



City of Rock Falls Police-Fire Committee Meeting Minutes

Date: 07/24/08 Time Meeting Started: 5:00 pm

Time Meeting Ended: 5:55pm

Members		Also Attended	
Mayor Blanton (chairperson)	P	Chief Larson	P
Alderman Vandersnick	P	Commander Kuelper	P
Alderman Hand	A	Richard Downey, City Administrator	P
P-Present A-Absent			

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 5:00pm	<ul style="list-style-type: none"> Committee called to order at 5:00pm 	No action.
2. New Business: a) Inventory of Equipment	<ul style="list-style-type: none"> Mayor questioned Commander Kuelper about inventory. Commander reported that everything that they have is already inventoried. Mayor discussed about replacement plans for equipment, such as vests, radar equipment. Is there a 3 or 5 year plan for equipment? There is a replacement plan that could be created with little work. Mayor questioned Chief Larson about inventory. Chief reported that inventory hasn't been done in a while. Mayor questioned about having an extra set of turn out gear, or back-up gear potentially. 	Items were reviewed and discussed, with no action.
2. New Business b) Personnel placement	<ul style="list-style-type: none"> Mayor questioned about personnel to Commander. One additional officer is working on replacement officer and background is completed. Mayor questioned about getting another officer online, and commander will report on that as it comes to light. Mayor questioned on replacement of personnel list. There are about 11 people on the list. And department is fully staffed, and there will be one officer going to academy in the fall or in spring 2009. The part-paid group is currently at 9, and Chief was thinking about replacing one more as last full-time officer came from paid on call group. Mayor questioned attendance policy of the department for paid-on-call officers and 60% attendance. Training of on-call officers was discussed, as well as potentially a quarterly report on development of on-call officers. Mayor discussed about physicals for officers in both police and fire. Chief Larson reported that he would be looking at this issue during recertification for air-pack usage. Mayor and committee discussed physical fitness program. Whiteside County does have a facility that the Police department officers can use during their off duty hours, and the officers know about it. Discussion was also had about yearly physicals. 	Various items were discussed, no action.

2. New Business c) Building Inspections	<ul style="list-style-type: none"> • Building inspection, commander is working on list with the building inspector on building maintenance. • Fire Chief is working with building inspector on building inspection. 	No action.
3. Committee Member Items	<ul style="list-style-type: none"> • Commander and Mayor discussed getting City Council members a tour of Police and Fire facilities, and potentially doing another council orientation soon. 	Mayor would see about getting another orientation scheduled.
4. Review/Approve Minutes	<ul style="list-style-type: none"> • Committee reviewed and accepted minutes as presented. 	Minutes as presented were accepted.
5. Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 5:55pm 	Meeting adjourned at 5:55pm

Richard Downey, Recorder, Rock Falls Police/Fire Committee