



City of Rock Falls

Electric Committee Meeting Minutes

Date: October 14, 2008 Time Meeting Started: 6:30 p.m. Time Meeting Ended: 7:20 p.m.

Members		Also Attended	
Alderman Hand (chairperson)	X	Mayor Blanton	X
Alderman Arduini		Paul Jakubczak, Electrical Director	X
Alderman Kuhlemier	X	Richard Downey, City Administrator	X
Alderman Reitzel		Dick Simon	X

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 6:30 p.m.	<ul style="list-style-type: none"> Approval of September 9, 2008 Electric Committee Minutes. 	No action.
3. Financial Update.	<ul style="list-style-type: none"> Total billed for September was \$807,549.00 Total expenses \$1,014,818 (\$300,769 was for the insurance at the Hydro Plant); Cash received was \$493,481.00; Capitol Cost Recovery was \$47,499.00; Reliability for the month was 99.96%. Discussion was held with the Committee regarding the credit card history. We are seeing about 100 transactions a month. Mr. Downey will provide a better update next month showing the approximate total that we get per transaction is as well as how that relates to what were getting for non-pays. Discussed the cost of service study that it is complete. Paul will be talking with Mark Beauchamp on Wednesday, October 15, 2008 to try to set up a meeting for him to come in and discuss the study and answer and questions for November 10, 2008 (which will be our next Electric Committee Meeting). Mr. Jakubczak distributed the cost increase we have been seeing over the past three to four months from IMEA. Our last cost was a little over 7 cents per Kwh; which is reflected back to our customers. We also discussed the increases the industry is seeing from Ameren; seeing anywhere from 7-10% increase; Commonwealth Edison seeing a 7% increase as well as some of the other Municipals and IOU's. 	No action.
4. Hydro Plant Update.	<ul style="list-style-type: none"> Mr. Jakubczak discussed the progression at the Hydro Plant. Everything is still on schedule for a December, 2008 completion. We had a received a couple of requests for change orders from Engel Electric: #1 to replace the motor controls center which is 20 years old and the parts are obsolete; we also discussed changing out the dry transformer and the lighting panel as well as ordering a spare alternator for the external 	City Council approval

	<p>pumps. The Committee approved to writing change order #1 in the amount not to exceed \$60,000.00 to the existing Engel Contract for the work being done at the Hydro Plant.</p>	
<p>5. Broadband Update.</p>	<ul style="list-style-type: none"> • Mr. Jakubczak discussed the Engineering that is progressing for the fiber that will be run out west of town on Route 30 which will pick up three customers, as well as be a back up route for the new Sewer Plant. • We also discussed the KDL proposal which is where we are looking at swapping twelve fibers in town for 48 fibers crossing the river and also looking at giving us a redundant path from the walk bridge all the way back to central office per our agreement with T6 Broadband for our broadband customers. This proposal will be sent to Jim Reese on the 15th for his perusing. Once that is all set up and we have all the language the way we need it, we will discuss as far going ahead and getting it signed and moving it forward and getting it done. • Discussed a couple of fiber opportunities that were presented: One was CGH Hospital; they are still looking at getting fiber as a redundant path to get broadband access to transmit files. Mr. Jakubczak advised he would be in contact with the NIU folks to discuss their role in a health care grant they received and find out where we are at in the whole process. • Mr. Jakubczak has also been approached by a couple of businesses in Sterling regarding fiber. This will be discussed later on. 	<p>No Action.</p>
<p>6. Organizational Checkup.</p>	<ul style="list-style-type: none"> • Mr. Jakubczak discussed with the Committee the results and the final draft which he is reviewing. As soon as the final draft is done the Committee recommended that they get the copies of them and if we needed to get Hometown Connections in to discuss any of their recommendations will do so at that time. 	<p>No Action.</p>
<p>7. Fire Retardant Clothing.</p>	<ul style="list-style-type: none"> • Paul Jakubczak discussed with the Committee the changes in the work rules and regulations and the way that the contract is set up with Aramark. We currently provide FR shirts and FR outerwear; we do not provide pants. We provide jeans with the employee paying half the cost. What we will now be doing is providing new Class 2 shirts and new Class 2 work pants to all required employees. There will be an additional amount, which we will have as weekly basis which will be higher than it is now, but based on a safety aspect of it, it's going to be beneficial to us. • We also discussed the outerwear washing. Paul will be getting pricing and checking with Aramark on this. • One change that will need to be made is all FR laundering will be done by Aramark; we will no longer allow employees to be laundering at home. This will be presented at the next City Council Meeting as a contract that needs to be adjusted for the Electric Department only. 	<p>City Council approval.</p>

8. Downtown Lighting.	<ul style="list-style-type: none"> Last month discussion was held on creating a Sub-Committee to start discussing the re-lighting of downtown. It has been suggested and approved that we bring this to the Chambers Beautification Committee and work it all through there. 	No Action.
9. Committee Member Items.	<ul style="list-style-type: none"> No reports. 	No Action.
	<ul style="list-style-type: none"> Adjournment @ 7:20 p.m. 	

Paul A. Jakubczak, Electrical Director