



## City of Rock Falls Electric Committee Meeting Minutes

Date: March 10, 2009      Time Meeting Started: 6:30 p.m.      Time Meeting Ended: 7:30 p.m.

Members		Also Attended	
Alderman Hand (chairperson)	X	Mayor Blanton	X
Alderman Arduini		Paul Jakubczak, Electrical Director	X
Alderman Kuhlemier	X	Richard Downey, City Administrator	X
Alderman Reitzel	X		

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 6:30 p.m.	<ul style="list-style-type: none"> <li>Approval of February 10, 2009 Electric Committee Minutes were tabled as they were not supplied in the Committee Meeting packets.</li> </ul>	No action.
3. Financial/ Broadband Update.	<ul style="list-style-type: none"> <li>Mr. Jakubczak distributed to all present the financial information for the month of February, 2009.</li> </ul>	No action.
4. Disconnect Policy.	<ul style="list-style-type: none"> <li>It was recommended from Public Works and Ordinance about the possibility of having landlords notified when their tenants are disconnected without having it switched over to their names. It will be looked at the possibility of putting together a waiver for the landlords that they sign knowing that if the services get disconnected that they have given up their rights to have the services put into their name. This will be looked at and presented further down.</li> </ul>	No action.
5. Organizational Checkup.	<ul style="list-style-type: none"> <li>Talked a little bit about the meeting that we had in the morning going over an informational setup for what the Committee felt was issues or portions of the Organizational Checkup that could be worked on in a relatively short period of time. We will be continuing on having another meeting within the next couple of weeks to finish that and then we'll be bringing recommendations to the Committee.</li> </ul>	No action.
6. Preliminary Cost of Service results.	<ul style="list-style-type: none"> <li>Paul Jakubczak handed out a copy of the preliminary Cost of Service results. They will be reviewed and discussed at the next meeting.</li> </ul>	No action.
8. Committee Member items.	<ul style="list-style-type: none"> <li>Mr. Jakubczak presented a quote to get some work done on our Scada System for a total not to exceed costs of \$12,000.00 from Survalent Technologies. This was approved and will be presented at the next City Council Meeting.</li> <li>Paul handed out an update from APPA on the 2008 year - a lot of information of what was done by the national association.</li> <li>Discussion was held in regards to our agreement with Essex</li> </ul>	City Council approval.

	for our Broadband and the payments that we are receiving as well as the change in names. Mr. Jakubczak will be contacting the City Attorney to send a letter to Essex/T6 to discuss these issues that we are having.	
10. Adjournment.	<ul style="list-style-type: none"><li>• Adjourned meeting @ 7:30 p.m.</li></ul>	

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Paul A. Jakubczak, Electrical Director