



City of Rock Falls Public Property Committee Meeting Minutes

Date: 01 12 2012

Time Meeting Started: 6:00 p.m.

Time Meeting Ended: 6:40 p.m.

Members		Also Attended	
Ald. Folsom - Chairman	P	Administrator Blackert	P
Ald. Snow	P	City Clerk Wescott	P
Ald. Reitzel	P		
Ald. Schuneman	P		
Ald. Vandersnick	P		
Mayor Blanton	P		
Also Attended			

Topic	Discussion	Plan of Action
1. Call to order @ 6:00 p.m.	<ul style="list-style-type: none"> Roll call, quorum present 	Meeting in session 6:00 p.m.
2. Approve minutes of December 8, 2011	<ul style="list-style-type: none"> Following review of minutes, they are accepted as presented. 	Minutes approved
3. New Business a) St. Andrews Carnival	<ul style="list-style-type: none"> A request has been received from Marsha Mintun representing St. Andrew Grade School to allow the use of the E. 2nd Street area for a carnival during early May of 2012. Following a short discussion, the committee recommended the request be denied, due to bridge construction and traffic patterns that will be in affect 	Request denied, St. Andrews to be notified.
b) Railing around RB&W platform	<ul style="list-style-type: none"> Adm. Blackert shared with the committee the pricing quotes by Acting Street Supt. Padilla for placement of a safety railing system for the platform on the RB&W platform. Cost for 1 ½ "diameter pipe is \$2,044.69 and 2" diameter pipe would be \$2,715.00. Clerk Wescott shared the concerns of the City's insurance carrier. A lengthy discussion was had concerning the use of the pipe when the platform is removed and who would cover the cost of the same. Several members suggested that the Convention and Tourism be approached. No decisions made, to be revisited at next month's meeting. 	Tabled until next month.
c) Insurance requirements for Riverfront events	<ul style="list-style-type: none"> Adm. Blackert presented the draft of the RB&W Riverfront Policy & Procedures Manual for review and discussion. A variety of questions and concerns were discussed. The committee is to review the draft and bring definitive changes and or suggestions back to the next meeting. Clerk Wescott shared the requirements for insurance coverage recommended by MICA who serves as the City's carrier. If events are City sponsored, coverage is in place with our current plan for all events except those portions in which liquor liability would be an issue. In those cases a separate policy would need to be required. If the City rents out the facilities to third parties those third parties would be required to provide proof of coverage via Certificates of Insurance naming the City of Rock Falls and all of its employees under an endorsement additional insured. Such coverage shall be to the same levels of the Municipal carrier's coverage. Limits will be added to the Policy & procedures Manual. 	Tabled until next month
4. Committee Member items	<ul style="list-style-type: none"> Ald. Snow brought forth for discussion the ongoing use of City owned property by Mazel; now that the Council has taken its action to deny the exchange of properties previously considered. His question concerns the steps to stop the current practice which has been ongoing for many years. 	Request item be placed on next meeting agenda
5. Adjournment	<ul style="list-style-type: none"> With no further items for discussion, Chairman Folsom adjourned the meeting. 	Adjourned @ 6:40 p.m.