



City of Rock Falls

Public Works Committee Meeting Minutes

Date: 03/04/10

Time Meeting Started: 6:30pm

Time Meeting Ended: 8:15pm

Members		Also Attended	
Alderman Reitzel (Chairperson)	P	Mayor Blanton	P
Alderman Kuhlemier	P	Connie Sanders, Utility Office Supervisor	P
Alderman Snow	P	Tom Hampton, Hampton Equipment	P
Alderman Thurm	A	Ted Padilla, Water Superintendent	P
Also Attended		Alderman Schuneman	
Brian Frickenstein, Willett Hoffman & Associates	P	Richard Downey, City Administrator	P
P-Attended A-Absent			

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 6:30pm -Chairman Reitzel	<ul style="list-style-type: none"> Meeting was called to order at the Street Department Garage at 6:30pm 	Meeting called to order at 6:30pm
2. Audience Request: Ms. Kirsten Brewer, 413 5 th Avenue- Reconnection Fee/Limiters	<ul style="list-style-type: none"> Committee review issue and discussed item as presented by City Administrator. Committee agreed that customer would indeed need to pay for the removal fee for the limiter, since the bill was sent, a reconnection notice was sent and neither were returned, and the limiter policy of the city has been in place for some time. Committee requested that notification for limiter be placed in a "conspicuous place" so customers would be well informed of limiter placement. City Administrator also reported that he will have an intern that is working with the electric department to create a policy flyer that will be sent out to each customer informing them of this policy. 	Ms. Brewer did not appear, but committee discussed issue and determined that Ms. Brewer would be required to pay rehook fee for the limiter removal.
3. Hampton Equipment Company a) Demonstration - Warren Total Patcher	<ul style="list-style-type: none"> Mr. Tom Hampton gave a very thorough demonstration of the total patcher machine that the City of Rock Falls purchased in 2009. Mr. Hampton took a number of questions from the gathered officials, and the officials thanked Mr. Hampton for his time and patience while the elected officials reviewed machine. 	Mr. Hampton was thanked for his time.
4. Unfinished Business: a) FAU Route designation	<ul style="list-style-type: none"> City Administrator presented additional information regarding selection of FAU (Federal Aid Urban) routes within the city limits. These routes would have to be designated to spend FAU funding on them. After a lengthy discussion committee requested that the Mayor send a letter to IDOT requesting the following routes to be designated as FAU routes: <ul style="list-style-type: none"> 5th Avenue from 1st Street to Route 30. 5th Street from 1st Avenue to 14th Avenue 8th Avenue from the River to Route 30 if this is not currently a FAU Route. The City Administrator will check on this item. 	The request would be made to the Full City Council to request that the Mayor send a letter to IDOT designating the following routes as FAU routes.

	<ul style="list-style-type: none"> • 3rd Avenue from Route 30 to West 24th Street. 	
4. Unfinished Business: b) Signage-Location-Funding	<ul style="list-style-type: none"> • City Administrator reported on Branding Committee's work thus far and requested that the committee request to have funds set aside for signage for the branding committee's work. • Committee also discussed mural signage for the Lincoln Highway project. • Committee determined that they would request finance committee set aside \$2000 for signage, \$1500 for directional signage and \$500 for the mural signage within the Public Property budget for the 2010-2011 budget year. 	Item would be included in Public Property signage budget as a request from the Public Works committee.
5. New Business: a) Township Employee Work Program-Mr. Padilla	<ul style="list-style-type: none"> • Mr. Padilla reported on the township employee work program, where the township will get temporary workers who are required to do so many hours of labor a month to receive rent and utility assistance. This program would not cost the city anything, and even the worker's compensation is covered by Coloma township. • Committee discussed shortly, and approved the usage of this program for the upcoming spring and summer work season. 	Committee approved utilizing the program for the summer. Township would be contacted to determine if there has to be an intergovernmental agreement signed between the township and the city to move forward.
5. New Business: b) Boat Ramp Status	<ul style="list-style-type: none"> • Mr. Padilla reported that the boat ramp at the Arduini Boat ramp is being reviewed for repairs that need to be done. He handed out pictures and let the committee know that the ends are broken and cracked. Committee suggested Ted contact manufacturer on broken floatation pieces and to see about tied downs being installed. 	Mr. Padilla was directed to contact boat dock manufacturer to see about replacement parts.
5. New Business c) Policy for selling emulsion mixture to other parties-Mr. Downey	<ul style="list-style-type: none"> • Mr. Downey reported on some taxing bodies wanting to purchase emulsion oil from the City, as other districts also have access to a total patching machine. Committee discussed and expressed concerns about the availability for the city of emulsion oil, and declined to sell any emulsion oil until the city has a full year of usage experience with the city's tank. 	Committee declined to let anyone purchase emulsion from city until the street department
6. City Engineer - Mr. Frickenstein	<ul style="list-style-type: none"> • Brian reported on 12th Avenue project. Award has been made to Northwest Construction. Committee requested looking into additional curb repairs before work starts. Mr. Downey reported that Ed Cox the sewer superintendent mentioned avoiding curb repairs in front of sewer plant as trucks will be coming in and out of sewer plant with demolition of plant. 	Committee thanked Brian for report.

7. Committee member items.	<ul style="list-style-type: none"> • Brian Frickenstein reported on roto-tilling of roads. For roto-tilling will be \$3 sq/yard from Murray Construction. Then for Whiteside County to do a double seal coat will be \$5 sq/yard. Cost for Eda Street would be \$10,000, 60% of this project would be the Water department's expense. 8th Avenue would be \$8000 to \$10,000. East 6th was also discussed. • City Administrator requested direction from committee on West 2nd Street where the Sewer pipe will be installed for the new sewer plant connection. Does the committee want to resurface the road or just have the road repaired? Committee discussed and determined due to limited funds, that road only be repaired as part of sewer project and not resurfaced as this time. 	<p>Road repairs were delayed at this time.</p> <p>West 2nd repairs would only involve repair and not complete resurfacing.</p>
8. Wastewater - Mr. Cox	<ul style="list-style-type: none"> • City Administrator reported for Mr. Cox. The Sewer department will be moving forward with the new sewer plant construction. Sewer department will likely have to shut down 12th avenue for catch basin repairs. 	No action.
9. Water/Street- Mr. Padilla	<ul style="list-style-type: none"> • On the Water side, Mr. Padilla reported that the wish list for water is moving forward. Ted will have more info on water tower and water well repairs shortly. Rehab for well #4 will start next week (week of March 8th). Reservoir will be worked on and painted this year possibly. • On the Street side, a new pressure washer was purchased, and was shown off to committee. 	No action.
10. Review/Approve Minutes	<ul style="list-style-type: none"> • As the meeting was held at the Street Department, no minutes were immediately available and hence were not approved. 	Minutes will be presented at the April meeting for approval.
11. Adjournment	<ul style="list-style-type: none"> • Meeting was adjourned at 8:15pm. 	Meeting adjourned at 8:15pm