



City of Rock Falls

Ordinance Committee Meeting Minutes

Date: 08/28/08 Time Meeting Started: 6:00 pm

Time Meeting Ended: 7:30pm

Members		Also Attended	
Alderman Vandersnick (Chairperson)	P	Mayor Blanton	P
Alderman Snow	P	Alderman Kuhlemier	P
Alderman Folsom	P	Alderman Arduini	P
Alderman Thurm	P	Richard Downey, City Administrator	P
P-Present A-Absent			

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 6:00pm	<ul style="list-style-type: none"> Committee called to order at 6:00pm 	No action.
2. Old Business : a) Outdoor Wood Furnaces-Draft of Ordinance attached	<ul style="list-style-type: none"> Send to City Council for first reading. 	Send to City Council for first reading.
2. Old Business b) IML Utility Box Model Ordinance	<ul style="list-style-type: none"> No action. 	No action.
2. Old Business: c) Recreational Vehicle Ordinance	<ul style="list-style-type: none"> No action, carryover 	No action.
3. New Business a) Ordinance: Establishing City Clerk Salary	<ul style="list-style-type: none"> City Clerk Wescott reported from the Finance Committee regarding the incoming City Clerk position salary. Committee discussed the new salary and the other issues relating to this issue, which included a discussion on putting an "education" increase as part of wages. Committee discussed setting the starting wage of the City Clerk at \$30,000 for year one for the 2009 election year and that for every year of service beyond the first the salary would increase 3%. In addition to this would be added on a "education" wage, which would consist of a Certified Municipal Clerk (CMC) for \$2,500 and a Master Municipal Clerk (MMC) \$4,500, section 241 Also in the ordinance for the City Clerk, the hours of the position would be defined as at least forty hours per week in the clerk's office performing his or her elected duties as direct by the Mayor and City Council. The City Clerk shall be available in the office Monday through Friday from 8am to 5pm or as determined from time to time by Ordinance. The City Clerk shall have available the same medical dental and life insurance coverage offered to non-union employees employed by the City of Rock Falls at a 80% employer and 20% employee percentage split and would be covered as other employees by the Illinois 	Committee directed the item be sent to the City Attorney for codification, and would be placed on the City Council agenda for first reading at the September 2 nd meeting of the City Council.

	<p>Municipal Retirement Fund as directed by rules set out by them.</p> <ul style="list-style-type: none"> • Committee also discussed the duties of the Deputy Clerk and determined that an ordinance would be created to have the following contained therein "the Deputy Clerk Shall perform the general function and duties of the office in the absence of the City Clerk and possess the powers of the office as directed by the Mayor and City Council. " 	
3. New Business b) Prairie Grass Ordinance	<ul style="list-style-type: none"> • Committee discussed issue and also read over the prairie grass letters from the building inspector. • Committee discussed and determined no action would be taken. 	No action.
3. New Business c) Municipal Parking Lot issues	<ul style="list-style-type: none"> • Committee discussed request made to the City Administrator about allowing the National Guard staff park in the City parking lot for more than 48 hours. • After a short discussion committee declined action. 	No action.
3. New Business d) Foreign Insurance Tax Ordinance	<ul style="list-style-type: none"> • Committee discussed and requested that the City Administrator in conjunction with City Clerk contact IML and or the City Attorney for clarification on this issue, and return with a report to the committee as soon as possible. 	Issue would be researched as suggested.
3. New Business e) Orangeburg Ordinance	<ul style="list-style-type: none"> • City Administrator reported on information on Sewer and Water Superintendent Information regarding issue. Both of the Superintendents would like to see plumbers to be able to repair the Orangeburg. Plumbers would be able to repair it, and the Sewer Superintendent would inspect to ensure it is repaired correctly. • Committee discussed and determined that ordinance would stand as presented. 	No action.
4. Committee items a) Establish September next meeting date; IML Conflict	<ul style="list-style-type: none"> • Committee determined that the date would be left open at this point and time. 	No action.
5. Minutes of August 28 th 2008 meeting.	<ul style="list-style-type: none"> • Committee reviewed minutes as presented. 	Committee approved minutes as presented.
6. Adjournment.	<ul style="list-style-type: none"> • Committee adjourned at 7:32pm. 	Adjourned.

Richard Downey, Recorder, Rock Falls Ordinance Committee