



City of Rock Falls

Comprehensive Plan Committee Meeting Minutes

Date: 07/07/10 Time Meeting Started: 10:00am

Time Meeting Ended: 11:00am

Members		Also Attended	
Sandy Henrekin (chairperson)	P	Mike Reibel, Consultant	P
Deb Burke	P		
Keith Adams	P		
Matt Lillpop	P		
Dave Leonard	P		
Mayor Blanton	P		
Richard Downey, City Administrator	P		
P-Present A-Absent			

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 10:00am	<ul style="list-style-type: none"> Committee called to order at 10:00am 	No action.
2. Approve Minutes from June 9 th Meeting	<ul style="list-style-type: none"> Committee reviewed and approved minutes as presented. 	Minutes were approved as presented.
3. Discussion on Proposals provided by Mike Reibel	<ul style="list-style-type: none"> Mr. Mike Reibel presented information regarding a professional service contract with him as a private consultant to assist with the comprehensive plan. Mr. Reibel informed the committee that his cost would not exceed \$10,000 for the work that he was proposing to the committee. He suggested that the process can be as short as 6 months or longer, depending on the work of the committee. Mr. Reibel informed committee that he would be creating "bones" and the committee would be putting the "meat" on the "bones". If the committee has a large amount of discussion, then the process will take longer. Matt Lillpop moved and Keith Adams seconded to have the Planning Commission review the contract for Mr. Reibel and to fund the project out of the Planning Commission budget, not to exceed to \$10,000. Motion passed unanimously. Item would be placed on the Planning Commission agenda for review and action to then be sent to City Council. Mr. Reibel suggested that the visioning process be held off on until some introductory information sessions were done so maps and other elements could be created. 	Item would be sent to the Planning Commission at their next meeting.
4. Committee Member discussion items.	<ul style="list-style-type: none"> Committee reviewed a short list of suggested additional members for the committee. Committee discussed about night time meetings. 	Committee reviewed additional member selections and would evaluate this further.

5. Approve Minutes from meeting	<ul style="list-style-type: none">Minutes from meeting were presented, reviewed and approved by committee.	Minutes were approved as presented.
6. Adjournment.	<ul style="list-style-type: none">Committee adjourned at 11am.	Meeting adjourned at 11am.

Richard Downey, Recorder, Rock Falls Comprehensive Plan Committee