



City of Rock Falls Ordinance License Personnel Safety Committee Meeting Minutes

Date: 12-4-15

Time Meeting Started: 5:30

Time Meeting Ended 6:21

Members		Also Attended	
Alderman Watts – Chairman	p	Mayor Wescott	p
Alderman Reitzel	p	Administrator Blackert	p
Alderman Snow		Clerk Arduini	p
		Alderman Schuneman	p
		Alderman Kleckler	p
		Tammy Nelson	p
Also Attended			

Topic	Discussion	Plan of Action
1.Call to Order. – Chairman Watts	Meeting was called to order at 5:30pm	Meeting begins at 5:30pm`
2.Audience Requests	none	
3.Approve Minutes: Ordinance /License /Personnel /Safety Meeting October 22nd, 2015	Minutes were reviewed by the committee	Minutes accepted
4.Old Business: a.Portable / Mobile Vendor License discussion.	The committee was presented with a number of similar ordinances from Illinois cities. The committee will review the ordinances, and report back with suggestions at the next meeting.	Tabled
5.New Business: a.Prairie Grass Ordinance review.	The committee reviewed the prairie grass ordinance, and the items that need to be reviewed. The committee recommends that the ordinance be amended to remove “thistle”, and “milkweed” from Sec. 10-123 (b). The Committee also recommends that Sec 10-123 (g) have items 1, 2, and 3 removed. (g) Shall be changed to “ Burning to be done as deemed necessary for the health of the prairie”	The Ordinance will be drafted, and brought back to the committee for review
b.Recommended ordinances sent to Municode.	The committee reviewed a letter from attorney Reese, and 3 proposed ordinances that were drafted as part of the Municode legal review. These changes were given to Municode to be included in the new code book.	No action
c.Municode code review items.	<p>The committee reviewed the Municode Legal Analysis list. The recommended changes were:</p> <p>Sec 2-116 Impersonation – the committee recommends that the fine amounts be changed to a minimum of \$200.00 and maximum of \$750.00</p> <p>Sec 8-93 Certificate of Insurance – the committee recommends that the insurance amounts be set equal to the contractor’s license insurance requirements which are being discussed currently in the Building Code Committee.</p> <p>Section 14-206 Preliminary approval application fee – This section will be removed, as it is to be addressed in the annexation policy.</p> <p>Section 14-441 Fee – The committee would like to change the fee to \$100.00, as the trucks are as hard on the roads as any tree trimming trucks.</p>	The items will be sent to Municode for addition to the new code, and draft ordinances will be brought to the committee for review pending City Attorney approval.

d.Setting date of the next meeting.	The committee discussed the next meeting date	The meeting will be held at 5:30pm on December 30 th , 2015
e.Review and recommendations for Ordinance 2015-2239 Door to Door Solicitation.	The committee reviewed the ordinance drafted by Attorney Sanders. The committee would like to set (c) Ineligible persons: to “threat to public safety within 5 years” and “bodily harm against persons under the law of this state or any other state or federal law within 10 years prior” The hours of operation shall also be set to begin at 9:00am and end at 4:00pm	Ordinance will be drafted with the changes and sent to council for approval.
f.Police department pre-employment agreement.	Administrator Blackert presented a draft employment agreement for the Police department which will help the City recoup costs associated with training an officer, and then the officer quickly leaving the department. Adm. Blackert explained that the city pays around \$9000.00 in salary plus field training before an officer can work for the city. The agreement is prorated for 4 years, and will be set to pay back the City \$8000.00 at the beginning.	The pre-employment policy shall be adopted.
6.Workers Compensation/Liability Reports	The committee reviewed the report	Report accepted
7.Department Safety Meeting Minutes Review	The committee reviewed the safety meeting minutes. A long discussion was had about the active shooter training Sergeant Pilgrim has initiated. The City will schedule a tabletop meeting to prepare for possible threats.	Minutes accepted.
8.Committee Member items	Mayor Wescott reported that he had heard from Senator Anderson, and Representative Smiddy. The Illinois House had passed an appropriations bill to release all of the funding that was being held. It will go to the senate, and should be voted through on Monday. The Comptroller has already began writing the checks, and the City should receive around \$200,000.	No action
9.Adjournment	With nothing else for the good of the committee, the meeting was adjourned at 6:21pm.	Meeting ends at 6:21pm.

_____ Committee Chairman