



City of Rock Falls

Riverfront Committee Meeting Minutes

Date: 03/23/09 Time Meeting Started: 5:15 pm Time Meeting Ended:

Members		Also Attended	
Jack Spencer, Chairperson	P	Nick Mahan, WLLT	P
Sandy Henrekin, RFCDC	P		
Keith Grell	P		
Pam Erby	A		
Brian Snow, Alderman	P		
Mayor Blanton	P		
Richard Downey, City Administrator	P		P
P-Present A-Absent			

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 5:15pm	<ul style="list-style-type: none"> Committee called to order at 5:15pm. Chairperson Spencer directed some comments to the committee at the beginning of the committee meeting, welcoming everyone and hoping 	No action.
2. Approve minutes from March 2 nd Meeting	<ul style="list-style-type: none"> Minutes were approved at the previous meeting and was passed as presented. 	No action.
3. Introduction of new Committee member -Keith Grell	<ul style="list-style-type: none"> Chairman Spencer reported that Keith Grell is excited to be on the committee and is looking forward to being an integral member of the committee in the future. 	Committee is looking forward to working with Mr. Grell.
4. Update on meeting with Representative Jerry Mitchell and the CMS	<ul style="list-style-type: none"> Mayor reported on work at the Reliant site and the meetings with local representative Jerry Mitchell. Mayor had an excellent meeting with both Jerry and representative from Illinois Central Management Services. Chairperson Spencer requested that perhaps Mayor keep Representative Mitchell informed of any progress of the Brownfield project. 	Mayor will ensure that lines of communications be kept open.
5. Update on developers plans for South building	<ul style="list-style-type: none"> No items were presented 	No action.
6. Update on TIF Progress	<ul style="list-style-type: none"> City Administrator reported on status of TIF 2. TIF 2 project is moving forward and is on time, and more reports will be done. 	TIF 2 is moving, but no action has been taken.
7. Site Plan Update	<ul style="list-style-type: none"> Chairman Spencer talked about update on Site plan, and encouraged the committee to think "larger than what is needed for the project". Committee discussed what they want to see from the Site Plan. A timeline was created in the RFQ and it will be updated and submitted to a list of firms. This timeline will be as follows: <ul style="list-style-type: none"> RFQ available-April 3rd 	Committee accepted timeline after committee discussed issue.

	<ul style="list-style-type: none"> ○ Deadline for Qualifications-April 17th ○ Notification of short list (3 teams)-April 20th ○ Consultant interviews-As needed ○ Selection recommended to Full City Council for Adoption-May 19th 2009. 	
8. Committee Discussion a. How to involve the Public	<ul style="list-style-type: none"> ● Chairman Spencer presented discussion on public involvement. Mayor requested that after the site design was completed it be presented to the public. 	
8. Committee Discussion b. How Public do we want to be?		
8. Committee Discussion c. Is there a Public project		
9. Assignment of next steps		
10. Approve Minutes as presented	<ul style="list-style-type: none"> ● Minutes were unavailable to be approved, as City Administrator had to excuse himself to attend another meeting. 	No minutes were presented.
11. Adjournment.	<ul style="list-style-type: none"> ● Meeting was adjourned at ____ pm. 	Meeting adjourned at ____pm