



# City of Rock Falls Public Works Committee Meeting Minutes

Date: 02/04/10

Time Meeting Started: 6:30 pm

Time Meeting Ended: 9:02 pm

Members		Also Attended	
Alderman Reitzel (Chairperson)	P	Mayor Blanton	P
Alderman Snow	P	Ted Padilla, Water Superintendent	P
Alderman Thurm	P	Brian Frickenstein, Willett Hoffman & Assoc.	P
Alderman Kuhlemier	P	Alderman Schuneman	P
		Richard Downey, City Administrator	P
P-Present A-Absent			

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 6:30pm	<ul style="list-style-type: none"> <li>Committee called to order at 6:30pm</li> </ul>	No action.
2. Unfinished Business a) Sidewalk Repair Program 2010-2011	<ul style="list-style-type: none"> <li>Ted Padilla presented the updated sidewalk map. Committee discussed and requested that public areas of gathering, such as churches and schools be looked at. Committee discussed future plans for sidewalk and talked about improving real good record keeping for the sidewalk program.</li> </ul>	Committee made suggestions to Ted for new year sidewalk program.
2. Unfinished Business b) FAU Route Project	<ul style="list-style-type: none"> <li>City Administrator requested that the committee discuss which FAU routes would be done on next FAU program. Committee discussed. Alderman Kuhlemier requested that committee request 5<sup>th</sup> Avenue from West 2<sup>nd</sup> Street to Route 30 and West 5<sup>th</sup> Street from 1<sup>st</sup> Avenue to 12<sup>th</sup> Avenue be added to the FAU map via a request from the Mayor to IDOT.</li> <li>Committee would review issue during their next meeting, <b>item would be placed on next agenda as Unfinished Business.</b></li> </ul>	Letter would be sent by the Mayor to IDOT to designate FAU routes.
3. New Business: a) W. 2 <sup>nd</sup> Street Repairs/Sewer Project	<ul style="list-style-type: none"> <li>Committee discussed about the repairs of West 2<sup>nd</sup> Street after the sewer department is done with installing their force main to connect to the new sewer plant. Committee discussed. Force main will be 8 feet deep and could settle over time. Committee determined that they would patch this street and then return to the area after it has settled. As the project moves forward the committee will monitor and then take action on it, probably in 2011.</li> <li>Committee requested that City Administrator contact the Whiteside County Health department about potential work on 12<sup>th</sup> Avenue to ensure they are ready for work.</li> </ul>	Item would be monitored by committee.
3. New Business b) Approve Deposit Refunds (Utilities)	<ul style="list-style-type: none"> <li>Committee approved refunds as recommended by the Utility office personnel.</li> </ul>	Utility deposit refunds were approved by committee.

<p>3. New Business c) Recommendation from Branding Committee 1. Signage-Location-Funding</p>	<ul style="list-style-type: none"> <li>• City Administrator reported on recommendation from Branding Committee. Committee discussed and requested getting bids per sign from both sign companies and then bring issue back to committee for further discussion.</li> </ul>	<p>Issue would be researched <b>and placed on agenda as unfinished business</b></p>
<p>3. New Business d) Clean up 8<sup>th</sup> Avenue/Leroy Avenue Area</p>	<ul style="list-style-type: none"> <li>• Committee discussed issue of this area. Committee members all agreed that area does need to be cleaned up.</li> <li>• Ted Padilla reported that issue could be addressed, but there is a phone line under tree line, so it would have to be done by hand. Committee discussed, and requested that the street department attend to this clean up, and that the Police department attend to the vehicles in the area as time allows.</li> <li>• Committee discussed clean-up of PA site, and requested that as soon as clean-up via USEPA grant was complete, that site be evaluated to be cleaned up.</li> </ul>	<p>Issue would be addressed as time allows by staff.</p>
<p>4. City Engineer-Mr. Frickenstein</p>	<ul style="list-style-type: none"> <li>• Committee requested that Brian work on getting some estimates for grind and overlays. Alderman Snow requested 6<sup>th</sup> Street from 1<sup>st</sup> Avenue to Avenue A. Alderman Reitzel requested 8<sup>th</sup> Avenue from West 2<sup>nd</sup> to Leroy Avenue.</li> <li>• Committee discussed 12<sup>th</sup> Avenue project and potential of doing additional curb work on the project. Ted Padilla requested perhaps doing a walk-thru of the project with Brian to determine how much curb and gutter should be replaced. Committee also requested that Ed Cox pre-inspect all of the catch basins before the project begins.</li> <li>• Brian suggested crack-filling be done in spring and not in fall.</li> </ul>	<p>Committee thanked Brian for report and requested Brian check on curb costs that will be in associated with 12<sup>th</sup> avenue project, and to get prices for overlays.</p>
<p>5. Committee Member Items</p>	<ul style="list-style-type: none"> <li>• Alderman Kuhlemier reported that there are potholes in E 11<sup>th</sup> Street bridge, and asked them to be addressed.</li> <li>• Alderman Kuhlemier reported that 5<sup>th</sup> avenue also is showing potholes and he requested those to be addressed as well.</li> <li>• Alderman Snow requested that committee look at removing old fireplace city entrance sign. Committee discussed. Ted reported that he could have street department go down and see about hauling off sign with skid loader as time allows.</li> </ul>	<p>Ted would see about sign removal.</p>
<p>6. Wastewater - Mr. Cox</p>	<ul style="list-style-type: none"> <li>• Mr. Cox was unavailable and hence had no report.</li> </ul>	<p>No action.</p>
<p>7. Water - Mr. Padilla a) Well Rehab # 4-attachment</p>	<ul style="list-style-type: none"> <li>• Mr. Padilla requested to have Well #4 rehabilitated again. He informed committee that new location for well is moving forward, but he would still like to rehabilitate well #4. Price for rehabilitation would be \$43,896. Committee approved this work to be bid out. <b>Item would be placed on City Council for action.</b></li> <li>• Committee discussed about potential new well, and it would run in the neighborhood of \$300,000 for cost. Committee discussed as food for thought.</li> </ul>	<p>Item would be placed on agenda for action.</p>
<p>7. Water - Mr. Padilla b) Fluoride Stand alone System</p>	<ul style="list-style-type: none"> <li>• Ted reported that this little project will be coming forward.</li> </ul>	<p>No action.</p>

