



City of Rock Falls

Personnel Committee Meeting Minutes

Date: 10/23/08 Time Meeting Started: 7:00 pm

Time Meeting Ended: 7:43pm

Members		Also Attended	
Alderman Thurm (Chairperson)	P	Mayor Blanton	P
Alderman Vandersnick	P		
Alderman Reitzel	A	Richard Downey, City Administrator	P
P-Present A-Absent			

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 7:00	<ul style="list-style-type: none"> Committee called to order at 7:00 	No action.
2. Workman's Compensation Report/Insurance Report	<ul style="list-style-type: none"> Report presented by the City Clerk's office. Committee reviewed and discussed and accepted as presented. 	Accepted as presented with thanks to City Clerk's office for work.
3. Department Safety Reports	<ul style="list-style-type: none"> Reported presented, reviewed by the committee, discussed. Police safety committee was brought into question, as it seemed that the meeting was merely a complaint session and not focused on safety issues. Committee requested that the Mayor speak to Police department regarding issues and focus of the meeting. Committee requested that City Administrator issue appropriate discipline to the Street Superintendent for non-safety meeting minutes if they were not submitted to the City Clerk's office. 	City Administrator will check with City Clerk to see if safety minutes are there, if not he will speak to the Street Superintendent.
4. New Business: a) Approve Tuition Reimbursement	<ul style="list-style-type: none"> Committee reviewed request by Paul, and accepted as presented. 	Item would be recommended to the City Council at their next mtg.
4. New Business b) Service Awards- Mayor Blanton	<ul style="list-style-type: none"> Mayor Blanton presented information on the Service Award booklet from Lee Wayne for prizes for 5, 10, 15, 20, 25 and 30 year awards to employees. Committee discussed, and requested to find some suggestions from neighboring communities as time allows. 	City Administrator will speak with Moline or Rock Island for ideas.
4. New Business c) Personnel Policy book -Mayor Blanton	<ul style="list-style-type: none"> City Administrator requested to remove "retire at 70" from personnel handbook. Committee concurred. 	Item would be removed.
5. Committee Member Items	<ul style="list-style-type: none"> No items were presented. 	No action.
6. Minutes	<ul style="list-style-type: none"> Committee accepted minutes as presented. 	Minutes as presented.

6. Adjournment

- Committee adjourned at 7:40pm.

Meeting
adjourned.

Richard Downey , Recorder, Rock Falls Personnel Committee