



# City of Rock Falls Personnel Committee Meeting Minutes

Date: 10/06/08    Time Meeting Started: 6:30 pm                      Time Meeting Ended:

Members		Also Attended	
Alderman Thurm (Chairperson)	P	Paul Jakubczak, Electric Director	P
Alderman Reitzel		Mayor Blanton	P
Alderman Vandersnick	P	Richard Downey, City Administrator	P
P-Present A-Absent			

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 6:30m	<ul style="list-style-type: none"> <li>Committee called to order at 6:30pm</li> </ul>	No action.
2. Adjourn for Interviewing	<ul style="list-style-type: none"> <li>Committee adjourned for Interviews</li> </ul>	Adjourned
3. Reconvene meeting after interviewing completed	<ul style="list-style-type: none"> <li>Committee reconvened from Interviews</li> </ul>	Meeting reconvened.
4. Job Description- Police Chief	<ul style="list-style-type: none"> <li>Committee reviewed job description. After review the committee accepted and recommended to the City Council for adoption.</li> </ul>	Job description would be sent to City Council for adoption.
5. Job Description- Water Department Operator/Maintenance	<ul style="list-style-type: none"> <li>Committee reviewed job description. After review the committee accepted and recommended to the City Council for adoption.</li> </ul>	Job description would be sent to City Council for adoption.
6. Approve minutes	<ul style="list-style-type: none"> <li>Committee reviewed and approved meeting minutes as presented.</li> </ul>	Minutes approved.
7. Adjourned.	<ul style="list-style-type: none"> <li>Committee adjourned at 8:10pm.</li> </ul>	Adjourned at 8:10pm.

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Richard Downey, Recorder, Rock Falls Personnel Committee