



City of Rock Falls

Personnel Committee Meeting Minutes

Date: 11/19/09

Time Meeting Started: 6:30 pm

Time Meeting Ended: 7:10pm

Members		Also Attended	
Alderman Thurm	P		
Alderman Reitzel	P		
Alderman Vandernick	P	Richard Downey, City Administrator	P
P-Present A-Absent			

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 6:30pm	<ul style="list-style-type: none"> Committee called to order at 6:30pm 	No action.
2. Worker's Compensation/Liabilities	<ul style="list-style-type: none"> City reviewed report from City Clerk regarding worker's comp and liability claims. Committee accepted report as presented, and thanked the City Clerk for his timely report. 	Report accepted with no action taken.
3. Department Safety Reports.	<ul style="list-style-type: none"> Committee reviewed department safety reports. 	Reports accepted as presented.
4. New Business: a) City ID Policy	<ul style="list-style-type: none"> City Administrator presented committee new City ID policy. Committee reviewed the policy and accepted it as presented. 	Item to be sent to City Council for adoption.
4. New Business b) Review Section 9.2 <u>Secondary Employment</u>	<ul style="list-style-type: none"> City administrator presented request by Public Property custodian to work a secondary job, as is spelled out in the Employee handbook. After a short discussion, committee approved employment as presented, and thanked City Administrator for report. 	Committee approved secondary employment by Public Property custodian.
5. Committee Member Items.	<ul style="list-style-type: none"> City Administrator reported on status of Electric Foreman position. Committee discussed issue. City Administrator reported on potential hiring of new lineman in the Electric department, and requested available dates of the committee for hiring. Committee discussed and set date for interviews on December 2nd or December 9th whichever would be easier for Electric Director. Alderman Thurm questioned the status of the physical tests in the Fire department. City Administrator stated he would question Fire Chief on issue and report back. 	Special meeting would be posted for interviews for new Electric department lineman.
6. Review/Approve Minutes	<ul style="list-style-type: none"> Minutes were approved as presented. 	Minutes were approved as presented.
7. Adjournment	<ul style="list-style-type: none"> Meeting was adjourned at 7:10pm. 	Meeting was adjourned at 7:10pm.

Richard Downey, Recorder, Rock Falls Personnel Committee