



## City of Rock Falls Ordinance License Personnel Safety Committee Meeting Minutes

**Date: 11-20-2014**

**Time Meeting Started: 5:30**

**Time Meeting Ended 6:30**

Members		Also Attended	
Alderman Watts – Chairman	p	Alderman Schuneman	p
Alderman Reitzel	p	Administrator Blackert	p
Alderman Logan	p	Clerk Arduini	p
Alderman Folsom	p		
<b>Also Attended</b>			

Topic	Discussion	Plan of Action
1. Call to order	Meeting was called to order at 5:30pm	Meeting begins at 5:30pm
2. Approve Minutes: Ordinance /License /Personnel /Safety Meeting September 25th, 2014	Minutes were reviewed by the committee, minutes accepted	minutes accepted
3. Workers Compensation/Liability Reports	Clerk Arduini presented the committee with the workers compensation / liability report as well as the quarterly report from MICA. Clerk Arduini also mentioned that the drug testing company that currently assist with CDL compliance random testing is offering quarterly testing rather than monthly.	Reports accepted Committee recommends to keep the testing the way it is currently.
4. Department Safety Meeting Minutes Review	Minutes of the department's safety reports were reviewed. Adm. Blackert explained that the Electric department will not be installing limiters this year. The Electric department was trained on when the shut offs can and can't be done. Cuts will now be done when the weather is above 20 degrees.	Minutes accepted
5. New Business: 1. Recommendation from the Building Code Committee to adopt the 2012 International Building Code Valuation table for new construction.	The committee reviewed the new table, and would like to update the current table from 2006.	The Committee recommends that the building department revise their valuations to the newest table and present the changes to the council for approval.
2. Tourism Department	City Administrator Robbin Blackert stated that the Tourism agreement has ended, and the collected hotel tax money is now staying in the account with the city. Adm. Blackert is looking for direction by the Personnel committee as to forming the internal City Tourism department and staffing the department. She explained that the department will be an enterprise fund.	The committee recommends that a job description for the tourism director position be drafted. This will detail the roles and responsibilities of the department, and director. The document will be reviewed by this committee at the next meeting.
6. Committee Member items	Alderman Watts inquired if the committee was interested in a more gradual reduction in speed on Buell Rd. when the coming into the City from the south. The number of signs to be changed would be reduced to about 3 in the city. Alderman Schuneman suggested that the speed limit be reduced on Dixon Avenue to 30 from Martin Road to just past East Coloma School. Administrator Blackert would like to see a list of streets that may need new signs so that they may be added to the budget for next year.	Clerk Arduini will reach out to Brian Frickenstein from Willett Hofmann, and the Township to see if a tapered speed limit would be possible. The item will be placed on the next agenda for action and the committee will review the facts.
7. Adjournment	With nothing else for the good of the committee the meeting was adjourned at 6:30pm	Meeting end 6:30pm