$178,360.00 from Kunes Ford, 2811 Locust Street, Sterling, IL 61081. Financing will be a 3 year lease with Tax Exempt Leasing, 203 E Park Avenue, Libertyville, IL 60048 ☞
2. Approve the Fiscal Year 2022, 2023 and 2024 service proposal for Professional Auditing Services from Sikich, 1415 West Diehl Rd, Suite 400, Naperville, IL 60563 ☞

Ward 2

Alderman Brian Snow – Building Code Committee Chairman/Utility Committee Vice Chairman

1. Emergency Repair Justification for sanitary sewer line collapse and blockage, E 4th Street and Avenue A, repairs completed by Helm, 2283 Bus Route 20 East, Freeport, IL 61032 in the amount of \$14,080.72 ☞
2. Award bid for Hydroelectric generation facility maintenance per recommendation from Utility Committee
3. Approve Amendment to Exclusive Easement between the City of Rock Falls and Illinois Bell Telephone Company a/k/a Ameritech Illinois and 1104 East 17th, LLC ☞

Alderman Casey Babel

Ward 3

Alderman Steve Dowd

Alderman Jessica Devers

Ward 4

Alderman Violet Sobottka – Ordinance/License/Personnel/Safety Committee Chairman

Alderman Marshall Doane

Mayor's Report:

Adjournment

Next City Council meeting – January 4, 2022 at 5:30 p.m.

Posted: December 17, 2021

Michelle Conklin, Deputy City Clerk

The City of Rock Falls is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with Disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in the meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Mark Searing, ADA Coordinator, at 1-815-622-1108 promptly to allow the City of Rock Falls to make reasonable accommodations within 48 hours of the scheduled meeting.

City of Rock Falls

603 W. 10th Street
Rock Falls, IL 61071-2854

Regular meeting minutes of the Mayor and Aldermen of the City of Rock Falls

The regular meeting of the Mayor and City Council of Rock Falls, Illinois was called to order at 5:30 p.m. on December 7, 2021, in the Council Chambers by Mayor Rod Kleckler.

City Clerk Pam Martinez called the roll following the pledge of allegiance. A quorum was present including Mayor Kleckler, Aldermen McKanna, Wangelin, Snow, Babel, Dowd, Devers, Doane, and Sobottka. In addition, Attorney Matt Cole and City Administrator Robin Blackert were present.

Mayor Kleckler requested a moment of silence to honor Lt. Garrett Ramos, Sterling Firefighter who was injured and died while fighting a house fire on December 4, 2021.

Audience request:

None.

Community Affairs:

None

Consent Agenda:

Consent Agenda items 1, 2 and 3 were read aloud by City Clerk Pam Martinez.

1. Approval of the minutes of the November 16, 2021, City Council Meeting.
2. Approval of bills as presented.
3. Approval of Letter of Support for Highway 30 Expansion from IL Hwy. 136 to I-88 in Rock Falls.

A motion was made by Alderwoman Sobottka and second by Alderman Babel.

Vote 8 aye, motion carried.

Ordinances for 1st Reading:

1. Ordinance No. 2021-2544 – Ordinance Authorizing Sale / Transfer of 2007 Toyota Highlander, 2007 Ford Explorer and 2008 Fore Expedition to Firehouse Ministries.

A motion was made by Alderman Snow and second by Alderman Wangelin.

Vote 8 aye, motion carried.

2. Ordinance No. 2021-2545 – Ordinance authorizing the sale of 1991 Ford F350 Pickup Truck.

A motion was made by Alderman Wangelin and second by Alderwoman McKanna.

Vote 8 aye, motion carried.

Ordinances for 2nd Reading and Adoption:

1. Ordinance 2021-2538 – Fiscal Year 2022 Tax Levy – A motion was made by Alderwoman McKanna and second by Alderman Snow.

Vote 7 aye, 1 no (Devers), motion carried.

2. Ordinance 2021-2539 – Abating the Tax Heretofore Levied for the Year 2021 to Pay Debt Service on \$5,300,000 General Obligation Bonds (Alternate Revenue Sources), Series 2017.
A motion was made by Alderman Babel and second by Alderwomen Sobottka.
Vote 8 aye, motion carried.
3. Ordinance 2021-2540 – Abating the Tax Heretofore Levied for the Year 2021 to Pay Debt Service on \$2,115,000 General Obligation Bonds (Alternate Revenue Sources), Series 2016.
A motion was made by Alderman Babel and second by Alderman Snow.
Vote 8 aye, motion carried.
4. Ordinance 2021-2541 – Abating the Tax Heretofore Levied for the Year 2021 to Pay Debt Service on \$9,200,000 General Obligation Bonds (Alternate Revenue Sources), Series 2018A.
A motion was made by Alderwoman McKanna and second by Alderman Dowd.
Vote 8 aye, motion carried.
5. Ordinance 2021-2542 – Abating the Tax Heretofore Levied for the Year 2021 to Pay Debt Service on \$1,200,000 General Obligation Bonds (alternate Revenue Sources), Series 2018B.
A motion was made by Alderman Babel and second by Alderman Wangelin.
Vote 8 aye, motion carried.
6. Ordinance 2021-2543 – Abating the Tax Heretofore Levied for the Year 2021 to Pay Debt Service on \$1,200,000 General Obligation Bonds (Alternate Revenue Sources), Series 2018C.
A motion was made by Alderman Wangelin and second by Alderman Snow.
Vote 8 aye, motion carried.
7. Ordinance 2021-2546 – Ordinance Approving Amendment to Exclusive Easement at 1104 E. 17th Street, Rock Falls, IL 61071.
A motion was made by Alderman Snow and second by Alderman Dowd.
Vote 8 aye, motion carried.

City Administrator: none
City Attorney: none
City Departments: none

Alderman Snow, Doane and Alderwoman Sobottka mentioned condolences to the Ramos family.

Alderman Wangelin and Alderwoman Sobottka wished Mr. Chuck Koehler a Happy Birthday.

A motion was made by Alderman Snow and seconded by Alderwoman Sobottka to approve the purchase of AMR Software for water meter reading software and equipment from Ferguson Waterworks, 1720 State Street, DeKalb, IL 60115 in the amount of \$11,894.15.

Vote 8 aye, motion carried.

A motion was made by Alderman Snow and seconded by Alderman Babel to approve updates to the AT&T Flat Rate Price Schedule in connection with the joint ownership and use of poles.
Vote 8 aye, motion carried.

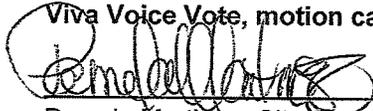
A motion was made by Alderman Snow and seconded by Alderman Babel to approve extension of Lay Down Rental space at the Electric Department on a month-to-month basis with Surf Broadband.

Vote 8 aye, motion carried.

Alderman Doane mentioned there is a trust set up at Sauk Valley Bank for the Ramos family.

A motion was made by Alderman Snow and second by Alderwoman Sobottka to adjourn.

Viva Voice Vote, motion carried. (5:49 p.m.)



Pamela Martinez, City Clerk

CITY OF ROCK FALLS

Rock Falls, Illinois 12/21/2021

To the Mayor and City Council of the City of Rock Falls, Your Committee on Finance would respectfully report that they have examined the following bills presented against the City, and have found the same correct and would recommend the payment of the various amounts to the several claimants as follows:

Tourism	\$6,338.85
General Fund	\$199,098.05
TIF-Downtown Redevelopment	\$1,174.98
Electric	\$536,277.68
Sewer	\$134,239.54
Water	\$23,831.03
Garbage Fund	\$46,621.67
Customer Service Center	\$470.79
Motor Fuel Tax	\$4,568.40
Customer Utility Deposit	\$1,063.97
	\$953,684.96

Alderman Wangelin
Alderman Palmer
Alderman Doane
Alderman Devers

DATE: 12/09/2021
TIME: 12:59:11

CITY OF ROCK FALLS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 12/10/2021

VENDOR #	NAME	DESCRIPTION	AMOUNT DUE

TOURISM			
05	TOURISM		
	SAUK VALLEY MEDIA	ADVERTISEMENT	800.00
	U.S. CELLULAR	MONTHLY SERVICE	79.89
	TDG COMMUNICATIONS	BLACKHAWK WW 2 PG SPREAD	3,750.00
		TOURISM	4,629.89
GENERAL FUND			
01	ADMINISTRATION		
	CIRCUIT CLERK OF LEE COUNTY	CLIFFORD H ENNIS JR/BAIL BOND	100.00
		LARAMIE O WARREN/BAIL BOND	300.00
	SBM BUSINESS EQUIPMENT CENTER	COPIER MAINT	16.00
		ADMINISTRATION	416.00
02	CITY ADMINISTRATOR		
	SBM BUSINESS EQUIPMENT CENTER	COPIER MAINT	16.00
		CITY ADMINISTRATOR	16.00
04	BUILDING		
	WEX BANK	MONTHLY FUEL PURCHASES	276.82
		BUILDING	276.82
05	CITY CLERK'S OFFICE		
	STAPLES ADVANTAGE	X-STAMPER	28.70
	LEAF	MAINTENANCE CONTRACT	92.71
		CITY CLERK'S OFFICE	121.41
06	POLICE		
	CITY OF ROCK FALLS UTILITIES	UTILITY BILLING	40.10
		UTILITY BILLING	118.57
		UTILITY BILLING	739.86
		UTILITY BILLING	13.63

INVOICES DUE ON/BEFORE 12/10/2021

VENDOR #	NAME	DESCRIPTION	AMOUNT DUE

GENERAL FUND			
06	POLICE		
		UTILITY BILLING	29.82
MOORE TIRES INC.		TIRE REPL	239.50
		TIRE REPAIR	25.19
GRUMMERT'S HARDWARE - R.F.		BRISTLE CHIP BRUSH	21.56
SLIM-N-HANKS		TOW SQUAD TO GISI'S	50.00
GISI BROS. INC.		INSP/TIRE ROTATION/LOF	78.94
LEXISNEXIS RISK SOLUTIONS		CONTRACT FEE	30.00
KUNES COUNTRY AUTO GROUP		DIAGNOSE/ESTIMATES	480.00
WEX BANK		MONTHLY FUEL PURCHASES	3,223.74
ELECTRONICS, INC.		MONTHLY ALARM/RADIO SERVICE	318.00
		RADIO FCC FEE	150.00
ULTRA STROBE COMMUNICATIONS		AXON CAMERA/FUSE/REPL MIRROR L	85.00
	POLICE		5,643.91
07	CODE HEARING DEPARTMENT		
MUNICIPAL SYSTEMS LLC		MONTHLY SOFTWARE FEE	300.00
		COMMISSION	444.39
		MOS COMMISSION	88.00
	CODE HEARING DEPARTMENT		832.39
10	STREET		
BONNELL INDUSTRIES, INC.		HINIKER PUMP REPAIR	174.86
CITY OF ROCK FALLS UTILITIES		UTILITY BILLING	786.85
		UTILITY BILLING	14.21
		UTILITY BILLING	31.08
		UTILITY BILLING	281.45
		UTILITY BILLING	50.62
GRUMMERT'S HARDWARE - R.F.		ALUM RUST ENAMEL/TRAY LINER	71.52
ALTORFER INC.		COUPLER/KIT	105.45
O'REILLY AUTOMOTIVE INC		ABSORBENT	32.97
MODERN SHOE SHOP		KING/SAFETY BOOTS	200.00
KELLEY WILLIAMSON COMPANY		FUEL	1,136.28
MID-WEST TRUCKERS ASSOC INC		CDL QUERIES	37.50
CINTAS CORPORATION		FIRST AID SUPPLIES	79.34
WEX BANK		MONTHLY FUEL PURCHASES	440.82
ARAMARK		UNIFORM/MATS/TOWEL SERVICES	44.57
		UNIFORM/MATS/TOWEL SERVICES	24.17
NICOR		MONTHLY SERVICE	1,276.20
S.J. SMITH CO INC		INDUSTRIAL GAS	132.00

INVOICES DUE ON/BEFORE 12/10/2021

VENDOR #	NAME	DESCRIPTION	AMOUNT DUE

GENERAL FUND			
10	STREET		
		OXYGEN	26.23
		STREET	4,946.12
12	PUBLIC PROPERTY		
	CITY OF ROCK FALLS UTILITIES	UTILITY BILLING	93.73
		UTILITY BILLING	91.55
		UTILITY BILLING	4,336.49
		UTILITY BILLING	75.14
		UTILITY BILLING	164.37
	TERRACON CONSULTANTS	LIMESTONE SITE CLEANUP	3,093.75
		LIMESTONE SITE CLEANUP	30,493.25
	ELECTRONICS, INC.	MONTHLY ALARM/RADIO SERVICE	50.00
		PUBLIC PROPERTY	38,398.28
13	FIRE		
	CITY OF ROCK FALLS UTILITIES	UTILITY BILLING	739.86
		UTILITY BILLING	13.63
		UTILITY BILLING	29.82
		UTILITY BILLING	40.10
		UTILITY BILLING	133.67
	CUSTOM MONOGRAM	LOGO SHIRT	14.50
	AT&T	MONTHLY SERVICE	66.73
	COMMUNICATIONS DIRECT INC	PORTABLE RADIOS/CHARGERS	26,213.82
	SELMI'S FLORAL, BRIDAL AND	PLANT/FLOWERS/CAPT RAMOS	352.50
	WEX BANK	MONTHLY FUEL PURCHASES	1,324.10
	LEAF	MAINTENANCE CONTRACT	92.71
	ELECTRONICS, INC.	RADIO FCC FEE	150.00
		FIRE	29,171.44
EMPLOYEE GROUP INSURANCE			
15	EMPLOYEE GROUP INS		
	MAST WATER TECHNOLOGY	WATER	29.00
		EMPLOYEE GROUP INS	29.00

