



City of Rock Falls

Electric Committee Meeting Minutes

Date: January 26, 2016 **Time Meeting Started:** 8:15 a.m. **Time Meeting Ended:** 9:41 a.m.

Members		Also Attended	
Mayor Bill Wescott	X	Dick Simon, Electrical Director	X
Alderman Schuneman	X	Robbin Blackert, City Administrator	
Alderman Klecker	X	Greg Johnson, Operations Manager	X
Alderman Kuhlemier	X	Eric Arduini, City Clerk	X
Alderman Logan	X	Ted Padilla, Water Superintendent	X
		Ed Cox, Sewer Superintendent	X

Ordinance/Topic	Discussion	Plan of Action
1. Call to Order	<ul style="list-style-type: none"> Meeting called to order at 8:15 a.m. 	
2. Audience Requests.	<ul style="list-style-type: none"> None 	No Action.
3. Approval of Committee Minutes.	<ul style="list-style-type: none"> Approved the December 22, 2015 Electric Committee Minutes. 	No Action.
4. Financial/Reliability/Broadband Updates.	<ul style="list-style-type: none"> Mr. Simon reported on the financials, reliability for the month of December, 2015. 	No Action.
5. Leak Information on Utility Bills.	<ul style="list-style-type: none"> Establish a policy for leak information and bring it back to the Electric Committee. When the policy goes into effect; it will only be on the new meters which will be about 1/3 of the meters. 	No Action.
6. Job Description for Department Head in the Utility Office.	<ul style="list-style-type: none"> Review the job description for the Rock Falls Utility Office. The Electric Committee agreed to send on to the Personnel Committee for final approval. 	Personnel Committee Meeting on 1/28/16
7. Utility Office.	<ul style="list-style-type: none"> City Administrator, Robbin Blackert reported on the Aging Report. 	No Action.
8. Review Rate Study Bids.	<ul style="list-style-type: none"> After reviewing the Rate Study bids, the Electric Committee approved the bid from Utility Financial Solutions, LLC located in Holland, MI for City Council approval. 	City Council approval.
9. Avenue A One Line.	<ul style="list-style-type: none"> Mr. Simon presented the One Line drawings for Avenue A Substation replacement. 	No Action.
10. Utility Board.	<ul style="list-style-type: none"> Mayor Wescott held a discussion regarding the Utility Board. A Committee of a Whole will be held on February 22, 2016. Discussion how important Rate Studies were. 	No Action.
11. Committee Member Items.	<ul style="list-style-type: none"> None. 	No Action.
12. Adjournment.	<ul style="list-style-type: none"> Adjourned meeting @ 9:41 a.m. Next meeting scheduled for February 23, 2016 @ 8:15 a.m. 	No Action.