



City of Rock Falls Building Code Committee Meeting Minutes

Date: 4-6-2016

Time Meeting Started: 5:15pm

Time Meeting Ended: 6:14pm

Members		Also Attended	
Ald. Brian Snow - Chair	p	Mayor Wescott	
Ald. Lee Folsom	p	Clerk Arduini	p
Ald. Rod Kleckler	p	Administrator Blackert	p
Dave Leonard			
Sally Scanlan			
Mark Searing	p		
Also Attended			

Topic	Discussion	Plan of Action
1.Call to order @5:15 P.M. –Chairman Snow	Meeting was called to order	Meeting begins at 5:15pm
2.Approve minutes of the February 3rd 2016	The committee reviewed the minutes	Minutes approved
3.Building Inspector updates: a.Contractor insurance requirements	Building department is looking at a tired system for City projects to more closely match the insurance coverage to the job. The City also currently requires a performance bond, and a surety bond is required for a contractor registration. This causes extra costs for contractors with city projects. If only a performance bond is allowed, the building department could set the expiration of the contractor's bond to be the same day the project is finished. The City will also be speaking to a MICA representative to see how the coverages should be set.	Tabled
4.Old Business: a.Building Permits / Fees Comparison	The committee was presented with a list of building permit prices from Sterling, and Dixon. The committee reviewed the comparisons.	No action
b.Adoption of 2015 International Codes	Changes to the international code would be adopted regionally. The current issue is the requirement for residential sprinklers in townhomes. Dixon is going to require them. Rock Falls and Sterling should work together to be similar. New code books will be purchased after the fiscal year.	Tabled.
c.Review of mowing bids	The low bidder for this contract has recently been involved in some actions that would not be becoming of a representative contractor of the City. This contract has direct contact with residents that are not always happy about having city contractors on their property. The second lowest bidder sent a letter asking that his bid be withdrawn after finding out more information about the contract, and sometimes having to mow grass that can be 12" tall.	The committee accepted the bid withdraw from Mirror Landscaping, and approved the bid from Williams Lawn Care for the 2016-2017 Lawn maintenance contract. The recommendation will be sent to Council for approval.
5.New Business: a.Administration fee for mowing	Currently there is no fee when the Building Department bills a homeowner. The CSO makes multiple trips to the residence prior to notifying the contractor to mow. The committee feels that the Building Dept. and The Police Dept. (CSO) should be reimbursed for the time put into monitoring weed control of these properties.	The committee recommends a \$75.00 fee be added to the cost of each mowing bill.
6.Committee Member items	Alderman Kleckler recognized a problem with contractors not posting building permits as required. This causes extra work for the building inspector, and police when neighbors and other contractors report them to officials.	The Building department will work with the contractors to gain posting compliance.

	Inspector Searing remarked that late fees are currently tird from \$20.00 to \$100.00. Some contractors working over weekends are taking a chance that they will not be caught, because it is only going to cost them \$20.00 more anyway.	Inspector Searing will bring ideas for the late fees back to the committee.
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Committee Chairman