



City of Rock Falls Personnel /Safety Committee Meeting Minutes

Date: 6/27/13 **Time Meeting Started:** 6:40 **Time Meeting Ended:** 6:55

Members		Also Attended	
Ald. Vandersnick – Chairman	X	Mayor Wescott	X
Ald. Watts	X	Arduini	X
Ald. Reitzel	X	Adm. Blackert	X
Ald. Schuneman	X		
Also Attended			

Topic	Discussion	Plan of Action
1. Call to Order @ 6:40	Roll Quorum Present	Begin 6:40 p.m.
2. Approve Minutes of May 23 rd 2013	Committee reviewed and approved the minutes for the Committee Meeting on May 23 rd , 2013	Minutes approved
3. Worker's Compensation / Liability Report	Mayor Wescott reported that there was one incident, but the individual is back to work now after 3 days.	Committee accepted the report
4. Department Safety Meeting Minutes	Adm. Blackert discussed a handout on how to deal with irate customers which was provided by the union. Workers now carry the business cards of the Department Heads with them in the truck. Alderman Schuneman stressed the importance of safety meetings and shared some safety related items he learned at the APPA conference. It was noted that there was not a police department minutes in the packet.	Committee accepted the department safety meeting minutes
5. Committee Member items	None	No action taken
6. Adjournment	With no other items for the good of the committee adjourned at 6:55	End 6:55

Committee Chairman