



City of Rock Falls

Personnel Committee Meeting Minutes

Date: 01/22/09 Time Meeting Started: 7:00 pm Time Meeting Ended: 8:00pm

Members		Also Attended	
Alderman Thurm (chairperson)	P	Mayor Blanton	P
Alderman Vandersnick	P		
Alderman Reitzel	P	Richard Downey, City Administrator	P
P-Present A-Absent			

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 7:00pm	<ul style="list-style-type: none"> Committee called to order at 7:00pm 	No action.
2. Approve minutes of December 18 2008 meeting	<ul style="list-style-type: none"> Committee reviewed and approved minutes as presented, Alderman Reitzel was in attendance at the December meeting. 	Minutes approved as presented.
3. Workman's Compensation/Insurance Update	<ul style="list-style-type: none"> Committee accepted report as presented and thanked City Clerk for report. 	Report accepted as presented.
4. Department Safety Reports	<ul style="list-style-type: none"> No Street, Water or Fire reports was presented. Committee discussed and accepted as presented and questioned where the other department reports were. 	Accepted as presented.
5. Old Business: a) Service Awards - Chairman Thurm	<ul style="list-style-type: none"> Alderman Thurm reported on "Select-a-gift" program. Program is divided into levels and points are needed for each level. Committee declined to take action at this time. 	No action.
6. New Business: a) 2009 Meeting Dates November/December Holiday	<ul style="list-style-type: none"> November meeting will be on the 19th December meeting will be on the 17th. 	Items would be sent to City Clerk for notification.
6. New Business b) Overtime "Unified list - changes" Mr. Downey	<ul style="list-style-type: none"> City Administrator reported on issue, and committee discussed. Committee determined that these hours would not go against the bank of overtime that for those employees that worked double-time. 	City Administrator will send this information over.
6. New Business c) Tuition reimbursement request) Mr. Jakubczak	<ul style="list-style-type: none"> Committee reviewed and accepted request and will send to City Council for approval. 	Item sent to City Council for approval.
7. Committee member items	<ul style="list-style-type: none"> Alderman Reitzel requested status of discipline on issues. 	Street department head will be talked to about this issue by City Administrator.
8. Executive Session: 1. Personnel Section 2(c) (1)	<ul style="list-style-type: none"> Committee declined to hold executive session. 	No action.

9. Minutes	<ul style="list-style-type: none">• Committee approved the minutes as presented.	Minutes were approved as presented.
9. Adjournment	<ul style="list-style-type: none">• Committee adjourned at 8:00pm.	Meeting adjourned at 8pm.

Richard Downey, Recorder, Rock Falls Personnel Committee