7. Water - Mr. Padilla c) GIS Mapping Update/Costs	<ul style="list-style-type: none"> <li>Ted reported that he will do a minor update from Willett &amp; Hoffman for this fiscal year, and then Ted will work with Megan to get updates. City Administrator also suggested that time during the Public Works be dedicated to the GIS department as time allows.</li> </ul>	Committee thanked Brian and Ted for planning.
7. Water - Mr. Padilla d) Water Department Updates	<ul style="list-style-type: none"> <li>Valves have been ordered for Filter # 3 as they have reached their end of life.</li> <li>Ted and the Mayor have discussed the green tower being painted, and the hope is that it will clean up when spring comes.</li> </ul>	No action.
8. Street - Mr. Padilla a) Yearly Work Schedule	<ul style="list-style-type: none"> <li>Ted presented a schedule for general day to day month to month work for committee. Committee reviewed and thanked Ted for schedule.</li> <li>Mayor and Ted reported on work program employees via the Township that are required to do public work. Mayor and Ted will report back to committee as information becomes available. <b>Item would be placed on next agenda for information.</b></li> <li>Ted reported that he is reviewing the boat ramp status, and he will report back to the committee. <b>Item would be placed on next agenda.</b></li> </ul>	Township employee program would be placed on next agenda.  Boat ramp status would be placed on next agenda.
8. Street - Mr. Padilla b) Hot Patch "Buggy"	<ul style="list-style-type: none"> <li>Ted reported that city does not have a hot patch buggy. Current the street department is renting a buggy for this week. Ted requested that department needs to purchase a buggy.</li> <li>Ted reported that \$14,600 would be needed for a 2-ton buggy. Committee agreed. For leasing, it is \$800 a week and if you were to lease/purchase it, 70% of the lease would go towards the purchase. Committee requested that lease be continued next week and potentially evaluated for purchase.</li> </ul>	Ted will work with City Administrator to determine if lease or purchase can be done.
8. Street - Mr. Padilla c) Reduction in allocation of Man-hours in Downtown Area	<ul style="list-style-type: none"> <li>Ted reported that he has talked to Mayor about which areas will be done by the Street department, and which areas will be followed up by the building department. Weed killer would be used at full strength if necessary to reduce weeds.</li> </ul>	Committee thanked Ted for report.
8. Street- Mr. Padilla d) GIS - Street Department	<ul style="list-style-type: none"> <li>Ted reported that Brian would be providing him with a map of the recent road projects that street department has done for road repairs. Once he has that map Ted will be working on long term planning for street repairs.</li> </ul>	No action.
8. Street -Mr. Padilla e) Street Department Updates	<ul style="list-style-type: none"> <li>Committee discussed doing "oil and chip" projects via Whiteside County. Committee discussed.</li> <li>Ted requested getting a pressure washer for the department. Committee discussed and item would be purchased.</li> <li>Ted reported on make shift pit for chips for patching machine. Ted reported to committee that some sort of structure needs to be designed for this usage. Committee discussed about using Reliant site loading docks. Ted will review and see about this site.</li> </ul>	Purchases would be worked on.
9. Review/Approval Minutes	<ul style="list-style-type: none"> <li>Committee reviewed and approved minutes as presented.</li> </ul>	Minutes were approved as presented.

10. Adjournment	<ul style="list-style-type: none"><li>• Meeting was adjourned at 9:02pm</li></ul>	Meeting adjourned at 9:02pm.
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Richard Downey, Recorder, Rock Falls Public Works Committee