INVOICES DUE ON/BEFORE 12/10/2021

VENDOR #	NAME	DESCRIPTION	AMOUNT DUE
TIF - DOWNTOWN REDEVELOPMENT			
19	DOWNTOWN REDEVELOPMENT		
	RECON LAWN & LANDSCAPE	FALL TREATMENT	355.20
		DOWNTOWN REDEVELOPMENT	355.20
ELECTRIC FUND			
20	OPERATION & MAINTENANCE		
	AIRGAS USA LLC	PROPANE	89.70
		LEASED CYLINDERS	486.14
	CITY OF ROCK FALLS UTILITIES	UTILITY BILLING	5,958.25
		UTILITY BILLING	106.88
		UTILITY BILLING	108.79
		UTILITY BILLING	161.35
		UTILITY BILLING	233.76
	MOORE TIRES INC.	TIRE REPAIR	25.19
	ASPLUNDH TREE EXPERT CO.	TREE TRIMMING	3,853.42
	ANIXTER INC	ERT READING/DEPLOY SERVICES	21,250.00
		POLY PHASE LICENSE	336.00
	WESTWOOD MACHINE & TOOL CO	SPUR GEAR	1,194.00
	MID-WEST TRUCKERS ASSOC INC	CDL QUERIES	75.00
	MICHLIG ENERGY LTD	PREMIUM DIESEL	9,192.81
	POWER SYSTEM ENGINEERING INC	SCADA INTEGRATION SERVICES	14,559.65
	STUART C IRBY CO	HOTSTICK TESTING	4,527.00
	CINTAS CORPORATION	FIRST AID SUPPLIES	37.36
	WEX BANK	MONTHLY FUEL PURCHASES	1,205.51
		MONTHLY FUEL PURCHASES	136.39
	ELECTRONICS, INC.	MONTHLY ALARM/RADIO SERVICE	149.00
	MURRAY & SONS EXCAVATING, INC	TRANSFORMER PAD	3,000.00
	NICOR	MONTHLY SERVICE	1,109.55
		OPERATION & MAINTENANCE	67,795.75
SEWER FUND			
30	SEWER		
	REDZONE ROBOTICS INC	YES ANNUAL BILLING	70,463.08
		SEWER	70,463.08
38	OPERATION & MAINTENANCE		
	CEC OF THE SAUK VALLEY INC	PROXIMITY SWITCHES	120.00

INVOICES DUE ON/BEFORE 12/10/2021

VENDOR #	NAME	DESCRIPTION	AMOUNT DUE

SEWER FUND			
38	OPERATION & MAINTENANCE		
		SCADA ROOM EM LIGHT	591.90
	CITY OF ROCK FALLS UTILITIES	UTILITY BILLING	17,654.76
		UTILITY BILLING	389.00
		UTILITY BILLING	204.47
		UTILITY BILLING	850.94
	QUALITY READY MIX	MATERIALS	339.00
		MATERIALS	174.00
		MATERIALS	174.00
		MATERIALS	174.00
	GRUMMERT'S HARDWARE - R.F.	TAPE MEASURE/FLASHLIGHT/BIGMOU	96.26
		BATTERIES	5.84
	ALLIANCE MATERIALS, INC..	WHITE ROAD ROCK	629.97
	WHITESIDE COUNTY RECORDER	LIEN RELEASE/1101 DIXON AVE	21.50
	ALLAN BRIGGS	UNIFORM JEANS	80.73
	MORING DISPOSAL, INC.	SLUDGE HAULING	600.00
	KELLEY WILLIAMSON COMPANY	FUEL	395.16
		INVOICE ADJUSTMENT	-0.94
	MID-WEST TRUCKERS ASSOC INC	CDL QUERIES	30.00
	CINTAS CORPORATION	FIRST AID SUPPLIES	36.85
	WEX BANK	MONTHLY FUEL PURCHASES	451.24
	ELECTRONICS, INC.	MONTHLY ALARM/RADIO SERVICE	78.00
	NICOR	MONTHLY SERVICE	45.41
		MONTHLY SERVICE	46.61
		MONTHLY SERVICE	88.84
		MONTHLY SERVICE	43.92
		MONTHLY SERVICE	49.08
		OPERATION & MAINTENANCE	23,370.54
WATER FUND			
40	WATER		
	CEC OF THE SAUK VALLEY INC	FLOW METER	1,175.40
	FERGUSON WATERWORKS #2516	BRS PLUG	103.96
		WATER	1,279.36
48	OPERATION & MAINTENANCE		
	CITY OF ROCK FALLS UTILITIES	UTILITY BILLING	7,018.26
		UTILITY BILLING	127.38
		UTILITY BILLING	133.67
		UTILITY BILLING	278.63

INVOICES DUE ON/BEFORE 12/10/2021

VENDOR #	NAME	DESCRIPTION	AMOUNT DUE

WATER FUND			
48	OPERATION & MAINTENANCE		
	QUALITY READY MIX	MATERIALS	183.75
		MATERIALS	157.50
	GRUMMERT'S HARDWARE - R.F.	PAINT	61.18
		RECIP BLADE SET/PLIERS/CRIMPIN	91.75
		PAINTING SUPPLIES	75.50
		LED BULBS	26.98
		PROPANE CYLINDER	6.29
	TOM ROWZEE	FAB BACKHOE RACK SYSTEM	1,552.45
	U.S. CELLULAR	MONTHLY SERVICE	313.03
	GOLD STAR FS INC.	FUEL OIL DYES ULS	1,574.68
	WHITESIDE COUNTY RECORDER	LIEN RELEASE/1101 DIXON AVE	21.50
	O'REILLY AUTOMOTIVE INC	VENT CLIPS/WIPES	12.48
	WHEELHOUSE, INC.	REPL BATTERY	326.65
	KELLEY WILLIAMSON COMPANY	FUEL	157.54
	MID-WEST TRUCKERS ASSOC INC	CDL QUERIES	37.50
	CIVIL MATERIALS	COLD PATCH	3,393.90
	CINTAS CORPORATION	FIRST AID SUPPLIES	27.90
	WEX BANK	MONTHLY FUEL PURCHASES	590.95
	ARAMARK	UNIFORM/MATS/TOWEL SERVICES	40.23
		UNIFORM/MATS/TOWEL SERVICES	35.60
		UNIFORM/MATS/TOWEL SERVICES	32.65
		UNIFORM/MATS/TOWEL SERVICES	35.60
	MURRAY & SONS EXCAVATING, INC	PATCH WORK	1,512.00
		PATCH WORK	768.00
	THE SHERWIN - WILLIAMS CO.	PAINT	90.34
		PAINT	44.59
		OPERATION & MAINTENANCE	18,728.48
GARBAGE FUND			
50	GARBAGE		
	IOWA BATTERY CO, INC	USED BATTERY DISPOSAL	1,800.00
		GARBAGE	1,800.00
CUSTOMER SERVICE CENTER			
51	CUSTOMER SERVICE CENTER		
	SBM BUSINESS EQUIPMENT CENTER	PLANNER	18.79
		CUSTOMER SERVICE CENTER	18.79

DATE: 12/09/2021
TIME: 12:59:11

CITY OF ROCK FALLS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 12/10/2021

VENDOR #	NAME	DESCRIPTION	AMOUNT DUE

MOTOR FUEL TAX FUND			
65	MOTOR FUEL TAX		
	CIVIL MATERIALS	COLD PATCH	3,243.60
		COLD PATCH	1,324.80
		MOTOR FUEL TAX	4,568.40
CUSTOMER UTILITY DEPOSITS			
75	CUSTOMER UTILITY DEPOSITS		
	CARLIE BAUER	UTILITY DEPOSIT REFUND	259.22
	KRISTOPHER TROXELL	UTILITY DEPOSIT REFUND	160.68
	ANDREW SHARP	UTILITY DEPOSIT REFUND	118.96
	JENNIFER KYKER	UTILITY DEPOSIT REFUND	25.11
	LESLI BUIE	UTILITY DEPOSIT REFUND	500.00
		CUSTOMER UTILITY DEPOSITS	1,063.97
		TOTAL ALL DEPARTMENTS	273,924.83

DATE: 12/16/2021
TIME: 14:43:48

CITY OF ROCK FALLS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 12/17/2021

VENDOR #	NAME	DESCRIPTION	AMOUNT DUE

TOURISM			
05	TOURISM		
	LEAF	MAINTENANCE CONTRACT	96.96
	LINK MEDIA OUTDOOR	BILLBOARD ADVERTISING	1,612.00
		TOURISM	1,708.96
GENERAL FUND			
01	ADMINISTRATION		
	ROD KLECKLER	MILEAGE/CGH RETREAT	10.08
		MILEAGE/E ZONE	33.60
		MILEAGE/BATTERY DISP/REPL	125.44
		ADMINISTRATION	169.12
04	BUILDING		
	LEAF	MAINTENANCE CONTRACT	96.96
		BUILDING	96.96
06	POLICE		
	MENARDS	HEAVY DUTY SHELVING UNIT	38.99
	CHARLES SCHWAB & CO INC	PROP TAXES/6TH DIST	11,068.39
	WHITESIDE COUNTY	TWINCOM/7/1-9/30/21	86,844.16
	AXON ENTERPRISE INC	DYNAMIC BUNDLE/BODY/DASH CAMER	16,260.00
	TREASURER, STATE OF ILLINOIS	DEPOSIT INTO FUND 527	25.00
	ILLINOIS STATE POLICE	DEPOSIT SEX OFFENDER REG FUND	150.00
	ILLINOIS OFFICE OF THE	DEPOSIT INTO FUND 0958	150.00
	ZACHARY LYERLA	TRAINING MEALS	27.83
	PAPER RECOVERY SERVICE CORP	ON SITE DOCUMENT SHREDDING	75.00
	LEAF	COPIER/MAINTENANCE CONTRACT	194.71
	NICOR	MONTHLY SERVICE	280.63
	ROCK FALLS AREA DOG CONTROL	ANIMAL CONTROL	483.42
		POLICE	115,598.13
07	CODE HEARING DEPARTMENT		
	TIMOTHY J SLAVIN	PROFESSIONAL TIME/HEARING OFFI	750.00
		CODE HEARING DEPARTMENT	750.00

DATE: 12/16/2021
TIME: 14:43:48

CITY OF ROCK FALLS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 12/17/2021

VENDOR #	NAME	DESCRIPTION	AMOUNT DUE

GENERAL FUND			
10	STREET		
	BONNELL INDUSTRIES, INC.	HYDRAULIC OIL/HINGE/PARTS	137.54
	ALARM DETECTION SYSTEMS, INC.	QTLY CHG/JAN-MAR 2022	590.49
	GRUMMERT'S HARDWARE - R.F.	KEROSENE	71.96
		2 POLE GRND SWITCH	11.69
	ALTORFER INC.	COUPLER	98.40
		COUPLING/HOSE	60.03
		SEAL -O - RING	6.36
	O'REILLY AUTOMOTIVE INC	CAP WRENCH	6.49
		OIL FILTER	2.99
	VERIZON WIRELESS	MONTHLY SERVICE	58.88
	ARAMARK	UNIFORM/MATS/TOWEL SERVICES	44.57
		UNIFORM/MATS/TOWEL SERVICES	24.17
	CHRIS THIELSEN	LIFT INSPECTION	200.00
		STREET	1,313.57
12	PUBLIC PROPERTY		
	WILLIAM & MARY COMPUTER CENTER	500GB SSD/CHAMBER CAMERA PC	80.00
	NICOR	MONTHLY SERVICE	319.63
		PUBLIC PROPERTY	399.63
13	FIRE		
	NICOR	MONTHLY SERVICE	841.95
	CARROT-TOP INDUST INC	NYLON US FLAGS	77.32
		FIRE	919.27
TIF - DOWNTOWN REDEVELOPMENT			
19	DOWNTOWN REDEVELOPMENT		
	MENARDS	RIVERFRONT/MULCH	99.90
		RIVERFRONT TREE SEED	71.88
	MATTHEWS INTERNATIONAL CORP	MILBY/MEMORIAL PLAQUE	324.00
		RFHS 1981/MEMORIAL PLAQUE	324.00
		DOWNTOWN REDEVELOPMENT	819.78
ELECTRIC FUND			

