



City of Rock Falls Personnel Committee Meeting Minutes

Date: 09/16/10 Time Meeting Started: 7:00 pm

Time Meeting Ended: 7:46pm

Members		Also Attended	
Alderman Thurm (Chairperson)	P	Mike Kuelper, Police Chief	P
Alderman Reitzel	P	Bill Wescott, City Clerk	P
Alderman Vandersnick	P		
		Richard Downey, City Administrator	P
P-Present A-Absent			

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 7:00pm	<ul style="list-style-type: none"> Committee called to order at 7:00pm 	No action.
2. Worker's Compensation/ Liabilities Report	<ul style="list-style-type: none"> City Clerk reviewed the Worker's Compensation report with committee. Committee thanked City Clerk for report. 	No Action.
3. Department Safety Reports	<ul style="list-style-type: none"> Committee reviewed safety reports as presented. Committee accepted them as presented. 	Committee accepted as presented.
4. New Business: a) Flu Shots/ H1N1 Employees	<ul style="list-style-type: none"> City Clerk reviewed flu shots with committee. Shots will be \$29.99 per employee. Committee reviewed issue and approved to have this program, and directed the City Clerk to move forward with employee flu shots. 	Committee approved expenditure and approval of program.
5. Executive Session: Personnel- Section 2(c) (1)	<ul style="list-style-type: none"> Committee entered into executive session at 7:12pm for Personnel Section (c) (1). Committee exited out of executive session at 7:34pm Committee approved request for Family Medical Leave by employee requesting. 	Request for FMLA was approved as presented.
6. Committee Member Items	<ul style="list-style-type: none"> City Administrator reported that one of the City crossing guards will be retiring at the end of September due to personal matters. City Administrator reported that to conserve funds city would not replace crossing guard that is retiring. Committee thanked City Administrator for report. 	No action.
7. Review/ Approve Minutes	<ul style="list-style-type: none"> Minutes were approved as presented. 	Minutes approved as presented.
8. Adjournment.	<ul style="list-style-type: none"> Meeting was adjourned at 7:46pm 	Meeting adjourned at 7:46pm