



City of Rock Falls

Building Code Committee Meeting

Minutes

Date: 09/01/10 Time Meeting Started: 5:15 pm Time Meeting Ended: 6:15pm

Members		Also Attended	
Alderman Snow (Chairperson)	P	Mayor Blanton	A
Alderman Vandersnick	P	Mark Searing, Building Inspector	P
Dave Leonard	A		
Sally Scanlan	P	Richard Downey, City Administrator	P
P-Present A-Absent			

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 5:15pm	<ul style="list-style-type: none"> Committee called to order at 5:15pm 	No action.
2. Approve Minutes: August 4, 2010	<ul style="list-style-type: none"> Committee reviewed minutes and made corrections as follows; Building Inspector was absent and not present, address 303 14th Avenue was also incorrect and was changed to 1208 W 20th. 	Minutes were approved with changes.
3. Old Business: a) Status update - 1515 West Route 30	<ul style="list-style-type: none"> Building Inspector presented information from City Attorney regarding 1515 West Route 30. Property taxes have not been paid in 2009. Building Inspector advised committee to hold off on doing anything on property until new tax buyer is in place. 	Committee took no action on issue.
4. New Business: a) Request from Whiteside County Housing Authority for Inspections	<ul style="list-style-type: none"> Building Inspector reported on request from Whiteside County Housing Authority request to have the building inspector to inspect Section 8 housing that they own. When new renters come in, property has to be inspected, annually they have to be inspected, and if there is a complaint the properties have to be inspected. Mark reported that from a sample of inspections he did, as he has done 3 sample inspections. Monthly inspections will be set on certain dates so as to work with building inspector's schedule. Violations have to be repaired within 48 hours and County could possibly do inspections. Initial move-in of renters would be about an hour for each. Annuals will take a ½ hour for them, re-inspections will be ¼ hour. Complaints will be ½ hour of work. Committee discussed fee structure and recommended \$50 an hour and \$25 for a ½ hour. They determined that there would be nothing less than a ½ hour fee lower than \$25. Committee requested an inter-governmental agreement be drafted between Housing Authority and the City. 	Committee approved getting an inter-governmental agreement between city and Whiteside county housing authority.
4. New Business: b) Abandoned/ Unclaimed Vehicles	<ul style="list-style-type: none"> Building Inspector reported on getting a scrape title for abandoned vehicle. City of Sterling uses a single page form for vehicle abandonment with local wrecker company. Alderman Snow requested to utilize a local wrecker service if possible. 	Committee reviewed and accepted process as presented.

<p>5. Condemnation Proceeding Updates</p>	<ul style="list-style-type: none"> • 1208 W 20th-Extension was granted until December 1st with City Attorney preparing agreement. • 610-612 W 2nd St-Trailer has been removed save for the back wheels. Trees will be removed here shortly. Alderman Snow requested that this issue be closed before the next building code committee. • 812 Avenue A-Issue returns to court September 9th. Report will be updated at the next committee meeting. • 221 Avenue D and 228 Avenue E-New Owner is going to demolish both properties. • 802 Avenue D-Property is condemned. Property is cleaning up property slowly. • 1500 Avenue A-Property is still not cleaned up. Property will be condemned shortly. • 603 Avenue A-Property is being repaired at this time. • 309 W 2nd-Trailers are being removed. • 201 W 1st Avenue-Letter will be sent to have storage trailers removed. • Belt Way Scales-Court date has been moved back to September 15th. • 1000 1st Avenue-Waiting on court system. • 1600 Riverdale rd-Issue has been corrected. • 807 1st Avenue-Violation letter has been sent. Grass and garbage has been cleaned up. Pending sale of property, new owner to demo property. 	<p>Committee thanked building inspector for report.</p>
<p>6. Committee member items</p>	<ul style="list-style-type: none"> • No items were presented. 	<p>No items were presented.</p>
<p>7. Review/Approve Minutes</p>	<ul style="list-style-type: none"> • Minutes were reviewed and approved as presented. 	<p>Minutes were approved as presented.</p>
<p>8. Adjournment.</p>	<ul style="list-style-type: none"> • Committee adjourned at 6:15pm. 	<p>Meeting was adjourned at 6:15pm.</p>

Richard Downey, Recorder, Rock Falls Building Committee