INVOICES DUE ON/BEFORE 12/17/2021

VENDOR #	NAME	DESCRIPTION	AMOUNT DUE

ELECTRIC FUND			
20	OPERATION & MAINTENANCE		
	GRUMMERT'S HARDWARE - R.F.	BATTERIES	11.97
	CRESCENT ELECTRIC	S-STRUT REG SPRING NUT	13.23
	ALTORFER INC.	WARRANTY - 7 UNITS	16,240.00
		WARRANTY - 7 UNITS	16,240.00
		WARRANTY - 7 UNITS	16,240.00
		WARRANTY - 7 UNITS	16,240.00
		WARRANTY - 7 UNITS	16,240.00
		WARRANTY - 7 UNITS	16,240.00
		WARRANTY - 7 UNITS	16,240.00
	BHMG ENGINEERS	EPA/DOE REPORTING RETAINER	1,250.00
	O'REILLY AUTOMOTIVE INC	HYDRAULIC FLUID/GLOW PLUG/SOCK	64.76
	POWER LINE SUPPLY	CLAMP/CREDIT	-15.32
		#2-500 GEL-WRAP 33/10-250	98.42
		J8563 5/8" SQUARE NUT	60.00
		GL-4042A SPLICE	325.50
	ILLINOIS MUNICIPAL ELECTRIC	PURCHASED POWER	363,373.48
		CAP COMP CREDIT	-10,947.60
		FUEL REIMB CREDIT	-2,759.33
	ELEVATOR CONSTRUCTION	CRANE RENTAL	820.00
	VERIZON WIRELESS	MONTHLY SERVICE	667.35
	MID-WEST TRUCKERS ASSOC INC	QUERY	7.50
		PRE EMPLOY DRUG TEST	80.25
	AIMS MECHANICAL, LLC	REPL TRASH RAKE GEAR	1,224.00
	NICOR	MONTHLY SERVICE	142.34
	B & D SUPPLY CO.	GASKET/MOUNTING KIT/BOLT SET	20.25
		TOILET FILL VALVE	31.61
	SBM BUSINESS EQUIPMENT CENTER	COPIER CONTRACT	54.00
		PLANNER/PENS/HILIGHTERS/CALEND	63.52
		OPERATION & MAINTENANCE	468,481.93
SEWER FUND			
38	OPERATION & MAINTENANCE		
	COM ED	MONTHLY SERVICE	126.73
	MARTY THURM	THURM/UNIFORM PANTS	33.49
	HELM CIVIL	HWY 30 & COUNTY LINE RD/REPAIR	6,845.06
		E 4TH & AVE A SEWER COLLAPSE R	14,080.72
	USA BLUE BOOK	DIGESTION TUBES	535.50
	J & K LOCKSMITH SERVICE	LOCKSETS/INSTALLATION	514.00

INVOICES DUE ON/BEFORE 12/17/2021

VENDOR #	NAME	DESCRIPTION	AMOUNT DUE

SEWER FUND			
38	OPERATION & MAINTENANCE		
	MURRAY & SONS EXCAVATING, INC	INLET REPAIR	3,020.00
		INLET REPAIR/PATCH WORK	2,174.00
		PATCH WORK	924.00
		INLET REPAIR	2,960.00
	NICOR	MONTHLY SERVICE	1,828.38
		MONTHLY SERVICE	446.92
		MONTHLY SERVICE	6,917.12
		OPERATION & MAINTENANCE	40,405.92
WATER FUND			
48	OPERATION & MAINTENANCE		
	CEC OF THE SAUK VALLEY INC	OCCUPANCY SENSORS	1,598.98
	AIRGAS USA LLC	CYLINDER RENTALS	49.15
	GRUMMERT'S HARDWARE - R.F.	PAINT/SUPPLIES	48.57
	ALTORFER INC.	SAFETY VESTS	49.75
		SAFETY GLASSES	47.28
	JEFF BEHRENS EXCAVATING	HAULING BLACK DIRT	706.19
	FERGUSON WATERWORKS #2516	MARKER FLAGS/PAINT	583.60
	VERIZON WIRELESS	MONTHLY SERVICE	38.01
	ARAMARK	UNIFORM/MATS/TOWEL SERVICES	32.65
		UNIFORM/MATS/TOWEL SERVICES	35.60
	NICOR	MONTHLY SERVICE	633.41
		OPERATION & MAINTENANCE	3,823.19
GARBAGE FUND			
50	GARBAGE		
	MORING DISPOSAL, INC.	MONTHLY CHARGES	44,078.67
		STICKERS	743.00
		GARBAGE	44,821.67
CUSTOMER SERVICE CENTER			
51	CUSTOMER SERVICE CENTER		
	PINNEY PRINTING CO	FINAL NOTICES	452.00
		CUSTOMER SERVICE CENTER	452.00
		TOTAL ALL DEPARTMENTS	679,760.13

CITY OF ROCK FALLS

ORDINANCE NO. _____

**ORDINANCE AUTHORIZING TRADE IN OR SALE OF
2014 FORD EXPLORER**

ADOPTED BY THE
CITY COUNCIL
OF THE
CITY OF ROCK FALLS

THIS _____ DAY OF _____, 2021

Published in pamphlet form by authority of the City Council of the City of Rock Falls, Illinois,
this _____ day of _____, 2021.

ORDINANCE NO. 2021-2547

WHEREAS, the City of Rock Falls Police Department owns, and has utilized previously the following equipment:

2014 Ford Explorer - VIN #1FM5K8ARXEGA65024

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Rock Falls that:

1. Pursuant to the provisions of 65 ILCS 5/11-76-4, the Mayor and City Clerk are authorized and directed to trade in or sell on behalf of the City of Rock Falls, the afore mentioned vehicle.
2. The Mayor and City Clerk are authorized and directed to execute all documents necessary in order to complete the trade in or sale of the vehicle as authorized herein.

Section 1. All prior ordinances in conflict herewith are hereby repealed.

Section 2. If any section, paragraph, sentence, clause or other portion of this ordinance is held or deemed to be unconstitutional or invalid, then such holding or finding of unconstitutionality or invalidity shall not affect the validity of the remaining provisions of this ordinance.

Section 4. This ordinance shall be effective upon its adoption, passage and publication in pamphlet form.

Passed this _____ day of _____, 2021.

ATTEST:

Rod Kleckler, Mayor

Pamela Martinez, City Clerk

AYE

NAY

CITY OF ROCK FALLS

ORDINANCE NO. _____

**ORDINANCE AMENDING CHAPTER 16, ARTICLE V
OF THE ROCK FALLS MUNICIPAL CODE
RELATING TO ALCOHOL AT PUBLIC EVENTS**

ADOPTED BY THE
CITY COUNCIL
OF THE
CITY OF ROCK FALLS

THIS _____ DAY OF _____, 2021

Published in pamphlet form by authority of the City Council of the City of Rock Falls, Illinois,
this _____ day of _____, 2021.

**ORDINANCE AMENDING CHAPTER 16, ARTICLE V
OF THE ROCK FALLS MUNICIPAL CODE
RELATING TO ALCOHOL AT PUBLIC EVENTS**

WHEREAS, Section 4-1 of the Liquor Control Act of 1934, 235 ILCS 5/1-1 et. seq. (the “Act”), authorizes the Mayor and City Council (collectively, the “Corporate Authorities”) of the City of Rock Falls (the “City”) to establish regulations and restrictions on the sale and consumption of alcoholic liquor not inconsistent with the Act; and

WHEREAS, the Corporate Authorities are further authorized to determine whether or not to permit the consumption of alcoholic liquor on public property owned by the City; and

WHEREAS, the City has a number of public amenities, including but not limited to the RB&W Riverfront District, which are frequently used for public events to the benefit of the City and its residents;

WHEREAS, after much discussion, the Corporate Authorities have determined it in the best interests of the City and its residents to authorize the Mayor, as local liquor control commissioner, to permit the consumption of alcoholic liquor on public property owned by the City during public events, all as more specifically set forth herein.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the City of Rock Falls, Whiteside County, Illinois as follows:

SECTION 1: The recitals contained in the preambles to this Ordinance are true and correct and are hereby incorporated into this Section 1 as if more fully set forth herein.

SECTION 2: Chapter 16, Article V, Section 16-357 of the Rock Falls Municipal Code, as amended, is hereby further amended to read as follows:

“Sec. 16-357. – Sale, delivery or consumption; original package required.

No alcoholic liquors shall be sold, delivered, consumed or possessed except in the original package and with the seal unbroken in or on any property owned by or under the control of the city, including all streets and alleys, except for the specific premises licensed for a special event under the provisions of section 16-390 or as otherwise permitted pursuant to section 16-365. A violation of this section shall be punishable as a Class C violation as provided in section 1-41.

SECTION 3: Chapter 16, Article V of the Rock Falls Municipal Code, as amended, is hereby further amended by the addition of a new Section 16-365 entitled “Alcohol at public events”, to read as follows:

“Sec. 16-365. – Alcohol at public events.

During public events, the local liquor control commissioner may, in his or her discretion, permit the possession and consumption of alcoholic liquors by individuals 21 years of age or older on public property, including but not limited to public streets, sidewalks and within public parks.

(a) A public event, as such term is used in this section, means a specifically named or sponsored event of limited duration which is open to and may be attended by the general public, including but not limited to, such events as concerts, fairs, farmers’ markets, festivals, parades, performances, and other exhibitions, regardless of any fee or age requirement.

(b) A public event must be conducted or sponsored by:

- (1) the city;
- (2) any other governmental agency;
- (3) the holder of a special event liquor license issued pursuant to section 16-390; or
- (4) a charitable, religious, civic or educational not-for-profit organization that has been in existence for at least five (5) consecutive years.

(c) Prior to approval, the local liquor control commissioner shall be provided with the specific geographical area in which the public event is to be held, along with some form of demarcation for those participating therein.

(d) Any container used to possess or consume alcoholic liquor on city property shall be non glass.

(e) The local liquor control commissioner may require such further conditions, security requirements, and other restrictions, including but not limited to, limitations on the number of days, hours and times for the possession and consumption of alcoholic liquor in accordance with this section as he or she deems necessary or in the best interests of the city.”

SECTION 4: In all other respects, Chapter 16, Article V of the Rock Falls Municipal Code shall remain in full force and effect as previously adopted and/or amended.

SECTION 5: The provisions and sections of this Ordinance shall be deemed to be separable and the invalidity of any portion of this ordinance shall not affect the validity of the remainder.

SECTION 6: The City Clerk is directed to publish this Ordinance in pamphlet form.

SECTION 7: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Approved this ____ day of _____, 2021.

Mayor

ATTEST:

City Clerk

AYE

NAY

CITY OF ROCK FALLS

ORDINANCE NO. _____

**ORDINANCE AUTHORIZING SALE/TRANSFER OF
2007 TOYOTA HIGHLANDER, 2007 FORD EXPLORER
AND 2008 FORD EXPEDITION TO FIREHOUSE MINISTRIES**

ADOPTED BY THE
CITY COUNCIL
OF THE
CITY OF ROCK FALLS

THIS _____ DAY OF _____, 2021

Published in pamphlet form by authority of the City Council of the City of Rock Falls, Illinois,
this _____ day of _____, 2021.

ORDINANCE NO. 2021-2544

**ORDINANCE AUTHORIZING SALE/TRANSFER
OF 2007 TOYOTA HIGHLANDER, 2007 FORD
EXPLORER AND 2008 FORD EXPEDITION TO
FIREHOUSE MINISTRIES**

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/11 76A, permits the City to authorize by ordinance the sale of personal property, which in the opinion of a simple majority of the corporate authorities then holding office, is no longer necessary or useful to, or for the best interests of the City; and

WHEREAS, the City is presently the owner of the following:

2007 Toyota Highlander, purchased on April 20, 2007 by the City, vehicle identification # JTEHW21A570041346, which has been in use by the City Building Department

2007 Ford Explorer XLT, purchased on May 23, 2007 by the City, vehicle identification # 1FMEU73E07UB51459, which has been in use by the City Fire Department

2008 Ford Expedition, purchased on April 28, 2014 by the City, vehicle identification # 1FMFU16568LA59793, which has been in use by the City Fire Department

,in the opinion of the Mayor and the corporate authorities of the City, these vehicles are no longer necessary or useful to or for the best interests of the City, because of the age and more than 14 years of service to the City; and

WHEREAS, Firehouse Ministries has been an active and effective community service organization, and has displayed and promoted the spirit of volunteerism for many projects, including services for the City which have resulted in substantial benefit to the City; and

WHEREAS, the Mayor and the City Council wish to foster the spirit of volunteerism that has been displayed and continued to be displayed by Firehouse Ministries and its members; and

WHEREAS, pursuant to 65 ILCS 5/8-1-3.1, the City may appropriate and expend funds for economic development purposes, including, without limitation, the making of grants to any other governmental entity or commercial enterprise that are deemed necessary or desirable for the promotion of economic development within the municipality; and

WHEREAS, the Mayor and the City Council hereby find that the provision of volunteer services by Firehouse Ministries is highly desirable for the promotion of economic development within the City, in terms of beautification, coordination of other volunteer services for the benefit of the community and its residents, and provision of services for those less fortunate; and

WHEREAS, Firehouse Ministries has had the opportunity to examine and inspect the described vehicles to determine their condition and has tendered an offer to purchase the described vehicles in "AS IS" condition at a price of \$1.00 for use in its activities; and

WHEREAS, the City Council deems in the best interest of the City and its citizens to authorize the sale of the described vehicles to Firehouse Ministries for the payment offered, on the terms and conditions outlined below.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the City Council of the City of Rock Falls, as follows:

SECTION 1: The Mayor and the City Council hereby find that the recitals above are true and correct and are incorporated herein as if set forth in full.

