



City of Rock Falls Electric Committee Meeting Minutes

Date: December 17, 2008 Time Meeting Started: 6:30 p.m. Time Meeting Ended: 7:45 p.m.

Members		Also Attended	
Alderman Hand (chairperson)		Mayor Blanton	X
Alderman Arduini		Paul Jakubczak, Electrical Director	X
Alderman Kuhlemier	X	Richard Downey, City Administrator	
Alderman Reitzel	X		

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 6:30 p.m.	<ul style="list-style-type: none"> Approval of November 10, 2008 Electric Committee Minutes. 	No action.
3. Financial Update.	<ul style="list-style-type: none"> Total expenses \$591,618.86; Cash received was \$536,159.23; Capitol Cost Recovery was \$29,181.76; Reliability for the month was 99.96%. 	No action.
4. Hydro Plant Update.	<ul style="list-style-type: none"> Mr. Jakubczak reported we had moved the stop logs from Unit #1 over to Unit #2. GE was in working on the controls; Square D was in doing the final check out on the switchgear on the transformer for energization. The new MCC had been installed and currently being wired. We are still waiting for a meeting to be scheduled and finalized with Cummins for the standby generator. 	No action.
5. Broadband.	<ul style="list-style-type: none"> We had met earlier in the day with T6 about the possibility of doing some wireless downtown hotspots. After the first of the year, T6 will be getting with Paul Jakubczak to decide where to put these as well as how to back haul them with fiber optic. We also discussed the KDL agreement for fiber optic leasing; which has still not been finalized yet (partially from our attorney and partially from their attorney). 	No Action.
6. JULIE Reports.	<ul style="list-style-type: none"> Paul had information from JULIE regarding a rate increase. Further discussion will be held at the Department Head Meeting to find out how the locates are currently being done to find out if we can go to an e-mail system instead of a completely fax system. 	No Action.
7. Organizational Checkup.	<ul style="list-style-type: none"> Discussed the Organization Checkup. Mr. Jakubczak mentioned to the Committee Members that he would like for us to start discussing that to decide where we need to improve and what we need to change. What he suggested from them is to put together the top five issues or items that they find from the report together and we'll start going down them at 	No Action.

	the next meeting and subsequent meetings after.	
8. Committee Member Items.	<ul style="list-style-type: none"> • A lengthy discussion was held regarding the requirements for electrical services in Rock Falls. In particular the 200A service with a 40-circuit panel. Mr. Jakubczak talked to the Committee and let them know that the City of Sterling and the City of Dixon both have the same requirements, but he also talked to Mark Searing, Building Inspector; and reviewed the NEC Code Book to make sure that what we are doing is required. We also had discussions regarding how to make sure the local electricians did not have an issue with it or the local real estate agents who know that what needs to be done prior to the sale of houses. • Discussion was held regarding Megan Grevas' hours. As of January 1, 2009 she will be working 9:00-5:30 for the first two months of the year and after that we will see how it goes. 	No action.
	<ul style="list-style-type: none"> • Adjourned meeting @ 7:45 p.m. 	

Paul A. Jakubczak, Electrical Director