



City of Rock Falls Electric Committee Meeting Minutes

Date: January 9, 2008 Time Meeting Started: 6:30 p.m. Time Meeting Ended: 8:30 p.m.

Members		Also Attended	
Alderman Hand (chairperson)		Mayor Blanton	X
Alderman Arduini		Electric Director, Paul Jakubczak	X
Alderman Kuhlemier	X	Richard Downey, City Administrator	X
Alderman Reitzel	X	Ted Atkins, Operations Manager	X
John Paul, RF Little League	X	J.D. Waldschmidt, RF Little League	X
Eric Minnen, RF Little League	X		

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 6:30 p.m.	<ul style="list-style-type: none"> Approved the December 12, 2007 Electric Committee Minutes. 	No action.
3. Financial Update.	<ul style="list-style-type: none"> Discussed and distributed a letter from the American Red Cross verifying their tax exemption status of which means they do not have to pay excise tax any longer. Mr. Downey will make sure Conny at the Billing Office is made aware of this and it is put onto their account. Total billed @ \$644,816.39. Total expenses of \$522,801.95. Total income of \$574,978.23. Capitol Cost Recovery was \$34,654.45. Reliability for the month was 99.97% For 2007 we had a total Revenue of \$7,112,644.45. For 2007 the total Capital Cost Recovery paid was \$472,704.15. 	No action.
4. Top 10 Customer Trending.	<ul style="list-style-type: none"> Paul gave a report on some spreadsheets put together on customer trending from 2006-07. A lot of them saw minimal growth, but growth was there. We also discussed what we can do to promote that. 	No action.
5. Cost of Service Analysis.	<ul style="list-style-type: none"> The Electric Department received eight bids ranging in price from \$20,000.00 to \$31,000.00. Smalls firms from Utility Financial Services all the way up to Burns & McDonnell and Stanley Consultants, Inc. After some discussion, the Committee decided to recommend Utility Financial Services to the City Council for a total of \$20,000.00 to do a Cost of Service Study based on a three year basis pending City Council approval and City Attorney review of the contracts. 	City Council Approval.
6. Hydro Plant Update.	<ul style="list-style-type: none"> Mr. Jakubczak gave an update regarding the power failure on December 23, 2007. We talked about the current cleanup and current evaluation by Voith. We are also working on the documentation and the training that is going to be required when this plant comes back up and running. We have 	No action.

	Engineering bids due on Friday, January 11, 2008 for work to replace the transformer in the Switchgear on the back deck as well as install a Standby Generator.	
7. Broadband Update.	<ul style="list-style-type: none"> • Paul Jakubczak informed the Committee that Essex has been sold to a company called T6 Broadband. I informed them I will be meeting with owner of this company on January 10, 2008 to go over everyone's understanding as far as what their responsibilities are. • We discussed Super 8 and WCHD as being complete and switched over. • We also discussed Illinois Forge using our fiber and leasing it from us to run across the IMBCA network to Dekalb and Rochelle. 	No action.
8. VOIP System Demo.	<ul style="list-style-type: none"> • Explained the operations of the VOIP system, showed them how the new phones worked and the equipment that was purchased. • A tour was given of the facilities for the new Alderman. 	No action.
9. Water Payment.	<ul style="list-style-type: none"> • Payment from the Water Department to the Electric Department for the purchase of meters was approved to be held off until the 2009 budget year. 	No action.
10. New Meeting Date.	<ul style="list-style-type: none"> • The Committee agreed to move the Electric Committee Meetings from the second Wednesday to second Tuesday of the month. 	No action.
11. Committee Member items.	<ul style="list-style-type: none"> • Discussed the time we will be leaving next Thursday, January 17, 2008 for the dedication of the IMEA building. We will be leaving between 7:00-8:00 a.m. from City Hall. We should be back to Rock Falls between 3:00-3:30 p.m. • Discussed the GIS/IT person as far as when we can start advertising and where should advertise for it. Mr. Downey will be putting together a budget for that position and we will go ahead and start advertising for the position. • Presentation for Rock Falls Little League on concession stand and lighting at Rocket Park. 	No action.
	<ul style="list-style-type: none"> • Adjournment @ 8:30 p.m. 	

Paul A. Jakubczak, Electrical Director