SECTION 2: That the offer to purchase the described vehicles from Firehouse of God Ministries at a price of \$1.00 is hereby accepted. The City and purchaser agree that said vehicles are being sold in "AS IS" condition, and shall execute a bill of sale reflecting the purchase price and that the vehicles are being sold in "AS IS" condition.

SECTION 3: The Mayor is hereby authorized to execute and the City Clerk is authorized to attest whatever documentation may be necessary, needful, or appropriate to effect transfer of the described vehicles to the described purchaser, upon payment of the described purchase price.

SECTION 4: The provisions and sections of this ordinance shall be deemed to be separable, and the invalidity of any portion of this ordinance shall not affect the validity of the remainder,

SECTION 5: All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

SECTION 6: The City Clerk is hereby directed to publish this Ordinance in pamphlet form.

SECTION 7: This Ordinance shall be in full force and effect from and after its passage and approval, and publication as required by law.

Passed by the Mayor and the City Council of the City of Rock Falls on the _____ day of December, 2021.

Rod Kleckler, Mayor

ATTEST:

Pamela Martinez, City Clerk

AYE

NAY

CITY OF ROCK FALLS

ORDINANCE NO. _____

**ORDINANCE AUTHORIZING SALE OF 1991 FORD
F350 PICKUP TRUCK**

ADOPTED BY THE
CITY COUNCIL
OF THE
CITY OF ROCK FALLS

THIS _____ DAY OF _____, 2021

Published in pamphlet form by authority of the City Council of the City of Rock Falls, Illinois,
this _____ day of _____, 2021.

ORDINANCE NO. 2021-2545

WHEREAS, the City of Rock Falls Wastewater Department owns, and has utilized previously the following equipment:

1991 Ford F350 Pickup Truck - VIN # 1FDKF37M5MNA97959

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Rock Falls that:

1. Pursuant to the provisions of 65 ILCS 5/11-76-4, the Mayor and City Clerk are authorized and directed to sell on behalf of the City of Rock Falls, the afore mentioned equipment.
2. The Mayor and City Clerk are authorized and directed to execute all documents necessary in order to complete the sale of the equipment as authorized herein.

Section 1. All prior ordinances in conflict herewith are hereby repealed.

Section 2. If any section, paragraph, sentence, clause or other portion of this ordinance is held or deemed to be unconstitutional or invalid, then such holding or finding of unconstitutionality or invalidity shall not affect the validity of the remaining provisions of this ordinance.

Section 4. This ordinance shall be effective upon its adoption, passage and publication in pamphlet form.

Passed this _____ day of _____, 2021.

Rod Kleckler, Mayor

ATTEST:

Pamela Martinez, City Clerk

AYE

NAY

CITY OF ROCK FALLS

ORDINANCE NO. _____

**ORDINANCE AUTHORIZING A VARIANCE FROM
SIDE YARD SETBACK REQUIREMENT FOR
1701 INDUSTRIAL PARK ROAD, ROCK FALLS, IL 61071**

ADOPTED BY THE
MAYOR AND CITY COUNCIL
OF THE
CITY OF ROCK FALLS

THIS ____ DAY OF _____, 2021

Published in pamphlet form by authority of the Mayor and City Council of the City of Rock Falls, this ____ day of _____, 2021.

ORDINANCE NO. 2021-2549

**ORDINANCE AUTHORIZING A VARIANCE FROM
SIDE YARD SETBACK REQUIREMENT FOR
1701 INDUSTRIAL PARK ROAD, ROCK FALLS, IL 61071**

WHEREAS, Whiteside County Health Department (the "Petitioner"), on behalf of Whiteside County, Illinois ("Owner"), has submitted an application to the City of Rock Falls (the "City") for a variance relating to the construction and placement of a garage (the "Garage") on the property at 1701 Industrial Park Road, Rock Falls, IL 61071 (the "Property"); and

WHEREAS, the Property is currently zoned as M-2 under the zoning ordinances of the City; and

WHEREAS, Section 34-405 of the City Code requires all properties zoned as M-1 within the City to maintain a minimum side yard setback equal to the height of any building constructed thereon; and

WHEREAS, the proposed height and location of the Garage on the Property will encroach upon the foregoing setback; and

WHEREAS, on October 25, 2021, the Petitioner, on behalf of Owner, requested a variance from the City to reduce the minimum side yard setback requirement to ten feet (10') in order to permit the construction of said Garage on the Property (the "Variance Request"); and

WHEREAS, on December 9, 2021, the Planning and Zoning Commission of the City held a public hearing to consider the Variance Request; and

WHEREAS, the Planning and Zoning Commission, after discussion of the same, has determined that (i) the Variance Request is not contrary to the public interest; (ii) that a literal enforcement of Section 34-405 would result in an unnecessary hardship to the Owner; and (iii) that based upon such findings, the Planning and Zoning Commission recommends the approval of the Variance Request; and

WHEREAS, the City Council of the City of Rock Falls has determined to adopt the recommendation of the Planning and Zoning Commission, and to grant the Variance Request all upon the terms as are more specifically set forth herein.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the City of Rock Falls, that all of the recitals contained in the preambles to this Ordinance are full, true and correct and do incorporate them into this Ordinance by this reference

BE IT FURTHER ORDAINED that the Mayor and City Council hereby find that the Variance Request authorizing a reduction in the side yard setback requirements of the Property to ten feet (10'), all as more particularly set forth herein, is granted. The variance shall continue

until such time as the Garage is removed, or otherwise materially altered in such a manner as to avoid the intent of this Ordinance.

BE IT FURTHER ORDAINED that the City Council finds that the customary practice of requiring a first and second reading of ordinances is not applicable or necessary in the case of this ordinance, and a first reading preliminary to adoption hereof is hereby waived, and this ordinance shall become effective upon its passage.

BE IT FURTHER ORDAINED that all ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

BE IT FURTHER ORDAINED that the City Clerk is hereby directed to publish this Ordinance in pamphlet form.

BE IT FURTHER ORDAINED that the provisions and sections of this Ordinance shall be deemed to be separable, and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

BE IT FURTHER ORDAINED that this Ordinance shall be in full force and effect from and after its passage and approval and publication, as required by law.

Passed by the Mayor and the City Council of the City of Rock Falls on the ____ day of _____, 2021.

Mayor

ATTEST:

City Clerk

AYE

NAY

2022 Patrol Vehicle Replacement Proposal

Proposal:

The Police Department is proposing the approval of a 3-year lease for four (4) new patrol vehicle, fully outfitted. The purchase would be made through Kunes Ford. The lease contract would be obtained through Tax Exempt Leasing of Libertyville IL. The first payment on the contract would be due one year from the date the contract is signed.

Current Fleet:

The Police Department currently has a fleet of 7 marked patrol vehicles

#2 - 2014 Ford Police Interceptor Utility, more than 140,000 miles*

#3 - 2020 Ford Police Interceptor Utility hybrid, approx. 25,000 miles

#4 - 2014 Ford Police Interceptor Utility, more than 140,000 miles*

#5 - 2020 Ford Police Interceptor Utility hybrid, approx. 27,000 miles

#6 - 2017 Ford Police Interceptor Utility, approx. 85,000 miles*

#7 - 2017 Ford Police Interceptor Utility, approx. 96,000 miles*

#8 - 2020 Ford Police Interceptor Utility hybrid, approx. 22,000 miles

*Vehicles to be replaced/traded/reassigned

The marked units accumulate an approximate average of 1,500 miles per month, or 18,000 per year.

Staffing:

Fully staffed, the Police Department would have 4 officers (1 Sergeant, 3 Patrol Officers) for each shift. Due to recruiting and retention issues across the law enforcement industry, we are not at that level. Having 4 shifts of 3 officers (1 Sergeant, 2 Patrol Officers) with 1 'power shift' (2pm-2am) on each rotation to give coverage in the afternoon and evenings is a more realistic scenario. This would allow for a fleet of 6 squads at a minimum. The Police Department is also actively pursuing funding for a K-9 which would require the conversion of a squad for that use, or the additional purchase of a vehicle. Purchasing 4 vehicles with this proposal would allow the conversion of one of the vehicles to K-9 use.

Repair and Maintenance Costs:

The cost of maintaining the older vehicle has risen substantially as the mileage increases. We have used over 100% of the \$20,000 vehicle maintenance budget as of October 31, 2021 with the majority of those expenses being the result of major mechanical failures of the 2014 and 2017 squads.

Unmarked/Administrative vehicles

The Police Department has five unmarked Chevy Impalas which are assigned to the Administration and Detectives.

#11 – 2012 Chevy Impala, approx. 63,000 miles (Chief)

#12 – 2011 Chevy Impala, approx. 90,000 miles (Detective)

#13 – 2014 Chevy Impala, approx. 58,000 miles (Deputy Chief)

#14 – 2011 Chevy Impala, approx. 83,000 miles (Detective)

#15 – 2014 Chevy Impala, approx. 63,000 miles (Detective)

#12 has experience substantial repair costs and needs replaced within the next 2 years. If the City moves forward with the purchase of 4 marked squads, Car #6 (2017 Utility) could be retained and re-assigned to the Chief or Deputy Chief with the Impala assigned to them being reassigned to the Detective section, replacing car #12. The unmarked vehicles accumulate 200-500 miles per month depending on who they are assigned to. Vehicle assignments would also be reevaluated to better balance the mileage to extend the life of those vehicles.

Lifespan:

The recommended lifespan of a marked police vehicle is 80-100k miles and 4 years. After this point the reliability and maintenance costs become burdensome. Even with regular preventative maintenance, the major systems on the vehicle will start to fail. Keep in mind, these vehicles are not “regular” vehicles. They are operated on a sometimes-continuous basis under sometimes, extreme conditions. In addition to the mileage, the vehicles are running for more time than just the miles driven. Though steps have been taken to decrease the amount of time the vehicles are left idling, this cannot be avoided completely as the vehicle needs to be running to provide power to the emergency equipment and other systems in the vehicle.

Cost of Replacement Vehicles:

Based on a cost of \$45,000 per car for new cars x 4 vehicles = \$180,000 (see attached breakdown for cost of vehicle)

3-year lease - \$64,250/yr. (Paid in arrears, first payment due 1 year from date of delivery)

First payment - Summer 2023

Last payment - Summer 2026

The new vehicles would have to be outfitted with mostly new equipment due to changes in the interior dimensions which will not accommodate the current equipment. All efforts will be made to re-use as much of the equipment as possible to reduce costs. There is a strong possibility much, if not, most of the equipment from the 2017 squads would transfer to new the new cars.

This proposal allows the City to spread the cost of replacing the fleet over a period of time and replaces the aging vehicles all at one time. Reassigning higher mileage, but still usable, vehicles from the patrol fleet to the Administration allows the more vital needs of Patrol and Investigations to be met without the need to make further vehicle purchases. I am committed to fiscal responsibility balanced with the need to ensure the officers are equipped with reliable safe vehicles to carry out their duties.

I am seeking approval of this purchase now to reduce the wait time and get the cars replaced sooner than later. The current lead time on the vehicles from the factory is 5-6 months, if not longer. Additional wait time of 1-2 months could be expected to get the cars upfitted with the equipment. With the lease payments being made in arrears, the first payment would be due one year from the delivery of the vehicles, which would put it due in the 2023-24 budget. The final payment of the current lease on the 2020 squads will be made in September or October of 2022. I have ensured there would be no overlap of the payments and only one payment would be due per fiscal year.

Respectfully submitted,



Chief Pilgrim

Cost Breakdown

Vehicle - 2022 Ford Police Interceptor Utility V6, AWD - \$34,275

Graphics – \$675

Emergency Lighting - \$1850

- Roof mounted lightbar - \$700
- 2 x LEDs in grille - \$200
- LEDs on rear lift gate - \$200
- LEDs inside rear liftgate lip - \$200
- LED rear side windows - \$200
- LED corner lights - \$300
- Flasher control - \$50

Interior Equipment- \$2700

- Computer mount base - \$100
- Weapon lock - \$600
- Partition - \$700
- Window guards - \$200
- Rear seat cover - \$1100

Electronics - \$1815

- Center Equipment Console- \$450
- Light/Siren Controller - \$680
- Siren speaker - \$160
- Power management system - \$525

Upfitting cost (labor) - \$2800

- Transfer radio/radar/ camera system
- Install equipment

Delivery - \$250/car

License - \$225/car

TOTAL - \$44,590/vehicle

December 15, 2021



SERVICE PROPOSAL

Audit Services

PREPARED FOR:

CITY OF ROCK FALLS



SUBMITTED BY:

Sikich LLP
Anthony M. Cervini, CPA, CFE
Partner-in-Charge, Government Services
anthony.cervini@sikich.com
1415 West Diehl Rd., Suite 400
Naperville, IL 60563
630.566.8400

Lindsey Fish, CPA
Senior Manager
lindsey.fish@sikich.com

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TRANSMITTAL LETTER

December 15, 2021

Ms. Michelle Conklin
Business Office Superintendent
City of Rock Falls
603 West 10th Street
Rock Falls, Illinois 61071

Dear Ms. Conklin,

Sikich is pleased to be considered for the appointment as independent auditors for the City of Rock Falls. We believe that our qualifications, experience and expertise are clearly distinguishable as indicated in the following proposal. The expertise we possess in the state and local government industry is demonstrated by our clients' successes, our staff's involvement in the industry and our leadership roles in various government associations. Our clients receive the quality and timeliness only available from a firm of our caliber.

