



City of Rock Falls Ordinance License Personnel Safety Committee Meeting Minutes

Date: 2-19-2015 **Time Meeting Started:** 5:30 **Time Meeting Ended** 6:34

Members		Also Attended	
Alderman Watts – Chairman	P	Mayor Wescott	p
Alderman Reitzel	P	Administrator Blackert	p
Alderman Logan	P	Clerk Arduini	p
Alderman Folsom	p	Alderman Schuneman	p
		Sup. Padilla	P
		Commander Nelson	P
		Chief Kuelper	P
Also Attended			

Topic	Discussion	Plan of Action
1. Call to Order @ 5:30 p.m. – Chairman Watts	Meeting was called to order	Meeting begins at 5:30pm
2. Approve Minutes: Ordinance /License /Personnel /Safety Meeting December 18th, 2014 , Special Meeting January 8th, 2015, and Special Meeting on January 22nd, 2015	The minutes were reviewed by the committee	Minutes Accepted
3. Executive Session Section 2(c)(1) Employee hiring, firing, compensation, discipline and performance	A motion to enter executive session was made by Alderman Folsom and second by Alderman Logan. With unanimous consent Executive Session begins at 5:32pm	Executive Session begins at 5:32pm Executive Session ends at 5:56pm
4. Any Action taken from Executive Session	A motion was made by Alderman Folsom, and second by Alderman Reitzel with unanimous consent for the termination of Colten Brauer from the Water Department effective February 18 th , 2015. A motion was made by Alderman Folsom, and second by Alderman Reitzel with unanimous consent to recommend Jay Koett for the position of Operations Commander. This shall begin March 4 th , 2015 with the bereavement provision amended to 7days in the proposed contract.	Recommendation will be sent to Council for approval.
5. Old Business: a. Review of the raffle / poker run ordinances (New state statute)	Clerk Arduini stated that the Poker Run issues of the new state statute are under review by the City Attorney currently. There are issues with the current raffle license ordinance that the Clerk's Office would like to get straightened up, and be in compliance with the new statutes. The addition of "business organization" to definitions. Waiver of fidelity bond by proof of a unanimous vote of the applicant organization. Change language that the raffles will all go before the City Council. Changes in time periods on the application to make yearly application last one year fiscally, and one time raffles will become one day. Changes to the fee schedule to promote the returning of the new audit information sheet. After discussion and input from Mayor Wescott the committee recommends the fees to be set at \$60 for a one time license with the license holder being refunded \$20 when a fully completed "Audit Information" report is turned into the City Clerk's office. The fees to be set at \$80 for a 12 month license with the license holder being refunded \$20 when a fully completed "Audit Information" report is turned into the City Clerk's office.	An ordinance with these changes will be sent to Council for approval.

	Changing of the aggregate retail value to \$100,000.	
b. Water leaks occurring on private property.	This was discussed the previous month's meeting, and the question was when does the city have the legal right to cut off the water to a house.	The committee will wait for an opinion from the city attorney. Item Tabled
c. Tourism Director job description / employment package	The committee reviewed the job description.	Job description will be sent to Council for approval
6. New Business: a. Appointment of Jay Koett to Acting Operation Commander to begin Feb. 27th, 2015	A motion was made by Alderman Logan, and second by Alderman Reitzel with unanimous consent for the appointment.	This item will be sent to council for the March 3 rd meeting.
b. Subdivision Code – Sidewalks, placement, standards ordinance review	The committee reviewed the ordinance and recommends it for Council approval.	Item will be sent to council for approval
c. Video Gaming Ordinance amendment review	Mayor Wescott explained to the committee that he had met with Sterling Mayor Skip Lee, as well as with Joel Horn, and Jim Duffy from Whiteside County. After much consideration and consultation from the City Attorney he does not recommend that the committee adopt the ordinance that he has presented. After some discussion the committee agrees to leave the current ordinances in place.	No action
7. Workers Compensation/Liability Reports	The committee reviewed the report. Mr. Arduini added a couple of recent incidents that were not on the report	Report accepted.
8. Department Safety Meeting Minutes Review	The committee reviewed the minutes from the departments' safety meetings.	No action
9. Adjournment	With nothing else for the good of the committee A motion to adjourn was made by Alderman Reitzel, and second by Alderman Logan with unanimous consent	Meeting ends at 6:34



Committee Chairman