



City of Rock Falls Electric Committee Meeting Minutes

Date: September 8, 2009 Time Meeting Started: 8:00 a.m. Time Meeting Ended: 10:10 a.m.

Members		Also Attended	
Alderman Hand (chairperson)	X	Mayor Blanton	X
Alderman Schuneman	X	Paul Jakubczak, Electrical Director	X
Alderman Reitzel	X	Richard Downey, City Administrator	X
Alderman Kuhlemeir	X		

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 8:00 a.m.	<ul style="list-style-type: none"> Minutes of August 18, 2009 Electric Committee Minutes were not available for approval. 	
3. Financial/Reliability/Broadband Report.	<ul style="list-style-type: none"> Mr. Jakubczak distributed to all present the financial, reliability and broadband information for the month of August, 2009. There were some questions for the amount billed and the amount expensed. Paul informed the Committee this was due to the final numbers had not been presented yet, as soon as they were the report will be amended. 	
4. Net Metering Policy.	<ul style="list-style-type: none"> Discussion was held on net metering. This policy will allow customers to install renewable sources on their building as long as they do not have any more output than what their current usage is. This will be put on the Council Agenda for approval by City Attorney James Reese. 	City Council approval.
5. Energy Efficiency Project.	<ul style="list-style-type: none"> The Committee discussed energy efficiency projects; grants by DCEO regarding programs and generation, lighting upgrades. Richard Downey had made an inquiry to the DCEO if the Electric Department could apply for them in addition to the City applying for them. They came back and told us "yes" they would be considered independent applications. Discussed the upcoming IMEA programs and the amount of money that was allocated to each utility and how it is to be spent. This will be forthcoming as we develop our program. 	
6. Cost of Service Study.	<ul style="list-style-type: none"> Discussion was held regarding the Cost of Service Study. We looked at different ways of increasing our revenue streams. What has been recommended to come back to the next meeting is to look at a flat rate across the board instead of a structured rate for each of the different rate classes. 	
7. Organizational Checkup.	<ul style="list-style-type: none"> Because of the time constrains we tabled this item for the next Committee Meeting. 	
8. Additional Generation.	<ul style="list-style-type: none"> Presented to the Committee and approved to be put on the City Council Agenda for Segal, Inc. out of Stillwell, KS in the amount of \$35,000. This study will tell us the projected cost 	City Council approval

	will be and the feasibility of installing additional generation on the West side of town to handle the load out there.	
9. Richard Downey Report.	<ul style="list-style-type: none"> • Discussed senior penalties - tabled until next meeting. • Payment service network, which is an online payment application that will co-inside with our billing software. We will be getting some more information for this as that was also tabled until the next meeting. 	
10. Committee Member Items.	<ul style="list-style-type: none"> • Approved a total of \$16,500.00 Engineering contract to Sega, Inc. out of Stillwell, KS for the feasibility study and engineering work necessary for the installation of solar panels on the Electric Department's building. More information will be forthcoming as it is presented. • Alderman Kuhlemier discussed Blackhawk Hills Open House from 1-3 pm on September 23, 2009. • 	
11. Adjournment.	<ul style="list-style-type: none"> • Adjourned meeting @ 10:10 a.m. • Next meeting scheduled for October 13, 2009 @ 8:15 a.m. in the Electric Department. • Special meeting will be held to discuss and finalize the Cost of Service Study, which will be forthcoming; as well as the date. 	

Paul A. Jakubczak, Electrical Director