We have received the Request for Proposal and are prepared to commit the resources necessary to provide services to the City of Rock Falls. We will not only perform the audit, but we will also provide governmental accounting and financial reporting expertise and technical assistance throughout the year. We understand the scope of the work to be performed and the timing requirements as specified in the Request for Proposal, and are committed to performing the specified services within that timeframe.

We appreciate the opportunity to present this proposal, which is a firm and irrevocable offer for 60 days, and look forward to the possibility of serving the City of Rock Falls.

Sincerely,



Anthony M. Cervini, CPA, CFE
Partner-in-Charge, Government Services



Lindsey Fish, CPA
Senior Manager

EXECUTIVE SUMMARY

We know what's challenging to the City of Rock Falls. Here are the strategies and solutions we recommend for you in order to face those challenges head-on and achieve success.

Thank you for considering Sikich. We appreciate the opportunity to propose for the City of Rock Falls.

Sikich is one of the country's top 30 Certified Public Accounting firms and a top 10 value-added reseller of technology products, with more than 1,000 employees serving clients in all 50 states. Clients turn to us for their professional service needs due to our deep industry knowledge working with organizations of their size and for the caliber of service and attention we provide—especially when it comes to dedicated, experienced service teams and partner access.

DEFINING YOUR CURRENT CHALLENGES

We recognize this is a time of constant change and ever increasing accountability. The task of the business office is no longer to report financial results by long-standing standards that are widely known and commonly understood. The task in today's environment is to keep up with the ever-changing standards from GASB and the Office of Management and Budget with the new Uniform Guidance. The task is also to keep up with new reporting and accountability requirements from the state, new automated processing systems, and fringe benefit tax laws.

DEFINING YOUR BEST POSSIBLE SOLUTIONS

These ever-changing standards and accountabilities require adjusting computer systems and internal processes to adapt to the changing standards and then to report in accordance with the new standards. This shift in the environment has caused a shift in the City thinking about an audit firm. We understand that the City requires a year-round partner, who will assist the City in keeping up to date with the standards and provide assistance, when needed, on specialty topics, as well as someone who can audit to the standards. Sikich is on the leading edge of the standards as they are being developed. We also have a strong commitment to current and effective technology as our firm has a solid core of technological abilities supported by a full technology division.

DEFINING YOUR FUTURE SUCCESS

Additional details around our audit-specific capabilities are included in the next section of this document. These capabilities, in combination with our timely completion and issuance of your reports, will not only fulfill your current needs, but will undoubtedly drive stability for the City of Rock Falls.

Throughout the following paragraphs, you will find summaries of each section within this proposal. We encourage you to review each section in its entirety to gain a detailed understanding of how we can help you build your bottom line and achieve success.

WHY THE CITY OF ROCK FALLS SHOULD SELECT SIKICH

Clients turn to us because our professionals are uniquely qualified to provide the service and industry expertise necessary to drive their organizational success. Specifically, Sikich offers the access to resources, decades of experience and passion for action necessary to face your challenges head-on with you.

PARTNER, SUPERVISORY AND STAFF QUALIFICATIONS AND EXPERIENCE

A crucial component to the City of Rock Falls' success is working with a team completely dedicated to the government industry, ensuring that those individuals understand your challenges and what it takes to realize success. Your engagement team is made up of senior professionals who will provide the expertise, insights and responsiveness your organization requires.

SPECIFIC AUDIT APPROACH

Our approach is always holistic, forward-thinking and customized for the City of Rock Falls' specific needs. We operate in a way that provides full attention to evaluating significant areas, including those that present the greatest risk and where new opportunities for financial and operational improvement may exist.

SCOPE OF SERVICES FOR THE CITY OF ROCK FALLS

The scope of our work for the City of Rock Falls is outlined in the following proposal. We want to invest in what we hope will become a long-lasting relationship with the City of Rock Falls, which is why we commit to delivering the results the City of Rock Falls requires. The timeline of the engagement on which we are proposing is outlined in this section.

We would be honored to continue to call the City of Rock Falls our client and look forward to working with you.

TECHNICAL PROPOSAL

STATEMENT OF INDEPENDENCE

Sikich has evaluated its independence from the City of Rock Falls in accordance with generally accepted auditing standards, the Governmental Auditing Standards, 2018 revision, published by the U.S. Government Accountability Office, and the AICPA Code of Professional Conduct. Based upon our evaluation, Sikich is free of any personal and external impairment with respect to the City of Rock Falls, and is independent with respect to any non-attest services provided to the City of Rock Falls, both in fact and in appearance to any knowledgeable third party.

LICENSE TO PRACTICE IN ILLINOIS

Sikich is a licensed Public Accountant Limited Liability Partnership in Illinois (license #066-003284). All of the partners assigned to the engagement are registered and licensed Certified Public Accountants (CPAs) in Illinois. In addition, all of the professional staff assigned to the engagement are full time staff and are either registered Certified Public Accountants or are completing the exam.

PARTNER, SUPERVISORY AND STAFF QUALIFICATIONS AND EXPERIENCE

Sikich commits to providing a team of senior professionals, all of whom have unmatched expertise in the government industry.

A crucial component to the City of Rock Falls' success is working with a team that is completely dedicated to the government industry, ensuring that those individuals understand your challenges and what it takes to realize success. The City of Rock Falls will receive unparalleled levels of expertise, insights and responsiveness from a team of senior professionals who have significant experience working with government entities. Our firm offers several employee retention programs, including tuition reimbursement, CPA review and exam assistance, a computer purchase program, travel assistance and more. We have been named as a Best Place to Work for several years, both on a local and national level. We make every effort to recruit and retain quality staff. However, employee turnover is inevitable. In the event of staff turnover on the City of Rock Falls engagement, we will seek the prior written approval of the City of Rock Falls.

The City of Rock Falls' key engagement team members will be supported by staff on the firm's government services team. Please refer to the Exhibits section on page 19 to read biographies of the City of Rock Falls' engagement team.

ANTHONY M. CERVINI, CPA, CFE

ENGAGEMENT PARTNER

As engagement partner, Anthony will be responsible for the overall management of the audit. This includes developing and coordinating the overall audit plan, the in-depth review of all workpapers and the review of the City of Rock Falls' annual financial report. Moreover, our firm's philosophy is to have the team leader on location during the completion of the majority of fieldwork. Therefore, Anthony will be present at the City of Rock Falls' offices during both our preliminary and final fieldwork.

BRIAN D. LEFEVRE, CPA, MBA

RESOURCE PARTNER

The resource partner is responsible for providing overall technical support for the engagement as well as serving as a backup for the engagement partner.

JAMES R. SAVIO, CPA, MAS

QUALITY CONTROL PARTNER

The quality control partner will provide a second partner review of the audit workpapers and the City of Rock Falls' annual financial report.

LINDSEY A. FISH, CPA

SENIOR AUDIT MANAGER

As the senior audit manager, Lindsey will be the City of Rock Falls' secondary contact for anything related to the successful audit of your organization. Lindsey will be responsible for leading the assurance team in the field and coordinating all assurance efforts.

ADDITIONAL PROFESSIONAL STAFF

Other professional staff assigned to the engagement will be full-time employees of the firm and have a minimum of one to three years of auditing experience. In addition, all professional staff assigned to government engagements meet and usually exceed the CPE requirements contained in the U.S. Government Accountability Office, Government Auditing Standards (2018). Moreover, our government staff possess a specific knowledge of local government accounting and reporting requirements and their application for local governments. This is achieved by attending at least 40 hours per year of a combination of external courses sponsored by the AICPA, ICPAS, GFOA and IGFOA, as well as internal courses.

This enables our firm to staff our governmental engagements with qualified professionals in the industry, providing valuable services to our governmental clients during the audit and throughout the year. We can assure you that our professional staff would not need any “on the job accounting or financial reporting training” by your staff. Moreover, we can assure the City of Rock Falls the quality of staffing for a multi-year engagement, even if a change in personnel is required, subject to your approval.

SIMILAR ENGAGEMENTS WITH OTHER GOVERNMENT ENTITIES

Following is a list of significant engagements that are similar to the engagement proposed for the City of Rock Falls.

Name	Contact
City of Dixon 121 West 2 nd Street Dixon, IL	Ms. Becky Fredericks Finance Director 815.288.2628 Becky.fredericks@discoverdixon.org
*City of Rochelle 420 N. 6 th Street Rochelle, IL	Ms. Chris Cardott Finance Director 815.561.2043 ccardott@rochelleil.us
*City of Batavia 100 N. Island Avenue Batavia, IL	Ms. Peggy Colby Finance Director 630.454.2030 pcolby@cityofbatavia.net
*City of St. Charles 2 E. Main Street St. Charles, IL	Ms. Colleen Lavery Director of Finance 630.377.4914 clavery@stcharlesil.gov
*City of Naperville 400 S. Eagle St Naperville, IL	Ms. Rachel Mayer Director of Finance 630.420.4115 mayerr@naperville.il.us

** These governments participate in GFOA's Certificate of Achievement for Excellence in Financial Reporting Program (we assisted 50 governments in receiving their first Certificate awarded). Sikich has more than 75 clients that have applied for and received the Certificate of Achievement for Excellence in Financial Reporting. In addition, Single Audits of Federal Expenditures were performed for all of the entities listed above and many others.*

SPECIFIC AUDIT APPROACH

From identifying expectations to executing a plan to preparing for next year, our approach is holistic and always forward-thinking.

For the City of Rock Falls, our approach satisfies a number of requirements, including high-quality service, access to senior resources and specialization in the government industry. We strongly believe Sikich is the firm that can offer you all of these and more.

We will tailor this engagement to the City of Rock Falls’ specific needs—always with a view toward identifying new opportunities for financial and operational improvement. Procedures are designed to give full attention to evaluating significant areas, including those that present the greatest risk. Sikich’s holistic approach will address critical compliance and risk management needs.

Before embarking on this engagement, we will make certain to have a clear understanding of your mission and strategic direction. We do this by identifying and addressing risks and helping you ensure financial strength. We strongly believe there is no such thing as too much communication, not only during the engagement, but also throughout the year.



AUDIT STANDARDS

The objective of our audit is to issue an unmodified opinion on the City of Rock Falls’ governmental activities, business-type activities, each major fund and the aggregate remaining fund information that collectively comprise the City of Rock Falls’ basic financial statements. The audit will be conducted in accordance with generally accepted auditing standards as set forth by the American Institute of Certified Public Accountants, and, if necessary, generally accepted government auditing standards issued by the United States Government Accountability Office (GAO, 2018), the Single Audit Act of 1996 and the Uniform Guidance. Our firm will issue an opinion on the basic financial statements and will subject the combining and individual fund financial statements and schedules and any other supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.

In addition, we will apply certain limited procedures to the Required Supplementary Information. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Wherever possible, we will utilize your schedules to maximize efficiencies and contain audit costs. We request that the City of Rock Falls provide us with the basic information required for our audit.

Sikich's audit approach includes, but is not limited to, the following procedures:

- Audit plan development
- Determination of materiality
- Audit risk evaluation
- Interviews with management to provide information for detailed documentation of the internal control structure
- Interviews and analysis of audit evidence to identify and assess risks that may result in material misstatement due to fraud
- Measurement of accounting presentation and compliance reporting by identifying and focusing on areas sensitive to organizations like the City of Rock Falls
- Performance of testing to evaluate your organization's internal control structure
- Confirmation of various accounts, performance of substantive testing and analytical procedures
- Performance of additional testing, as necessary

PRACTICAL AND CONSTRUCTIVE MANAGEMENT LETTER COMMENTS

We believe the management letter is an important part of the engagement, and we encourage all members of our engagement team to give thoughtful consideration toward developing constructive comments within the constraints of the overall engagement. Our policies regarding management letters adhere to the Professional Standards of the AICPA. If significant deficiencies and material weaknesses in internal controls are noted during the audit, they are required to be communicated in writing to those charged with governance. Items of an immaterial nature (i.e., clerical problems, minor procedures or reporting problems, etc.) are communicated to management. In both cases, we adhere to a strict firm policy that all comments and recommendations are discussed in preliminary form with appropriate personnel prior to their communication. This allows for clarification of misunderstandings, miscommunication or compensating controls or factors which may be in place.

QUALITY CONTROL

At Sikich, we are committed to providing the highest quality audits in the industry. The City of Rock Falls can be assured of receiving the highest level of quality and ethical professional services. Quality control is so important to us that our firm has been a member of the Private Companies Practice Section of the Division for CPA Firms of the AICPA since our formation in 1982. As such, we have voluntarily submitted our audit and accounting practice to quality control reviews of our compliance with professional standards as established by the AICPA and, more recently, by the United States Government Accountability Office, for more than 30 years. In 2020, we received our eleventh consecutive peer review unmodified ("pass") report. This is the highest level of recognition conferred upon a public accounting firm for its quality control systems. Also, we go beyond the external reviews and maintain strong internal reviews of procedures and processes with oversight by our Quality Assurance Committee and our Partner-in-Charge of Quality Assurance. Please refer to the Exhibits section for a copy of our most recent peer review which included a review of specific government engagements since this accounts for a significant segment of our practice.

