



City of Rock Falls Personnel Committee Meeting Minutes

Date: 12/16/10 Time Meeting Started: 7:00 pm

Time Meeting Ended: 7:48pm

Members		Also Attended	
Alderman Thurm (Chairperson)	P		
Alderman Reitzel	A		
Alderman Vandersnick	P	Richard Downey, City Administrator	P
P-Present A-Absent			

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 7:00pm	<ul style="list-style-type: none"> Committee called to order at 7:00pm 	No action.
2. Worker's Compensation/ Liabilities Report	<ul style="list-style-type: none"> Committee reviewed report from the City Clerk. Committee thanked the City Clerk for the report, and took no action. 	No action at this time.
3. Department Safety Report	<ul style="list-style-type: none"> Committee examined the safety reports from the various departments. City Administrator pointed out issue with Eye wash at Electric department, and will find out what the plan of action is to repair the eye wash facilities and report back next month. 	Items were accepted as presented and eye wash equipment will be checked.
4. New Business: a) Employee Updates	<ul style="list-style-type: none"> Committee reviewed report as presented and accepted. 	No action.
5. Committee Member Items	<ul style="list-style-type: none"> City Administrator presented request by City staff to examine getting a mechanic for the city. Committee discussed issue of getting a mechanic, and referred issue to the Finance Committee for review. 	Item would be sent to the Finance Committee for review.
6. Review/ Approval of Minutes	<ul style="list-style-type: none"> Minutes were reviewed and approved as presented. 	Minutes were approved as presented.
7. Adjournment	<ul style="list-style-type: none"> Meeting was adjourned at 7:48pm 	Meeting adjourned at 7:48pm

Richard Downey, Recorder, Rock Falls Personnel Committee