



City of Rock Falls

Electric Committee Meeting Minutes

Date: May 11, 2010 **Time Meeting Started:** 8:15 a.m. **Time Meeting Ended:** 9:00 a.m.

Members		Also Attended	
Alderman Hand (chairperson)	X	Mayor Blanton	X
Alderman Schuneman	X	Paul Jakubczak, Electrical Director	X
Alderman Reitzel		Richard Downey, City Administrator	X
Alderman Kuhlemeir	X		

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 8:15 a.m.	<ul style="list-style-type: none"> Approval of the April 13, 2010 Electric Committee Minutes. 	
3. Financial/Reliability/Broadband Report.	<ul style="list-style-type: none"> Paul Jakubczak distributed the Financial/Reliability/Broadband reports for the month of April, 2010. Discussion was held regarding the penalties. The Committee Members also noted the Hydro output has increased, which is a good for our renewable energy credits. Mr. Jakubczak informed the Committee the NIU Intern has completed his web page bill that will be put onto the website for customers viewing. 	
4. Fiber Network Management Software.	<ul style="list-style-type: none"> We received three bids for the software package. They ranged in price from \$11,825.00 to \$375,000.00. We had two systems come in and demonstrate. Loop I had a price of \$11,825.00 which was more of a network monitoring solution to monitor the switches. Stellar-Rad had a price of \$54,150.00, was more of a mapping setup which is more of what we are looking for; therefore we recommend Stellar-Rad to the City Council for approval in the amount of \$54,150.00 pending review of the contract from the City Attorney. 	City Council approval.
5. Lighting Upgrade Office/Dixon Avenue.	<ul style="list-style-type: none"> Alderman Schuneman and Reitzel mentioned they would like to sit down and discuss this with Mr. Jakubczak. Paul Jakubczak will be sending the quotes out shortly for the Dixon Avenue lights. Received an informational packet from Holophane regarding the relighting of our existing facility in the Electric Department. The estimated cost is slightly over \$19,000.00. The estimated pay back of \$3,000.00 per year with a six year payback. The Committee recommended that we start moving forward with this and look at different grant opportunities through IMEA, RRDA, Blackhawk Hills as well as DC Element. 	

6. Energy Conservation Code.	<ul style="list-style-type: none"> This was brought up during the last City Council Meeting. The Committee did not have any copies for discussion. No discussion was held. 	To be discussed at next Committee Meeting
7. Apprentice Scholarship Forms.	<ul style="list-style-type: none"> Mr. Jakubczak mentioned to the Committee the forms that were in their packets have to do with the Department of Labor Certification. It is recommended to coincide with the City's tuition reimbursement policy that as we start getting Apprentice's back into the program that they more or less have to pass the course or reimburse the City and when they do become certified Journeyman that they have to give so many years of service to the City or they will be made to pay back on a percentage basis the amount that was invested in them. 	To be discussed further at next Committee Meeting
8. Committee Member Items.	<ul style="list-style-type: none"> Discussed Phase I & Phase II of the parking lot upgrades at the Electric Department. Approved a Phase I change order for \$12,772.00 to Murray Excavating for additional work along the south side of the building. Discussed Phase II which would handle from mid-point on the south side of the building to all the way out to Industrial Park Road. This price is estimated to be \$67,758.60. The Committee does not see a problem with this change order, although Mr. Jakubczak will need to check with the City Attorney to make sure that this is legal and we can issue a change order as this money has been budgeted for this. The Electric Department has been contacted by a local resident due to the Make-A-Wish Foundation regarding the installation of a swimming pool. I informed resident the City would be donating the underground trenching and cable for their service if they would be willing to pick up the cost for a local electrician to move their meter base from the backyard to the side yard. 	City Council approval for Phase I change and Phase II
9. Adjournment	<ul style="list-style-type: none"> Adjourned meeting @ 9:00 a.m. 	

Paul A. Jakubczak, Electrical Director