



City of Rock Falls Electric Committee Meeting Minutes

Date: January 19, 2010 Time Meeting Started: 8:15 a.m. Time Meeting Ended: 9:42 a.m.

Members		Also Attended	
Alderman Hand (chairperson)	X	Mayor Blanton	X
Alderman Schuneman	X	Paul Jakubczak, Electrical Director	X
Alderman Reitzel	X	Richard Downey, City Administrator	X
Alderman Kuhlemeir	X		

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 8:15 a.m.	<ul style="list-style-type: none"> Approval of the December 15, 2009 Electric Committee Minutes. 	
3. Financial/Reliability/Broadband Report.	<ul style="list-style-type: none"> Mr. Jakubczak distributed to all present the financial, reliability and broadband information for the month of December, 2009. No discussion was held. Discussion was held regarding security cameras and the updating of the fiber system. Mr. Jakubczak mentioned to the Committee this is currently being investigated and we will hopefully have something put into next year's budget to update the cameras as well as add additional cameras within the substations. 	
4. NIU Intern.	<ul style="list-style-type: none"> Mr. Jakubczak was approached by an individual in the community regarding an internship through NIU in his communications program. The Electrical Director has been in contact with NIU and obtained all the forms. Mr. Jakubczak explained to the Electric Committee this individual will be working on enhancements to the City's Web Page as well as the development of a newsletter and informational sheets for the billing office. This was approved by the Committee and recommended for City Council Approval. 	City Council approval
5. Element Markets Renewal.	<ul style="list-style-type: none"> Mr. Jakubczak informed the Committee he received all the documents and he sent them on to the City Attorney for his review to renew our renewable energy credits contract with Element Markets. This contract will be for a period of 12 months beginning in February, 2010. Approval was granted by the Committee and recommended for City Council approval. 	City Council approval
6. ICN Switch.	<ul style="list-style-type: none"> Mr. Jakubczak has been receiving e-mails from the ICN Director, Kim Fisk regarding the transfer of ownership of the current switch that we have in the Electric Department for our Internet access. Discussion was held regarding what type of operations and maintenance is required for these switches and the possible replacement cost. Paul mentioned he has been working with Ms. Fisk in regards to the additional band width that we can receive if we go ahead and take ownership 	

	of this switch. This item was tabled until further information is obtained.	
7. IMEA/PJM Ordinance.	<ul style="list-style-type: none"> Mr. Jakubczak distributed the Ordinance he had received from Troy Fodor regarding the City's policy allowing the IMEA to utilize our generation in the PJM markets. This is similar to what we have done in the past. This was approved by the Committee and recommended to City Council for first reading. 	City Council approval
8. Organization Checkup.	<ul style="list-style-type: none"> The Committee decided to look at all the recommendations in the back of the book (all 74 of them) and start picking them off; which ones were completed, which ones were currently being worked on and which ones we are not going to complete. We addressed the first 25 questions and we will be continuing this process at the next Electric Committee Meeting. 	
9. Downtown Lighting.	<ul style="list-style-type: none"> Mr. Jakubczak brought up the information as he would like to start looking at choosing a particular fixture as well as a pole for the re-lighting of the downtown area. It was decided that Alderman Reitzel, Alderman Schuneman and Mr. Jakubczak will be looking/making the suggestions and bringing them back to the Committee/Council for approval. We will be looking at energy efficient lighting; one thing that we have done is installed two induction lighting fixtures on Dixon Avenue in front of the Car Wash by Haskell Avenue. 	
10. Committee Member Items.	<ul style="list-style-type: none"> Mr. Jakubczak mentioned he received the reciprocating engine proposal from Sega, Inc. The estimated cost for this project will be about \$3.2 million to put roughly 4/5 mg worth of generation on the West side on the South 14th Substation. Discussion was held regarding the recent outages we had; one on Christmas Eve and the other earlier in the month of December. We discussed the mitigation of what we did and how we did it. The Committee was very pleased at the timeliness of restoration. Alderman Kuhlemier mentioned Blackhawk Hills received a \$750,000 grant for lighting. It was mentioned to contact Theresa in their office for additional granting that they have for Broadband, as well as energy efficiency. Discussed the IMEA energy efficiency grants that they have. Paul mentioned to the Committee we were working through DCO as a managing partner. Mr. Jakubczak mentioned these are matching grants; so if the City decided to do the Community Building or City Hall, they would be required to receive the matching funds. 	
11. Adjournment	<ul style="list-style-type: none"> Adjourned meeting @ 9:42 a.m. 	