



# City of Rock Falls

## Electric Committee Meeting Minutes

Date: October 13, 2009

Time Meeting Started: 8:15 a.m.

Time Meeting Ended: 9:57 a.m.

Members		Also Attended	
Alderman Hand (chairperson)	X	Mayor Blanton	X
Alderman Schuneman	X	Paul Jakubczak, Electrical Director	X
Alderman Reitzel		Richard Downey, City Administrator	X
Alderman Kuhlemeir	X		

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 8:15 a.m.	<ul style="list-style-type: none"> <li>Approval of September 8, 2009 Electric Committee Meeting.</li> </ul>	
3. Financial/Reliability/Broadband Report.	<ul style="list-style-type: none"> <li>Mr. Jakubczak distributed to all present the financial, reliability and broadband information for the month of September, 2009.</li> <li>Discussed the work that NI Solutions is doing for us to create a fiber management system.</li> <li>Discussed the financials and possibilities of getting reconciliation reports to show what the actual billed was to compare to the actual received was. This is something that will be worked on.</li> </ul>	
4. Energy Efficiency.	<ul style="list-style-type: none"> <li>Reviewed with the Committee energy efficiency and our proposal, grants that we are working on. Mr. Jakubczak submitted a \$14,000.00 grant for upgrading of lighting at the Electric Department. Discussion was held on the IMEA efforts regarding the web site initiatives that they are putting together as well as their CFL light bulb coupon program. We had a discussion regarding appliance exchanges; what this will be is to offer consumers credit of a \$25.00 or \$50.00 credit towards their bill for the replacement of old antiquated refrigerators with new energy efficiency models. Paul plans to put a proposal together for the next Electric Committee Meeting.</li> </ul>	
5. Cost of Service.	<ul style="list-style-type: none"> <li>Mr. Jakubczak handed out the revised forms and figures from Mark Beachamp from UFS. After discussion we will be submitting this to Finance for their approval on their October 27, 2009 meeting at which time we will talk about increases as well as the time frame for starting the new format,</li> </ul>	Finance Committee
6. Richard Downey report.	<ul style="list-style-type: none"> <li>Richard Downey gave a report regarding senior penalties. Mr. Downey and Conny Sanders put together some figures; of the 5,400 customers that we bill, there's approximately 1,154 that are seniors which qualify for a no penalty if they are late</li> </ul>	

	<p>because of fixed incomes. Mainly this is social security or disability individuals. Mr. Downey will be drafting a policy for this and putting in place with the billing office.</p> <ul style="list-style-type: none"> <li>Discussed the payment service network. This basically is our online billing where the customers can view their bills and well as pay online if they so choose. After discussion this was sent to Public Works for their discussion as well as Council for implementation.</li> </ul>	Public Works Committee
7. Committee Member items.	<ul style="list-style-type: none"> <li>It was brought Paul's attention that there's a sign at the Hydro Plant that has been vandalized. This will be reordered and removed until the new sign shows up.</li> </ul>	
8. Executive Session.	<ul style="list-style-type: none"> <li>At 9:30 a.m. the Committee went into Executive Session to discuss Personnel Section 2(c)1.</li> <li>At 9:55 a.m. the Committee exited Executive Session.</li> </ul>	
9. Adjournment.	<ul style="list-style-type: none"> <li>Adjourned meeting @ 9:57 a.m.</li> </ul>	

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Paul A. Jakubczak, Electrical Director