



City of Rock Falls Public Works Committee Meeting Minutes

Date: 04/07/11 Time Meeting Started: 6:30 pm

Time Meeting Ended: 8:40 pm

Members		Also Attended	
Alderman Reitzel (chairperson)	P	Ted Padilla, Water Superintendent	P
Alderman Kuhlemier	P	Brian Frickenstein, Willett Hoffman & Assoc.	P
Alderman Thurm	A		
Alderman Snow	A		
Alderman Schuneman	P	Richard Downey, City Administrator	P
P-Present A-Absent			

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order @ 6:30pm	<ul style="list-style-type: none"> Called to order at 6:30pm 	Meeting called to order at 6:30pm
2. Old Business: a) Update on Rt. 40 (1 st Ave Bridge Project)	<ul style="list-style-type: none"> Alderman Reitzel, and Brian Frickenstein gave a report from a meeting that was held with IDOT on the bridge construction. IDOT will not be paying for the bike path underneath the Route 40 bridge. Discussion was also had about the traffic controls during the construction period of Route 40 bridge. IDOT would like to close off East 2nd Street during construction at the 1st avenue and 2nd Street intersection. There will be two lanes going north and will change as the construction project progress. The median on 1st Avenue north of the 2nd Street intersection is still in the plans. IDOT would like to keep this in to prevent southbound traffic making left turns into the Anytime Fitness complex. The street lights immediately south of the bridge would have to be sent to IDOT "soon" if the City of Rock Falls wants to do an installation of a special light. IDOT will install the concrete base, they just need to know what lights will be used. Committee discussed and suggested lighting issue be sent to electric committee and that electric director should be made aware of the situation. Committee also suggested that electric committee hold a special meeting. Committee requested that Brian contact electric direct and have him contact IDOT regarding lighting. 	Committee thanked Alderman Reitzel and Brian for report.
3. New Business: a) Information on collection agency- Mr. Downey	<ul style="list-style-type: none"> City Administrator requested issue to be tabled. Committee tabled issue, as collection firm information was not available for committee at this time. 	Issue would be tabled until information could be gathered.
3. New Business: b) Recycle Bins-Mr. Downey	<ul style="list-style-type: none"> Committee discussed recycling bins colors. Committee reviewed colors and requested to purchase tan bins if the cost is the same as the current dark green bins. If the tan bins are more than 	City Administrator will research

	dark green, then a light green bin would be purchased instead.	costs and purchase tan bins if available.
3. New Business: c) Establish Policy for transfer of Old customer Bills to new address.	<ul style="list-style-type: none"> • City Administrator explained situation to committee, where if someone moves out of one house to a new house and then they do not pay the final bill on the old house, city staff would recommend putting this old bill on the new residence bill. • Committee discussed issue and approved recommendation of city staff. 	Policy would be drafted for issue and presented to City Council for adoption.
3. New Business: d) Review and approve utility write offs for the periods 4/09-5/2010 & 6/2010-2/2011.	<ul style="list-style-type: none"> • Committee reviewed write offs as presented. After a short discussion committee approved utility write offs as presented. 	Committee approved write offs as presented.
3. New Business e) Garbage Rate Discussion-Mr. Downey	<ul style="list-style-type: none"> • City Administrator presented information on current Garbage budget. Committee discussed. Committee tabled issue for next meeting. 	Item would be tabled until next month.
3. New Business: f) Parking Lot discussion-WSCHD	<ul style="list-style-type: none"> • City Administrator requested issue to be tabled by committee as the Mayor and Ed Cox had some information on this issue. Committee tabled item until next committee meeting. 	Committee tabled issue until next meeting.
4. Cit Engineers- Brian Frickenstein/Bob Gasper	<ul style="list-style-type: none"> • Brian reported on 12th Avenue bridge being posted as 73,280 lb road. Brian reported that he has talked to IDOT and they suggested that city should investigate an engineering report on request and then submit that to IDOT for request. Committee discussed and took no action at this time. 	Committee thanked Brian for report.
5. Wastewater-Mr. Cox a) "Dog Pound" Sewer Lift station	<ul style="list-style-type: none"> • Ed Cox reported he was still collecting information on issue. 	Item tabled.
6. Water/Street- Mr. Padilla a) 7 th Avenue Road Project	<ul style="list-style-type: none"> • Ted Padilla gave a report on 7th Avenue repair plans. Ted mentioned that there are spots of curb that has to be repaired and replaced. There are also portions of the surface that are in need of repairs due to water run-off. Committee discussed. Ted presented information to committee that repairs would cost \$170,000 without catch-basin repairs from West 2nd to West 6th on 7th Avenue. • Ted reported that he had estimated the total project cost for the year would \$399,575.89 with a total restoration on 7th Avenue, and \$329,575.89 with replacing of bad curb and soft spots on 7th Avenue. This would include a roto till and oil and chip on the following roads: Avenue D, Mason, Burlington Terrace, Smith Court, Goodell court, and the alley between Goodell and Smith. Committee approved this repair program for this year. • Ted is going to post 7th Avenue as two projects from West 2nd to West 5th will be project #1 and from West 5th to West 6th will be project #2. • Committee instructed Ted to work with Ed Cox the sewer superintendent to see about upgrading storm sewer catch-basins 	Committee confirmed the 2011-2012 road repair program.

	and look to see about having sewer department installing catch-basins.	
7. Committee Member Items	<ul style="list-style-type: none"> Ted reported on painting project for water department. Those projects will be coming forward shortly for committee and city council action. 	Committee thanked Ted for report.
8. Review/Approve Minutes	<ul style="list-style-type: none"> Committee reviewed and approved minutes as presented. 	Minutes were approved as presented.
9. Adjournment	<ul style="list-style-type: none"> Meeting was adjourned at 8:40pm 	Meeting was adjourned at 8:40pm

Richard Downey, Recorder, Rock Falls Public Works Committee