



## City of Rock Falls Finance/Insurance/Investment Committee

**Date: 05-25-2010**

**Time Meeting Started: 6:35 p.m.**

**Time Meeting Ended: 8:25 p.m.**

| Members                         |   | Also Attended             |   |
|---------------------------------|---|---------------------------|---|
| Chairman, Ald. Kuhlemier        | P | City Administrator Downey | P |
| Ald. Thurm                      | P | City Clerk Wescott        | P |
| Ald. Schuneman                  | P |                           |   |
| Mayor Blanton                   | P |                           |   |
| Also Attended                   |   |                           |   |
| Mr. Tony Di Toro, ATD Solutions | P |                           |   |

| Topic   | Discussion  | Plan of Action   |
|---|---|--|
| 1. Call to Order @ 6:30 pm                        | <ul style="list-style-type: none"> <li>Meeting called to order at 6:35 p.m.</li> </ul>  | In session   |
| 2. Approve Minutes of April 27, 2010              | <ul style="list-style-type: none"> <li>Following a review of the minutes, the minutes were adopted.</li> </ul>  | Minutes approved   |
| 3. Presentation: All-State ATD Employer Solutions | <ul style="list-style-type: none"> <li>Mr. Di Toro, owner of ATD Employer Solutions presented an overview of his business to the Council for consideration. Mr. Di Toro offers a wide variety of benefit programs including, supplemental life insurance (portable and non-portability), cancer insurance, vision programs and a unique supplemental disability offering which wraps in IMRF, Articles 3,4 and 5 into a program which increase the amount of disability pay from 50% to 66 2/3%.</li> <li>Mr. Di Toro would like to have the City take these programs on for the employees, however, it was made clear that we would be happy to distribute information to the employees for there considerations, however, any participation would be totally on there own.</li> </ul> | No Action  |
| 4. Old Business<br>a) AZAVAR Audit Solutions      | <ul style="list-style-type: none"> <li>This item was tabled at the last meeting. The Company offers Audit service for municipal utilities insuring that all data, financial information are in line with contracts, franchise agreements and Ordinances. There is no initial monetary outlay for the services; however, AZAVAR will take 50% of any monies recovered. The City would be required to provide all of the documents and previous documents relating to the services which would represent and cost not recoverable for the City.</li> </ul>  | Committee declines Municipal participation in this program.  |
| b) Purchasing Policy/Bidding/RFP purchasing.      | <ul style="list-style-type: none"> <li>This item was tabled from the last meeting. It comes to the committee as a result of the Hometown Connections report compiled by the Electric Utilities. Following a discussion on this matter, it is the feeling of the Committee that our current practices due not warrant the establishment of new programs to satisfy these areas of concerns. The City via, ordinances, current policies and practices address these areas.</li> </ul>   | No action  |
| 5. New Business:<br>a) AM Audit                   | <ul style="list-style-type: none"> <li>This firm met with Administrator Downey and requested the City give consideration to its services. They are another firm which conducts audits of municipal utilities.</li> </ul>  | Committee declines Municipal participation in this program.  |
| b) Put Illinois to Work Initiative                | <ul style="list-style-type: none"> <li>Mr. Downey spoke about this program created by the State of Illinois Department of Human Services. The program utilizes state funds and federal stimulus monies and will be administered in partnership with Heartland Human Care Services (HHCS) and DCEO. It subsidizes wages for eligible unemployed, low-income parents and young adults. Funding is utilized to subsidize workers up to September 30, 2010 The program pays \$10.00/hr., pays workers compensation and social security and participating agencies due not have to pay unemployment following release of the workers in September.</li> <li>Following a discussion of the pro's and con's, the committee recommended</li> </ul>  | Following filling of the current Street Department vacancy, proceed with participation in this program. Recommend to Personnel Committee 5/27/2010 |

|                              |   |  |
|------------------------------|---|--|
|                              | that the personnel committee review this at there next meeting and have Mr. Downey verify all of the programs benefits and present the same to the Personnel Committee.   |  |
| c) Cellular Service Contract | <ul style="list-style-type: none"> <li>Mr. Downey presented a cost savings proposal in regards to cell phone services that are provided to City Departments via (3) separate contracts. In working with Next Generation a new contract has been written that will cost \$659.97 a month and save approximately \$90.00 per month. Following a short discussion, the committee is recommending to the Council to approve the new contract.</li> </ul>  | Send to Council for approval, 6/1/2010   |
| 6. Committee Member items    | <ul style="list-style-type: none"> <li>Mr. Downey informed the Committee that the Blackhawk Hills Council has an Energy Efficiency &amp; Conservation Block Grant from the Illinois Association of Regional Councils. The Grant will cover up to \$100,000.00 per project with a 75%-25% contribution. The area of interest to the City is the energy efficiency retrofits &amp; renewable energy on public buildings. Specifically, replacement of the windows in the Community Building. Following a short discussion, the committee recommended Mr. Downey pursue the grant if matching funds can be found in the budget. The deadline for the applications is June 11, 2010</li> <li>Questions were raised about hiring of summer help and the replacement of the position in the Street Department. Following a short discussion, the committee is recommending to the Personnel committee that they go ahead with the hiring of the Street Department Position, (2) summer help positions (1-Electric/1-Street) , as well as, looking into the possibilities of hiring staff under the Put Illinois to Work program.</li> </ul> | <ul style="list-style-type: none"> <li>Mr. Downey should make the grant application if matching funds are available in the budget.</li> <li>Recommend to Personnel Committee to support employment positions as outlined.</li> </ul> |
| 7. Adjournment               | <ul style="list-style-type: none"> <li>With no other business to come before the committee, Chairman Kuhlemier called for adjournment.</li> </ul>   | <ul style="list-style-type: none"> <li>Adjournment at 8:25 p.m.</li> </ul>   |

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Alderman Glen Kuhlemier, Committee Chairman