



City of Rock Falls Electric Committee Meeting Minutes

Date: April 14, 2009 Time Meeting Started: 6:30 p.m. Time Meeting Ended: 7:30 p.m.

Members		Also Attended	
Alderman Hand (chairperson)	X	Mayor Blanton	X
Alderman Arduini		Paul Jakubczak, Electrical Director	X
Alderman Kuhlemier	X	Richard Downey, City Administrator	X
Alderman Reitzel	X		

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 6:30 p.m.	<ul style="list-style-type: none"> Approval of March 10, 2009 Electric Committee Minutes were tabled until the next Committee Meeting held in May, 2009. 	No action.
3. Financial/Broadband Update.	<ul style="list-style-type: none"> Mr. Jakubczak distributed to all present the financial information for the month of March, 2009. Paul informed the Committee that Amcom was proceeding with the work for the install of fiber on West side. They are looking at 4-5 weeks, pending permits from IDOT. 	No action.
4. Billing Office Write-Offs.	<ul style="list-style-type: none"> Approval was granted for the period of April 1, 2008 - March 31, 2009. The total write-off for the Electric Department was \$21,215.00. 	City Council approval.
5. Combine Electric and Broadband Committees.	<ul style="list-style-type: none"> Approval was granted to combine the two Committees; which will be held during the Electric Committee Meetings. 	No action.
6. Online Utility Exchange.	<ul style="list-style-type: none"> Discussion was held on the possibility of using Online Utility Exchange. This was setup to assist us with the red flag rule, which was passed on earlier. What it does is look at the customers previous billing records and decides what type of deposit, if any is required. At this time the Committee decided it was not feasible economically to pursue this any further. 	No action.
7. Agreement Procedures.	<ul style="list-style-type: none"> Discussion was held regarding this policy; this item was tabled until the details of the policy can be put together between the Department Heads and the Billing Office Manager; then brought back to the Committee next month. 	No action.
8. Section 15-298 Security Deposits.	<ul style="list-style-type: none"> Discussion was held regarding the time table that security deposits are to be paid to the City. This will be sent to Ordinance and the City Attorney for review. Once it has been reviewed by both parties, it will be approved by the Electric Committee. 	Ordinance Committee

9. Cost of Service Discussion	<ul style="list-style-type: none"> The Committee recommended we put together data for power supply costs for the last three to four years as well as for the Committee to look at the report developed by UFS. At the next Electric Committee Meeting we will take a look at this and discuss it further. 	No action.
10. Committee Member Items.	<ul style="list-style-type: none"> Discussed the wireless downtown. Mr. Jakubczak informed the Committee it was ready to go we just needed to install the last bit of the antennae up on the poles and point them towards the Lawrence Building. Once this is done, T6 can move forward and start them up. IMUA Conference in May - at this time none of the Committee Members plan on attending. Sale of the Renewable Energy Credits for the Hydro Plant. Paul has been contacted by a company to sell these. Mr. Jakubczak will pass on this information and their contract to Jim Reese for his review. He plans to contact IMEA to make sure we are not in violation of our contract with IMEA/City. 	No action.
11. Adjournment.	<ul style="list-style-type: none"> Adjourned meeting @ 7:30 p.m. 	

Paul A. Jakubczak, Electrical Director