



# City of Rock Falls

## Personnel Committee Meeting Minutes

Date: 09/17/09    Time Meeting Started: 7:00 pm    Time Meeting Ended: 8:10pm

Members		Also Attended	
Alderman Thurm (chairperson)	P	Mayor Blanton	P
Alderman Reitzel	P	Bill Wescott, City Clerk	P
Alderman Vandersnick	P	Jim Reese, City Attorney	P
Also Attended		Gary Bailey, Attorney for FOP	P
Connie Person, Patrol Officer	P	T. Person, Ms. Person's spouse.	P
		Richard Downey, City Administrator	P

P-Present A-Absent

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 7:00pm	<ul style="list-style-type: none"> <li>Committee called to order at 7:00pm</li> </ul>	No action.
2. Executive Session: Enter into executive session for the purpose of Personnel - Section 2 (c ) (1)	<ul style="list-style-type: none"> <li>Committee entered into executive session at 7:13pm</li> <li>Committee exited executive session at 7:27pm</li> <li>Committee moved to deny the grievance as presented to the committee. City Clerk would send a written statement to the FOP, stating that grievance would be denied as presented.</li> </ul>	Grievance was denied as presented.
3. Worker's Compensation/Liabilities Update	<ul style="list-style-type: none"> <li>City Clerk presented the Worker's Comp and Liability reported. Committee reviewed. City Clerk reported that there was no lost time on worker's comp issue.</li> <li>City Clerk also reported that one of the two employees that were off in the Street department will be returning next Monday.</li> </ul>	No action.
4. Department Safety Reports	<ul style="list-style-type: none"> <li>Committee reviewed safety minutes from department. Sewer was not available due to the date of meeting being moved up.</li> </ul>	No action.
5. Unfinished Business: a) Employee Perception Survey	<ul style="list-style-type: none"> <li>Committee continued discussion on the issue. City Administrator reminded committee that issue was held over so Mayor could address this issue to the committee.</li> <li>Mayor and Committee discussed issue. Committee requested that this issue be placed on department head meeting for discussion.</li> <li>Committee also discussed getting additional prices from firm to do employee perception survey.</li> </ul>	Item would be placed on Department Head agenda. City Administrator would get info on more prices for study.
6. New Business: a) CDL-Medical Card Requirements.	<ul style="list-style-type: none"> <li>City Clerk reported on CDL medical card requirements. For a CDL licenses the going rate for a physical would be \$144 per employee that would be good for two years. At the end of two years for recertification would be \$82 per employee, and for every two years after that. Anyone losing their CDL license would have to reapply as a new employee which would be \$144. Having this medical card would meet the section 391 of the CDL code. This cost would cover all employees in water, sewer,</li> </ul>	Item would be sent to City Attorney for advisement.

	<p>street and electric department. City Clerk reported that if an employee fails a medical exam then employee would not have a CDL license.</p> <ul style="list-style-type: none"> <li>• A CDL license upon question is required to be renewed for 4 years.</li> <li>• Committee discussed and requested that this issue would be sent to City Attorney for advisement.</li> </ul>	
7. Committee Member Items.	<ul style="list-style-type: none"> <li>• No items were presented for discussion.</li> </ul>	No items were presented.
8. Review/Approve Minutes	<ul style="list-style-type: none"> <li>• Committee reviewed and approved the minutes as presented.</li> </ul>	Minutes were approved as presented.
9. Adjournment.	<ul style="list-style-type: none"> <li>• Meeting was adjourned at 8:10pm.</li> </ul>	Meeting was adjourned at 8:10pm.

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Richard Downey, Recorder, Rock Falls Personnel Committee