



City of Rock Falls Public Works / Public Property Committee Meeting Minutes

Date: 11/7/13 **Time Meeting Started:** 5:30

Time Meeting Ended: 6:45

Members		Also Attended	
Alderman Reitzel – Chairman	P	Superintendent Cox	P
Alderman Schuneman	P	Superintendent Padilla	P
Alderman Kuhlemier	P	Inspector Searing	P
Alderman Watts	P	Mayor Wescott	P
		Administrator Blackert	P
		Clerk Arduini	P
		Brian Frickenstein	P
Also Attended			

Topic	Discussion	Plan of Action
1 Call to Order	Meeting called to order	Meeting begins at 5:30
2. Audience Request		
Susan Miller –Robbin Blackert	Adm. Blackert explained that we have held this customer’s deposit for 24 months. Our policy is to return the deposit if the account has been current for 24 months consecutive which this has not been.	Committee recommends to follow city policy.
3. Approve Minutes of October 3 rd , 2013	Committee reviewed minutes	Minutes accepted
4. Old Business		
a. Reports of road evaluation from each ward	Each alderman reported their road concerns to Chairman Reitzel. Reitzel, and Blackert will meet with the department heads to form a list for road improvements. A lengthy discussion of a 7 th Avenue rebuild and the department heads will begin staging infrastructure improvements for budgeted construction in the future	Department heads will begin staging infrastructure improvements for budgeted construction of 7 th Avenue, and a report showing street improvement costs will be formulated.
b. Skid loader bids	Mr. Padilla presented a list of 3 quotes for trading in and purchasing a larger skid loader.	Committee recommends formal bidding for the skid loader with the trade-in included in the bids
5. New Business		
a. Utility reimbursement grants	Adm. Blackert presented a draft grant application which would allow new property owners to be reimbursed for utility bills that were made during remodeling of houses and apartment complexes. All agreed this this a good incentive to encourage renovations.	Recommended to council with some changes to increase the grant award amounts.
b. Alley behind Whiskey Barrel grade and drainage project	Mr. Searing explained that the new foundation of the bar is .25 inches below grade due to a crown on the alley. This alley area has drainage problems.	Department heads will meet with the building inspector and city engineer on 11/12/13 @ 10:00 at the site to discuss options.
6. Engineer’s Report	Mr. Frickenstein spoke about the “Safe Route To School” Grant that can provide up to \$200,000 in infrastructure with an 80/20 match. He also reported that his office continues to work on the engineering for Sewer and Water main extensions on west Route 30	The city will set up a meeting with East Coloma School and discuss the grant.

7. Wastewater- Ed Cox	Mr. Cox presented his monthly report and reported that they are finished repairing catch basins, and are beginning to now work on adjusting, and repairing man holes. Alderman Kuhlemier commended the sewer department for their work on the storm sewer system.	No action
8. Water / Street – Ted Padilla		
a. Updates on projects	Street is working on potholes, and running the street sweeper now. Mr. Padilla will be sending out a list of well to city residences.	No action
b. Review of road repairs 2013	Mr. Padilla presented a report to the committee of the finished projects of 2013	No action
c. Bid projects 2014 worksheet	Not in packet	No action
d. Discussion of crosswalks	Committee discussed the use of thermoplastic paint, and oil based paint for marking the crosswalks. The Street Department is experimenting with different ways of marking sidewalks streets, and parking lots.	No action
e. 2014 USEPA no lead rule	Mr. Padilla explained that the US EPA will not allow any lead in underground pipes being installed. The city has been using no lead for some time, and the department will have to scrap any old leaded stock still in inventory.	No action
9. Committee Member Items	Glen Kuhlemier mentioned that on his way to an ADA meeting he noticed that there was no street sign at the corner of 12 th Avenue and 24 th Street. He also commented about how nice the work around the Coloma homes looked. Alderman Reitzel commented on the edging of sidewalks, and enforcement of parking ordinances.	Superintendent Padilla will have a sign created for that corner. A letter will be sent to the Police department about enforcing parking ordinances.

Committee Chairman