



City of Rock Falls Electric Committee Meeting Minutes

Date: July 27, 2010 **Time Meeting Started:** 8:15 a.m. **Time Meeting Ended:** 9:30 a.m.

Members		Also Attended	
Alderman Hand (chairperson)	X	Mayor Blanton	X
Alderman Schuneman	X	Paul Jakubczak, Electrical Director	X
Alderman Reitzel	X	Richard Downey, City Administrator	X
Alderman Kuhlemeir	X	Dick Simon	X

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 8:15 a.m.	<ul style="list-style-type: none"> Approval of the June 8, 2010 and the Special Meeting July 6, 2010 Electric Committee Minutes. 	
3. Financial/Reliability/Broadband Report.	<ul style="list-style-type: none"> Paul Jakubczak reported for the month of June the following: Billed: \$681,661.00 Expensed: \$626,626.00 Cash Received: \$449,559.00 Reliability: 99.96% Discussion was held regarding the Rock Falls High School internet. They have switched over to T6 for their service and eliminated fiber optics. Discussed the wireless and the expansion of the wireless; nothing is really being done on the wireless side as there has been no additional interest or push from T6 or the City to expand it further down First Avenue. 	No Action
4. South 14th Generator Project Update.	<ul style="list-style-type: none"> It was suggested we take photos of the site as a video or still pictures just to document how the site looked prior to and after the installation of the new generators. Mr. Jakubczak mentioned to the Committee that we had already been out with the Gen-Set purchase. There would be a purchase order coming for the 10% deposit that the manufacturer had requested. The Switchgear bids had gone out on Friday, July 23, 2010 and will be due on August 13, 2010. Briefly discussed the boring samples that will be completed by a company out of Rockford, IL. 	No Action
5. Generator EPA Compliance Update.	<ul style="list-style-type: none"> Mr. Jakubczak received a draft letter from the Agency that needs to be sent to the Illinois EPA to verify that we are planning on going ahead to get our units into compliance. It was in agreement the Committee suggested we go ahead and send out those letters. The estimated cost of the upgrades will be approximately \$48,000.00 per unit for each of the five units at Industrial 	No Action

	<p>Park and \$54,000.00 per unit at Avenue A as well as some additional costs for a company to come in and monitor it.</p>	
6. Prairie State Tour/Tribune Article.	<ul style="list-style-type: none"> • Mayor Blanton, Alderman Kuhlemier and Paul Jakubczak will be attending the Prairie State Tour on September 9, 2010. As more information becomes available it will be given to the participants. • M. Jakubczak reported there were some articles in the Chicago Tribune regarding the Prairie State Project and the increase in cost and how they affect purchase power. It has been rebutted by the Agency as well as the City of Winnetka regarding the inaccuracies that were reported by a Mr. Michael Hawthorne. • Discussed a new agreement with Bechtel who is the company running Prairie State and building Prairie State. It is going to be a fixed price contract instead of a cost plus contract. 	No Action
7. APPA Webinar.	<ul style="list-style-type: none"> • On Tuesday, August 3, 2010 there is a seminar being held at 1:00 to discuss ways to help our low income customers pay their utility bills during this recession we are in. Mr. Downey has already paid for it and asked if anyone would like to attend. He will be setting it up in his office at 1:00. 	No Action
8. City Hall Lighting Upgrade.	<ul style="list-style-type: none"> • We discussed replacing the lights and the existing poles. The Committee talked about doing was taking the existing design for First Avenue and Reliant Fastener property and using City Hall as the first starting point. Discussed colors and how we would like them to look. Decided on a teardrop style and a hunter green color. Mr. Jakubczak plans to get pricing and lead times for this style for the next Committee Meeting. 	No Action
9. Meter Technician Position.	<ul style="list-style-type: none"> • A lengthy discussion was held regarding why this position is being created. It was mentioned the Union has a copy of the job description. Mr. Jakubczak mentioned they would like to have the Personnel Committee approve this position prior to negotiations so it can be negotiated during this period. 	Personnel Committee
10. Committee Member Items.	<ul style="list-style-type: none"> • Mr. Jakubczak read a letter from the Make-A-Wish foundation thanking us for the work we had performed for the Chavara family. We installed the underground electric service for this family to have a pool installed for their daughter. • Alderman Kuhlemier discussed with the Committee the banner situation. Installation of banners, removal of banners and maintenance of banners. Paul mentioned the new poles that we plan on installing. We need to decide on which department will be installing the banners. The Committee recommended sending this to the Ordinance Committee in an open forum with the departments that would be involved for their input. • Mayor Blanton wanted to know where we are with the phone backup system. Mr. Jakubczak mentioned he had received pricing from H2IT for the additional server at City Hall. • Discussion was held regarding the backup generator for the Electric Department. This will be engineered in the next two months with the installation prior to the end of the year or 	Ordinance Committee

	<p>the beginning of next year.</p> <ul style="list-style-type: none"> • Discussed the backup server. Mr. Downey advised he will put this in the budget for the following budget cycle. • Discussed the installation of larger generators at the Police and Fire buildings as well as City Hall and the Community Building. • Paul Jakubczak updated the Committee regarding the paving of the parking lot at the Electric Department. Contact will be made with Murray's to find out what the status is and when they are looking at doing the final paving as the City is looking at doing an auction in August and they would like to know if they can use this building or if they need to push it back. 	
11. Adjournment.	<ul style="list-style-type: none"> • Adjourned meeting @ 9:30 a.m. 	

Paul A. Jakubczak, Electrical Director