



City of Rock Falls

Public Works Committee Meeting

Minutes

Date: 11/04/10 Time Meeting Started: 6:30pm

Time Meeting Ended: 8:40pm

Members		Also Attended	
Alderman Reitzel (chairperson)	P	Brian Frickenstein, Willett Hoffman & Associates	P
Alderman Thurm	P	Ed Cox, Sewer Superintendent	P
Alderman Schuneman	P	Ted Padilla, Water & Street Superintendent	P
Alderman Kuhlemier	P	Dawn Duncan, General Manager of Rock Falls Country Inn and Suites.	P
Alderman Snow	P	Richard Downey, City Administrator	P
P-Present A-Absent			

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 6:30pm	<ul style="list-style-type: none"> Committee called to order at 6:30pm 	No action.
2. Audience: Country Inn Suites Utility Bill Inquiry	<ul style="list-style-type: none"> Ms. Duncan requested the committee to review their past-due penalty charge. Her corporate office mailed a bill that was due on a Monday on a Thursday or a Friday and the bill did not arrive until Wednesday after the due date. Committee discussed. After a discussion of the committee, the committee decided to waive the late fee, this one time. 	City Administrator would inform the utility office that the penalty would be waived.
3. Old Business: a) 2011 Road Repair	<ul style="list-style-type: none"> Mr. Padilla started discussion on main line roads and crack filling and how the committee wants to do repairs. Ted presented information on new "hot plate" technology for road repairs. He also discussed about micro-sealing roads. Brian Frickenstein reported that micro-sealing cannot be done after October 1st. Committee discussed many different options for road repairs. Committee requested an update on the 5th Avenue and 8th Avenue being added to FAU routes, was it added to map? Crack sealing and hot plate process would be obligated for \$20,000 for each project and \$48,000 for oil for patcher, which would set aside \$88,000 for ½ cent money. Committee discussed allocation for 7th Avenue, they determined to set aside \$30,000. For parking lots downtown the committee determined that they would set aside \$10,000. Committee determined that they would evaluate other projects and then determine where to spend the unallocated \$142,000 for other projects with putting some funds away for long-term projects. 	Committee approved plan as presented.
4. New Business: a) MFT Maintenance-Monthly Report	<ul style="list-style-type: none"> Committee reviewed MFT report, and requested that they be emailed out the same night as the meeting to members as time allowed. 	MFT reports would be emailed to members on a monthly basis.

4. New Business b) Monthly Reports/CD Reports	<ul style="list-style-type: none"> • Committee requested a monthly balance on $\frac{1}{2}$ cent fund so the committee could see the balance of the fund. 	A report would be generated for $\frac{1}{2}$ cent balance on a monthly basis.
4. New Business c) Fire Service - Water Billing- Renaming	<ul style="list-style-type: none"> • City Administrator requested to change the name on the utility bill. Committee determined that new name would be Fire Sprinkler Line. 	Item would be changed on utility bills as time allows.
5. City Engineer- Brian Frickensein a) 2010 General Maintenance Adjustment	<ul style="list-style-type: none"> • Brian reported on the overspending in the MFT general maintenance. The City Council allowed \$120,000 and the current spending is at \$158,672.20. Also Mr. Frickenstein reported that because no bid was received for emulsion oil City can only use up to \$20,000 from MFT, and hence the rest have to come out of the $\frac{1}{2}$ cent sales tax money. Committee discussed and approved that a supplemental resolution for the overage be created when the year ended. 	Committee thanked Brian for report.
5. City Engineer- b) 2011 General Maintenance Projection	<ul style="list-style-type: none"> • Mr. Padilla presented information to committee regarding the 2011 allocation for general maintenance. 2000 tons of Salt at \$62/ton, 100 tons of cold patch at \$65/ton, 500 tons of CA-16 500 tons at \$7.5/ton, foa-6 20 tons at \$5/ton and ca-6 100 tons at \$5/ton. \$140,000 would be sent for City Council for approval. • Committee expressed concern over IDOT purchasing emulsion oil from the City and asked to have city staff to check with East Moline to determine the timeliness of when IDOT pays their bill. 	Committee thanked Mr. Padilla for report.
6. Sewer - Mr. Cox a) WWTP Update	<ul style="list-style-type: none"> • Mr. Cox presented information on Coloma Park District agreement and lift station being signed. He also presented a timeline for the work being done. • Mr. Cox will provide an update to the sewer plant project for each of the Alderman for their review. • Mr. Cox also provided information on a potential tour of the new sewer plant. He would advise to pick a Saturday or a Sunday to visit the plant. 	Committee thanked Ed for report.
6. Sewer - Mr. Cox b) Discussion possible purchase of used equipment	<ul style="list-style-type: none"> • Ehler and Wylee has gone out of business and Ed requested permission to go and look at forms and possibly purchase one or two of their concrete forms. Committee allowed Ed to purchase items with a reasonable cost of up to \$5,000 to be approved by the City Council. 	Mr. Cox would do some shopping as approved by committee.
7. Water/Sewer- Mr. Padilla	<ul style="list-style-type: none"> • Ted gave update on Water department projects. For next year, he believes the city will have to dig another well for the department. The funds have been set aside for this well to be drilled. 	Committee thanked Mr. Padilla for report.
8. Committee Member Items	<ul style="list-style-type: none"> • Committee discussed CDAP project for Arland and Charles and at this time, the committee determined to not apply for CDAP funds for the drainage issue, but to fund a partial resurfacing project, see above. 	CDAP project was cancelled.

9. Review/Approve minutes	<ul style="list-style-type: none">Minutes were reviewed and approved as presented.	Minutes were reviewed and approved as presented.
10 Adjournment	<ul style="list-style-type: none">Meeting adjourned at 8:40pm.	Meeting was adjourned at 8:40pm.

Richard Downey, Recorder, Rock Falls Public Works Committee