

INDUSTRIAL DEVELOPMENT COMMISSION
MEETING MINUTES
Thursday, September 18, 2008
City Hall Council Chambers

Attendees: Chairman Dick Linville, Aldermen Daehle Reitzel and Glen Kuhlemier, Jeff Bright, Doug Wiersema, Karen Reynolds, Richard Downey, Mark Searing and Sylvia Frey
Absent: Mayor David Blanton, Sandy Henrekin (RF CDC)

Roll Call was taken – Quorum was met. Official business could be conducted.

First Order of Business – Approval of prior months minutes (08/21/08 and 9/9/08): Chairman Linville asked for approval of last month's and this month's special meeting minutes. A motion was made by Alderman Kuhlemier, seconded by Alderman Reitzel to approve these minutes. Motion carried – 6 (yes)

Next Order of Business – Update Tree Trimming Agreement: Mark Searing gave each member a copy of 9/20/07 IDC minutes which indicates the members intent to propose a property maintenance agreement program with all industrial park owners. Members agreed there would be a cap of \$2,000.00 from IDC budget to be used towards this program. Members agreed to issue 4 grants at \$500.00 each with owners match of \$500.00. These funds would be used for: trimming trees, removing brush, clearing debris and general clean-up of property. In the agreement, it should be stated that owners agree to keep their property maintained, once initial clean-up has been made, for five years. An application will be prepared by Sylvia and Mark along with a draft of agreement prepared by Jim Reese to be presented at next month's meeting.

Concern was raised regarding prevailing wage and consequences if owners use their own employees to do this work but members felt that this work should be contracted to avoid any misrepresentation of state statutes. Once application has been received, members wanted Mark Searing to review plans and inspect site and bring back his recommendations to the IDC members for final application approval. Once application has been approved, owners will be reimbursed the stated \$500 only when work has been satisfactorily completed. Members agreed on same. Motion carried – 6 (yes)

Next Order of Business – Parking Regulations on city property(right-of-way) – Mark stated the city doesn't have any parking restrictions for vehicles parking in the city's right-of-way and suggested to the members to take this issue to the city's Ordinance Committee for review. A motion was made by Alderman Reitzel, seconded by Karen Reynolds to have the Ordinance Committee look at the possibility of drafting an ordinance to ban vehicles from parking in the city's right-of-way. Motion carried.

Next Order of Business – Lots 14 & 15 Subdivision No. 7 – Bid to remove concrete/grading work - Mark stated that he was not able to secure any more bids for the concrete removal or grading work on Lots 14 & 15 since September 9th meeting. He was contacted by Joe Behrens and Joe stated he would be willing to do the work if the IDC members would designate the price. Mark asked members if they would be interested in this type of proposal. Members felt this work needs to be done and any help towards that end would be appreciated. Members felt a maximum expenditure of \$7,000.00 would be warranted. A motion was made by Karen Reynolds, seconded by Jeff Bright to designate Behrens Excavating as contractor to remove concrete, clean up Lots 14 & 15 to a level and mowable condition with expenditure not to exceed \$7,000.00. Motion carried.

Mark presented the members with information regarding the water/sewer line installation project for E. 17th Street which was to be included in the city's negotiations with the National Guard. The city was informed that the government doesn't have enough funds to proceed with this project for the National Guard at this time. Their initial project for the parking lot has been approved and will proceed as presented. The city has received an invoice from WH&A for their stormwater review and discussion was held between Mark, the Mayor and Richard for payment of same. It was decided that the IDC would be responsible for this payment and the members agreed. A motion was made by Alderman Kuhlemier, seconded by Jeff Bright to pay WH&A for the stormwater review for an expenditure not to exceed \$700.00. Motion carried.

A motion was made by Alderman Reitzel, seconded by Jeff Bright, to adjourn this meeting. Meeting adjourned at 5:00pm.

Respectfully submitted,

Richard D. Linville, Jr., Chairman