



City of Rock Falls Ordinance License Personnel Safety Committee Meeting Minutes

Date: 8-22-13 **Time Meeting Started:** 5:30 **Time Meeting Ended:** 7:00

Members		Also Attended	
Alderman Folsom	X	Clerk Arduini	X
Alderman Watts	X	Administrator Blackert	X
Mayor Wescott	X	Police Chief Kuelper	X
		Alderman Schuneman	X
		Inspector Searing	X
Also Attended			

Topic	Discussion	Plan of Action
Call to Order	Meeting called to order – Alderman Folsom	Meeting Begins 5:30
Approve Minutes	Members reviewed minutes of the July 25 th Meeting	Minutes approved
Workers Comp / Liability Reports	Mayor Wescott handed out a report that described 5 Workers Comp items, and 1 liability for the city. He also explained a sheet from MICA that details current costs, along with estimated future costs for individual claims.	No action
Department Safety meeting minutes review	Committee members review the minutes for Police, Water, and Sewer safety meetings. Mark Searing will inspect the mold in the bathroom at the Police Station	Minutes approved
Old Business		
A. Rental Inspections for Occupancy – Building Code Committee	Insp. Searing gave the committee an update, and stated that he is trying to work with Sterling on instituting this program. Over the next number of months he will be meeting with area landlords and examining reports from the customer service office to see if it will be feasible to begin this type of program.	Insp. Searing will give an update next month.
B. Article V Alcoholic Liquor Section 8-289 License Classifications 1. Convenience Store Sales	Mayor Wescott spoke about this ordinance needing to address the subject of 24 hour operations, these would need to ensure that sales would not happen between the hours of 1 a.m. and 6 a.m. He also stated that he has been contacted by some stores in town showing interest in the change. The fee for these liquor Licenses is \$1100.00	Committee recommends that the final draft of this ordinance be brought to the City council for first reading. Ald. Folsom opposed this.
2. Outdoor Seating	Mayor Wescott asked that this item be removed until after he has a meeting with license holders for setbacks, and other details	No action
New Business		
a. Ordinance to amend Sec. 10-99 Refuse Collection Hours b. Ordinance to amend Sec. 15-418 Conditions of Refuse pickup	Committee reviewed the ordinances and recommended them be added to the next City Council agenda for first reading.	Place on next Council agenda
c. Review ordinance to allow hay bailing	Adm. Blackert explained that this ordinance can help our manpower be shifted from mowing to maintenance throughout the city.	Ordinance to be placed on the City Council Agenda for 1 st reading.
d. Review of Prairie Grass ordinance	Inspector Searing handed out draft rules for an ordinance allowing Prairie Grass to be grown in certain areas of the city. The city will be working with Soil and Water, NAGS, and Pheasants Forever to plant seeds. 4-5 lbs. of prairie grass seed per acre along with 1-2 lbs. of flower seed. Burning will be done by trained IDNR staff. Minimum plot size is 1 acre in Industrial zone, and 3 acres in Residential. These plots should take about 3 years to be	Prairie grass rules will be sent to the city attorney to draft an ordinance.

	established.	
e. New State Law – Firemen Bucket Brigades	Mayor Wescott informed the committee that the State of Illinois has instated a law that allows Law Enforcement and Firefighters to host Bucket Brigades if certain conditions are met.	Committee is to have the city attorney review our ordinance to prohibit bucket brigades, except where this law allows them
f. Police Department Telecommunicator or eligibility list 2013-2015	Chief Kuelper presented the committee with a list of potential hires for the Telecommunicator position at the Police Dept. The department made a list of 13 Interviewees, and the chief now has a list of 7.	The committee granted permission to hire one Telecommunicator at this time.
7. Committee Member items	Alderman Watts inquired about the future development going downtown and their start date of September 1 st . He also inquired about the dress code, and the use of sleeveless shirts for the crew who are working outside in the heat. Adm. Blackert states that if the shirts have a finished edge, and are not cut-off or wife-beater style. The city would allow this as an option to the workers if it is not an extra expense to the city.	The city would allow this as an option to the workers if it is not an extra expense to the city.
Adjournment	With nothing else for the good of the committee, the committee adjourned.	End 7:00