



## City of Rock Falls Committee Meeting Minutes

**Date: 3-27-2014**

**Time Meeting Started: 5:30**

**Time Meeting Ended: 6:45**

Members		Also Attended	
Alderman Vandersnick – Chairman	P	Mayor Wescott	P
Alderman Folsom	P	Administrator Blackert	P
Alderman Watts	P	Clerk Arduini	P
Alderman Reitzel	P	Chief Kuelper	P
		Inspector Searing	P
Also Attended			

Topic	Discussion	Plan of Action
1. Call to order	Meeting was called to order at 5:30	Meeting begin at 5:30
2. Approve minutes of the February 20 <sup>th</sup> , 2014 meeting	Minutes were reviewed by the committee	Minutes approved
3. Workers Comp / Liability Reports	Clerk Arduini stated that the city has one continuing WC Claim and no other new claims.	Report accepted
4. Department Safety Meeting Review	The committee reviewed the safety meeting minutes and questioned what stairs would need to be constructed at the sewer generator. The Police Dept. will ensure that the minutes are emailed correctly.	Safety meeting minutes accepted
5. Unfinished Business a. Rental Inspections for occupancy – building code committee	Inspector Searing went over a couple of concerns that Jack Wilson, an area landlord had stated about the proposed ordinance. Mr. Searing said that the term storm window should be changed to screens. The requirement for garbage cans is not referring to curbside trash removal, it is meant to stop loose bags of garbage from being stored outside not in a container. Loose bags would allow animals to get into the refuse. The city code already has this requirement.	The committee recommends the change from storm windows to screens, and that the garbage cans section be removed to avoid confusion.
b. Parking on narrow streets	After studying the situation, the enforcement of odd even parking is the best solution.	No action
c. Discussion of Ordinance 2014 – 2151 Building Permits for downtown parking	The committee reviewed two forms provided by the Police Dept. The committee recommends the watermarked sheet, and the permit that allows for transfer from contractor to contractor, or vehicle to vehicle.	Recommend to Council for 2 <sup>nd</sup> reading
d. Date of license termination for Ordinance 2014-2149 Low Speed Vehicles	The committee recommends that this date be set to the fiscal year, and it shall terminate April 30 <sup>th</sup> of each year	Recommend to Council for 2 <sup>nd</sup> reading
6. New Business a. Discussion of a part time Building Inspector	The Building Dept. will need a part time employee to do rental inspections if that passes, and if the budget is approved. The position is budgeted for 20 hours a week at \$12.50/hour	This will come back as new business after the budget is approved by Council.
b. Discussion of raffle Ordinance changes	Clerk Arduini explained that the current raffle license has some confusing wording, and it requires all benefit raffles go to a licensed hall for approval. He also stated that the fee structure is confusing because it states \$30.00 for both levels of monetary income.	It was explained that changing the wording of the nonprofit definition should include the whole state definition, and the \$30 is meant to add an extra \$30 if the dollar amount reaches the higher level.
c. Discussion of loitering and conduct code changes	Chief Kuelper explained that many businesses along 1 <sup>st</sup> Avenue are having problems with kids	Tabled, and direct to have no trespassing signs posted at the

	on bikes, and skateboards. They are moving and destroying parking blocks and other property. He has asked that Atty. Reese draw up an ordinance similar to the one made for fast food. Mr. Reese said that these types of Ordinances are troublesome. Atty. Sanders told Chief Kuelper that he will work on it and give him something to present in the future. The issue of the RB&W District came up.	RBW District.
d. Concealed Carry – Liquor License	Mayor Wescott informed the committee that he will be meeting with the liquor license holders concerning the new state law that allows concealed carry in a restaurant /bar if after a 3 month audit the receipts of alcohol is less than 50% of the total sales. This audit is to be conducted every 3 months to maintain compliance. Mayor Wescott may ask that they place the 4x6 “no guns” card on their door if they are selling liquor. Chief Kuelper states that he has plenty of the regulation size signs for any business that may have purchased the incorrect size signs.	No Action
e. Discussion of current liquor license	Mayor Wescott explained that currently there are 5 classes of liquor licenses. Class 1 - \$2100 – bar open Sunday Class 1A \$1100 – Bar closed Sunday Class 2 - \$1100 – Restaurant on premise only Class 3 - \$1200- Grocery Store Class 4 - \$1100 - Convenience Store The limit is near for class 1 and 1A, and the other classes have no limits. The Mayor will draft changes and bring back to the committee.	No action
7. Committee member items	Attorney Reese drafted a letter to the committee concerning the proposed outdoor café Ordinance. He stated that it may be hard to enforce certain colors being used, and it should state that the outdoor furniture used be made of a heavy material that will not be blown around. Inspector Searing agrees that the type of furniture should be not made of light material or plastic, and he feels that the downtown building code guidelines may cover the colors used.	No action
	Alderman Watts stated that he has had numerous requests for the corner of Suzanne St. and 11 <sup>th</sup> Avenue to be made a 4 way stop. This intersection has a church, has increasing amounts of children, and is one block away form a school. Chief Kuelper did a traffic study of the area, and there have been no accidents, or reports of speeding. The Police may watch the area with unmarked squads.	No Action
	It was noted that the review of the recommendations of the Ordinance book by Municode is still at the city attorney’s office, and he is working on it.	No action