In addition, our state and local government reports have been reviewed by numerous federal and state oversight bodies and professional organizations. These reports have been judged to meet and, in most instances, exceed industry standards and requirements. Sikich has not been the subject of any disciplinary action or inquiry during the past five years. Sikich is a member of the AICPA's Governmental Audit Quality Center (GAQC), which is a firm-based voluntary membership center designed to promote the importance of quality governmental audits and the value of these audits to purchasers of government audit services. As a member of the GAQC, Sikich has access to key information and comprehensive resources that we use to help ensure our compliance with appropriate professional standards and laws and regulations that affect our audits. Through our membership in the GAQC, we also adhere to membership requirements designed to enhance the quality of our audit practice.

WHY THE CITY OF ROCK FALLS SHOULD SELECT SIKICH

Our team works devotedly with governmental entities just like yours, has the resources required to perform this engagement and is technically experienced and insightful.

As previously mentioned, clients turn to us because our professionals are uniquely qualified to provide the service and industry expertise necessary to drive their organizational success. Your challenges are our challenges, and chances are, we have successfully faced them many times before. Aside from this, here are a number of reasons how City of Rock Falls can benefit from a relationship with Sikich.

ACCESS

With Sikich, you get access to a multitude of resources that will help your organization grow today and in the future.

ACCESS TO SENIOR RESOURCES

You will gain confidence in your operations by working with a team of articulate professionals who have received the highest recognitions in their fields. To demonstrate the importance of our relationship, we pledge to provide you with unparalleled involvement from our most senior resources. Our partners are on-site during audit fieldwork and are available year-round for direct consultation as issues occur.

ACCESS TO EDUCATION

The City of Rock Falls will remain abreast of regulatory changes and best organizational practices as Sikich's team receives ongoing continuing education they will directly apply to the City of Rock Falls' engagement. We accomplish this by anticipating your needs based on our experience with you and your industry, and using a variety of communication channels: timely responses to your questions; informal discussions; mailings on topics of interest to you; and relevant seminars, all of which are complimentary for our clients. Past topics of thought leadership have included:

- Governmental Accounting and Financial Reporting Update
- GASB Statement No. 84 Fiduciary Activities
- GASB Statement No. 87 Leases
- The New GASB Reporting Model
- Accounting & Report for Cash and Investments
- Preparing a Management's Discussion and Analysis
- Capital Assets including Asset Retirement Obligations and Impairments
- Long-Term Debt and Leases
- Economic Condition Reporting
- Financial Reporting Entity
- Accounting for Insurance and Employee Benefits
- Payroll Reporting for Government Entities
- Year-End Payroll Updates
- The New Look of HR: 2021
- Fraud and Internal Controls
- Fraud and Cybersecurity in the Remote Environment

ACCESS TO VALUE

Your organization will receive extraordinary value for Sikich's fee because we are dedicated to a customer-centric approach that includes open communication, respect and clear results. As a leader, the overall success of your organization should be the core of your focus. We're here to be your trusted advisor for those functions you can't focus on every moment, as well as for issues affecting the government industry, including new accounting pronouncements and employee benefit regulations. We understand that each client has its own unique set of needs, business practices and operating environment. Our services are tailored to the specific needs of your organization.

EXPERIENCE

Helping clients achieve long-term success is what we do. Our professionals will bring to your engagement the deep industry and service-level experience they have accumulated throughout the years.

EXPERIENCE IN YOUR INDUSTRY

Sikich's state and local government team provides services to more than 450 counties, cities, villages, towns and other local governments. Many of these have been long-standing clients and are evidence of our dedication to the state and local government industry and our ability to provide high quality, timely services within this specialized industry. These clients and related work have enabled our firm to develop an extensive nationally recognized expertise in governmental accounting, auditing and financial reporting procedures and practices.

Senior members of our government services team presently hold memberships and are actively involved in numerous governmental organizations, including:

- AICPA Government Audit Quality Center
- American Institute of Certified Public Accountants (AICPA)
- Central Association of College and University Business Officers (CACUBO)
- GFOA Special Review Committee (SRC)
- Government Finance Officers Association of Missouri (GFOA-MO)
- Government Finance Officers Association of the United States and Canada (GFOA)
- ICPAS Governmental Report Review Committees
- IGFOA Technical Accounting Review Committee
- Illinois Association of County Board Members and Commissioners (IACBMC)
- Illinois Association of Fire Protection Districts (IAFPD)
- Illinois Association of Park Districts (IAPD)
- Illinois Association of School Business Officials (IASBO)
- Illinois City/County Management Association (ILCMA)
- Illinois County Treasurers' Association (ICTA)
- Illinois CPA Society (ICPAS)
- Illinois Government Finance Officers Association (IGFOA)
- Illinois Library Association (ILA)
- Illinois Municipal Treasurers Association (IMTA)
- Illinois Parks and Recreation Association (IPRA)
- Illinois Tax Increment Association (ITIA)
- International City/County Manager's Association (ICMA)
- National Association of College and University Business Officers (NACUBO)

EXPERIENCE IN WHAT WE DO

Your Sikich engagement team is comprised of senior CPAs who have been working in the field for years. Providing high-quality audit services is second nature to each of them, which is proven through our impressive track record of helping clients succeed. This team will provide the City of Rock Falls with timely completion of professional services. Moreover, members of the Sikich government services team have served as expert speakers to organizations, state GFOAs and others for formal presentations at local meetings and annual conferences on a variety of governmental accounting, auditing and financial reporting topics. We have also developed governmental accounting, auditing and financial reporting training courses for various organizations with members of our firm serving as lead instructors for the courses.

EXPERIENCE IN GOVERNMENT OPERATIONS

Because of our large, diverse client base and our ability to attract talent from a variety of professional backgrounds, Sikich has an established reputation as one of the leading providers of professional services in the Midwest to governmental entities. Our team of professionals specializes in the management, operations and financing of general purpose state and local governments, park districts, intergovernmental organizations, municipal utilities and special districts. This focus and our exemplary reputation assure the City of Rock Falls the highest quality work and the most cost-effective delivery of services.

INITIATIVE

One of our strengths at Sikich is our need to be proactive. We find potential issues before you have to worry about them, because we're ready with a solution.

INITIATIVE FOR CUSTOMIZED SOLUTIONS

One-on-one, you will receive customized solutions based on your unique needs, and only your unique needs. You will find that achieving financial stability and growth, as well as uncovering new opportunities to improve performance, is possible through the strategies that Sikich experts will recommend and on which they will educate you.

After a more thorough review of your operations and audit-specific matters, we may uncover other opportunities. As part of our ongoing service and commitment to the City of Rock Falls, we keep you abreast of regulatory changes and best business practices to ensure we identify crucial opportunities that will benefit City of Rock Falls.

INITIATIVE FOR YOUR SATISFACTION

The City of Rock Falls' success is built upon the quality services and value you feel you receive from Sikich, which is why we will continually gauge your satisfaction to enhance our relationship. At various checkpoints during the engagement, a Sikich representative will meet with you to discuss how satisfied you have been with our services, our team and the value we provide. Areas stressed during these meetings will include:

- What can we do to make our services more valuable to you?
- What specific part of our service exceeded your expectations?
- In which areas do you feel we need improvement?
- Do you feel like a valued client of the firm?
- What is your vision for the City of Rock Falls?

SCOPE OF SERVICES FOR THE CITY OF ROCK FALLS

We will exceed your expectations by conducting and delivering on a high-quality engagement within your required timeline—all for a reasonable fee.

We are proposing to provide the following services to the City of Rock Falls as specified in the RFP:

- Audit of basic financial statements of the City of Rock Falls for the fiscal year ending April 30, 2022.
- Preparation of fifteen (15) hard copies, one (1) unbound copy and an electronic copy (.pdf) of the annual financial report (MD&A and certain statistical data to be provided by the City of Rock Falls);
- Preparation of twelve (12) hard copies and an electronic copy (.pdf) of the management letter for the City of Rock Falls, communicating any material weaknesses and significant deficiencies found during the audit and our recommendations for improvement;
- Preparation of five (5) hard copies and an electronic copy (.pdf) of the audit report on compliance with Public Act 85-1142 (TIF);
- Preparation of two (2) copies of the Annual Financial Report (AFR) filed with the County Clerk and State Comptroller (one electronic and one hard copy);
- Preparation of fifteen (15) hard copies and an electronic copy (.pdf) of the Single Audit Report, if applicable;
- Preparation of Data Collection Form to be submitted to the Federal Audit Clearinghouse, if applicable
- Retain workpapers for seven (7) years in accordance with firm standards;
- Reporting to the City Council in accordance with generally accepted auditing standards
- Exit conference(s) with the City of Rock Falls Officials to present the completed audit and related materials.

CLIENT SERVICE TIMELINE

EVENT	PERSON(S) ASSIGNED	TIMEFRAME							
		FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
<p>I. Preliminary Planning</p> <p>During this phase of the audit, we would meet with representatives of the City of Rock Falls to discuss the approach we would take during the audit, focusing on areas of particular concern to the City of Rock Falls as well as areas of high audit risk, and develop the time schedule for completing the subsequent phases of the audit.</p>	<p>The meeting would be attended by the engagement partner and engagement manager, if necessary.</p>								
<p>II. Preliminary Fieldwork</p> <p>During this phase of the audit, we would develop an understanding and documentation of the City of Rock Falls' accounting and administrative controls using its accounting procedures manual, EDP documentation and by interviewing staff. In addition, we may perform compliance testing of those controls to determine which controls, if any, that we could rely on during later phases of the audit. Sample sizes would be determined during this phase, but generally would be between 25 and 60. Moreover, we would develop our planning materiality on an individual fund basis and complete a preliminary analytical review of the City of Rock Falls' financial position as a whole.</p> <p>In addition, we would review all minutes from the meetings of the City Council and the Pension Boards; review all ordinances adopted by the City of Rock Falls during the year; review any debt agreements entered into during the year and analyze any other unique transactions entered into by the City of Rock Falls; and perform our fraud interviews in accordance with Statement on Auditing Standards (SAS) No. 99. Upon completion of this phase, we would finalize all necessary confirmations the City of Rock Falls will prepare; review all proposed client assisted work papers and the timing of preparation by the City of Rock Falls; develop our audit programs for the next phase of the audit and review and document any changes to the City of Rock Falls' Annual Financial Report; and prepare the schedule for the remainder of the audit.</p>	<p>This phase would be completed by the engagement partner, engagement manager and one professional staff.</p>								
<p>III. Fieldwork</p> <p>During this phase of the audit, we would complete all of our substantive testing of the account balances and prepare the draft of the City of Rock Falls' financial statements with a rough draft of the financial statements provided to the City of Rock Falls at the conclusion of field work. We would also prepare the draft of the management report. In addition, an exit conference would be held with officials from the City of Rock Falls to discuss the preliminary results of the fieldwork, review any proposed audit adjustments, final adjusted trial balances that agree to the financial statements and any significant findings.</p>	<p>This phase would be completed by the engagement partner, engagement manager and one to two professional staff.</p>								

EVENT	PERSON(S) ASSIGNED	TIMEFRAME								
		FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	
<p>IV. Workpaper Review and Report Production</p> <p>During this phase of the audit, the workpapers, drafts of all financial reports and the management letter will be reviewed by the resource partner and the quality control partner. All workpapers are reviewed by the engagement partner during phase III to ensure that all necessary information is compiled during this phase to avoid imposing upon the City of Rock Falls' staff after fieldwork has been completed.</p>	<p>This phase would be completed by the engagement partner, resource partner and the quality control partner.</p>									
<p>V. Drafts to the City of Rock Falls</p> <p>We will deliver a preliminary draft of the Annual Financial Report at the end of fieldwork. A revised draft will be delivered by the engagement partner and reviewed in-depth with representatives of the City of Rock Falls within three weeks of the preliminary draft. A revised draft, if necessary, will be delivered to the City of Rock Falls no later than three business days after receiving all proposed changes.</p>	<p>This phase would be completed by the engagement partner.</p>									
<p>VI. Completion of the Audit</p> <p>Upon approval of the drafts by the City of Rock Falls, we will present the signed, bound copies of the annual financial report, the management letter and the additional reports described in this proposal. The engagement partner will be available for meetings with representatives of the City of Rock Falls including the City of Rock Falls Mayor, the City Council and management for formal presentations of the reports.</p>	<p>This phase would be completed by the engagement partner.</p>									
<p>VII. Support to the City of Rock Falls</p> <p>Our firm does not believe that the engagement ends with the exit conference. We stress that we are available throughout the year to provide technical accounting and financial reporting assistance and support to the City of Rock Falls. In addition, we constantly monitor recent events in the state and local government industry, including new pronouncements that may impact our government clients, and communicate the effect of any proposed changes throughout the year. Moreover, our letter of recommendations each year will alert the City of Rock Falls to any new pronouncements that may become effective in the next one to three years, including the potential effect that the pronouncement may have on the financial position and/or changes in the financial position of the City of Rock Falls.</p>	<p>This phase would be completed by the engagement partner.</p>	Ongoing								

In future years, we would develop a similar plan and timeframe with the assistance of the City of Rock Falls to ensure the timely identification and resolution of any critical accounting and auditing issues prior to the issuance of our opinion and the annual financial report. These completion dates are well within the deadlines established by the City of Rock Falls. We have a proven track record of meeting and exceeding deadlines established by our clients.

