



City of Rock Falls Personnel Committee Meeting Minutes

Date: 10/28/10 Time Meeting Started: 7:00 pm Time Meeting Ended: 7:25pm

Members		Also Attended	
Alderman Thurm (Chairperson)	P	Alderman Kuhlemier, Mayor Pro-Tem	P
Alderman Vandersnick	P	Police Chief Kuelper	P
Alderman Reitzel	P		
		Richard Downey, City Administrator	P
P-Present A-Absent			

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 7:00pm	<ul style="list-style-type: none"> Committee called to order at 7:08pm 	No action.
2. Worker's Compensation/ Liabilities Report	<ul style="list-style-type: none"> City Clerk presented information on liability report. Committee discussed and thanked City Clerk for report. 	Committee thanked City Clerk for report.
3. Department Safety Reports	<ul style="list-style-type: none"> Committee reviewed safety reports as presented. 	Committee accepted reports as presented.
4. New Business: a) Crossing Guard Hiring	<ul style="list-style-type: none"> Committee declined to sit in on interviews for crossing guards, but instructed City Administrator and Police Chief take care of selections. 	Committee directed the City Administrator and Police Chief to conduct interviews for Crossing guards.
5. Committee Member items	<ul style="list-style-type: none"> City Administrator reported that he would be bringing new evaluation program for employees to their next meeting. City Administrator reported that the new utility office employee seems to be working out, and that the new utility billing software will be installed in December. 	Committee thanked City administrator for report.
6. Minutes approved as presented	<ul style="list-style-type: none"> Minutes approved as presented 	Minutes approved as presented.
6. Adjournment	<ul style="list-style-type: none"> Meeting adjourned at 7:25pm 	Meeting adjourned at 7:25pm

Richard Downey, Recorder, Rock Falls Personnel/Safety Committee