



City of Rock Falls Electric Committee Meeting Minutes

Date: March 16, 2010 Time Meeting Started: 7:30 a.m. Time Meeting Ended: 9:25 a.m.

Members		Also Attended	
Alderman Hand (chairperson)		Mayor Blanton	X
Alderman Schuneman	X	Paul Jakubczak, Electrical Director	X
Alderman Reitzel		Richard Downey, City Administrator	X
Alderman Kuhlemeir	X		

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 7:30 a.m.	<ul style="list-style-type: none"> Approval of the February 9, 2010 Electric Committee Minutes. 	
3. Financial/Reliability/Broadband Report.	<ul style="list-style-type: none"> The Electric Committee discussed the Reliability and Broadband reports. In the future the Committee would like to see the output of the Hydro Plant on a monthly basis; the previous two months. This will be reported at the April meeting. 	
4. NIU Grant	<ul style="list-style-type: none"> Mr. Jakubczak explained to the Committee that NIU had approached us through Blackhawk RC&D to partner with them to provide fiber to an eleven county area. One thing that was discussed was the upgrades required in our system to the pon network which was talked about and developed by NI Solutions. In exchange for this the City would be contributing labor and conduit space for fiber to be run through the City. The current estimates are that the City would receive roughly \$400,000.00 in monies to the upgrade its network and in exchange the City would be giving roughly \$525,000.00 worth of labor, conduit space and pole attachments to NIU. Paul received some information which he will be passing onto to Attorney Jim Reese for his review. 	Attorney Jim Reese to review
5. Non-Dedicated Generator Follow-up.	<ul style="list-style-type: none"> The new HAPS Rule (Hazardous Air Pollutants Rule) has been approved by the EPA and scheduled to take effect in 2013. Mr. Jakubczak has a meeting scheduled with IMEA on March 31, 2010 in Springfield to go over the ruling and to review some of the reports that R.W. Beck has provided for the Agency regarding the cost analysis for certain units. The estimated cost to upgrade our current seven units would \$500,000.00. Discussion was held regarding the possibility of adding new generators at South 14th Substation. This generation would take care of any type of issues that we have electrically on the west side of town. The Electric Committee approved to request finalized pricing from Sega for the engineering design; which will be brought to City Council on April 6, 2010. 	City Council approval

6. Customer Survey.	<ul style="list-style-type: none"> Mr. Jakubczak discussed with the Committee the Customer Survey from SDS Research. The estimated cost will be \$8,000 - \$10,000.00 to do phone interviews with our current customers to find out what they like; what they do not like; what changes we can make for their benefits. The Committee at this time decided not to look at this. We will review this in the fall. 	
7. Section 15-298 Security Deposits.	<ul style="list-style-type: none"> A lengthy discussion was held regarding why security deposits were needed; in what situations occurred; when they were implemented. Further discussion will be held with Attorney Jim Reese and Utility Office Manager, Conny Sanders regarding the Ordinance change and we will begin working on it from there. 	Jim Reese to review
8. Parking Lot bids.	<ul style="list-style-type: none"> We discussed the parking lot bids that were opened on March 4, 2010 as the recommendation of Willett & Hofmann to go with the low bid of Murray & Sons Excavating. Recommended for City Council approval. 	City Council approval
9. Organizational Checkup.	<ul style="list-style-type: none"> Mr. Jakubczak discussed with the Committee items #37 - #54. Next meeting we will be reviewing items #55 - #81. 	
10. Committee Member Items.	<ul style="list-style-type: none"> Mr. Jakubczak mentioned to the Committee there are a couple of efficiency grants available to the City. IMEA has one that's directed straight for the City of Rock Falls. Paul mentioned to the Committee we will be applying for one to replace some street lighting on Dixon Avenue with the new induction type setup. Once this goes through, every couple years or every year we will be replacing so many lights until the entire City is done. Paul also mentioned he received a call from John Lautenburger from Save-A-Lot regarding some energy efficiency upgrades and what type of incentives we that can offer to them. He gave him the information and sheets to apply for the IMEA grants as well too. He was informed the deadline is quickly approaching. Mr. Jakubczak announced he needed to know who would like to attend the National Conference in June, 2010. 	
11. Adjournment	<ul style="list-style-type: none"> Adjourned meeting @ 9:25 a.m. 	

Paul A. Jakubczak, Electrical Director