



City of Rock Falls Ordinance License Personnel Safety Committee Meeting Minutes

Date: 7-25-13

Time Meeting Started: 5:30

Time Meeting Ended: 6:42

Members		Also Attended	
Vandersnick	P	Mayor Wescott	P
Watts	P	Adm. Blackert	P
Reitzel	P	Insp. Searing	P
Folsom	P	Clerk Arduini	P
Also Attended			

Topic	Discussion	Plan of Action
1. Call to order	Committee called to order 5:30	Begin 5:30
2. Approve Minutes: Ordinance June 27th , 2013 Personnel June 27th , 2013 Special Personnel July 9th , 2013 Special Personnel July 16th , 2013	One correction to be made on the special personnel committee meeting minutes from 7-16-13. The minutes were missing the name Watts.	Minutes accepted with corrections as noted
3. Workers Comp / Liability Reports	Mayor Wescott explained report and reported one injury which occurred in the Prophetstown Downtown fire	Report accepted by the committee
4. Department Safety Meeting Minutes	Insp. Searing mentioned that if trench training were available he would like to attend.	Minutes accepted by the committee
5. Old Business		
a. Maps Thoroughfare Numbering / Naming	Mark will report on this soon	Tabled
b. Section 9-183 Prohibited on certain streets	Committee recognized the businesses located on that street that may need truck service	No action
c. Hay Cultivating Ordinance	After much discussion the committee recommends that an ordinance be drafted. This is to only be allowed in areas zoned M-1 M-2 R-1 R-2 R-3 R-4, with a minimum size of 3 acres. A Permit with design of hayfield will need to be approved, and the regulations and specifics have been approved by the Fire Department	Draft ordinance for Haying
6. New Business		
a. Rental Inspections for Occupancy-Building code committee	Mr. Searing stated that the only way to verify that rental units are safe for renters currently is to be invited in by a tenant. He stated that he is having the utility office track how many rentals change hands each month to see if it may be feasible for his office to conduct occupancy inspections prior to a new tenant moving in. He stated that he has mentioned it to the Sauk Valley Landlords association previously. And he will be revisiting them to get more feedback. It was discussed that these inspections occur not more than once per year, and a general checklist be prepared. The committee suggested that a fee would be assessed for the inspection, and if the work is done correctly the follow up fee is waived.	Tabled pending more information
b. Article V Alcoholic Liquor Section 8-289 License Classifications; fees		

1. Convenience Stores License	Mayor Wescott presented a draft ordinance intended to allow the sale of Beer and wine in convenience stores, and gas stations within the city. Some items to consider are that these sales would only not be permitted between 1am and 6am in stores that are open 24 hours. This will be brought up and discussed more at the next Committee of the Whole meeting.. There would be no limit to the amount of liquor licenses available.	Tabled
2. Outdoor Seating Area	Mayor Wescott presented a draft ordinance addressing the wishes of liquor establishments to allow outdoor seating for their patrons. The committee recommended that the setbacks as described in paragraph 10 be 30 feet, and the application fee as described in Section 8-289 (c) be \$100. This ordinance will be discussed further at the Committee of the Whole meeting.	Tabled
7. Committee Member Items	Alderman Watts inquired about the status of the new bar to be built on West 2 nd Street. Insp. Searing stated that the y have to begin construction by September 1 st , or the hole will be filled in, and the fence will be removed.	No action
8. Adjournment	With nothing more for the good of the committee the meeting was adjourned	Out at 6:42

Committee Chairman