IDENTIFICATION OF POTENTIAL AUDIT PROBLEMS

Our firm's approach to resolving any problems that arise during the audit is the same as our overall approach to the audit—professionalism. Professionalism in performing the audit is the cornerstone to our philosophy during all phases of the audit. Any problems encountered during the audit, except for irregularities and illegal acts, will be discussed and documented with the City Administrator. The timing of this discussion will provide the City of Rock Falls with ample time to rectify any situations that may otherwise result in the issuance of a qualified audit opinion. Irregularities and illegal acts detected or of which we become aware of will be communicated in writing to the City Administrator or the appropriate level as defined in our professional standards.

Our firm's philosophy on additional fees and/or billings is based on an understanding between the firm and the client of the scope of the work to be performed. We have proposed a "not-to-exceed fee" for the audit, the scope and timing of which was specified by the City of Rock Falls. The billings for the audit would not exceed this fee unless the City of Rock Falls specifically requests that the scope of the engagement be expanded and the City of Rock Falls and the firm reach a mutual agreement, in writing, as to the expanded scope of the engagement and the fee, if any, for the expanded scope.

Sikich will comply with all relevant rules and regulations of authoritative bodies and the AICPA Code of Professional Conduct regarding access to our working papers and audit documentation. Reasonable requests for access will not be denied.

ADDITIONAL RESOURCES AND SERVICES

With more than a dozen services, our areas of expertise are oftentimes complementary of one another. How else can we help you meet your government's goals?

Many times, the challenges for which you enlist Sikich's help may be faced more effectively by integrating several of our services. Take a look at what we offer, and talk to your engagement partner about how these services may complement what you are already seeking.

DISPUTE ADVISORY

Disputes of any kind or size can be difficult to handle on your own. For example, what would happen if you began suspecting employee fraud within your organization? A dispute advisory expert can handle every aspect, from insurance claim preparation and being the liaison with law authorities, to creating a fraud prevention program and improving your organization's internal controls.

HUMAN RESOURCES

Your people are a large part of what makes up your organization. Recruiting, training and retaining employees are vital parts of ensuring your organization continues to provide only the best for your constituency. With services such as recruiting and onboarding, compensation and compliance, employee benefits and more, you can better understand what will keep your employees happy and productive.

MARKETING

The effectiveness of your marketing efforts can make or break your organization's success. From eye-catching logos to print and digital collateral, every piece must work for an intended audience. By delivering the right stories and amplifying those messages, you will properly position your organization in the marketplace.

NOT-FOR-PROFIT SERVICES

Funding challenges, increased demand from stakeholders and changing trends and policies can make it difficult for not-for-profit organizations to reach their goals. For those common challenges and others more specific to your organization, you need a professional services partner with an industry-dedicated team to deliver the accounting, advisory and technology services that will help you work toward your mission.

PROCESS IMPROVEMENT

Processes truly define organizations, but are often forgotten when seeking root causes to problems or managing more efficient and effective services. Improvements to existing processes—ranging from development review to utility billing—have the potential to decrease cycle time, increase quality and result in higher customer satisfaction. Sikich employs a customer-centric approach to process improvement by involving internal and external customers to understand and make meaningful improvements while continuing to meet their needs.

PUBLIC RELATIONS

Achieve a higher media profile, greater mindshare among your constituents and proper positioning in the marketplace with a thoughtful, research-based and integrated approach to public relations. From overall positioning to media relations, conveying the right stories to the right people is critical in an effective public relations program.

TECHNOLOGY: IT SERVICES

Staying ahead of, or even simply keeping up with, continually changing and complex technology developments can be challenging. Organizational management software, cloud solutions, strategic information technology and IT consulting can all drive your organization toward increased productivity—if implemented the right way.

TECHNOLOGY: SECURITY AND COMPLIANCE

Keeping your organization safe from data breaches and other information security concerns is critical, especially given the vast number of organizations that have been compromised in the last couple of years. Understand where the vulnerabilities in your network lie by obtaining independent, unbiased and technically qualified security assessments—from penetration testing to forensic analyses.

FEE PROPOSAL

PROPOSAL COST SUMMARY

REQUEST FOR PROPOSALS INFORMATION

Due Date: December 15, 2021

Time: 10:00 AM

Company Name: Sikich LLP

Address: 1415 W. Diehl Road, Suite 400

City, State, Zip Code: Naperville, IL 60563

Contact Person: Anthony Cervini

PROFESSIONAL AUDITING SERVICES per the specifications identified herein

Fiscal Year Ending	4.30.2022	4.30.2023	4.30.2024
City Audit Services	\$ 45,000	\$ 46,000	\$ 47,000
Single Audit (if required)	3,500	3,600	3,700
Total	\$ 48,500	\$ 49,600	\$ 50,700

These fees assume that the City of Rock Falls will provide the auditors with electronic copies of adjusted trial balances by individual funds, a year-to-date general ledger with details of postings to all accounts, subsidiary ledgers that agree or are reconciled to the general ledger, and will prepare certain schedules of account analysis and confirmations of account balances.

We invoice our clients on a monthly basis as services are provided. Payments for all services are due within 60 days of receipt of an invoice. Invoices not paid within 60 days are assessed a finance charge of 1 percent per month (12 percent annually).

EXHIBITS

We know you likely have many more questions for us. Take a look at the attached documents for additional information about our firm and those who will work with you.

ENGAGEMENT TEAM BIOGRAPHIES

- Anthony M. Cervini, CPA ,CFE
- Brian D. LeFevre, CPA, MBA
- James R. Savio, CPA, MAS
- Lindsey Fish, CPA

SIKICH RESOURCES

STATE & LOCAL GOVERNMENT SERVICES

FIRM PROFILE

PEER REVIEW

ANTHONY M. CERVINI

CPA, CFE

Partner-in-Charge, Government Services

Anthony M. Cervini, CPA, CFE, is responsible for providing technical services to Sikich's governmental clients in all areas of governmental accounting, auditing, financial reporting, budget development, internal controls, revenue and expenditure forecasting, and cash and debt management.

Anthony has participated in hundreds of audits of municipalities and other governmental entities since beginning his career with Sikich in 2005. He also has been responsible for serving as lead instructor for governmental accounting, auditing, financial reporting, cash management and internal control courses internally and for the Illinois Government Finance Officers Association (IGFOA), Wisconsin Government Finance Officers Association (WGFOA) and Illinois CPA Society.

Anthony serves on the GFOA Special Review Committee and the Illinois CPA Society Government Report Review Committee and previously served as a budget reviewer for the Government Finance Officers Association Distinguished Budget Presentation Award.

SERVICE AREAS

- Governmental Audit, Accounting
- Governmental Financial Reporting

AFFILIATIONS

- American Institute of Certified Public Accountants
- Illinois CPA Society Government Report Review Committee
GAAP Sub-Chair (2018-2020)
- Illinois Government Finance Officers Association
- Wisconsin Government Finance Officers Association
- GFOA Special Review Committee
- Naperville Area Humane Society, Treasurer (2010-2017)
- PrimeGlobal Managers' Leadership Program (2015-2016)

EDUCATION

- Bachelor's Degree in Accounting, The University of Iowa
- Master of Business Administration, Benedictine University



LOCATION:

NAPERVILLE OFFICE

1415 W. Diehl Road
Suite 400
Naperville, IL 60563

P: 630.566.8574

F: 630.499.8668

anthony.cervini@sikich.com

BRIAN D. LEFEVRE

CPA, MBA

Partner

Brian D. LeFevre, CPA, MBA, is responsible for providing technical services to Sikich's governmental clients in all areas of governmental accounting, auditing, financial reporting, budget development, revenue and expenditure forecasting, and cash and debt management. Brian has participated in hundreds of audits of municipalities and other governmental units since he began his career with Sikich in 1993. He has also been responsible for developing and serving as lead instructor for governmental accounting, auditing and financial reporting training courses internally for the Firm and for the Illinois Government Finance Officers Association (IGFOA). Brian previously served as Chair of the Governmental Report Review Committee of the Illinois CPA Society.

SERVICE AREAS

- Governmental Audit, Accounting
- Governmental Financial Reporting
- Police and Fire Pension Accounting Services

AFFILIATIONS

- American Institute of Certified Public Accountants
- Illinois CPA Society, Governmental Report Review Committee
- Illinois Government Finance Officers Association
- GFOA Special Review Committee
- Northern Illinois Alliance of Fire Protection Districts
- Illinois Public Pension Fund Association
- Aurora Downtown Kiwanis Club, Former Treasurer and Board Member
- Greater Aurora Chamber of Commerce Leadership Academy, Class of 1996
- Lord of Life Church, Former Executive Director and Treasurer

EDUCATION

- Bachelor's Degree in Accounting, Valparaiso University
- Master of Business Administration, Northern Illinois University



LOCATION:

NAPERVILLE OFFICE

1415 W. Diehl Road
Suite 400

Naperville, IL 60563

P: 630.566.8505

F: 630.499.5885

brian.lefevre@sikich.com

JAMES R. SAVIO

CPA, MAS

Partner

James R. Savio, CPA, MAS, is responsible for providing technical services to Sikich's governmental clients in all areas of governmental accounting, auditing, financial reporting, revenue and expenditure forecasting and cash and debt management. Jim has participated in hundreds of audits of municipalities and other governmental units since he began his career with Sikich in 1995. He has also been responsible in developing and serving as lead instructor for governmental accounting, auditing, financial reporting and cash management courses both internally and externally. Jim serves on the Illinois Government Finance Officers Association's Technical Accounting Review Committee and the Illinois CPA Society Governmental Executive Committee. Jim also serves as a committee member for Sikich's mentoring program and assists in the development and implementation of Sikich's new hire training program.

SERVICE AREAS

- Governmental Audit, Accounting
- Governmental Financial Reporting

AFFILIATIONS

- American Institute of Certified Public Accountants
- Illinois CPA Society, Governmental Executive Committee
- Illinois Government Finance Officers Association
Technical Accounting Review Committee
- Greater Aurora Chamber of Commerce Leadership Academy,
Class of 1998

EDUCATION

- Master of Accounting Sciences, Northern Illinois University
- Bachelor's Degree in Accounting, Northern Illinois University



LOCATION: NAPERVILLE OFFICE

1415 W. Diehl Road
Suite 400
Naperville, IL 60563
P: 630.566.8516
F: 630.499.5656
jim.savio@sikich.com

LINDSEY FISH

CPA

Senior Manager

Lindsey Fish, CPA, is a senior manager at Sikich where she began her career in 2013. Lindsey provides assurance and advisory services to a variety of municipalities, park districts, and other special districts. Lindsey is responsible for performing key audit procedures and internal control evaluations, managing the execution of the audit engagement, and supervising the audit team.

SERVICE AREAS

- Governmental Audit and Accounting
- Governmental Financial Reporting

AFFILIATIONS

- Illinois CPA Society
- Illinois Government Finance Office Association
- Illinois Association of School Business Officials – Accounting, Auditing & Financial Reporting Professional Development Committee Member

EDUCATION

- Bachelor's Degree in Accounting, Illinois State University



LOCATION:

NAPERVILLE OFFICE

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STATE & LOCAL GOVERNMENT RESOURCES



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OTHER RESOURCES



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ASA
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GOVERNMENT SERVICES

Government agencies experience increasing pressure to be more effective, efficient and transparent.

As a government leader, you know how important it is to find a professional services partner that can strategize, plan and implement solutions to meet the goals of your organization.

SERVICES SIKICH PROVIDES:

- Accounting, Audit, Assurance & Tax
- Business Valuation
- Fraud Services for Governments
- ERP & CRM Software
- Human Capital Management & Payroll
- Insurance Services
- IT Services
- Marketing & Communications
- Pension Fund Accounting & Consulting Services
- Retirement Planning

Whether you represent a general purpose local government or special district, Sikich will help you meet your goals by providing professional guidance in your accounting, marketing, human resources, technology and other advisory functions.

Experience unparalleled commitment and high-quality, timely services when you partner with the experts at Sikich. For more than 30 years, we have provided:

- A highly skilled staff and management team entirely dedicated to government services
- An in-depth understanding of the governmental fiscal, management, operating and regulatory environments
- Timely and cost-effective service delivery

WHO WE SERVE:

Our government clients represent a wide range of industry sectors including:

- Counties
- Cities
- Villages
- Townships
- Other Special Districts
- Pension Plans
- Park Districts
- Forest Preserve Districts
- Public Libraries
- Community Colleges
- School Districts
- Water Authorities
- Water Reclamation Districts
- State Departments & Agencies

TEAM LEADER



ANTHONY CERVINI
CPA, CFE
PARTNER-IN-CHARGE

T: 630.566.8574

E: anthony.cervini@sikich.com

WHY SELECT SIKICH?

Our team works devotedly with units of local government like yours to provide the resources required to help you focus on managing your organization, while we take care of everything behind-the-scenes.



OUR EXPERTS



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PARTNER

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MIKE WILLIAMS
CPA
PARTNER

E: mike.williams@sikich.com

ABOUT SIKICH

Sikich LLP is a global company specializing in technology-enabled professional services. With more than 1,000 employees, Sikich draws on a diverse portfolio of technology solutions to deliver transformative digital strategies and ranks as one of the largest CPA firms in the United States. From corporations and not-for-profits to state and local governments, Sikich clients utilize a broad spectrum of services and products to help them improve performance and achieve long-term, strategic goals.



