



## City of Rock Falls Ordinance License Personnel Safety Committee Meeting Minutes

**Date: 10-8-15**

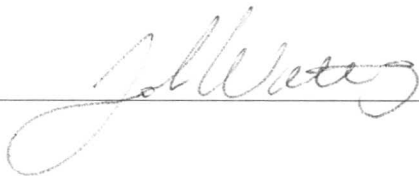
**Time Meeting Started: 6:00pm**

**Time Meeting Ended 7:32pm**

Members		Also Attended	
Alderman Watts – Chairman	p	Mayor Wescott	p
Alderman Reitzel	p	Administrator Blackert	p
Alderman Snow	p	Clerk Arduini	p
		Alderman Schuneman	
		Alderman Kleckler	p
<b>Also Attended</b>			

Topic	Discussion	Plan of Action
1. Call to Order @ 6:00 p.m. – Chairman Watts	Meeting was called to order at 6:00pm	Meeting begins at 6:00pm
2. Executive Session Section 2(c)(1) – Interviews for Rock Falls Tourism Director	Committee entered executive session at 6:01pm Committee returned to regular session at 6:46pm	Following executive session a motion was by Alderman Snow, and second by Alderman Watts to present to the City Council a contract for the employment of Janelle Loos for the position of Tourism / Event Director.
3. Audience Requests	Alderman Kleckler asked that the committee consider a permit for seasonal businesses, and transient merchants that set up on private property. He suggests a \$250.00 permit, as some of these are becoming more permanent.	Clerk Arduini will poll other towns about this type of permit.
4. Approve Minutes: Ordinance /License /Personnel /Safety Meeting August 27th, 2015	The Committee reviewed the 8-27-15 minutes	Minutes approved
1. Old Business: Review of Ord. 2015-2238 Adding “black wrought iron look” for fencing to the design guide	The committee discussed Ordinance 2015-2238 revising the uptown guidelines.	Recommend to City Council for adoption.
b. Review of Ord. 2015-2239 Solicitors – Registration certificate required	The committee discussed Ordinance 2015-2239 Clerk Arduini stated that this ordinance along with an improved application will help protect the residents from unfavorable solicitors.	Recommend to City Council for adoption.
c. Review of Ord. 2015-2241 Repeal of Municipal Code 8-825 - Character of applicant	The committee discussed Ordinance 2015-2241 Clerk Arduini asked that this ordinance be approved to remove judgmental language from the code.	Recommend to City Council for adoption.
d. Review of Ord. 2015-2236 Regulation of portable toilets	The Ordinance has been revised to address parks, and trails. Portable toilets cannot be a permanent item.	Recommend to City Council for adoption.

e. Review of Ord. 2015-2237 Residential Commercial Containers	Dumpsters will be monitored by the CSO officer, and permits will not need to be purchased prior to the installation of the container.	Recommend to City Council for adoption.
f. Tow truck and service station letter from Attorney Reese	After much discussion, ordinances will be drafted removing the fee for having a wrecker. The Committee recommends that license beginning in 2016 for a garage will be raised to \$50.00 per year.	Ordinances will be drafted and brought back to the Committee for review.
6. New Business: a. Direction of traffic on alley between 1st Avenue, and 2nd Avenue at 3rd Street	After much discussion the committee recommends the repeal of the ordinance designating the one-way traffic through the alley, It will allow 2 way traffic flow.	An ordinance will be drafted, and a letter will be sent to the business owner.
b. Curbs painted along West 2nd Street in front of Health Department. – Police	Police Chief Tammy Nelson informed the committee that many people claim to not be able to see the "Permit Parking Only" signs on west 2 <sup>nd</sup> St. They have averaged 15 tickets per month.	Committee will instruct the Street Dept. to paint the curb yellow along the area.
c. Wastewater Asst. Superintendent Job Description changes	Adm. Blackert informed the committee that the Wastewater Asst. Superintendent job description was changed about 7 years ago. The new plant will need someone with a Class I license to sign EPA paperwork for the City. This change ensures that the City will have qualified personnel on staff in the future, as the City does currently.	Committee recommends the changes be made to the job description.
7. Workers Compensation/Liability Reports	The committee reviewed the report.	Report accepted
8. Department Safety Meeting Minutes Review	The committee reviewed the safety minutes from the departments.	Minutes accepted
9. Committee Member items	Mayor Wescott reminded the committee about the Public Power Luncheon, and Storybook Trail ribbon cutting October 9 <sup>th</sup> .	No Action
10. Adjournment	With nothing else for the good of the committee the meeting was adjourned at 7:32pm.	Meeting ends at 7:32pm



Committee Chairman