



City of Rock Falls

Electric Committee Meeting Minutes

Date: October 25, 2016

Time Meeting Started: 8:15 a.m.

Time Meeting Ended: 10:00 a.m.

| Members | | Also Attended | |
|--------------------------|---|--|---|
| Mayor Bill Wescott | X | Dick Simon, Electrical Director | X |
| Alderman Schuneman | X | Robbin Blackert, City Administrator | X |
| Alderman Logan | X | Greg Johnson, Operations Manager | X |
| Alderman Kuhlemier | X | Diane Hatfield, Util Off Department Head | X |
| Eric Arduini, City Clerk | X | | |

| Ordinance/Topic | Discussion | Plan of Action |
|---|---|--|
| 1. Call to Order | <ul style="list-style-type: none"> Meeting called to order at 8:15 a.m. | |
| 2. Audience Requests. | <ul style="list-style-type: none"> None | No Action. |
| 3. Approval of Committee Minutes. | <ul style="list-style-type: none"> Approved the September 27, 2016 Electric Committee Minutes. | No Action. |
| 4. Financial/Reliability/Broadband Updates. | <ul style="list-style-type: none"> Mr. Simon reported on the financials, reliability for the month of September, 2016. | No Action. |
| 5. Utility Office. | <ul style="list-style-type: none"> Diane reported on the write-off in the amount of \$21,965.02. Discussed the billing schedule changes: Proposed: Due date: 24th day after billing date; Penalty Posted: 25th day after billing day; Notice of disconnect: 32nd day after billing date; Disconnection: 41st day after billing date (17 days past due date) Reviewed the 90-day past due and informed the Committee of the on-line utility service for collecting past due bills after two tax seasons with the comptroller. | City Council Approval. Finance Committee. |
| 6. Hydro Update. | <ul style="list-style-type: none"> Mr. Simon updated the Committee on Unit #2 rebuild. | No Action. |
| 7. Update on Magellan. | <ul style="list-style-type: none"> Robbin Blackert reported that she and Bill Wescott had a conference call with the bond personnel and Magellan. | No Action. |
| 8. Tree Trimming. | <ul style="list-style-type: none"> Reviewed the Request for Quotation and awarded the quote to Asplundh Tree Expert Co. located at 708 Blair Road, Willow Grove, PA in the amount of \$124.50/hr. | City Council Approval. |
| 9. City of Rock Falls Electrical Inspection Policy. | <ul style="list-style-type: none"> Reviewed the Electrical Inspection Requirements. | City Council Approval. |
| 10. Rock Falls/IMEA Electric Efficiency Pre-Application LED lights @ Days Inn | <ul style="list-style-type: none"> The Electrical Committee would like a Policy drafted for the Rock Falls/IMEA Electric Efficiency money. | Next Electric Committee Meeting. |
| 11. Outstanding Invoices. | <ul style="list-style-type: none"> Reviewed outstanding invoices to be wrote off. | Finance Committee. |
| 12. Committee Member Items. | <ul style="list-style-type: none"> None. | |

| | | |
|------------------|---|--|
| 13. Adjournment. | <ul style="list-style-type: none">• Adjourned meeting @ 10:00 a.m.• Next meeting scheduled for November 22, 2016 @ 8:15 a.m. | |
|------------------|---|--|

Dick Simon, Electrical Director