Securities offered through Sikich Corporate Finance LLC, member FINRA/SIPC. Investment advisory services offered through Sikich Financial, an SEC Registered Investment Advisor.

FIRM PROFILE



ORGANIZATION

Sikich LLP, a leading professional services firm specializing in accounting, technology, investment banking* and advisory services**, has 1,000+ professionals throughout the country. Founded in 1982, Sikich now ranks within the country's top 30 largest Certified Public Accounting firms and is among the top one percent of all enterprise resource planning solution partners in the world. From corporations and not-for-profits to state and local governments, Sikich clients can use a broad spectrum of services and products that help them reach long-term, strategic goals.

INDUSTRIES

Sikich provides services and solutions to a wide range of industries. We have devoted substantial resources to develop a significant base of expertise and experience in:

AGRICULTURE	AUTOMOTIVE	CONSTRUCTION & REAL ESTATE
DISTRIBUTION & SUPPLY CHAIN	GOVERNMENT	HIGH-TECH
LIFE SCIENCES	MANUFACTURING	NOT-FOR-PROFIT
PRIVATE EQUITY	PROFESSIONAL SERVICES	

STATISTICS

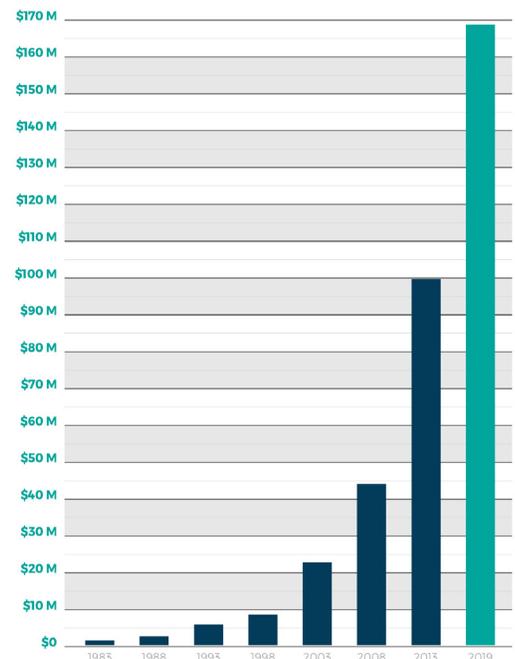
2020 Revenue \$184.2M
 Total Partners 100+
 Total Personnel 1,000+
Personnel count as of 2020



● SIKICH.LOCATIONS®

Akron, OH (330) 864-6661	Crofton, MD (410) 451-5150	Milwaukee, WI (262) 754-9400	Princeton, NJ (609) 285-5000	Washington, MO (636) 239-4785
Alexandria, VA (703) 836-1350	Decatur, IL (217) 423-6000	Minneapolis, MN (331) 229-5235	Springfield, IL (217) 793-3363	
Boston, MA (508) 485-5588	Indianapolis, IN (317) 842-4466	Naperville, IL (630) 566-8400	St. Louis, MO (314) 275-7277	
Chicago, IL (312) 648-6666	Los Angeles, CA (877) 279-1900	Peoria, IL (309) 694-4251	St. Louis, MO (636) 532-9525	

SIKICH TOTAL REVENUE



SERVICES

ACCOUNTING, TAX & ASSURANCE

TECHNOLOGY

- Business Application
- Cloud & Infrastructure
- Consulting & Implementation
- Security and Compliance
- Digital Transformation Consulting

ADVISORY

- Business Succession Planning
- Insurance Services
- Forensic and Valuation Services
- Human Capital Management & Payroll Consulting
- Investment Banking
- Marketing & Communications
- Retirement Plan Services
- Supply Chain
- Transaction Advisory Services
- Wealth Management

* Securities offered through Sikich Corporate Finance LLC, member FINRA/SIPC.

** Investment advisory services offered through Sikich Financial, an SEC Registered Investment Advisor.

CERTIFICATIONS

All professional accounting staff with more than one year of experience have earned or are working toward earning the Certified Public Accountant designation. Sikich is a member of the American Institute of Certified Public Accountants' Governmental Audit Quality Center and the Employee Benefit Plan Audit Quality

Center. We adhere to the strict requirements of membership, which assure we meet the highest standards of audit quality. In 2020, Sikich received its 11th consecutive unmodified ("pass") peer review report, the highest level of recognition conferred upon a public accounting firm for its quality control systems.

AWARDS

2018-2021

- 2021, 2020 Great Place to Work®
- 2020, 2019 Oracle® NetSuite 5 Star Award
- 2019/2020, 2018/2019 Inner Circle for Microsoft Dynamics
- *Accounting Today* Top 100 Firms - ranked top 30 nationally
- *Accounting Today* Top 100 Value Added Reseller Stars (VARs) - ranked top 10
- Best Places to Work in Illinois
- Best Places to Work in Indiana
- Milwaukee's Best and Brightest Companies to Work For®
- Chicago's Best and Brightest Companies to Work For®
- Boston's Best and Brightest Companies to Work For®
- Bob Scott's Top 100 VARs

2017

- Bob Scott's Top 100 VARs
- *Accounting Today* Top 100 VARs
- Vault Accounting Top Ranked
- When Work Works Award
- WorldatWork Work-Life Seal of Distinction
- Microsoft Dynamics Inner Circle and President's Club
- Best Places to Work in Illinois
- Milwaukee's 101 Best and Brightest Companies to Work For®
- Best Places to Work in Indiana
- Chicago's 101 Best and Brightest Companies to Work For®
- *Milwaukee Journal Sentinel* Top Workplaces in Milwaukee
- *Chicago Tribune's* Top Workplaces
- *Crain's List* Chicago's Largest Privately Held Companies
- Boston's 101 Best and Brightest Companies to Work For®
- National Best and Brightest in Wellness
- National Best and Brightest Companies to Work For



SIKICH IS PROUD TO BE PART OF:

PRIMEGLOBAL

PrimeGlobal is one of the top five largest associations of independent accounting firms in the world, providing a wide range of tools and resources to help member firms furnish superior accounting, auditing, and management services to clients around the globe.



Report on the Firm's System of Quality Report

August 31, 2020

To the Partners of Sikich LLP
and the Peer Review Committee of the Illinois CPA Society

We have reviewed the system of quality control for the accounting and auditing practice of Sikich LLP (the firm) in effect for the year ended March 31, 2020. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at <http://www.aicpa.org/prsummary>. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included (engagements performed under *Government Audit Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans, and examinations of service organizations [SOC 1 and SOC 2 engagements]).

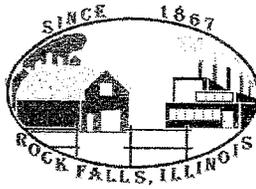
As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Sikich LLP in effect for the year ended March 31, 2020, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Sikich LLP has received a peer review rating of *pass*.

A handwritten signature in blue ink that reads "Anders Minkler Huber & Helm LLP". The signature is written in a cursive style.

ANDERS MINKLER HUBER & HELM LLP
Certified Public Accountants



Emergency Repair Justification

Vendor Helm
Vendor Address 2283 Bus Route 20 East
Vendor Phone _____

Type of Repair: Sanitary Sewer Main Repair

Comments:	Sanitary sewer line collapse with complete blockage near the intersection of E. 4 th St, and Ave. A. Bill includes sewer main repair and road surface replacement along with railroad track removal requested by Mayor Kleckler and associated road surface replacement.
------------------	---

Requested By: Matt Trotter

Approved By: Robbin Blackert



Department Head Signature



City Administrator/Mayor Signature

12/15/21

Date

This form is to be used for emergency repairs only. Upon completion, attach original invoice to this form and submit to the Clerk for further processing.



2283 Bus Route 20 East
 P.O. Box 750
 Freeport, IL 61032

INVOICE NO. 3624

PM: Lawrence Hasken
 815-990-9685

SOLD TO:

City of Rock Falls
 603 W 10th St.
 Rock Falls, IL 61071

PLEASE REFERENCE INVOICE NO. ON PAYMENTS

INVOICE DATE	OUR JOB NO.	YOUR ORDER NO.	JOB NAME	AMOUNT
12/13/2021	6005.2021 - 5984		4th Street & Avenue A - Rock Falls Sanitary Repair	
For labor, material, and equipment to repair the sanitary sewer and road surface at the intersection of E 4th Street and Avenue A near Dekalb Feeds.				\$ 14,080.72
VENDOR # <u>2067</u> POSTED _____ ACCT. # <u>3038-5643</u> APPRVD. BY <u>MT</u> DATE <u>12/15/21</u> AMT. \$ _____				
<i>Thank you for doing business with Helm Civil</i>				
TOTAL:				\$ 14,080.72

**AMENDMENT TO
EXCLUSIVE EASEMENT**

This AMENDMENT TO EXCLUSIVE EASEMENT (this "Amendment") is entered into as of _____, 2021, by and between the CITY OF ROCK FALLS, an Illinois municipal corporation ("City"), ILLINOIS BELL TELEPHONE COMPANY a/k/a AMERITECH ILLINOIS, an Illinois corporation ("Ameritech" and together with City, "Grantees") and 1104 EAST 17TH, LLC, an Illinois limited liability company ("Grantor").

WHEREAS, there exists that certain Exclusive Easement dated September 9, 2000, and recorded in the Whiteside County, Illinois Recorder's Office on October 19, 2000, as Document No. 9375-2000 (the "Easement"), whereupon Grantees were granted an exclusive easement in, under, upon and across certain portions of the property commonly known as 1104 E. 17th Street, Rock Falls, IL 61071 and being more legally described on Exhibit A, attached hereto and incorporated herein (the "Property"); and

WHEREAS, Grantor is the current owner of the Property; and

WHEREAS, in connection with the grant of the Easement, it was agreed that no improvements would be constructed upon the Easement Area (as such term is defined in the Easement) without the consent of the Grantees; and

WHEREAS, following the execution and recordation of the Easement, a building ("Building") was constructed upon the Property and is located, in part, upon certain portions of the Easement Area as depicted on the ALTA/NSPS Land Title Survey attached hereto and incorporated herein as Exhibit B (the "Survey"); and

WHEREAS, Grantor desires to obtain the consent of Grantees to the placement of the Building over the Easement Area as depicted in the Survey, and Grantees desire to grant such consent, but only upon the terms and conditions as more specifically set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledge, Grantor and Grantees agree as follows:

1. **RECITALS.** The recitals contained in the preambles to this Amendment are true and correct and are hereby incorporated into this Section 1 as if more fully set forth herein.

2. **CONSENT TO BUILDING.** Grantees hereby consent to and approve of the construction, location and maintenance of the Building upon the Easement Area as set forth in the Survey. Grantees agree that they will not cause, and will indemnify Grantor from and against, any damage to the Building in the exercise, performance and/or enforcement of their rights pursuant to the Easement. In addition, Grantees will allow the growth of grass, shrubs and small bushes within the Easement Area provided they do not interfere with the operation and/or maintenance of the facilities located within the Easement Area. Grantees further acknowledge that a portion of the Easement Area is now or may in the future be covered with concrete and/or asphalt curbing, driveway and other hard surfacing (hereinafter collectively referred to as the "Hard Surfacing"). Grantor shall be solely responsible for maintaining any Hard Surfacing currently located in the Easement Area or hereafter constructed by Grantor.

3. **MISCELLANEOUS.**

A. Except as expressly set forth herein, the Easement shall remain in full force and effect. The Easement, as amended by this Amendment, constitutes the entire agreement between Grantor and Grantees, and supersedes any prior understandings, agreements or representations by or between the parties, whether written or oral, with respect to the subject matter hereof.

B. This Amendment may be executed in two or more counterparts, each of which shall be deemed to be an original but all of which together shall constitute one and the same instrument.

C. The section headings contained in this Amendment are inserted for convenience only and shall not affect in any way the meaning or interpretation of this Amendment.

D. Each of Grantor and Grantees represent to the other parties that the individual signing this Amendment on behalf of said party is duly authorized to execute the same and that upon execution this Amendment shall be binding upon Grantor and Grantees and enforceable in accordance with its terms.

E. This Amendment shall be construed under the laws of the State of Illinois, without regard to conflicts of laws principles. Venue for any litigation hereunder shall be at Whiteside County, Illinois.

F. This Amendment shall be binding upon and inure to the benefit of the parties hereto and their respective successors and permitted assigns.

(Signatures and notary on the following page(s))

CITY OF ROCK FALLS,
an Illinois municipal corporation

Rod Kleckler, Mayor

ATTEST:

City Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF WHITESIDE)

The foregoing instrument was acknowledged before me _____, 2021, by ROD KLECKLER and PAM MARTINEZ, known to me to be the Mayor and City Clerk, respectively, of the CITY OF ROCK FALLS, an Illinois municipal corporation.

Notary Public

Prepared by and Return to:

Matthew D. Cole
Ward, Murray, Pace & Johnson, P.C.
226 W. River Street | P.O. Box 404
Dixon, IL 61021

EXHIBIT "A"

Lot 3 in Rock Falls Industrial Park Subdivision No. 3, located in part of the Northeast Quarter of Section 34, Township 21 North, Range 7 East of the 4th P.M., in the City of Rock Falls, Whiteside County, Illinois.

PIN: 11-34-277-003

EXHIBIT "B"

(attach ALTA Survey)