



## City of Rock Falls Electric Committee Meeting Minutes

**Date:** November 17, 2009      **Time Meeting Started:** 8:20 a.m.      **Time Meeting Ended:** 9:25 a.m.

Members		Also Attended	
Alderman Hand (chairperson)	X	Mayor Blanton	X
Alderman Schuneman	X	Paul Jakubczak, Electrical Director	X
Alderman Reitzel		Richard Downey, City Administrator	X
Alderman Kuhlemeir			

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 8:20 a.m.	<ul style="list-style-type: none"> <li>Approval of October 13, 2009 Electric Committee Meeting; not the September 8, 2009 as specified on the Agenda.</li> </ul>	Approve September 8, 2009 minutes @ December, 2009 Meeting
3. Financial/ Reliability/Broadband Report.	<ul style="list-style-type: none"> <li>Mr. Jakubczak distributed to all present the financial, reliability and broadband information for the month of October, 2009. Paul mentioned we had shown the corrections in the expensed for September.</li> <li>Discussed we had lost one fiber customer - Country Market as they had gone out of business.</li> <li>Paul is currently working with T6 on developing a non-profit governmental rate which would include Jerry Mitchell's office as well as RCND and Black Hawk Hills.</li> </ul>	
4. Energy Efficiency.	<ul style="list-style-type: none"> <li>Mr. Jakubczak mentioned to the Committee we will be sending out some information to the local schools as well to our businesses on ways to save energy.</li> <li>Discussed the web application which is currently on our web page for people to do home energy audits.</li> <li>Discussed the coupons for the CFL light bulbs which are out.</li> <li>Also had a brief discussion regarding a refrigerator return or turn in program. More information will be coming.</li> </ul>	
5. Building Repairs.	<ul style="list-style-type: none"> <li>Discussed with the Committee the need to replace five of the Electric Department's heat exchangers as they are no longer functional. The cost will be \$2380.00 per unit from Loescher.</li> <li>Discussed the need to repair the roof @ the Electric Department. This will be done in the spring, 2010.</li> </ul>	City Council approval
6. NI Solutions report.	<ul style="list-style-type: none"> <li>The report was handed out for the Fiber Optic Management proposal that was produced by NI Solutions. The Committee was instructed to review the report and bring back any comments/questions at the next Electric Committee Meeting.</li> </ul>	Committee comments

7. Organizational Checkup.	<ul style="list-style-type: none"> <li>Mr. Jakubczak mentioned to the Committee we need to get back on this subject and finish up so we can move forward with the recommendations. Paul will be e-mailing a list of the priorities from our previous meetings to the Committee Members and then we will be meeting at the next Committee Meeting to discuss these and come up with a plan of attack to start checking them off the list.</li> </ul>	Send out priority list and bring back comments
8. Assistant Superintendent Position.	<ul style="list-style-type: none"> <li>We held a lengthy discussion regarding the job duties, qualifications, whether to keep this position as a bargaining unit position or whether to move it out as management. Some additional research will be done as well as discussions with the union and other utilities to see how they move forward with this type of position and will be brought back to the Committee at the next meeting.</li> </ul>	Bring back recommendations
9. Committee Member Items.	<ul style="list-style-type: none"> <li>Discussed street lighting. Mr. Jakubczak informed the Committee and the Mayor he was still waiting for the samples from our suppliers.</li> <li>It was brought the Committees attention that we would like to enter one of our bucket trucks in the Hometown Holidays parade. The Committee waived the requirement of having no family members on a company vehicle for the parade itself.</li> </ul>	
10. Adjournment	<ul style="list-style-type: none"> <li>Adjourned meeting @ 9:25 a.m.</li> <li>Next regular scheduled meeting to be held December 15, 2009 @ 8:15 a.m. at the Electric Offices.</li> </ul>	

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Paul A. Jakubczak, Electrical Director